

- CALL TO ORDER** At 7:05 p.m., the June 2, 2025, meeting of the Susquehanna Township Board of School Directors was called to order by Vice President Tameka Hatcher.
- SCHOOL BOARD MEMBERS PRESENT** Ms. Tameka Hatcher, Ms. Elise I. LeMelle, Mrs. Jackie Hill, Mr. Jayonn Folks, Mr. Eric Hedenberg, Keita Kalonji Johnson, Esq., Dr. Anita Mareno
- ABSENT** Mr. Steven H. Johnson, Sr., Mr. Jesse Rawls, Sr.
- DISTRICT OFFICE PRESENT** Dr. Tamara Willis, Dr. Andrae Martin, Mr. Oslwen Anderson, Jr., Mrs. Kathy Ciaciulli, Mrs. Carrie Martin, Ms. Ann-Marie Rathmell, Mr. Justin Green, Mr. Jonathan Bishop
- SOLICITOR** Eckert Seamans Cherin & Mellott, LLC
- EXECUTIVE SESSION** The President announced that executive session was held immediately prior to the meeting for the purpose of personnel, property, and training.
- INTRODUCTIONS/ GUEST PRESENTATIONS** Dan Fuller and Linda Spotts from the Rotary Club of Susquehanna Township presented the Little Red Wagon award to Tiahra Adderley. (attached to BoardDocs)
- REPORTS/ ANNOUNCEMENTS** **Board Committee Reports: Mr. K. Johnson** shared that Education and Athletics Committee will meet tomorrow, June 3 at 5 p.m.
- Superintendent’s Report: Dr. Tamara Willis** congratulated Corporal Haines, the District’s School Resource Officer, on receiving the Detective Willie Holland Memorial Award for Outstanding Career Service as a Police Officer. She announced that the District received a \$1,000 grant from Our Savior Lutheran Church to support resources for the elementary school libraries; Dr. Martin accepted the award on behalf of the District. Dr. Willis recognized members of the Track and Field team who are PIAA State Medalists: Jaylynn Dorsey placed 6th in the Triple Jump and 7th in the 200 Meter, and Shaniyah Weidler placed 5th in the Triple Jump. She also acknowledged Nicholas Mabry and Isabella Feather for being named to PA Media Group’s Best and Brightest Class of 2025. Additionally, Nicholas Mabry is a 2025 National Merit Scholarship Program winner. Dr. Willis concluded her report by reminding everyone that graduation will be held on Friday, June 6 at Roscoe Warner Field.
- II. APPROVAL OF AGENDA ITEMS FOR JUNE 2, 2025**
- MOTION TO AMEND AGENDA** Moved by Mr. Folks, seconded by Mr. K. Johnson to amend the June 2, 2025 agenda as follows:

Item 8.F. STSD 2025-2026 FY Final General Fund Budget– change from action to discussion

Motion passed 7-0, 0 abstentions, 2 absent (Mr. Rawls, Mr. S. Johnson)

**MOTION TO APPROVE  
AS AMENDED**

**2.A.** Moved by Mr. K. Johnson, seconded by Mr. Folks to approve the meeting agenda for June 2, 2025.

Motion passed 7-0, 0 abstentions, 2 absent (Mr. Rawls, Mr. S. Johnson)

**2.B. Board Member Comments**

**Mr. K. Johnson** took a moment to recognize and congratulate all graduating seniors. He shared that he attended the Senior Awards ceremony and noted positive feedback from a district resident who expressed that it would be wonderful to see this level of celebration across all school buildings. The comment emphasized the importance of creating a consistent pathway and setting expectations for student success and recognition throughout the district.

**Mrs. Hill** shared that she attended the Spring Signing Day and congratulated all the student athletes.

**Ms. Hatcher** reported that eight current junior student-athletes have received Division I offers from colleges and universities. She also reminded the Board and community that June is recognized as Pride Month.

**III. HEARING OF THE PUBLIC**

**Ms. LeMelle** read a statement outlining the guidelines for public comment.

**SPEAKER**

**Mr. C. Edwards** suggested revising the Board’s welcome statement to sound more inviting. He reiterated his request for the objective performance standards used in the Superintendent’s evaluation.

Ms. Hatcher reminded Mr. Edwards that she directed him to the appropriate section of the district website and followed up by emailing him the link to the Superintendent’s page after the May 19<sup>th</sup> board meeting. The board will resend the email to Mr. Edwards.

