

- CALL TO ORDER** At 7:04 p.m., the May 5, 2025, meeting of the Susquehanna Township Board of School Directors was called to order by President Jesse Rawls, Sr.
- SCHOOL BOARD MEMBERS PRESENT** Mr. Jesse Rawls, Sr., Ms. Tameka Hatcher, Ms. Elise I. LeMelle, Mrs. Jackie Hill, Mr. Jayonn Folks, Mr. Eric Hedenberg, Keita Kalonji Johnson, Esq., Mr. Steven H. Johnson, Dr. Anita Mareno
- DISTRICT OFFICE PRESENT** Dr. Tamara Willis, Dr. Andrae Martin, Mr. Oslwen Anderson, Jr., Mrs. Kathy Ciaciulli, Ms. Ann-Marie Rathmell, Mr. Justin Green, Mr. Jonathan Bishop
- SOLICITOR** Eckert Seamans Cherin & Mellott, LLC
- EXECUTIVE SESSION** The President announced that executive session was held immediately prior to the meeting for the purpose of conference information, personnel and real estate matters.
- INTRODUCTIONS/ GUEST PRESENTATIONS** Celebrating Families: Mr. David Archer, Principal of Susquehanna Township High School, honored the London Family for their contributions to fostering a positive and supportive learning environment in our school community. The family was presented with a certificate and a token of appreciation from Dr. Willis. Dr. Martin shared that Ava London, a member of the girls' basketball program has received offers to play basketball in college.
- REPORTS/ ANNOUNCEMENTS**  
**Board Committees:** Mr. Kalonji Johnson reminded everyone that the Education and Athletics Committee will meet tomorrow at 5:30 pm. Ms. Hatcher reported that the Policy Committee met on April 23 and has considered 7 policies that appear on tonight's agenda for first read. Mrs. Hill shared that STSD student L. Zimmerman will be graduating from CAIU Project Search on May 22 @ 6pm at Hershey Medical Center.  
**Superintendent's Report:** Dr. Tamara Willis expressed her appreciation to the middle school faculty and students for their outstanding performance of *Willy Wonka Jr.* She also recognized Teacher Appreciation Week, extending her gratitude to all teachers for their dedication and support of student learning. Additionally, Dr. Willis commended Mr. Eric Brooks, an STSD paraprofessional, for representing the district as a speaker at the PA Educator Diversity Consortium Advocacy Day at the Capitol. Mr. Brooks participates in a district-supported program designed to help paraprofessionals become certified teachers. Dr. Willis concluded by announcing that the next EIT Advisory Committee meeting is scheduled for June 4, 2025.

**II. APPROVAL OF AGENDA ITEMS FOR MAY 5, 2025**

**MOTION TO APPROVE**

**2.A.** Moved by Mr. K. Johnson, seconded by Mr. Hedenberg to approve the meeting agenda for May 5, 2025

Motion passed 9-0, 0 abstentions, 0 absent

**2.B.** Board Member Comments

**Mr. K. Johnson** wished all Seniors the best as they take their next steps in life beyond high school.

**Mr. S. Johnson and Mr. Rawls** shared that Senator Bernie Sanders visited the Dauphin County Technical School and engaged in a town hall with students.

**Mr. Rawls** shared that he will be visiting the Capital with Omega Psi Phi to talk with representatives about the importance of community service.

**Ms. Hatcher** acknowledged several important cultural and awareness observances taking place in May. She noted that today is Cinco de Mayo, and that May is recognized as Jewish American Heritage Month, Mental Health Awareness Month, and Older Americans Month. Additionally, May 17 is observed as the International Day Against Homophobia, Transphobia, and Biphobia.

Ms. Hatcher also asked for thoughts and prayers for Ms. Lisa Robbins, Assistant Principal at Thomas Holtzman Jr. Elementary School, following the recent passing of her mother, Mrs. Billy Screvens, a dedicated lifelong educator.

**III. HEARING OF THE PUBLIC**

**Ms. LeMelle** read a statement outlining the guidelines for public comment.

**SPEAKER**

**Mr. C. Edwards** asked the secretary to clarify the guidelines for public comment. Mr. Edwards also shared his thoughts on EIT and information displayed on digital sign at the high school.

