

Dothan Preparatory Academy Parent and Family Engagement Plan 2025-2026

1. Describe how the school will convene an annual meeting to inform parents of the school's participation in Title I and explain Title I requirements, including the 1% set-aside, and the right of parents involved. (Sec. 1116(c)(1))

The administrators, faculty and parents will jointly develop, review, revise, and implement the Dothan City School Improvement Plan, Title I Family Engagement Plan, and School Compact requirements according to the guidelines set forth by law and by Dothan City Schools. To build capacity for involvement with parents and the community, Dothan Preparatory Academy School will do the following:

1. Hold an Annual Title I Parent Meeting and other meetings, at flexible times and invite all parents to attend
2. Invite feedback from parents and respond to parent questions and concerns in a timely manner
3. Provide all communications in a format and language that is easily understandable to all parents
4. Invite parents to observe Dothan Preparatory School programs and visit classrooms
5. Communicate with parents on a regular basis through weekly newsletters, weekly folders, and student progress reports
6. Provide scheduled parent-teacher conferences and requested parent-teacher conferences to discuss student progress
7. Provide parents and the community with assessment results and overall district and building performance.
8. Provide parents and community stakeholders an electronic copy of the Dothan City Family/Community/Engagement Plan and a copy of the Dothan City Schools Title I Parent Involvement Plan.
9. Provide meetings and activities to assist parents in understanding the curriculum, academic assessments, and student proficiency levels
10. Provide parents and community stakeholders accessibility of LEA policies and curriculum
11. Provide an information board of current events, updated website information, and distribute notices and communications in a timely manner to inform parents of school activities and academic programs
12. Utilize partnerships with community organizations and adopters to improve student achievement
13. Coordinate and integrate activities and programs through Parent and Community Engagement
14. Invite parents to join and actively participate in the Dothan Preparatory Academy School PTO

2a. Describe how there will be a flexible number and format of parent meetings offered, such as meetings in the morning or evening, and may provide, with funds provided under this part, transportation, child care, or home visits, as such services relate to parental involvement.

Dothan Preparatory School has established expectations for parent involvement in the educational process. The administration and faculty believe that Family Engagement is one of the most important links to academic success. We are committed to increasing Family Engagement within our school and the community by providing opportunities for parents to actively participate in the education of their child/children in the following ways:

1. Provide annual meetings to explain the requirements of Title I, the school's participation in the Title I program, and parents' right to be involved
2. Provide flexible times for our parents to attend parent meetings during the morning, afternoon and evening
3. Provide opportunities for parents to jointly develop, review, and revise the Dothan City Parent-School Compact
4. Provide opportunities for parents to give suggestions and comments about the Dothan City Parent-School Compact, the Dothan City Family/Community Engagement Plan, and the School Improvement Plan and respond to parent comments and suggestions in a timely manner
5. Provide opportunities for parents to be involved in an organized, ongoing, and timely way in the planning and review of school programs
6. Provide access to community and support services
7. Provide parent meetings to explain the curriculum, assessments, formative assessments and expected student proficiency levels
8. Provide parents opportunities for regular meetings for suggestions, decision-making, and responses
9. Provide responses to parent suggestions, questions and concerns through newsletters, written and phone

communication

10. Provide opportunities for parents to participate in professional development available to staff and parents
11. Provide ELL parents information on assisting their children in attaining English proficiency and in achieving academic success
12. Involve parents in an organized, ongoing, timely way, in planning, and reviewing the Dothan City Family/Community Engagement Plan
13. Provide two scheduled parent-teacher conferences during the school year to discuss student progress and to review the School-Compact and Family/Community Engagement Plan
14. Provide timely information about parent programs

2b. Describe how parents will be involved in the planning, review and improvement of the Title I Program (Note: State the school's process for how all Title I parents have the opportunity for involvement in decision-making).

