

# MINUTES

The Campbell County Board of Education will met in regular session on Tuesday, September 8, 2020, 6:00 p.m., at the courthouse in Jacksboro, Tennessee. The following school board members were present: Chairman Johnny Byrge, Crystal Creekmore, Lisa Fields, Faye Heatherly, Josh James, Ronnie Lasley, Brent Lester, Jeffrey Miller, and Steve Morgan. Director of Schools, Jennifer Fields was present and Gail Parks kept the minutes.

Prayer by Faye Heatherly.

Pledge of Allegiance led by Josh James.

## I. Roll Call and Call to Order

Election of Chairman.

Board member Heatherly nominated Johnny Byrge. Nominations ceased.

Vote on Byrge as Chairman.

Lester-yes, Byrge-yes, Creekmore-yes, Fields-yes, Heatherly-yes, James-yes, Lasley-yes, Miller-yes, Morgan-yes. Motion/Nomination Passed.

Election of Vice-Chairman.

Board member Lasley nominated Jeffrey Miller. Motion by Heatherly, second by Creekmore to cease nominations.

Lester-yes, Byrge-yes, Creekmore-yes, Fields-yes, Heatherly-yes, James-yes, Lasley-yes, Miller-yes, Morgan-yes. Motion/Nomination Passed.

Motion by Morgan, second by Creekmore to elect Jeffrey Miller as Vice Chairman of the Board.

Lester-yes, Byrge-yes, Creekmore-yes, Fields-yes, Heatherly-yes, James-yes, Lasley-yes, Miller-yes, Morgan-yes. Motion/Nomination Passed.

## II. Recognition of Guest Nothing at this time.

## III. Consent Agenda

### A. Minutes of the previous meetings.

1. August 11, 2020, regular session meeting. (Attachment)

### B. Dilapidated equipment:

Central Office - Sharp ARM550N copier

Maintenance Department - 1998 Ford 600 Bucket Truck. This truck will be donated to the Campbell County Highway Department  
VIN#1FDMF80C8WZA126669

School Nutrition Department – LaFollette Middle School - Panasonic Steamer  
Panasonic Pro II Model # NE-3280

Motion by Lester, second by Creekmore to approve the Consent Agenda.  
Lester-yes, Byrge-yes, Creekmore-yes, Fields-yes, Heatherly-yes, James-yes, Lasley-yes, Miller-yes, Morgan-yes. Motion Passed.

IV. Approval of Regular Agenda

Motion by Fields, second by Heatherly to approve the Regular Agenda.  
Lester-yes, Byrge-yes, Creekmore-yes, Fields-yes, Heatherly-yes, James-yes, Lasley-yes, Miller-yes, Morgan-yes. Motion Passed.

V. Comments from the Chair

Chairman Byrge thanked everyone for their support and confidence in voting for him for the Chairman, and thanked board member Lester for serving this past year with an excellent job. Chairman Byrge stated he would like to start holding monthly committee meetings on the first Monday of the month. Director Fields will poll the board. Also, committee appointments will be given next month and a couple will be added on an advisory capacity.

VI. Director's Monthly Report

Director Fields stated Commissioner Schwinn will be visiting LaFollette Middle School tomorrow and will be going into some classrooms as we look forward to her visit. New Teacher Academy has met for the first time this year. We had 56 out of 57 teachers in their 1<sup>st</sup>, 2<sup>nd</sup>, or 3<sup>rd</sup> year of teaching in attendance. This group meets one day per month for 2 hours to discuss topics that are important in the development of best practices and strategies to build successful, strong teachers. Average Daily Membership numbers are down, as anticipated. Hopefully a freeze will be placed on earned BEP funding relative to last year's membership numbers. If not, our system is on a pace to suffer a significant reduction in the state earned BEP funding beginning July 1, 2021. Our schools are in process of Benchmark testing and the results we have reviewed do not indicate that students were greatly affected by the extended break from March 16<sup>th</sup> to August 5<sup>th</sup>. Benchmark testing allows us to identify students' academic strengths and weaknesses and use that information to guide future instruction, and support success on later summative and end-of-year testing. Director Fields sent out a School Needs List to all principals as requested in August board meeting. I asked that they be turned in by this Friday's principal meeting. Director Fields congratulated Johnny Byrge and Jeffrey Miller to their positions and is looking forward to this year. Director Fields stated she appreciated Brent Lester for his service as Chairman of the Board.