**IV. PRESENTATIONS AND DISCUSSIONS**

**PRESENTATION**

**4.A.** Patrick Raugh, Federal Programs and Data Specialist, presented an overview of Parent Engagement and Title I Programs. (attached to BoardDocs)

**PRESENTATION**                    **4.B.** Cara Klinger, Director of Curriculum and Instruction, presented the Professional Development Plan for 2025-2026. (attached to BoardDocs)

**PRESENTATION**                    **4.C.** Dr. Andrae Martin, Assistant Superintendent, presented the STSD Comprehensive Plan. (attached to BoardDocs)

**V. MINUTES**

None

**VI. PROGRAM**

**MOTION TO APPROVE**            **6.A.** Moved by Mr. K. Johnson, seconded by Ms. Hedenberg to approve Item 6.A. Motion passed 7-0, 0 abstentions, 2 absent (Mr. Rawls, Mr. S. Johnson)

**6.A.** Approve the Susquehanna Township School District Comprehensive Plan for 2025-2028.

**VII. PERSONNEL**

**MOTION TO APPROVE**            **7.A.B.C.D.E.F.G.H.I.J.** Moved by Mr. Folks, seconded by Mrs. Hill, to approve Items 7.A.B.C.D.E.F.G.H.I.J. Motion passed 7-0, 0 abstentions, 2 absent (Mr. Rawls, Mr. S. Johnson)

**7.A.1.** Approve the resignation of Yasmeen Bekhit as School Psychologist at the Sara Lindemuth/Anna Carter Primary School, effective June 20, 2025.

**7.A.2.** Approve the resignation of Maria Miller as Music Teacher at the Susquehanna Township Middle School, effective June 9, 2025.

**7.B.1.** Approve the end of assignment for Nichole Smith a LTS Elementary School Teacher at the Sara Lindemuth/Anna Carter Primary School, effective June 9, 2025.

**7.B.2.** Approve the resignation of Nancy Hatfield as Special Education Teacher at the Susquehanna Township Middle School, effective December 15, 2023.

**7.B.3.** Approve the resignation of Adam Wimmer as Elementary School Teacher at the Thomas W. Holtzman, Jr. Elementary School, effective December 21, 2023.

**7.C.1.** Approve the transfer of Jordan Harner from Speech Pathologist at the Thomas W. Holtzman, Jr. Elementary School to Speech Pathologist at Sara Lindemuth/Anna Carter Primary School, effective July 1, 2025. Jordan will be replacing Rachell Moose.

**7.C.2.** Approve the transfer of Rachel Moose from Speech Pathologist at the Sara Lindemuth/Anna Carter Primary School to Speech Pathologist at Thomas W. Holtzman, effective July 1, 2025. Rachel will be replacing Jordan Harner.

**7.D.1.** Approve the transfer of Cameron Demby from Assistant III/PCA- Autistic Support at the Susquehanna Township Middle School to Assistant III/PCA- Autistic Support at the Susquehanna Township High School, effective August 13, 2025. Cam will be replacing Margaret Baum.

**7.D.2.** Approve the transfer of Jocelyn Gaden from Part-Time Food Service Worker from the Susquehanna Township High School to the Sara Lindemuth/Anna Carter Primary School, effective July 1, 2025. Jocelyn will be replacing Tracy Itinger.

**7.E.1.** Approve Caitlin Jodoin as Music Teacher at the Susquehanna Township Middle School at a salary of \$62,380.00, effective August 12, 2025. Caitlin will be replacing Maria Miller.

**7.E.2.** Approve Elaine Maloy as LTS Elementary School Teacher at the Thomas W. Holtzman, Jr. Elementary School at a salary of \$52,766.00, pro-rated, effective November 28, 2023. Ms. Maloy will be replacing Denise Nassip.

**7.E.3.** Approve Cole Cristian as Physical Education Teacher at the Thomas W. Holtzman, Jr. Elementary School at a salary of \$52,766.00, pro-rated, effective January 16, 2024. Mr. Cristian will be replacing Michael Jones.

**7.E.4.** Amend Victoria Rutherford as Special Education Teacher at the Thomas W. Holtzman, Jr. Elementary School from an effective date to be determined to effective January 3, 2024.

**7.E.5.** Approve Brayden Turner as Elementary School Teacher at the Thomas W. Holtzman, Jr. Elementary School at a salary of \$52,766.00, pro-rated, effective December 18, 2023. Mr. Turner will be replacing Lindsey Wedemeyer.

**7.F.1.** Approve Jason Massie as Groundskeeper at the Susquehanna Township School District at a rate of \$20.00 per hour, effective July 1, 2025. Jason will be filling a new position.

