

TSDS Submission Expectations for LEAs

TSDS & PEIMS Spring Conference

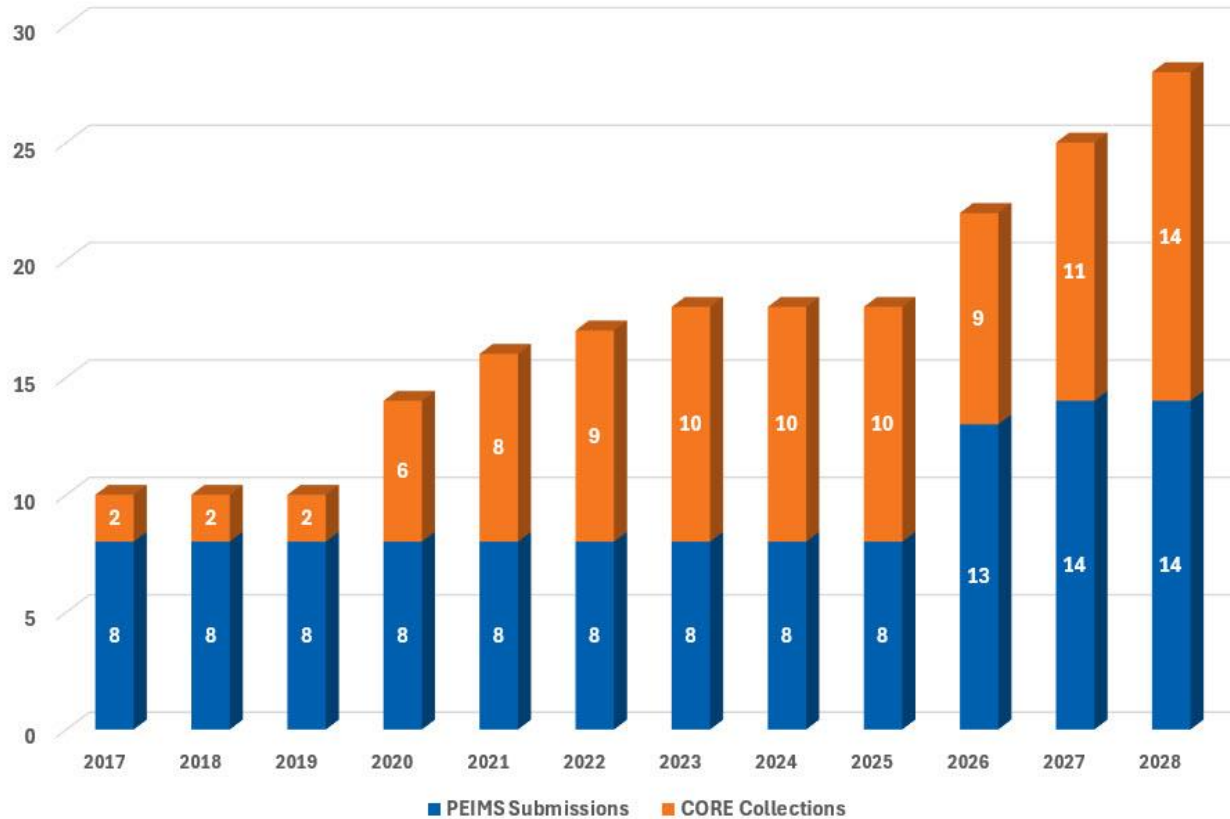
April 22, 2026



Ten Years of Growth in State Reporting



TSDS Submission Count by Year



10 Comparison of PEIM Submissions & TSDS Core Collections

PEIMS Submissions

2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028
Fall	Fall	Fall	Fall	Fall	Fall	Fall	Fall	Fall	Fall
Fall Resubmission	Fall Resubmission	Fall Resubmission	Fall Resubmission	Fall Resubmission	Fall Resubmission	Fall Resubmission	Fall Resubmission	Fall Resubmission	Fall Resubmission
Mid-Year	Mid-Year	Mid-Year	Mid-Year	Mid-Year	Mid-Year	Mid-Year	Mid-Year	Mid-Year	Mid-Year
Mid-Year Resubmission	Mid-Year Resubmission	Mid-Year Resubmission	Mid-Year Resubmission	Mid-Year Resubmission	Mid-Year Resubmission	Mid-Year Resubmission	Mid-Year Resubmission	Mid-Year Resubmission	Mid-Year Resubmission
Summer	Summer	Summer	Summer	Summer	Summer	Summer	Summer	Summer	Summer
Summer Resubmission	Summer Resubmission	Summer Resubmission	Summer Resubmission	Summer Resubmission	Summer Resubmission	Summer Resubmission	Summer Resubmission	Summer Resubmission	Summer Resubmission
Extended Year	Extended Year	Extended Year	Extended Year	Extended Year	Extended Year	Extended Year	Extended Year	Extended Year	Extended Year
Extended Year Resubmission	Extended Year Resubmission	Extended Year Resubmission	Extended Year Resubmission	Extended Year Resubmission	Extended Year Resubmission	Extended Year Resubmission	Extended Year Resubmission	Extended Year Resubmission	Extended Year Resubmission
							Attendance 1st Six Weeks	Attendance 1st Six Weeks	Attendance 1st Six Weeks
							Attendance 2nd Six Weeks	Attendance 2nd Six Weeks	Attendance 2nd Six Weeks
							Attendance 3rd Six Weeks	Attendance 3rd Six Weeks	Attendance 3rd Six Weeks
							Attendance 4th Six Weeks	Attendance 4th Six Weeks	Attendance 4th Six Weeks
							Attendance 5th Six Weeks	Attendance 5th Six Weeks	Attendance 5th Six Weeks
							Fall Enrollment	Fall Enrollment	Fall Enrollment

