DISTRICT SERVICES

I. Food Services: The District may provide for a food service facility. In addition, students shall be permitted to bring their lunches from home and to purchase beverages and incidental items at the food service facility.

II. Mail and Delivery Services: The District shall maintain a mail service for transmission of written communications from within the District and for distribution of written communications received through the United States Postal Service. The use of District mail facilities, services, and personnel shall be limited to those materials and written communications which further the educational purposes of the District and/or those written communications which are authorized or required by policy, regulation or negotiated agreement.

The District's mail service shall not be used to distribute political materials unless the materials are received through the United States Postal Service. However, the District may use the District's mail services to distribute informational material regarding school bond elections or millage elections, as authorized by law.

III. Transportation Services: The District may furnish transportation to enrolled high school students who reside within the District. Pick up and drop off will be at the student's home high school. Adult students may request in writing to their Program Director assistance with transportation service, however, these requests will be considered on a 'case by case' basis. Such transportation may be provided either with District-owned buses or vehicles or through contractual arrangements with local service providers. Students shall be expected to comply with any administrative regulations regarding conduct on buses and district-owned vehicles.

District-operated buses may also be made available for transporting students to and from job sites when such transportation is in connection with the student's instructional program and is approved by the Program Director. District-operated buses may also be used to transport students for field trips upon the approval of the Program Director.

All SouthernTech designated bus drivers must have a valid Oklahoma commercial driver's license a bus driver's certificate from the State Department of Education, and a qualified physical certification as required by the Department of Transportation. Bus drivers and other safety sensitive positions may be subject to drug and alcohol testing as set forth in applicable law, SouthernTech Policy and Regulation DH.

Policy