Parents are encouraged to participate in annual surveys that help to identify strengths and weaknesses of the school's program. The results of these surveys are shared with parents through newsletters, meetings, parent/teacher conferences and discussions. To ensure all parents are informed and able to provide feedback, Transact is used to translate written communication to parents who do not speak English. Also, all parents are encouraged to become a member of PTO. The PTO President serves as a member of the Building Leadership/Continuous Improvement Team. All parents are encouraged to share their concerns/ideas during PTO Meetings. The PTO President has the opportunity to be the voice for parents during BLT/CIP Meetings. In addition, parents are welcomed to share their concerns in writing with their child's teacher or directly with administration. Administration will then review their concerns and determine the next steps.

2c. Describe how funds allocated for parent involvement are being used in the school. (Sec. 1116(c)(2)(3)).

The funds allocated for parental involvement are being used to employ a Parental Involvement Specialist. They are a liaison between the school and home. They are able to make home visits as needed. They also serve as a community resource contact for parents as needed

3. Describe how the school provides parents of participating children timely information in a uniform format and, to the extent practicable in a language they can understand, about programs under Title I, a description and explanation of the curriculum in use, forms of academic assessments, and achievement expectations used, and, if requested by parents, opportunities for regular meetings to formulate suggestions and participate as appropriate in decisions related to the education of their children. (Sec. 1116(c)(4)(A)(B)(C))

Dothan Preparatory School has established expectations for parent involvement in the educational process. The administration and faculty believe that parental involvement is one of the most important links to academic success. Dothan Preparatory School is committed to increase parent's active participation in the education of their child/children in the following ways:

1. Developing jointly with parents, and distributing to parents, a Parent Involvement Plan
2. Supporting and encouraging active participation in PTO events
3. Providing opportunities for parents to respond to surveys and questionnaires expressing their ideas and/or concerns to improve education

4. Providing interpreter services when necessary
5. Encouraging parents to attend school events and use their talent/resources to enhance the instructional program
6. Providing parents access to written materials in their native language
7. Providing a flexible number of regularly scheduled parent meetings during the morning, afternoon and evening
8. Providing descriptions/explanations of curriculum, academic assessments, and student proficiency levels
9. Providing training to help parents work with their children to improve their achievement

4. Describe how parents, the school staff, and students share responsibility for improved student academic achievement for participating students (How the School-Parent Compact is jointly developed with Title I parents; how it is used, reviewed, and updated). (Sec. 1116(d))

Dothan Preparatory School has established expectations for parent involvement in the educational process. The administration and faculty believe that Family Engagement is one of the most important links to academic success. We are committed to increasing Family Engagement within our school and the community by providing opportunities for parents to actively participate in the education of their child/children in the following ways:

1. Providing opportunities for parents to respond to surveys and questionnaires expressing their ideas and/or concerns to improve education
2. Providing interpreter services when necessary
3. Encouraging parents to attend school events and use their talent/resources to enhance the instructional program
4. Providing parents access to written materials in their native language
5. Providing a flexible number of regularly scheduled parent meetings during the morning, afternoon and evening
6. Providing descriptions/explanations of curriculum, academic assessments, and student proficiency levels
7. Providing training to help parents work with their children to improve their achievement
8. The school may provide with Title I funds, transportation, child care, or home visits as necessary to help remove barriers to parent/guardian's participation in school activities and meetings
9. Providing opportunities for parents and administration to address concerns specific to middle school at Parent Roundtable Meetings

5. Describe procedures to allow parents to submit comments of dissatisfaction with the Continuous Improvement Plan. (Sec. 1116(c)(5))

Dothan Preparatory School encourages communication among all stakeholders in the following ways:

1. Providing access to all faculty and staff email via school website
2. Providing opportunities for parents to respond to surveys and questionnaires expressing their ideas and/or concerns to improve education
3. Providing flexible opportunities for parent/staff communication throughout the day
4. Providing a parent/teacher conference opportunity
5. Providing paper copies of the Continuous Improvement Plan in addition to a one-pager of the plan on our website

6a. Describe how the school will build capacity for parental involvement including how parents will be encouraged to become equal partners in the education of their children. (See ESSA Sec. 1116, requirements for building capacity and parental and family engagement).