Core Collections

2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028
ECDS PK (BOY, EOY)	ECDS PK (BOY, EOY)	ECDS PK (BOY, EOY)	ECDS PK (BOY, EOY)	ECDS PK (BOY, EOY)	ECDS PK (BOY, EOY)	ECDS PK (BOY, EOY)	ECDS PK (BOY, EOY)	ECDS PK (BOY, EOY)	ECDS PK (BOY, EOY)
ECDS KG (BOY)	ECDS KG (BOY)	ECDS KG (BOY)	ECDS KG (BOY)	ECDS KG (BOY)	ECDS KG (BOY)	ECDS KG (BOY)	ECDS KG (BOY)	ECDS KG (BOY)	ECDS KG (Sunset)
	RF Tracker	RF Tracker	RF Tracker	RF Tracker	RF Tracker	RF Tracker	RF Tracker	RF Tracker	RF Tracker
	SPPI-14	SPPI-14	SPPI-14	SPPI-14	SPPI-14	SPPI-14	SPPI-14	SPPI-14	SPPI-14
	Class Roster - Fall	Class Roster - Fall	Class Roster - Fall	Class Roster - Fall	Class Roster - Fall	Class Roster - Fall	Class Roster - Fall(Sunset &		
	Class Roster - Winter	Class Roster - Winter	Class Roster - Winter	Class Roster - Winter	Class Roster - Winter	Class Roster - Winter	Class Roster - Winter	Class Roster - Winter	Class Roster - Winter
		SELA	SELA	SELA	SELA	SELA	Suspended for 25-26	SELA	SELA
		Charter School Waitlist	Charter School Waitlist	Charter School Waitlist	Charter School Waitlist	Charter School Waitlist	Charter School Waitlist	Charter School Waitlist	Charter School Waitlist
			Child Find (SPPI-11 & 12)	Child Find (SPPI-11 & 12)	Child Find (SPPI-11 & 12)	Child Find (SPPI-11 & 12)	SPEDS (SPPI-7, 11, 12, & 13)	SPEDS (SPPI-7, 11, 12, & 13)	SPEDS (SPPI-7, 11, 12, & 13)
				UID Enrollment Event	UID Enrollment Event	UID Enrollment Event	UID Enrollment Event	UID Enrollment Event	UID Enrollment Event
								SPEDS-Video Camera	SPEDS-Video Camera
								TVC	TVC
									ECDS KG-03-BOY
									ECDS KG-03-MOY
									ECDS KG-02-EOY

TSDS Submission Expectations for LEAs

Texas Education Data Standards

Local Education Agencies (LEAs) are responsible for:

1. Submitting **current, complete, and accurate data** required for each PEIMS and TSDS Collection;
2. Validating data per **business rules and validations**;
3. Correcting all errors during the data validation process **in a timely manner**; and
4. Delivering **“fatal-free” corrected PEIMS and TSDS Submission data** on or before the due dates set by their ESCs and TEA.

Recommended Internal LEA Timelines

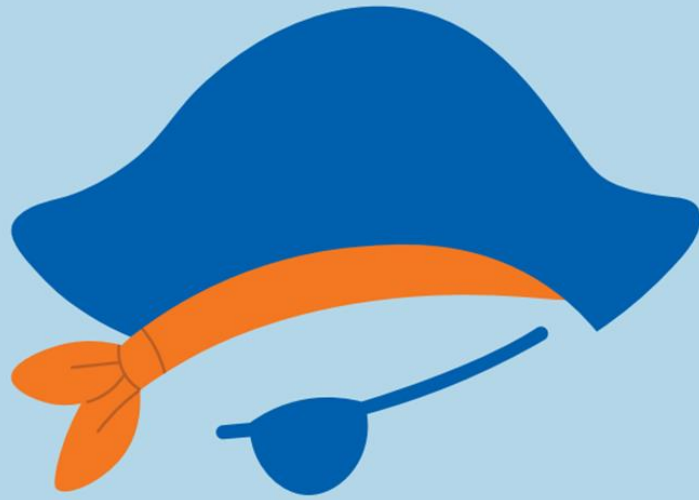
TEA regularly reaches out to ESC support staff to check the status of all TSDS submissions. To best serve ESC Region 11 LEAs, the TSDS support team recommends the following internal deadlines to ensure success:

Daily Data Syncs

- Keep all data systems updated regularly

Initial Promote and Validate Data within TSDS

- Complete at least **4 weeks prior** to submission deadlines
For the Attendance Submission, this process must be completed at least 2 weeks prior
- Utilize the Pirate Method



The Pirate Method

Audit → Revise → Review → Repeat



Audit

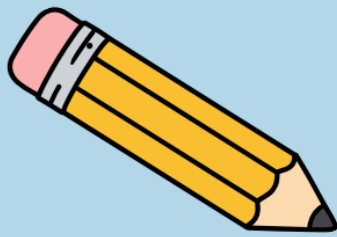
Start by examining your data or process closely. Look for errors, gaps, inconsistencies, or anything that doesn't align with expectations.

