

BOARD APPROVED

APR 16 2026

MENLO PARK CITY
SCHOOL DISTRICT

March 16, 2026

Menlo Park City School District (MPCSD, Client)
181 Encinal Avenue
Atherton, CA 94027
Sandra Franco
650-321-7140 / sfranco@mpcsd.org

Oak Knoll Elementary School
1895 Oak Knoll Lane, Menlo Park, CA 94025
Attn: Sandra Franco
650-854-4433 / sfranco@mpcsd.org
Cc: Nic Cottman, Cumming Group
650-324-5324 / nic.cottman@cumming-group.com

Dear Sandra:

This letter is in response to your request for CARDUCCI & ASSOCIATES, INC. to provide landscape architectural services on the project referenced above. See 'EXHIBIT A'.

A. SERVICES

1. Consultation meetings with District and Cumming Group.
2. Provide Conceptual Design for approval by District.
3. Provide up to two (2) Master Plan layouts and one (1) revision to each. (Will be illustration over a Google aerial, and an outline program.)

B. COMPENSATION

1. Fees for work performed by the Landscape Architect as may be necessary to complete Items A1-3 will be hourly NTE \$20,000.00 (Twenty Thousand dollars and no 100s).
2. Reimbursable Expenses are included in fee.

C. ADDITIONAL SERVICES

3. Additional services, if requested and authorized in writing by the Owner or Client beyond those listed under Items A1-3, will be on an hourly basis charged at:

Principal	\$265.00 per hour
Senior Associate	\$200.00 per hour
Associate	\$180.00 per hour
Designer	\$155.00 per hour
Clerical/Word Processing	\$120.00 per hour

We request your written approval of this authorization for landscape architectural services by signing and returning one copy of this letter for our files.

If this is not your understanding, or if you have questions regarding the above, please contact me at your earliest convenience.



355 BEACH STREET FOURTH FLOOR
SAN FRANCISCO CA 94133

415.674.0990 .11

Excludes cost estimating or scheduling for project.

Sincerely,

CARDUCCI & ASSOCIATES, INC.



Vincent Lattanzio | ASLA | Landscape Architect 2554 | Principal
415.447.5214
vince@carducciassociates.com

Accepted by:

Sandra Franco

Name

Director of Maintenance, Operations & Transportation

Title



Signature

3/23/26

Date

The State of California regulates landscape architects. Any questions concerning a landscape architect may be referred to the Landscape Architects Technical Committee, 2420 Del Paso Road, Suite 105, Sacramento, CA 95834-973, (916) 575-7230.