VII. Legislative Report

Board member Heatherly stated the General Assembly had surrounding lawsuits and on the national level the FCC waived E-rate which is good news.

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VIII. Recognize Jeff Marlow, Director of Finance

A. Monthly Financials.

141 General Purpose School fund. Balance Sheet as of July 31, 2020

Cash With Trustee - \$4,058,443.50

Total Revenues - \$404,439.28

Percentage of Budget – 1.0%

Total Expenditures - \$2,070,206.15

Percentage of Budget – 4.9%

142 School Federal Projects. Balance Sheet as of July 31, 2020

Cash With Trustee - \$677,466.69

Total Revenues - \$1,268,737.03

Percentage of Budget – 17.4%

Total Expenditures - \$1,268,737.03

Percent of Budget – 17.4%

143 Central Cafeteria fund. Balance Sheet as of July 31, 2020

Cash With Trustee - \$939,438.31

Total Revenues - \$194,178.81

Percent of Budget – 4.4%

Total Expenditures - \$324,143.02

Percent of Budget – 7.3%

Ms. Henegar gave a detailed summary of the July 31, 2020, Monthly Financial Reports and request if there were no questions they be approved at this time.

Motion by Lester, second by Lasley to approve the July 31, 2020, Monthly Financial Reports.

Lester-yes, Byrge-yes, Creekmore-yes, Fields-yes, Heatherly-yes, James-yes, Lasley-yes,

Miller-yes, Morgan-yes. Motion Passed.

B. Approve Budget Amendments and Resolutions.

Ms. Henegar gave a detailed summary of the (5) September 2020 Budget Amendments and Resolutions and request if there were no questions they be approved at this time.

Motion by Lester, second by Creekmore to approve all 5 September 2020 Budget Amendments and Resolutions.

Lester-yes, Byrge-yes, Creekmore-yes, Fields-yes, Heatherly-yes, James-yes, Lasley-yes,

Miller-yes, Morgan-yes. Motion Passed.

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- C. Reviewing of Bids.
  - 1. Surplus Maintenance Truck.
    - Johnny Green - \$1,226.00
    - Tyler Marlow - \$1,502.00

Recommendation to award highest bid to Tyler Green in the amount of \$1,502.00. This is also the recommendation of Stan Marlow, Maintenance Supervisor. Board member Miller asked Mr. Marlow if this was a family relative. Mr. Marlow replied yes, my son.

Motion by Fields, second by Heatherly to approve truck bid. Lester-yes, Byrge-yes, Creekmore-yes, Fields-yes, Heatherly-yes, James-yes, Lasley-yes, Miller-yes, Morgan-yes. Motion Passed.

- 2. New Soccer Field Parking Lot
  - Rogers Group Inc. - \$38,621.00

Board member Lasley asked how large the parking area was. Mr. Stan Marlow stated 10,000 square feet. Board member Miller asked how many parking spots were available and if employees park in those spots. Stan Marlow replied the parking spaces were between 25 to 30, and yes employees park there.

Motion by Heatherly, second by Miller to approve New Soccer Field Parking Lot bid. Lester-yes, Byrge-yes, Creekmore-yes, Fields-yes, Heatherly-yes, James-yes, Lasley-yes, Miller-yes, Morgan-yes. Motion Passed.

- D. Request permission to advertise Bids.
  - 1. Walk-In Freezer and Cooler for Elk Valley Elementary. Funds will be from School Nutrition Fund Balance.

Motion by Morgan, second by Miller to advertise bids for Walk-In Freezer and Cooler for Elk Valley Elementary. Lester-yes, Byrge-yes, Creekmore-yes, Fields-yes, Heatherly-yes, James-yes, Lasley-yes, Miller-yes, Morgan-yes. Motion Passed.

- E. Request permission to accept renewal of contracts. Nothing at this time.
- F. Update from Faye Comer regarding individual school activity funds. Nothing at this time.

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IX. Items for Action:

- A. Consider approving and set pay scale for certified heating and air (HVAC) position.