**IV. PRESENTATIONS AND DISCUSSIONS**

**PRESENTATION**

**4.A.** Dr. Martin presented PennWest Dual Enrollment Opportunities (attached to BoardDocs)

**4.B.** Dr. Willis presented Long Term Student Enrollment Strategy (attached to BoardDocs)

**V. MINUTES**

**MOTION TO APPROVE**

5.A.B. Moved by Mr. Folks, seconded by Ms. Hatcher, to approve Items 5.A.B  
Motion passed 9-0, 0 abstentions, 0 absent

5.A. Approve the Minutes of the April 7, 2025, Board Meeting.

5.B. Approve the Minutes of the April 22, 2025, Board Meeting.

**VI. PROGRAM**

**DISCUSSION**

None

**VII. PERSONNEL**

**MOTION TO APPROVE**

7.A. Moved by Mr. K. Johnson, seconded by Mr. Folks, to approve Item 7.A.  
Motion passed 9-0, 0 abstentions, 0 absent

7.A. Approve the retirement of Paul Winn as Night Custodian at the Susquehanna Township High School, effective June 1, 2025. Paul has been with the district since 1985.

The board recognized Mr. Winn's 40 years of service in the district and wished him a happy retirement.

**MOTION TO APPROVE**

7.B.C.D.E.F.G.H.I. Moved by Mr. K. Johnson, seconded by Mr. Folks, to approve Items 7.A.B.C.D.E.F.G.H.I.  
Motion passed 9-0, 0 abstentions, 0 absent

7.B.1. Approve the resignation of Nadirah Jones as Assistant III/PCA- Autistic Support at the Thomas W. Holtzman, Jr. Elementary School, effective April 30, 2025.

7.B.2. Approve the resignation of Robert Stroble as Head Custodian at the Susquehanna Township High School, effective April 30, 2025.

7.B.3. Approve the resignation of Brianna Jerome as Assistant III/PCA- Emotional Support at the Susquehanna Township Middle School, effective June 6, 2025.

7.C.1. Approve the end of assignment for Nathaniel Clugston as LTS English Teacher at the Susquehanna Township Middle School, effective June 6, 2025.

7.C.2. Approve the end of assignment for Casey Hayth as LTS Special Education Teacher at the Susquehanna Township Middle School, effective June 6, 2025.

**7.C.3.** Approve the end of assignment for Enjoli Edwards as LTS Math Teacher at the Susquehanna Township High School, effective June 6, 2025.

**7.C.4.** Approve the end of assignment for Margaret Baum as Teacher on Special Assignment at the Susquehanna Township High School, effective June 6, 2025.

**7.D.1.** Approve the transfer of Omar Coperland from Mid-Shift Custodian to Substitute Head Custodian with a \$2.00 shift differential, effective May 1, 2025, until the position is filled. Omar will be replacing Robert Stroble.

**7.D.2.** Approve the transfer of Magda Lopez Diaz as PT Food Service Worker at the Susquehanna Township High School to PT Food Service Worker at the Sara Lindemuth/Anna Carter Primary School, effective May 5, 2025. Magda will be replacing Patricia Swingle.

**7.E.** Approve Casey Hayth as Payroll/HR Coordinator at the Susquehanna Township School District at a salary of \$60,000.00, pro-rated, effective June 9, 2025. Casey will be filling a new position.

**7.F.1.** Approve the employment of Teah Bennett as Elementary School Teacher at the Thomas W. Holtzman, Jr. Elementary School at a salary of \$75,780.00, effective August 12, 2025. Teah will be filling a new position.

**7.F.2.** Approve Nathaniel Clugston as Math Teacher at the Susquehanna Township Middle School at a salary of \$59,181.00, effective August 12, 2025. Nathaniel will be replacing Nora Johnstone.

**7.F.3.** Approve Michelle Jacobs as Elementary School Teacher at the Sara Lindemuth/Anna Carter Primary School at a salary of \$79,430.00, effective August 12, 2025. Michelle will be filling a new position.

**7.F.4.** Approve Enjoli Edwards as Math Teacher at the Susquehanna Township High School at a salary of \$57,631.00, effective August 12, 2025. Enjoli will be replacing Toni Gockley.

