

CALL TO ORDER At 7:23 p.m., the June 16, 2025, meeting of the Susquehanna Township Board of School Directors was called to order by President Jesse Rawls, Sr.

SCHOOL BOARD MEMBERS PRESENT Mr. Jesse Rawls, Sr., Ms. Tameka Hatcher, Ms. Elise I. LeMelle, Mrs. Jackie Hill, Mr. Jayonn Folks, Mr. Eric Hedenberg, Keita Kalonji Johnson, Esq., Mr. Steven H. Johnson, Sr.

ABSENT Dr. Anita Mareno

DISTRICT OFFICE PRESENT Dr. Tamara Willis, Dr. Andrae Martin, Mr. Oslwen Anderson, Jr., Mrs. Kathy Ciaciulli, Mrs. Carrie Martin, Ms. Ann-Marie Rathmell, Mr. Justin Green, Mr. Jonathan Bishop

SOLICITOR Eckert Seamans Cherin & Mellott, LLC

EXECUTIVE SESSION The President announced that executive session was held immediately prior to the meeting for the purpose of personnel, real estate, and student matters.

REPORTS/ ANNOUNCEMENTS

Committee Reports: Mr. Kalonji Johnson reported that the Education and Athletics Committee met on June 3, 2025. During the meeting, Dr. Martin provided updates, including the addition of seven (7) Intervention Specialists to support staffing needs at both elementary schools and the middle school. The committee also discussed the onboarding of a new wrestling coach, the potential implementation of a digital ticketing system for athletic events, and the proposed creation of an STSD Athletic Hall of Fame.

Ms. Elise LeMelle shared that the Discipline Committee met and discussed past interventions, data, and plans to navigate ongoing issues.

Mrs. Hill reported that the Finance Committee met and received financial forecasting from Mr. Anderson regarding the potential impact if the referendum passes in November.

Legislative Updates: Mr. Kalonji Johnson reported that the legislature is currently in session and a full report will be provided in August.

Dauphin County Technical School: Mr. S. Johnson reported that DCTS recently held its graduation ceremony. He noted that approximately 50% of the graduating students have secured employment.

Superintendent's Report: Dr. Tamara Willis acknowledged the Class of 2025 and extended her congratulations to the graduates. She also thanked families for their

flexibility in adjusting to the earlier ceremony time on June 6 due to anticipated weather conditions. Dr. Willis wished all graduates continued success.

She also announced that the district will offer a summer meal program. Free lunch will be available to all children through age 18 from June 23 through July 24, Monday through Thursday, between 11:00 a.m. and 12:00 p.m. at Sara Lindemuth/Anna Carter Primary School. Information on additional summer meal programs within the township is available on the district's website.

II. APPROVAL OF AGENDA ITEMS FOR JUNE 16, 2025

MOTION TO APPROVE

2.A. Moved by Mr. K. Johnson, seconded by Mr. Folks to approve the meeting agenda for June 16, 2025.

Motion passed 8-0, 0 abstentions, 1 absent (Dr. Mareno)

2.B. Board Member Comments

None

III. HEARING OF THE PUBLIC

None

IV. PRESENTATIONS AND DISCUSSIONS

None

V. MINUTES

None

VI. PROGRAM

None

VII. PERSONNEL

MOTION TO APPROVE

7.A.B.C.D.E.F.G.H. Moved by Mr. Folks, seconded by Mr. K. Johnson, to approve Items 7.A.B.C.D.E.F.G.H.

Motion passed 8-0, 0 abstentions, 1 absent (Dr. Mareno)

7.A.1. Approve the resignation of Italy Morton as Assistant III Paraprofessional at the Sara Lindemuth/Anna Carter Primary School, effective June 9, 2025.

7.A.2. Approve the resignation of Sarah Kindness as Elementary School Teacher at the Thomas W. Holtzman, Jr. Elementary School, effective June 9, 2025.