Chairman Byrge asked Director Fields if she recommended this position. Director Fields stated yes. Board member Morgan asked if this person has identified this person. Director Fields responded yes. Board member James asked if this scale was for the HVAC positions. Director Fields responded yes. Stan Marlow stated this would make 2 HVAC employees. Chairman Byrge asked if this individual was completely certified. Stan Marlow stated no, only in all liquids. Chairman Byrge stated he felt they needed more research and need to be clear on this position. Board member asked if this was for experience. Director Fields stated yes. Board member Miller asked Mr. Heatherly what his recommendation was. Mr. Heatherly responded by saying they need to be clear and the pay scale didn't concern him as much as the qualifications. Board member James asked who decides on who gets this position. Director Fields stated they turn in their certification of employment. Board member Heatherly asked if you have 5 individuals who apply and only 2 positions are available how do you decide who gets the positions. Mr. Heatherly replied they would take Stan Marlow's recommendation and their reference of years of experience.

Motion by Lester, second by Creekmore to approve and set pay scale for certified heating and air (HVAC) position.

Lester-yes, Byrge-no, Creekmore-yes, Fields-yes, Heatherly-yes, James-yes, Lasley-yes, Miller-yes, Morgan-yes. Motion Passed.

- B. Consider approving Elementary School Dental Program Agreement.

Motion by Lester, second by Fields to approve the Elementary School Dental Program Agreement.

Lester-yes, Byrge-yes, Creekmore-yes, Fields-yes, Heatherly-yes, James-yes, Lasley-yes, Miller-yes, Morgan-yes. Motion Passed.

- C. Consider changing date of October 2020 school board meeting to October 20, 2020, due to fall break.

Motion by Miller, second by James to change the October 2020 school board meeting to October 20, 2020.

Lester-yes, Byrge-yes, Creekmore-yes, Fields-yes, Heatherly-yes, James-yes, Lasley-yes, Miller-yes, Morgan-yes. Motion Passed.

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- D. Discuss and take any necessary action regarding Elementary Basketball for the 2020-2021 school year.

Board member James stated that earlier at the Athletic Committee meeting it was recommended to move elementary basketball to the spring semester. Mr. Heatherly stated the principals have assured there are no practices. Tim Malicoat was recognized. Mr. Malicoat stated his son was a multi-sport athlete who attended Jacksboro Elementary School. Mr. Malicoat asked if there was any other solution so that students will not have to choose. Mr. Heatherly stated this was addressed in committee, but they could have without spectators. Board member Miller asked Director Fields to comment on the governors orders. Director Fields again stated there could not be a gathering of more than 50 people, we cannot have assemblies or field trips. Our plan has already been submitted approved by the state, if someone gets sick they can sue us for negligence. Director Fields stated she couldn't bypass orders, nor doesn't have authority to override the governor or the state department of education. Mr. Malicoat asked if they could do a Facebook livestream. Chairman Byrge stated this was too much of a risk. Board member James commented by saying they will do everything to have elementary basketball and will get with Mr. Heatherly to go over some different scenarios. Board member James stated he feels a 10 week schedule is too long, doesn't want to shorten the season, perhaps have a couple games per week.

Motion by Lester, second by Morgan to postpone elementary basketball until spring semester. Lester-yes, Byrge-yes, Creekmore-yes, Fields-yes, Heatherly-yes, James-yes, Lasley-yes, Miller-yes, Morgan-yes. Motion Passed.

X. Items for Discussion: Nothing at this time.

XI. Discuss Legal Matters: Nothing at this time.

XII. Recognize School Board Members:

Board member Miller thanked everyone for their support of his position of Vice Chairman. Board member Miller stated it was his goal to have elementary basketball and for things to get back to normal, God Bless everyone. Board member Heatherly stated the Fall District meeting has been canceled and will be held via webinar on September 15<sup>th</sup>. Please register with TSBA to participate. Congratulations to Johnny Byrge on his appointment as Chairman, proud of Johnny. Board member Fields congratulated board members Byrge and Miller on their appointments and thanked Brent for the job he did while serving as chairman. Board member Lester congratulated Chairman Byrge and thanked the board for allowing him to serve in the capacity last year.

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Motion to adjourn by Lester, second by James. Motion Passed.

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Johnny Byrge  
Chairman of the Board

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Jennifer Fields  
Director of Schools