**7.F.5.** Approve Brianna Jerome as Special Education Teacher- Emotional Support at the Susquehanna Township Middle School at a salary of \$56,720.00, effective date to be determined. Brianna will be filling a new position.

**7.F.6.** Approve Margaret Baum as Special Education Teacher- Life Skills Support at the Susquehanna Township High School at a salary of \$57,631.00, effective August 12, 2025. Margaret will be replacing Kaitlyn Putric.**7.E.3.** Approve Cole Cristian as Physical Education Teacher at the Thomas W. Holtzman, Jr. Elementary School at a

salary of \$52,766.00, pro-rated, effective January 16, 2024. Mr. Cristian will be replacing Michael Jones.

**7.G.1.** Approve the employment of Anyelina Rosario as Part Time Food Service Worker at Susquehanna Township Middle School at a rate of \$15.00 per hour, effective May 5, 2025. Anyelina will be replacing Paul Ellis.

**7.G.2.** Approve the employment of Patricia Gulley as Part Time Food Service Worker at the Susquehanna Township High School at a rate of \$15.00 per hour, effective April 28, 2025. Patricia will be replacing Magda Lopez Diaz.

**7.G.3.** Approve Dil Subedi as Night Custodian at the Sara Lindemuth/Anna Carter Primary School at a rate of \$17.70 per hour, effective May 5, 2025. Dil will be replacing Maria Castillo.

**7.H.1.** Approve the following Summer School Teachers at a rate of \$40.00 per hour for the 2024-2025 school year:

Hanna Layton	Megan Steever	Corey Lohr
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**7.H.2.** Approve the following summer technology help for the 2024-2025 school year at a rate of \$12.00 per hour:

Pawan Acharya	Rory Bechtel	Joseph Garcia
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**7.H.3.** Approve Celeste Francis as Part Time Food Service Substitute at the Susquehanna Township School District at a rate of \$15.00 per hour, effective April 11, 2025.

**7.H.4.** Rescind Casey Hayth as Summer School Teacher for the 2024-2025 school year.

**7.H.5.** Amend Ashleigh Heagy from sponsor to mentor for Maria Miller at the Susquehanna Township Middle School from a stipend of \$500.00 to \$1,000.00, pro-rated, for the 2024-2025 school year.

**7.H.6.** Amend the following for the 2024-2025 school year:

New Employee	Sponsor	Old Pro-Rated Rate	New Pro-Rated Rate
Sara Martin	Diana Smulkis	\$371.00	\$125.00
Joshua Yeckley	Christine Rose-Brooks	\$100.00	\$149.00

Karen Kipp	Jennifer Nolt	\$150.00	\$149.00
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7.I. Approve the change of status for Deborah Bennett from temporary professional employee to professional employee, effective March 28, 2025.

### VIII. FINANCES

#### MOTION TO APPROVE

**8.A.B.C.D.E.** Moved by Mr. Folks, seconded by Mrs. Hill, to approve Items 8.A.B.C.D.E.  
Motion passed 9-0, 0 abstentions, 0 absent

**8.A.** Approve the payment of Activity Fund bills from the First National Bank Activity Fund Checking, as listed on the Computer Check Summary, totaling \$3,150.84.

**8.B.** Approve the payment of Capital Reserve PSDLAF checking bills from the Capital Reserve PSDLAF Checking, as listed on the Computer Check Summary, totaling \$1,140.70.

**8.C.** Approve the payment of First National General Fund Checking bills from the First National General Fund Checking, as listed on the Computer Check Summary, totaling \$5,016,299.39.

**8.D.** Approve the payment of Food Service bills from the Food Service Checking, as listed on the Computer Check Summary, totaling \$56,411.41.

**8.E.1.** Approve the following Personal Tax Refund:

Taxpayer Name: Indya Larowe  
Bill #: 008745  
Year: 2022  
Refund Amount: \$308.00

Taxpayer Name: Indya Larowe  
Bill #: 009095  
Year: 2023  
Refund Amount: \$308.00

Total Amount of Refund \$616.00

Reason: Indya Larowe made less than \$5,000.00; paid the taxes in error.