**7.G.1.** Approve the following coaches/advisors for the 2025-2026 school year:

<b>Name</b>	<b>Position</b>	<b>Location</b>	<b>Stipend</b>
Paris Palmer	Assistant Varsity Football Coach	STHS	\$2,500.00
John Williams	Head Golf Coach	STHS	\$4,500.00
Dominic Schiano	Assistant Varsity Boys Soccer Coach	STHS	\$3,500.00
Jessica Weary	Head Girls Soccer Coach	STHS	\$5,500.00
Dane Snyder	Assistant Girls Soccer Coach	STHS	\$3,500.00
Anthony Kapp	JV Head Girls Soccer Coach	STHS	\$2,700.00
Hannah Kegerreis	Assistant Indoor Color Guard Instructor	STHS	\$850.00
Hannah Kegerreis	Assistant Color Guard Instructor	STHS	\$1,000.00
Shauna Moore	Woodwind Instructor	STHS	\$1,000.00
Sarah Hefflefinger	Indoor Color Guard Instructor	STHS	\$2,500.00
Sarah Hefflefinger	Marching Band Color Guard Instructor	STHS	\$3,500.00
Jacob Heller	Assistant Marching Instructor	STHS	\$1,000.00
Graham Kerick	Marching Band Director	STHS	\$6,350.00
Tracey Kruger	JV Head Field Hockey Coach	STHS	\$3,500.00

**7.G.2.** Amend Joseph Headen as Head Football Coach at the Susquehanna Township High School from a stipend of \$7,000.00 to a stipend of \$7,200.00 for the 2025-2026 school year.

**7.G.3.** Approve the following Summer School Teachers at a rate of \$40.00 per hour for the 2024-2025 school year.

Matthew Freda	Caitlin Jodoin
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**7.G.4.** Approve the following Summer School Paraprofessionals at their hourly rate for the 2024-2025 school year:

Noah Cooper	
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**7.G.5.** Approve Dominic Schiano as Assistant Boys Soccer Coach at the Susquehanna Township Middle School at a pro-rated stipend of \$1,840.00 for the remainder of the 2024-2025 school year.

**7.H.1.** Approve the Act 93 Compensation Plan, including all adjustments, as discussed, effective July 1, 2025, through June 30, 2028.

**7.H.2.** Approve the Act 93 – Administrative Support Service Compensation Plan, including all adjustments as discussed, effective July 1, 2025, through June 30, 2028.

**7.I.** Approve the job title change for Laurel Black from Confidential Secretary to the Business Manager to Business Administrative Operations Coordinator, effective July 1, 2025.

**7.J.** Approve the status change for Jaclyn McMichael from a 10-month employee to a 12-month employee, effective July 1, 2025.

**VIII. FINANCES**

**MOTION TO APPROVE**

**8.A.B.C.D.E.** Moved by Mr. K. Johnson, seconded by Mrs. Hill, to approve Items 8.A.B.C.D.E.

Motion passed 7-0, 0 abstentions, 2 absent (Mr. Rawls, Mr. S. Johnson)

**8.A.** Approve the payment of Activity Fund bills from the First National Bank Activity Fund Checking, as listed on the Computer Check Summary, totaling \$18,593.94.

**8.B.** Approve the payment of Capital Reserve PSDLAF checking bills from the Capital Reserve PSDLAF Checking, as listed on the Computer Check Summary, totaling \$83.60.

**8.C.** Approve the payment of First National General Fund Checking bills from the First National General Fund Checking, as listed on the Computer Check Summary, totaling \$3,763,713.15.

**8.D.** Approve the payment of Food Service bills from the Food Service Checking, as listed on the Computer Check Summary, totaling \$362.89.

**8.E.** Approve the amended payments of New Construction Capital Projects Fund Checking bills from the New Construction Capital Projects Fund Checking, as listed on the Computer Check Summary, totaling \$198,771.76.

**DISCUSSION**

**8.F.** Approve the following 2025-2026 Fiscal Year Final General Fund Budget inclusive of a 3.5% real estate tax increase with expenditures totaling \$73,325,199, revenues totaling \$70,479,035 and \$2,846,164 use of fund balance.

1. A tax of 22.8037 mills on the total assessed valuation on all property taxable for school purposes per resolution;
2. Homestead/Farmstead exclusion of \$5,106 per resolution;
3. A per Capita Tax of \$5.00 per person 18 years of age or over as of July 1, 2025, per resolution;
4. A residence Tax of \$5.00 per person 18 years of age or over as of July 1, 2025, per resolution;

5. An Earned Income Tax at the rate of 1% per resolution; (half % school district)
6. An Occupation Tax at the rate of \$270 per person between the ages of 18 and 70, who make in excess of \$5,000.00 per year. Exemptions to the School Occupation Tax, Residence Tax, and Per Capita Tax are defined on the district's Request for Exemption from Personal Taxes form.
7. Real Estate transfer Tax at a rate of 1% per resolution; and
8. A Local Services Tax at the rate of \$5.00 on each individual who engaged in an occupation within the boundaries of the taxing authority.