Think:

“What's off?”

The Pirate Method





Revise

Make the necessary corrections and updates based on what you found during the audit. This is where action happens.

Think:
“Fix it.”

The Pirate Method





Review

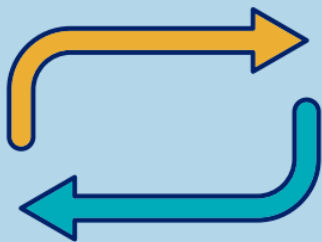
Double-check your revisions to ensure accuracy and completeness. Validate that corrections were applied correctly and didn't create new issues.

Think:

“Did we get it right?”

The Pirate Method





Repeat

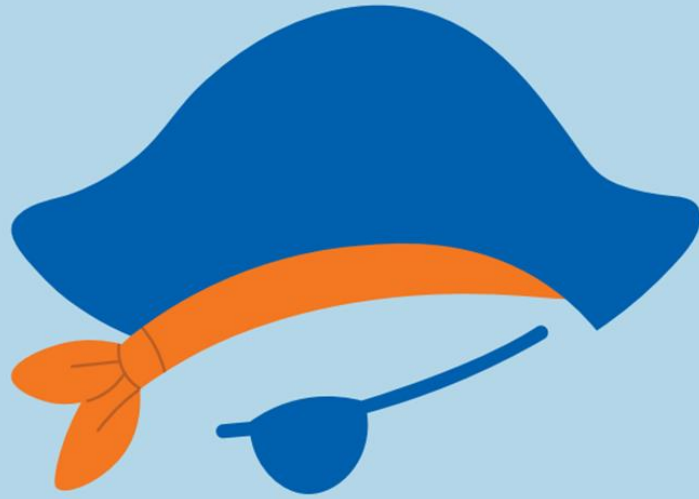
Continue the cycle regularly, especially after updates, new data loads, or approaching deadlines, to maintain clean, reliable data over time.

Think:

“Do it again, consistently.”

The Pirate Method





The Pirate Method

Audit → Revise → Review → Repeat

Recommended Internal LEA Timelines

Final Report Review

- Complete **14 days prior** to submission deadlines
- Reports generated in TSDS
- Validation performed by appropriate staff
- Approval signatures collected

Final Submission & Superintendent Approval

- Complete **7 days prior** to submission deadlines

LEAs should proactively notify the ESC Region 11 TSDS Support Team of any circumstances that may impact the ability to meet submission deadlines.

Key Responsibilities

PEIMS Coordinator

- Verify all TSDS applicable roles and privileges are correctly assigned within TEAL
 - Ensure the **Superintendent has the Approver Role** for all submissions
 - Confirm designated staff have **Completer Roles** assigned
- Oversee data collection and submission process
 - **Communicate** timelines and requirements to all relevant staff
 - **Access the DMC** in TSDS to review Level 1.5 and 2 filter details, and Unaffiliated Staff and Student Reports
 - Run TSDS reports and **verify** source system data has been validated
 - Ensure final **Superintendent approval** is completed

Key Responsibilities

Campus & Program Staff

- Enter and **verify** student and staff data
- Meet internal **deadlines** set by the LEA
- Compare source system reports and TSDS reports for **accuracy**

Superintendent

- Be aware of approaching deadlines
- Certify the **accuracy and completion** of all submissions and collections

Best Practices

- Stay informed on **new data elements and requirements**
- Attend all training sessions provided, and share updates with relevant staff
- Promote **open communication** across departments (HR, Student Services, CTE, etc.)
- Run validation reports **frequently**, not just near deadlines
- Address errors **early** to allow sufficient time for corrections and review
- **Document** all corrections and data-related decisions

Best Practices

- Plan proactively to meet submission deadlines
 - Maintain a **backup plan** for key responsibilities
 - Crosstrain team members to step in when necessary, ensuring continuity
 - Ensure backup staff have **appropriate TEAL access**
 - **Share knowledge** and resources across the team
 - Plan for **calendar conflicts** and key dates that could affect timelines
 - Holidays
 - Winter Break and Spring Break
 - Summer closures and yearly contract end dates for staff
 - Staff vacations
 - Unexpected events (e.g., bad weather, family emergencies)

Upcoming Conferences

Summer Virtual Conference

July 14

9AM-12PM

Fall Conference

October 1

9AM-4PM

Winter Virtual Conference

January 14

9AM-12PM

You must be able to **SUPPORT**
what you **REPORT**