

Book	Policy Manual
Section	(G) FINANCES
Title	Policy G113 - Vendor Relations
Code	G113
Status	Active
Adopted	March 10, 1982
Last Revised	September 11, 2013
Last Reviewed	September 11, 2013

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Sales representatives are not permitted to call on teachers or other School staff members without prior authorization from EASTERN's administration.

School Administrators may give permission to sales representatives of educational products to see members of EASTERN staff at times that will not interfere with the educational program.

CONFLICTS OF INTEREST AND ENDORSEMENTS

The School will not purchase supplies or materials from a staff member of EASTERN, nor from a member of the household of the staff member. Neither will EASTERN purchase supplies, materials, or services from a member of the Joint Committee or from a member of his or her household or from a firm in which he or she holds a major interest.

An employee of EASTERN will not endorse products or services in such a manner that will identify him or her as an employee of EASTERN.

Any employee or Joint Committee member who is an owner,partner or shareholder in any public or privately held company shall inform the Director prior to the company soliciting or accepting business with EASTERN.

This policy is intended to supplement, but not replace, any applicable state laws and regulations governing conflicts of interest,including but not limited to relevant provisions of the Pennsylvania Public School Code and the Pennsylvania Public Official and Employees Ethics Law.

Adopted: 3/10/82
Revised: 9/11/13