

**Reports to: Upper School Principal**

**General Qualifications:**

1. Evidence of a mature personal Christian faith consistent with the Charlotte Christian Statement of Faith.
2. Evidence understanding of and a commitment to the distinctive qualities of Christian education as well as the mission of Charlotte Christian School.
3. Possess a bachelor's degree with an emphasis in area of instruction, or a related area (master's degree preferred).
4. Licensure by a regional accrediting agency preferred.
5. Minimum of 3 years teaching Spanish preferred.
6. Evidence of strong organizational, communication, interpersonal and technological skills.

**Primary Responsibilities:**

The ideal candidate will:

1. Teach Spanish 1 (Novice Low) through Spanish 3 (Novice High-Intermediate Low).
2. Demonstrate knowledge of subject area/s taught.
3. Demonstrate knowledge of development characteristics of age group taught.
4. Effectively utilize the basic elements of instruction (i.e. presenting of information; questioning techniques; responding to learner input and arrangement of learning activities).
5. Demonstrate ability to inspire learning and cultivate relationships with students.
6. Prepare appropriate weekly lesson plans including instructional objectives, planned activities, Biblical integration, assessments and resources.
7. Incorporate classroom technology in order to enhance instruction.
8. Implement effective classroom management and discipline procedures to provide for a positive classroom environment conducive to learning.
9. Regularly review/update department and course curriculum guide/maps to assure the fulfillment of proper instructional priorities and pacing.
10. Model effective teacher/parental partnering through timely communication with parents in support of student learning (posting of assignments, grades, conferencing, etc.).

**Personal and Professional Profile:**

The ideal candidate will:

1. Be a born again Christian exhibiting a close personal walk with Jesus Christ: modeling and exemplary Biblical lifestyle and evidencing maturity in the understanding and integration of sound Biblical principles in classroom instruction and personal counseling.
2. Have a teachable spirit and general willingness to learn and grow.
3. Demonstrate strong communication skills, both written and verbal.
4. Demonstrate adeptness at problem solving and conflict resolution.
5. Possess strong organizational skills and the ability to finish tasks in a timely manner.
6. Demonstrate emotional maturity and stability in dealing with the challenges of life and school.
7. Maintain confidentiality pertaining to school matters.
8. Work collaboratively within a team.
9. Present a positive image of the school to others and to the community.

**Mission Statement:** Charlotte Christian School is a Christ-centered, college preparatory school, equipping and developing students to effectively integrate Biblical Truth and learning into their daily lives and to impact the culture for Christ.