7.A.3. Approve the resignation of Kevin Williams as Health and Physical Education Teacher at the Susquehanna Township Middle School, effective June 10, 2025.

7.A.4. Approve the resignation of Jessica Dullen as Special Education Teacher/Learning Support at the Susquehanna Township High School, effective June 12, 2025.

7.B.1. Approve the end of assignment for Nancy Hile as Substitute Lunch Monitor at the Sara Lindemuth/Anna Carter Primary School, effective June 9, 2025.

7.B.2. Approve the end of assignment for Nancy Hile as Substitute Secretary for the Susquehanna Township School District, effective August 12, 2025.

7.C. Amend Jeffrey Mack as Community Partnership Liaison at the Susquehanna Township School District from a start date to be determined to a start date of June 17, 2025.

7.D.1. Approve Amanda Manduke as Elementary School Teacher at the Sara Lindemuth/Anna Carter Primary School at a salary of \$56,720.00, effective August 12, 2025. Amanda will be replacing Jenna McGinnis.

7.D.2. Approve Becca Halvorson as Math Teacher at the Susquehanna Township Middle School at a salary of \$56,720.00, effective August 12, 2025. Becca will be replacing Callan Wendall.

7.D.3. Approve John Kopack III as Spanish Teacher at the Susquehanna Township High School at a salary of \$56,720.00, effective August 12, 2025. John will be replacing Youssef El Hannani.

7.D.4. Amend Brianna Jerome from Special Education Teacher Emotional Support to LTS Special Education and Emotional Support at the Susquehanna Township Middle School, effective date to be determined.

7.D.5. Approve Nicole Gramberg as Elementary School Teacher at the Sara Lindemuth/Anna Carter Primary School at a salary of \$56,720.00, effective August 12, 2025. Nicole will be replacing Jordan Bour.

7.D.6. Approve Emily Biedka as English Teacher at the Susquehanna Township High School at a salary of \$65,480.00, effective August 12, 2025. Emily will be filling a new position.

7.D.7. Approve Katie McQuate as Special Education Teacher – Learning Support at the Sara Lindemuth/Anna Carter Primary School at a salary of \$68,424.00, effective August 12, 2025. Katie will be filling a new position.

7.D.8. Approve Sara Codispoti as Special Education Teacher – Learning Support at the Thomas W. Holtzman, Jr. Elementary School at a salary of \$67,030.00, effective August 12, 2025. Sara will be filling a new position.

7.D.9. Approve Mark Zwick as Elementary School Teacher at the Sara Lindemuth/Anna Carter Primary School at a salary of \$63,930.00, effective August 12, 2024. Mark will be replacing Alyson Settino.

7.D.10. Approve Madison Meeks as Elementary School Teacher at the Sara Lindemuth/Anna Carter Primary School at a salary of \$59,181.00, effective August 12, 2025. Madison will be replacing Bobbie Mellott.

7.D.11. Approve Jordan Plempel as Art Teacher at the Susquehanna Township Middle School at a salary of \$56,720.00, effective date August 12, 2025. Jordan will be replacing Lindsey Hemmann.

7.D.12. Approve Nina Dressler as Elementary School Teacher at the Sara Lindemuth/Anna Carter Primary School at a salary of \$63,831.00, effective August 12, 2025. Nina will be replacing Allison Morris.

7.E.1. Approve Shaunell Colston as Part-Time Food Service Substitute at the Susquehanna Township School District at a rate of \$15.00 per hour, effective August 12, 2025.

7.E.2. Approve Nancy Hile as Part-Time Food Service Secretary at the Susquehanna Township High School at a rate of \$21.30 per hour, effective August 13, 2025. Nancy will be replacing Jean Kelly.