**DISCUSSION**

**8.G.** Discuss the 2025-2026 FY Proposed Final Food Service Fund Budget with aggregate income and expenditures totaling \$2,834,175 and \$3,034,821 respectively, with a \$200,646 use of unrestricted funds (See Attached).

Discuss the attached and below notated recommended 2025-2026 FY Student and Adult Meal price increases:

**2025-2026 FY – Ala Cart Pricing No Increases**

- Ice Cream

**2025-2026 FY – Student Meal No Increases**

- Breakfast
- Lunch
- Milk

**2025-2026 FY – Adult Meal No Increases**

- Adult Secondary Breakfast

**2025-2026 FY – Adult Meal Increases**

- Adult Elementary Lunch - .10 cent increase state required
- Adult Secondary Lunch - .10 cent increase state required

Note: STSD participates in the Community Eligibility Provision (CEP) meal program for districts and schools in high-poverty areas. Both STSD's participation in this program and free and reduced student population percentage of 69.40% allows STSD to receive the highest available state/federal reimbursement rates available to public schools via this program. The program and funding provide students with access to meals free of charge with the exception of Ala Carte items. It is noted that within the 25-26 FY Food Service Budget is \$600,500 in equipment expenditures associated with the HS Kitchen Improvement Project.

**IX. CONTRACTS**

**MOTION TO APPROVE**

**9.A.B.** Moved by Ms. LeMelle, seconded by Mr. Folks to approve Items 9.A.B. Motion passed 7-0, 0 abstentions, 2 absent (Mr. Rawls, Mr. S. Johnson)

**9.A.** Retroactively, approve the Vantage Financial Lease agreement as attached and recommended by Administration. This lease represents the requested purchase of student devices for incoming 2025-2026 school year Kindergarten, 5th, and 9th grade students. This lease also represents the requested purchase of ancillary equipment inclusive of device carts and cases. All equipment will be utilized for a minimum of 4 to 5 years in accordance with our device rotation schedule. Equipment descriptions and quantities are itemized in the included attachment.

**9.B.** Approve the 2025-2026 CAIU Title III Consortium Memorandum of Understanding (MOU) regarding the program services and products to be provided in the CAIU Title III Consortium.

**DISCUSSION**

**9.C.** Discuss the MOU with the United Way of the Capital Region (UWCR). UWCR will provide an education liaison to assist pre-school parents in accessing social services and pre-school programming. The UWCR will provide this service, free of charge to the district, in its efforts to improve student outcomes during and beyond kindergarten.

**DISCUSSION**

**9.D.** Discuss the Agreement with the Best Western Premier the Central Hotel and Conference Center for the 2026 Susquehanna Township High School Prom.

**DISCUSSION**

**9.E.** Discuss the agreement between STSD and Lancaster-Lebanon Intermediate Unit 13 for email archiving services.

This agreement is replacing an agreement with IU 15. IU 15 has changed email archiving providers. While IU 15 initially indicated they would be able to meet our needs with their new provider, after a change in the new providers leadership, they decided they could not honor the agreement we needed.

This solution is necessary to meet the Records Management Board Policy 800.

**X. POLICY**

None

**XI. OTHER**

**MOTION TO APPROVE**

**11.A.** Moved by Mr. Ms. LeMelle, seconded by Mr. K. Johnson to approve Item 11.A.  
Motion passed 7-0, 0 abstentions, 2 absent (Mr. Rawls, Mr. S. Johnson)

**11.A.** Motion to Authorize District Administration to hire personnel for Board-  
approved positions between June 16, 2025, and August 1, 2025.

**MOTION TO APPROVE**

**11.B.** Moved by Mr. K. Johnson, seconded by Mr. Folks, to approve Item 11.B.  
Motion passed 7-0, 0 abstentions, 2 absent (Mr. Rawls, Mr. S. Johnson)

**11.B.** Motion to Authorize District Administration to pay all bills not School Board  
approved as of the June 16, 2025, through the August 4, 2025, meeting.

**DISCUSSION**

**11.C.** Discuss the Professional Development Plan for the 2025-2026 school year.

**XII. NEW BUSINESS**

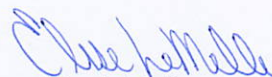
None

**XIII. ADJOURNMENT**

**MOTION TO ADJOURN**

Moved by Mr. Folks, seconded by Mr. Hedenberg, to adjourn the meeting.  
Motion passed 7-0, 0 abstentions, 2 absent (Mr. Rawls, Mr. S. Johnson)

Meeting adjourned 8: 44 p.m.



Elise LeMelle  
Board Secretary