



Request for Proposal Painting – Interior

On behalf of the Timberlane Regional School District, SAU106 is issuing a Request for Proposal (RFP) for interior painting services in classrooms and hallways across school buildings in the District, which includes Plaistow, Atkinson, Danville, and Sandown, NH.

Proposals must be submitted in a sealed package by 11:00 am on Tuesday, May 12, 2026, via USPS or another delivery service. Faxed and emailed proposals will not be accepted. The bid opening will take place on May 12, 2026 at 11:00 AM. All proposals must remain valid for 90 calendar days.

Proposals must be marked and should be submitted as follows:

**Timberlane Regional School District
Painting RFP
Attn: Superintendent of Schools
30 Greenough Road
Plaistow, NH 03865**

The Timberlane Regional School District reserves the right, at its sole discretion, to reject any or all proposals in whole or in part, and to accept that proposal for one or more items, or any combination of items, which it deems to be in the best interest of the District, even if the proposal is not the lowest price. The Board also reserves the right to waive any formalities or irregularities in, or to reject, any or all proposals or any part of any proposal. Any proposal may be withdrawn prior to the scheduled time for opening proposals. Any proposal received after the specified time and date shall not be considered. The Board further reserves the right to negotiate with a respondent when all proposals exceed the budgeted appropriation.

The District shall not be responsible for any costs incurred in responding to this RFP.

Each proposal is a governmental record subject to disclosure under the Right-to-Know Law. The District will not accept proposals marked confidential in whole or in part.

A mandatory site walk of all school buildings will take place on May 1, 2026 at 8:30AM.

Please do not contact the schools directly.



Scope of Project:

Three schools within the Timberlane Regional School District will undergo painting in various classrooms and hallways, including but not limited to walls, doors, door frames, and trim. Some preparation work may include, but is not limited to, removing nails and tacks, scraping, and patching. The scope and definition of areas to be prepared and painted will be detailed in the mandatory walkthrough. Respondents should be ready to take notes for each area. School maps will be provided. Also, a unique area of the high school will need to be prepared for paint spraying (ceilings).

Mandatory Walk-through Schedule (Times Approximate):

- Timberlane Regional High School, 36 Greenough Road, Plaistow - 8:30 AM
- Sandown Central School (TLC), 295 Main Street, Sandown - 9:15 AM
- Sandown North Elementary School, 23 Stagecoach Road, Sandown - 9:30 AM

Project Areas by School:

Sandown Central School (TLC)

- Two adult bathrooms

Sandown North Elementary School

- Gym
- Staff Room (Room 177, excluding staff restroom)
- Classrooms in Wing A (Rooms 102, 104, 106, 108, 110)
- Large staff restrooms across from the office (final priority)

Timberlane Regional High School

Total Area: 13,145 sq. ft. (ceilings to be prepped and spray painted)

- Room 122 – 1,016 sq. ft.
- Room 126 – 990 sq. ft.
- Room 201 – 748 sq. ft.
- Room 202 – 838 sq. ft.
- Room 203 – 808 sq. ft.
- Room 204 – 795 sq. ft.
- Room 205 – 763 sq. ft.
- Room 206 – 821 sq. ft.
- Room 207 – 791 sq. ft.
- Room 208 – 786 sq. ft.
- Room 209 – 795 sq. ft.
- Room 210 – 788 sq. ft.
- Room 211 – 757 sq. ft.
- Room 212 – 773 sq. ft.
- Room 213 – 886 sq. ft.



- Room 214 – 790 sq. ft.

Painting Requirements:

1. **Supplies:** The Timberlane Regional School District will provide all necessary paint for the painting project at each school listed. All other painting supplies will be the sole responsibility of the winning bidder.
2. **Certification of Insurance:** The respondent awarded the bid must provide the minimum insurance requirements listed below:

Workers' Compensation:

Part One: Worker's Compensation

Bodily Injury by Accident

Bodily Injury by Disease

Bodily Injury by Disease

Statutory Part Two: Employers' Liability

\$100,000 each accident

\$500,000 policy limit

\$100,000 each employee

General Liability:

with contractual liability coverage

\$1,000,000 per occurrence

\$2,000,000 policy aggregate

Auto Liability Combined Single Limit:

Combined Single Limit

Uninsured Motorists

\$1,000,000 per accident

\$1,000,000 per accident

Respondents shall name the Timberlane Regional School District as an additional insured on all policies and furnish to the District before beginning work certificates of insurance and policy endorsements for the required insurance.

The certificates shall contain a clause prohibiting cancellations or modifications of the insurance earlier than ten (10) days after the Timberlane Regional School District receives written notice.

3. **Payment and Performance Bonds:** Respondent awarded the bid will be required to provide payment and performance bonds for projects of \$125,000 or more.
4. **References:** Respondents must provide a reference list of at least four (4) commercial customers in the area for projects performed and completed.
5. **Indemnification:** To the fullest extent permitted by law, respondent shall protect, indemnify, save, defend and hold harmless the Timberlane Regional School District, including its officials, agents, volunteers and employees ("Indemnified Parties"), from and against any and all liabilities, obligations, claims, damages, penalties, causes of action, costs, interest and expenses, including but not limited to reasonable attorney and paralegal fees, which Indemnified Parties may become



obligated or suffer by reason of any accident, bodily injury, personal injury, death of person, economic injury or loss of or property damage, arising indirectly or directly under, out of, in connection with, or as a result of the contract or the activities of the respondent or its agents, employees, contractors or subcontractors, and even if caused in part by any negligent act or omission of Indemnified Parties.

In addition, and regardless of respective fault, respondent shall defend, indemnify and hold harmless the Indemnified Parties for any costs, expenses and liabilities arising out of a claim, charge or determination that respondent's officers, employees, contractors, subcontractors or agents are employees of the Indemnified Parties, including but not limited to claims or charges for benefits, wages, fees, penalties, withholdings, damages or taxes brought in connection with laws governing workers compensation, unemployment compensation, social security, Medicare, state or federal taxation, and/or any other similar obligation associated with an employment relationship.

Respondent's obligations to defend, indemnify, and hold harmless the Indemnified Parties hereunder shall survive the contract term.

The Timberlane Regional School District is not obligated to defend or indemnify the respondent, any subcontractor, or any professional service provider.

6. **Termination:** The District shall have the right to terminate the contract at any time with or without cause by giving thirty (30) days of written notice. Upon termination, the respondent shall be entitled to receive payment from the District limited to actual documented expenses as of the termination date as its sole remedy. The District will not be responsible for lost profits, compensatory, or other consequential damages.

Selection Criteria

Proposals will be evaluated based on the following criteria:

- Experience and qualifications of the contractor and team
- Demonstrated understanding of the project scope and objectives
- Cost-effectiveness and value
- References and past performance

If the District decides to make an award based on these evaluations, it will notify the selected proposer(s). If the District cannot reach an agreement with the selected proposer(s) during contract discussions, it may then begin discussions with the next preferred proposer, continue down the list, or alternatively, the District may reject all proposals, cancel this RFP, or initiate a new acquisition process with fresh proposals.

The District will use a scoring scale of 100 points, which will be distributed as set forth in the table below.



NH School Administrative Unit 106 | Timberlane Regional School District

30 Greenough Road, Plaistow, NH 03865 Voice: (603) 382-6119 Fax: (603) 382-3334

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CATEGORIES	POINTS
1. Capability to Perform Required Services	20
2. Experience and Past Performance on Similar Projects	20
3. Project Understanding	20
4. Proposed Fee for Services	40
TOTAL POTENTIAL POINTS AWARDED	100

END OF RFP