7.F.1. Approve the following coaches/advisors for the 2025-2026 school year:

Name	Position	Location	Stipend
Bobbie Mellott	Mentor for Amanda Manduke	SLAC	\$1,000.00
Bobbie Mellott	Mentor for Madison Meeks	SLAC	\$1,000.00
Rebekah Batz	Mentor for Becca Halvorson	STMS	\$1,000.00
Kerry Snell	Mentor for John Kopack III	STHS	\$1,000.00

Name	Position	Location	Stipend
Christa Sepp	Mentor for Katie McQuate	SLAC	\$1,000.00
Jordan Bour	Mentor for Mark Zwick	SLAC	\$1,000.00
Jordan Bour	Mentor for Nicole Gramberg	SLAC	\$1,000.00
Judy Hodgson	Sponsor for Michelle Jacobs	SLAC	\$500.00
Jolene Connelly	Mentor for Jordan Plempel	STMS	\$1,000.00
Lori Shienvold	Volunteer Coordinator	STSD	\$16,000.00

7.F.2. Approve the following ESY Teachers at a rate of \$40.00 per hour for the 2024-2025 school year:

John Kopack III	
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7.F.3. Approve the following for Curriculum Writing at a rate of \$40.00 per hour for the 2024-2025 school year:

Teah Bennett	James Sonier
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7.F.4. Approve the following coaches/advisors for the 2024-2025 school year:
7.G.1. Amend Megan Steever as Mentor for Gretchen Helsel at the Thomas W. Holtzman, Jr. Elementary School at a stipend of \$250.00 for the 2023-2024 school year due to resignation.

Shy Lawing	PBIS Lead	SLAC	\$603.00
Jennifer Strohm	PBIS Lead	TWH	\$603.00
Emily Burkhardt-Litz	PBIS Lead	STMS	\$301.50
Kennedi Welsh	PBIS Lead	STMS	\$301.50
Heather Otstot	PBIS Lead	STHS	\$603.00

7.F.5. Rescind Nicholas Dean as ESY Teacher at the Susquehanna Township School District for the 2024-2025 school year.

7.F.6. Rescind Dominic Schiano as Assistant Boys Soccer Coach at the Susquehanna Township Middle School at a pro-rated stipend of \$1,840.00 for the remainder of the 2024-2025 school year.

7.F.7. Rescind Victoria Rutherford as ESY Teacher at the Susquehanna Township School District for the 2024-2025 school year.

7.G. Approve the evaluation of Assistant Superintendent, Dr. Andrae Martin, with a rating of Satisfactory. This evaluation, prepared in June 2025, was completed jointly by Superintendent, Dr. Tamara Willis and the School Board of Directors.

7.H. Approve the evaluation of Superintendent, Dr. Tamara Willis, with a rating of Satisfactory. This evaluation, prepared in June for the 2024-2025 school year, was completed by the School Board of Directors.

VIII. FINANCES

MOTION TO APPROVE **8.A.B.C.D.E.F.G.H.I.J.** Moved by Ms. LeMelle, seconded by Mrs. Hill, to approve Items 8.A.B.C.D.E.F.G.H.I.J.

MOTION WITHDRAWN **8.A.B.C.D.E.F.G.H.I.J.** Moved by Ms. LeMelle, seconded by Mrs. Hill, to withdraw the previous motion to approve items 8.A.B.C.D.E.F.G.H.I.J.

MOTION TO APPROVE **8.A.B.C.D.E.F.G.H.I.J.** Moved by Ms. LeMelle, seconded by Mrs. Hill to approve Items 8.A.B.C.D.E.F.G.H.I.J.
Motion passed 8-0, 0 abstentions, 1 absent (Dr. Mareno)

8.A. Approve the payment of Activity Fund bills from the First National Bank Activity Fund Checking, as listed on the Computer Check Summary, totaling \$2,964.34.

8.B. Approve the payment of Capital Reserve PSDLAF checking bills from the Capital Reserve PSDLAF Checking, as listed on the Computer Check Summary, totaling \$21,327.20.

8.C. Approve the payment of First National General Fund Checking bills from the First National General Fund Checking, as listed on the Computer Check Summary, totaling \$2,085,580.98.

