

**EAST VALLEY SCHOOLS TRANSPORTATION AGENCY  
REGULAR BOARD MEETING  
Mount Pleasant Elementary School District Board Room  
Wednesday, December 3, 2025  
12:00 p.m., Open Session**

**MINUTES**

**In Attendance:**

- Jimmy Tran, Director of Fiscal Services, Berryessa SD
- Marla Zapata, Asst. Director of Maintenance, Operations & Transportation, Berryessa SD
- Casino Fajardo, Director of Operations, Evergreen SD
- Cynthia Barron, Transportation Supervisor, Franklin-McKinley SD
- Trang Vo, Director of Business Services, Milpitas USD
- Tracy Huynh, Chief Business Officer, Mt. Pleasant SD
- Melissa Vasquez, Fiscal Advisor, Mt. Pleasant SD
- Bertha Torres, Transportation Coordinator, EVSTA

The following is a summary of the December 3, 2025, meeting:

**I. Introductions**

**A. Quorum**

The meeting was called to order at 12:00 p.m. after a quorum was established. Cynthia Barron arrived at 12:01 p.m. Jimmy Tran arrived at 12:03 p.m.

**B. Approval of Agenda**

Marla Zapata made a motion to approve the agenda. Trang Vo seconded, and the motion passed: Mt. Pleasant SD, Evergreen SD, Milpitas USD, Berryessa SD, Franklin-McKinley SD - Aye; Orchard SD - Absent.

**II. Action Items**

**A. Approval of Minutes of September 3, 2025, Regular Board Meeting**

Marla Zapata made a motion to approve the minutes of the regular board meeting dated September 3, 2025. Trang Vo seconded, and the motion passed: Mt. Pleasant SD, Evergreen SD, Milpitas USD, Berryessa SD, Franklin-McKinley SD - Aye; Orchard SD - Absent.

**B. Adoption of Budget Resolution #25/26-03 First Interim Reports**

Marla Zapata made a motion to adopt Budget Resolution #25/26-03 First Interim Reports. Cynthia Barron seconded, and the motion passed: Mt. Pleasant SD, Evergreen SD, Milpitas USD, Berryessa SD, Franklin-McKinley SD - Aye; Orchard SD - Absent.

**III. Information/Discussion Items**

- A. SCCOE Letter Approving EVSTA 2025-26 Adopted Budget
- B. EVSTA FY 2024-25 Audit Report
- C. Next Meeting Date: March 4, 2026

**IV. Adjournment**

Moved, seconded, and carried to adjourn the meeting at 12:09 p.m.