**IX. CONTRACTS**

**MOTION TO APPROVE**

**9.A. Moved by Mr. K. Johnson, seconded by Mr. Hedenberg, to approve Item 9.A.**

**ROLL CALL VOTE:**

**Aye:** Mr. Hedenberg, Dr. Mareno, Mr. Folks, Ms. Hatcher,  
Mrs. Hill, Mr. S. Johnson, Mr. K. Johnson, Ms. LeMelle, Mr.  
Rawls  
**Nay:** None  
**Abstain:** None  
**Absent:** None

**Motion passed 9-0, 0 abstentions, 0 absent**

**9.A. Approve the Agreement of Sale between A10 PAF 2015-I REO-Northwoods, LLC (seller) and Susquehanna Township School District (purchaser) for the property located at 4401 Deer Path Road, Harrisburg, Susquehanna Township, Dauphin County, Pennsylvania 17110; Tax Parcels No. 62-009-246 and 62-009-256.**

**MOTION TO APPROVE**

**9.B.C.D.E.F.G.H. Moved by Mr. Hedenberg, seconded by Mr. Folks, to approve Items 8.A.B.C.D.E.F.G.H.**

**Motion passed 9-0, 0 abstentions, 0 absent**

**9.B. Approve the service agreement with Access VG, L.L.C. (Access Perks), effective July 1, 2025, to provide full-time and part-time employees with access to discounted products and services.**

**9.C. Approve the MOU and License Agreement between the Susquehanna Township School District and the City of Harrisburg.**

**9.D. Approve the Johnson Controls Fire Protection, LP proposals for required repairs, signage, and improvements regarding numerous district-wide fire extinguishers as outlined per building in the attached documents. The total cost of all required work equates to \$14,798.00.**

**9.E. Approve the Agreement with Lower Paxton Township Police Department to provide police services for the Susquehanna Township High School Prom on May 10, 2025. The Lower Paxton Township Police Department will provide 1 supervisor and 4 officers for 2.5 hours at the rate of \$80.79 per officer, per hour. The venue requires the use of the local police department for traffic and crowd control.**

**9.F. Approve the Agreement with the Best Western Premier the Central Hotel and Conference Center for the 2025 Susquehanna Township High School Prom.**

**9.G.** Approve the Community in Schools Addendum. The Uniform Grant Guidance (UGG) requires districts to include certain contract provisions in district contracts paid with federal funds. This contract is paid with federal funds. The verbiage included in the Addendum covers this requirement.  
Johnson Controls - \$359,728.94.

**9.H.** Approve the agreement with A.J. Juliani, LLC to provide professional development focused on introducing artificial intelligence and its impact on the learning environment, including strategies for effectively leveraging AI and initial discussions on policy implications for the district.

**DISCUSSION**

**9.I.** Discuss the Letters of Agreement with Keystone Human Services to provide a Mental Health Consultant for the Student Assistance Programs at the four school buildings, for the 2025-2026 School Year.

**DISCUSSION**

**9.J.** Discuss the Agreement for CAIU to provide School-Age Education Services to Susquehanna Township School District learners for the 2025-2026 School Year.

**DISCUSSION**

**9.K.** Discuss the 25-26 fiscal year broker agreement with AJG Risk Management Service, Inc. inclusive of both insurance carrier premiums, as well as brokerage commission costs as disclosed in Exhibit B of the attachment.

**DISCUSSION**

**9.L.** Discuss the extension of the existing contract between Rohrer Bus Service and Susquehanna Township School District for a period of one-year, effective July 1, 2025, through June 30, 2026. The district will pursue a multiple year contract for transportation services during the 25-26 fiscal year.

**DISCUSSION**

**9.M.** Approve the attached three-year Unifirst Service Agreement in the annual amount of \$15,006.68 for the provision of uniforms for district custodians, maintenance workers, and groundskeepers as well as walk-off floor mats at entrance/exit ways for each of the district's buildings.

**DISCUSSION**

**9.N.** Discuss the PSBA, Better Unemployment Compensation System Comprehensive Program participation agreement between the PSBA Insurance Trust and Susquehanna Township School District. The program provides school districts with services related to managing district unemployment compensation risks, claims, and related services.

**DISCUSSION**

**9.O.** Discuss the Dual Enrollment Agreement between PennWest University and Susquehanna Township School District for dual enrollment of STHS students.