8.D. Approve the payment of Food Service bills from the Food Service Checking, as listed on the Computer Check Summary, totaling \$120,529.96.

8.E. Approve the Food Service Cash Balance of \$3,284,071.15.

8.F. Approve the General Fund Cash Balance of \$5,465,093.66.

8.G. Approve the payment of New Construction Capital Projects Fund Checking bills from the New Construction Capital Projects Fund Checking, as listed on the Computer Check Summary, totaling \$149,044.80.

8.I. Approve the 2025-2026 FY Proposed Final Food Service Fund Budget with aggregate income and expenditures totaling \$2,834,175 and \$3,034,821, respectively, with a \$200,646 use of unrestricted funds (See Attached).

Approve the attached and below notated recommended 2025-2026 FY Student and Adult Meal price increases:

2025-2026 FY – Ala Cart Pricing No Increases

- Ice Cream

2025-2026 FY – Student Meal No Increases

- Breakfast
- Lunch
- Milk

2025-2026 FY – Adult Meal No Increases

- Adult Secondary Breakfast

2025-2026 FY – Adult Meal Increases

- Adult Elementary Lunch - .10 cent increase state required
- Adult Secondary Lunch - .10 cent increase state required

8.J. Approve the following 2025-2026 fiscal year Susquehanna Township School District depositories.

1. First National Bank
2. Pennsylvania School District Liquid Asset Fund (PSDLAF)
3. Pennsylvania Local Government Investment Fund (PLIGIT)

MOTION TO APPROVE

8.H. Moved by Mr. Folks, seconded by Mr. K. Johnson to approve Item 8.H.

ROLL CALL VOTE:

Aye: Mr. Hedenberg, Mr. Folks, Ms. Hatcher, Ms. LeMelle, Mrs. Hill, Mr. S. Johnson, Mr. K. Johnson, Mr. Rawls
Nay: None
Abstain: None
Absent: None

Motion passed 8-0, 0 abstentions, 1 absent (Dr. Mareno)

8.H. Approve the following 2025-2026 Fiscal Year Final General Fund Budget inclusive of a 3.5% real estate tax increase with expenditures totaling \$73,325,199, revenues totaling \$70,479,035, and \$2,846,164 use of fund balance.

1. A tax of 22.8037 mills on the total assessed valuation on all property taxable for school purposes per resolution;
2. Homestead/Farmstead exclusion of \$5,106 per resolution;

3. A per Capita Tax of \$5.00 per person 18 years of age or over as of July 1, 2025, per resolution;
4. A residence Tax of \$5.00 per person 18 years of age or over as of July 1, 2025, per resolution;
5. An Earned Income Tax at the rate of 1% per resolution; (half % school district)
6. An Occupation Tax at the rate of \$270 per person between the ages of 18 and 70, who make in excess of \$5,000.00 per year. Exemptions to the School Occupation Tax, Residence Tax, and Per Capita Tax are defined on the district's Request for Exemption from Personal Taxes form.
7. Real Estate transfer Tax at a rate of 1% per resolution; and
8. A Local Services Tax at the rate of \$5.00 on each individual who engaged in an occupation within the boundaries of the taxing authority.

IX. CONTRACTS

MOTION TO APPROVE

9.A.B.C.D.E.F.H.I.J. Moved by Mrs. Hill, seconded by Ms. Hatcher to approve Items 9.A.B.C.D.E.F.H.I.J.
Motion passed 8-0, 0 abstentions, 1 absent (Dr. Mareno)

9.A. Approve the MOU with the United Way of the Capital Region (UWCR). UWCR will provide an education liaison to assist pre-school parents in accessing social services and pre-school programming. The UWCR will provide this service, free of charge to the district, in its efforts to improve student outcomes during and beyond kindergarten.

9.B. Approve the Agreement with the Best Western Premier the Central Hotel and Conference Center for the 2026 Susquehanna Township High School Prom.

