

Minutes
School Organizational Team Meeting
Robert L. Taylor Elementary School
144 Westminster Avenue
Henderson, NV 89015
11/29/2021
meet.google.com/csc-qqyh-xnu

School Organizational Team Members:
Estella Trotter, Teacher 21-22 Member
Kelley Norman, Teacher 21-22 Member
Cheryl Carlson, Support Staff 21-22 Member [absent](#)
Tabitha Hartman, Parent 21-22 Member [absent](#)
TBD, Parent 21-22 Member
Angela Marquette, Parent 21-22 Member [absent](#)
Kimberly Basham, Principal

This meeting agenda is posted publicly on the school website at <http://schools.ccsd.net/taylor>

Speakers wishing to speak during the public comment period for this meeting may call or sign up in person immediately prior to the beginning of the meeting. Speakers will be called in the order in which they signed up. No one may sign up for another person or yield their time to another person. Generally, a person wishing to speak during the comment period will be allowed two (2) minutes to address the School Organizational Team. Speakers may also submit additional comments in writing. It is asked that speakers be respectful to each other, Team members, the principal and school district staff. Speakers that are disruptive will be asked to leave the meeting.

1. Welcome & Roll Call

- 1.1. Celebrations: Share school and community celebrations.
- 1.2. Review & Approval of the Minutes from 10/25/2021 [approved](#)

2. New Items

- 2.1. FUNCTION OF THE SCHOOL ORGANIZATIONAL TEAM. Comments from the principal explaining the function of the School Organizational Team and scope of the Team's advisory authority. [Tabled until future meeting](#)
- 2.2. SELECTION OF CHAIR. Discussion and action on selection of the School Organizational Team Chair. [Tabled until future meeting](#)
- 2.3. SELECTION OF VICE CHAIR. Discussion and action on selection of the School Organizational Team Vice Chair. [Tabled until future meeting](#)
- 2.4. COMMUNITY MEMBERS. Discussion and possible action on the inclusion of one or more community members on the School Organizational Team. [Tabled until future meeting](#)
- 2.5. MINUTES. Discussion and possible action on the designation of an individual to be responsible for taking minutes during School Organizational Team meetings. [Norman will continue doing this job. Basham will set the agenda.](#)

- 2.6. AGENDAS. Discussion and possible action on assigning responsibility for creating agendas for School Organizational Team meetings. [Basham will continue to post and create all agendas.](#)
- 2.7. MEETING ANNOUNCEMENTS. Discussion and possible action on assigning responsibility for posting meeting announcements and agendas on the school website. [Tabled until future meeting](#)
- 3. **General Discussion**
 - 3.1. TEAM NORMS. Discussion on norms that the Team will establish to guide behavior of members and the public. [Tabled until future meeting](#)
 - 3.2. MEETING PROCEDURES. Discussion of procedures that the Team will follow during meetings. [Tabled until future meeting](#)
 - 3.3. AGENDA PLANNING: Items for Future Agendas (e.g. Data to Inform Instruction, Climate & Culture, Strategic Budgets, Consensus Building) [Tabled until future meeting](#)
 - 3.4. FUTURE MEETINGS. Discussion and possible action regarding the dates and times of future meetings. [Tabled until future meeting](#)
 - 3.5. School Performance Plan: Roadmap to Success update. [Our plan has been reviewed and has been posted to our website.](#)
 - 3.6. Staffing Update: hired clerk, IA, Head Custodian, and learning strategist. All other positions continue to stay open and interviews are ongoing. [Clerk and Sturgis assistant have been hired. Other positions are still posted. Positions that are open are: ec TFA, autism spta, star primary spta x 2, star intermediate spta, and custodian night. We do have an interview tomorrow afternoon for one of the positions \(ec TFA\). We also have a 2nd counselor, 4th grade, 5th grade, 2nd grade \(Jaramillo\), and resource \(Pedrano\)...still open. A 4th grade teacher has been hired and will start \(Levi Doe\) after his 2 month employment - roughly February. There have been rumors of other teachers leaving at the end of this year. Kim's feeling is "everyone deserves their own opportunities. We will celebrate them all." The first grade position has also been offered to the student teacher, Dumo, to finish out the year. Kim will also look into sending an administrative rep and possibly another person to the next upcoming hiring fair \(December\) - meet with Leicht tonight.](#)
- 4. **General Discussion**
 - 4.1. Questions, Concerns, Possible Agenda Items for the January meeting. [Budget information should come early this year. Carry over funds may be available in January \(earmark funds early\). The possibility of a behavior strategist was also discussed - this could be a person within. Trotter brought up the need for PD for staff dealing with behaviors and trauma. Basham discussed "Restorative Circles" and "Help for Billy" or "Five Choices" as possible book studies for the staff to meet this need. Norman recommended "Help for Billy" or the possibility of a Lit Circle approach for the staff. The team also discussed the need for love and connections with kids right now even though it is incredibly difficult. Basham said she feels very ill-equipped to move forward with this - she has, however, reached out to our on-staff mental health people \(Karen and](#)

Kendra) on how to help address and heal our building. Small gestures of appreciation were also discussed - they aren't wasted moments even if people don't seem to notice right away.

5. Public Comments

None at this time & meeting adjourned @ 3:35 pm

6. Next SOT MEETING

January 31, 2022 @ 2:30pm

Submit Agenda and Minutes to <https://forms.gle/hRVMT51HXvwYrF1S9> to submit it to:
reorg.ccsd.net and www.roberttaylorlortigers.org

2020-2021 <https://forms.gle/SzgRCM35BQyzg4vz5>