**X. POLICY**



(Susquehanna Township v. Dauphin County Board of Assessment Appeals and Elmerton Enclave, LP), regarding the tax assessment appeals filed by the Susquehanna Township School District and Susquehanna Township, Tax Parcel No. 62-023-096. (See Stipulation and Joint Motion for Agreed Upon Order).

**11.D.** Amend the 2025 Board Meeting dates to move the Board Reorganization Meeting from Monday, December 1, 2025, to Tuesday, December 2, 2025, due to the district being closed for Autumn Recess on December 1, 2025.

**XII. NEW BUSINESS**

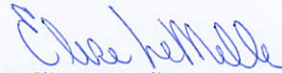
None

**XIII. ADJOURNMENT**

**MOTION TO ADJOURN**

Moved by Mr. Folks, seconded by Mr. K. Johnson to adjourn the meeting.  
Motion passed: 9-0, 0 abstentions, 0 absent

Meeting adjourned 8:09 p.m.



Elise LeMelle  
Board Secretary

**From:** Johnson, Keita Kalonji <[kjohnson@hannasd.org](mailto:kjohnson@hannasd.org)>

**Sent:** Tuesday, April 22, 2025 1:43 PM

**Subject:** Education/Athletics Committee minutes 4/8

Call to Order: 5:03pm

Committee Present: T. Hatcher, K. Johnson, E. LeMelle and J.W. Rawls, Sr.

Administration present: A. Dir. Dean, Dr. Martin, and Dr. Willis

Reports:

Martin: (Education)

1. Discussed efforts to revive the NuPaths program for the 25-26 school year, after this years' hiatus
2. Seeking expanded dual enrollment agreements with Pa. Institutions of higher learning
3. Retooling curricula for STHS Summer learning academy

Dean: (Athletics)

1. Consideration of summer open gyms to expand interest in volleyball club (coed) while looking for in-house coaching solution.
2. Bolstering coaching presence and athletic program visibility at fall open house
3. Currently reviewing turf maintenance contract
4. Personnel changes for HS wrestling
5. Painting of main gym
6. Researching virtual ticketing (Hometown ticketing LLC) options for future presentation to committee and board

Adjournment @ approx 6:03p

**Committee Meeting Summary  
For Addendum to Board Minutes**

<b>Committee Name:</b>		
Policy Committee		
<b>Call to Order</b>		
Date: 4/23/2025	Time: 6:30 PM	By: Kathy Ciaciulli
<b>Persons Present</b>		
Ms. Hill, Dr. Mareno		
<b>Administration:</b>		
Dr. Willis, Superintendent Kathy Ciaciulli, Director of Human Resources		
<b>Other Board Members:</b>		
Mr. K. Johnson		
<b>Others (Include titles if appropriate):</b>		
<b>* Action Items list additions:</b>		
Review of Board Policies: <ul style="list-style-type: none"><li>• 218.1 Weapons</li><li>• 218.2 Terroristic Threats</li><li>• 236.1 Threat Assessment</li><li>• 247 Hazing</li><li>• 304 Employment of District Staff</li><li>• 805 Emergency Preparedness and Response</li><li>• 805.1 Relations with Law Enforcement Agencies</li><li>• 805.2 School Security Personnel</li></ul>		
<b>* Topic Discussed:</b>		
<p>The committee reviewed the proposed policy revisions provided by the Pennsylvania School Boards Association (PSBA). The updates to Policies 218.1 (Weapons), 218.2 (Terroristic Threats), 236.1 (Threat Assessment), 805 (Emergency Preparedness and Response), 805.1 (Relations with Law Enforcement Agencies), and 805.2 (School Security Personnel) were prompted by recent legislative changes focused on enhancing school safety and security measures. These revisions reflect updated legal requirements and best practices intended to strengthen district protocols for threat prevention, emergency response, and collaboration with law enforcement.</p> <p>The committee opted to postpone the review of Policy 304 to ensure all members have the opportunity to participate in the discussion, as two members were unable to attend.</p>		
<b>Recommendation(s)/Report to Board:</b>		
First read by the full board of policies		

\* Please limit responses to 1-3 sentences

- 218.1 Weapons
- 218.2 Terroristic Threats
- 236.1 Threat Assessment
- 247 Hazing
- 805 Emergency Preparedness and Response
- 805.1 Relations with Law Enforcement Agencies
- 805.2 School Security Personnel