9.C. Approve the agreement between STSD and Lancaster-Lebanon Intermediate Unit 13 for email archiving services.

This agreement is replacing an agreement with IU 15. IU 15 has changed email archiving providers. While IU 15 initially indicated they would be able to meet our needs with their new provider, after a change in the new providers leadership, they decided they could not honor the agreement we needed.

This solution is necessary to meet the Records Management Board Policy 800.

9.D. Approve the Consulting Services Agreement with Daniel Malinich to provide communications, media, photography and videography services for Susquehanna Township School District for the 2025-2026 school year.

9.E. Approve the Partnership for Career Development (PCD) Service Agreement for the period of July 1, 2025, to June 30, 2026, as attached.

9.F. Approve the attached 25-26 fiscal year Health Insurance Agreement provided through the Public Schools Health Insurance Cooperative (PSHIC). The district has been a member of PSHIC since 2017.

Insurance Carrier – Highmark Blue Shield

This agreement provides health insurance coverage for employees and dependents in accordance with district employment agreements.

9.H. Approve the agreement with Learner Centered Leadership (LCL) for professional development and consulting services to Susquehanna Township for the 2025-2026 school year.

LCL will provide professional development for staff and administrators on the use of research-based best practices to improve classroom instruction and student engagement. This agreement supports the district's focus on increasing student achievement through direct and targeted instruction.

9.I. Approve the Agreement with CommonLit, Inc. to provide online supplemental resources for the Middle School ELA curriculum.

9.J. Approve the agreement between Custom Computer Specialists and Susquehanna Township School District for Custom Data Visualizations.

MOTION TO APPROVE

9.G. Moved by Ms. LeMelle, seconded by Ms. Hill to approve Items 9.G.

The board had discussion on item 9.G. and would like additional information prior to voting on this item.

MOTION TO POSTPONE

9.G. Moved by Ms. Hatcher, seconded by Mr. K. Johnson to postpone item 9.G until the June 20, 2025 special meeting.

Motion passed 8-0, 0 abstentions, 1 absent (Dr. Mareno)

9.G. Approve the agreement with Pennoni in the amount of \$9,025.00 to perform an Asbestos Containing Material Survey of the property at 4401 Deer Path Road. All school buildings are required by law to have this survey completed and added to their District Asbestos Plan.

DISCUSSION

9.K. Contingent upon Susquehanna Township School District's purchase of the property 4401 Deer Path Road, approve the attached KPN proposal through the ezIQC program with Lobar Associates Master Builders for the renovation of 4401

Deer Path Road via KPN's Job Order Contracting (JOC) procurement process, not to exceed the amount of \$17,859,000 inclusive of identified value engineering (VE) project work scopes, or \$17,397,000 million excluding identified VE project work scopes, as outlined in the attached agreement. Once available, a final contract will be provided for signature, itemizing all project costs by line item not exceeding the above referenced amounts.

X. POLICY

None

XI. OTHER

MOTION TO APPROVE

11.A.B. Moved by Mr. S. Johnson, seconded by Mr. Hedenberg to approve Items 11.A.B.

Motion passed 8-0, 0 abstentions, 1 absent (Dr. Mareno)

11.A. Approve the Professional Development Plan for the 2025-2026 school year.

11.B. Approve the revised STSD 2024-2025 school calendar as attached to reflect the last student day as June 5, 2025, and a teacher in-service day on June 6, 2025.

XII. NEW BUSINESS

None

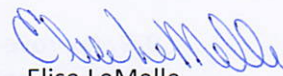
XIII. ADJOURNMENT

MOTION TO ADJOURN

Moved by Mr. K. Johnson, seconded by Mr. S. Johnson, to adjourn to executive session to discuss personnel matters.

Motion passed 8-0, 0 abstentions, 1 absent (Dr. Mareno)

Meeting adjourned at 8:04 p.m.



Elise LeMelle
Board Secretary