

Book	Policy Manual
Section	(C) STUDENTS
Title	Policy C125 - Releasing Students From School
Code	C125
Status	Active
Adopted	November 10, 1982
Last Revised	June 19, 2013
Last Reviewed	June 19, 2013

Policy Number: C125
Title: Releasing Students from School
Section: Students

I. Purpose

EASTERN accepts the responsibility for each and every student placed under its jurisdiction and will endeavor to keep parent(s)/guardian informed of the whereabouts of their student at all times.

II. Authority

The Director has primary responsibility for the initiation of procedures to fulfill the parent/guardian notification that complies with the following rules:

- A. students shall be released from school only to their parent(s)/guardian or to persons authorized by their parents in case of illness. It shall be determined that the parent(s)/guardian or a reliable adult is at home before the student is sent home.
- B. if any police or court official requests the dismissal of any student during school hours, the parent(s)/guardian should be notified at once.
- C. Requests for released time for dental and medical appointments shall be honored when they cannot reasonably be scheduled for non-school time. A written request from the student's parent(s)/guardian is required to be submitted to the Supervisor of Career and Technical Education.
- D. students shall not be dismissed during school hours for non-school activities such as private music lessons, dancing lessons, scouts, etc.

Adopted: 11/10/82
Revised: 11/13/91
Revised: 6/19/13