To ensure effective involvement of parents and to support a partnership among the school, parents, and the community to improve student academic achievement, our school:

Shall provide materials and training to help parents to work with their children to improve their children's achievement, such as literacy training and using technology, as appropriate, to foster parental involvement.

Dothan Preparatory Academy (DPA) will provide opportunities for regular meetings for suggestions, decision-making, and responses. Also DPA will provide responses to parents suggestions, questions, and concerns through newsletters, written and phone communication.

6b. Describe how the school will build capacity for parental involvement including how parents will be encouraged to become equal partners in the education of their children. (See ESSA Sec. 1116, requirements for building capacity and parental and family engagement).

To ensure effective involvement of parents and to support a partnership among the school, parents, and the community to improve student academic achievement, our school:

Shall educate teachers, office personnel, and other school staff, with the assistance of parents, in the value and utility of contributions of parents, and in how to reach out to, communicate with, and work with parents as equal partners, implement and coordinate parent programs, and build ties between parents and the school.

Dothan Preparatory Academy (DPA) will provide opportunities for parents for regular meetings for suggestions, decision-making, and responses. Also, DPA will provide responses to parent suggestions, questions, and concerns through newsletters, written, and phone communication. Also, DPA will:

1. Provide a current website with updated information about current events, school activities, and academic programs.
2. Provide additional means of communication through Notify Me, Schoolcast, electronic sign, Remind 101, emails and phone calls.
3. Will provide brochures to parents with topics such as "How to Help Your Child Have a Successful School Year." We also will provide parent workshops with topics of interest to parents. As needed, we will host ROARR Meetings for parents of students exhibiting behaviors that impede their ability to be a successful student.

6c. Describe how the school will build capacity for parental involvement including how parents will be encouraged to become equal partners in the education of their children. (See ESSA Sec. 1116, requirements for building capacity and parental and family engagement).

DPA will provide opportunities for parental involvement with scheduled and requested parent-teacher conferences to discuss student progress. Parents will be encouraged to become equal partners in the education of their children. DPA will provide parents in the community with assessment results and overall district and building performance. DPA will also provide assistance to parents in understanding the Strategies to increase Parental Involvement, curriculum, academic assessments, and student proficiency levels.

6d. Describe how the school will build capacity for parental involvement including how parents will be encouraged to become equal partners in the education of their children. (See ESSA Sec. 1116, requirements for building capacity and parental and family engagement).

To ensure effective involvement of parents and to support a partnership among the school, parents, and the community to improve student academic achievement, our school:

Shall ensure that information related to school and parent programs, meetings, and other activities is sent to the parents of participating children in a format and, to the extent practicable, in a language the parents can understand.

Dothan Preparatory will ensure that information related to school and parent programs are provided by:

1. Access to interpreter services when necessary
2. Access to written materials in parent's native language

6e. Describe how the school will build capacity for parental involvement including how parents will be encouraged to become equal partners in the education of their children. (See ESSA Sec. 1116, requirements for building capacity and parental and family engagement).

Administration, school counselor, the parental involvement specialist, and office staff will receive parent requests for additional services. Upon receiving the request the principal will call the committee together to determine appropriate next steps and the degree to which requested services may be provided.

7. Describe how the school will ensure the provision for participation of parents and family members (including parents and family members who have limited English proficiency, parents and family members with disabilities, and parents and family members of migratory children), including providing information and school reports required under section 1111 in a format and, to the extent practicable, in a language such parents understand. (See ESSA Sec. 1117(f))

DPA will ensure participation of parents with limited English proficiency, parents with disabilities and parents of migratory students by the use of Telecommunications Devices for the Deaf (TDD) via phones, Facetime or Zoom for those parents who cannot travel to the school, and the use of interpreters and or printed material in the native language of the parents. Our school is handicap accessible. Other agencies are also available to assist with communication as needed.