

MINUTES

The Campbell County Board of Education will meet in regular session on Tuesday, November 17, 2020, 6:00 p.m., at the courthouse in Jacksboro, Tennessee. The following school board members were present: Chairman Johnny Byrge, Crystal Creekmore via facetime, Faye Heatherly via facetime, Josh James, Ronnie Lasley, Brent Lester, Jeffrey Miller, Steve Morgan via facetime, and Sharon Ridenour. Board member Lisa Fields was absent from the meeting. Director of Schools Jennifer Fields was present and Gail Parks kept the minutes.

Prayer by Faye Comer.

Pledge of Allegiance led by Ronnie Lasley.

I. Roll Call and Call to Order

II. Recognition of Guest

III. Consent Agenda

A. Minutes of the previous meetings.

1. October 20, 2020, regular session meeting.

B. Executive Action:

1. It is the desire to add a component for on-line student registration for the student management system software due to the COVID-19 pandemic and funds are being realigned accordingly within the category with a regular November amendment to be made to address the transfer of funds between categories.

Motion by Lester, second by Lasley to approve the Consent Agenda.

Byrge-yes, Creekmore-absent due to connection, Fields-absent, Heatherly-yes, James-yes, Lasley-yes, Lester-yes, Miller-yes, Morgan-yes, Ridenour-yes. Motion Passed.

IV. Approval of Regular Agenda and Addendum

Motion by Ridenour, second by Lester to approve the Regular Agenda and Addendum.

Byrge-yes, Creekmore-absent due to connection, Fields-absent, Heatherly-yes, James-yes, Lasley-yes, Lester-yes, Miller-yes, Morgan-yes, Ridenour-yes. Motion Passed.

V. Comments from the Chair

Chairman Byrge welcomed back board member Sharon Ridenour, appreciated the phone calls, text and prayers during his illness.

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VI. Director's Monthly Report

Director Fields stated Jacksboro Middle School would be closed until November 30, 2020. As of Monday, there were 5 positive student cases of COVID-19, 60 students in quarantine, 2 staff members who tested positive for COVID-19, and 11 staff members who were in quarantine due to being classified as exposures or household contacts. In consultation with the district and regional health officials, it was decided to close the school for cleaning and until all contacts have been identified, exclude contacts from the building, and to reinforce prevention measures. Students are on line, not virtual. If no technology, students will be given a packet. Hopefully, iPad will be delivered the end of December. Director Fields informed the board of the Federal On-site monitoring that will begin on Thursday, November 19 for Jacksboro Middle and Valley View Elementary. Thanks to ZOOM and TEAMS, schools are now able to participate in PLC's and grade level meetings across the district, not just individual schools. Registration for Virtual Learning is now open until December 4th. Students may switch to Virtual Learning, switch to In-Person Learning or remain in still fill out the Virtual Learning. If students plan to remain in Virtual Learning they must fill out the Virtual Learning enrollment form. Director Fields' congratulated and welcomed board member Sharon Ridenour.

VII. Legislative Report

TSBA Delegates which consist of board members Fields, Morgan, and Heatherly participated on line. 16 Resolutions were introduced and all but 1 passed.

VIII. Recognize Jeff Marlow, Director of Finance

A. Monthly Financials.

141 General Purpose School Fund. Balance Sheet as of September 30, 2020.

Cash with Trustee - \$5,258,833.57

Total Revenues - \$7,660,828.58

Percent of Budget – 18.2%

Total Expenditures - \$9,302,851.72

Percent of Budget – 21.8%

142 School Federal Projects Fund. Balance Sheet as of September 30, 2020.

Cash with Trustee - \$879,703.17

Total Revenues - \$2,537,879.36

Percent of Budget – 34.1%

Total Expenditures - \$2,537,879.36

Percent of Budget – 34.1%

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143 School Cafeteria Fund. Balance sheet as of September 30, 2020.
Cash with Trustee – 409,312.08
Total Revenues - \$840,271.58
Percent of Budget – 19.0%
Total Expenditures - \$1,019,306.70
Percent of Budget – 22.8%

Karen Henegar gave a detailed summary of the September 30, 2020, Monthly Financial Reports and request if there were no questions they be approved at this time.

Motion by Lester, second by Lasley to approve the September 30, 2020, Monthly Financial Reports.

Byrge-yes, Creekmore-absent due to connection, Fields-absent, Heatherly-yes, James-yes, Lester-yes, Miller-yes, Morgan-yes, Ridenour-yes. Motion Passed.

B. Approve Budget Amendments and Resolutions.

Karen Henegar gave a detailed summary of the November 2020 Budget Amendments and Resolutions and request if there were no questions they be approved at this time.

Motion by James, second by Heatherly to approve the November 2020 Budget Amendments and Resolutions.

Byrge-yes, Creekmore-absent due to connection, Fields-absent, Heatherly-yes, James-yes, Lester-yes, Miller-yes, Morgan-yes, Ridenour-yes. Motion Passed.

C. Reviewing of Bids. Nothing at this time.

Motion by Ridenour, second by Miller to approve all items of 8-D 1, 2, 3, and 4.

Byrge-yes, Creekmore-yes, Fields-absent, Heatherly-yes, James-yes, Lasley-yes, Lester-yes, Miller-yes, Morgan-yes, Ridenour-yes. Motion Passed.

D. Request permission to advertise Bids.

1. Declared dilapidated items to be sold as surplus by sealed bids.

JHS Carpentry

DeWalt 12" Compound Saw #1410970745

Makita Miter Saw #1410941828

Powermatic Drill Press - #1410911641

Powermatic Lathe #1410911651

Powermatic Table Saw #1410970743

Powermatic Planners - #1410970746 142-71300-730-806

Delta Band Saw - #1410970750

Delta Shaper - #1410970748

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Delta Sander - #1410970749

Delta Edger - #1410970747

Delta Hollow Chisel - #023660Q

Ryobi Drill Press - #CO130-07543

770 Power Delux Powershop Radial Arm Saw

2. Request permission to advertise bids for (2) Single Combi Ovens. These will be for Campbell County High School and Jellico High School.
3. (2) Steamers for Jacksboro Middle and Jellico Elementary Schools.
4. Braising Pan

These items in request will be paid for with School Nutrition Fund Balance.

- E. (1) Consider approving Group Buying Authorization request for Food Service Purchases.

Motion by Ridenour, second by Miller to approve Group buying Authorization.

Byrge-yes, Creekmore-yes, Fields-absent, Heatherly-yes, James-yes, Lasley-yes, Lester-yes, Miller-yes, Morgan-yes, Ridenour-yes. Motion Passed.

- E. Request permission to accept renewal of contracts. Nothing at this time.

- F. Update from Faye Comer regarding individual school activity funds. Ms. Comer stated school audits should be finished within the next 2 weeks.

IX. Items for Action:

- A. Consider approving Resolution in Support of Basic Education Program Hold Harmless Legislation for the 2021-2022 School Year.

Motion by Lester, second by Miller to approve Resolution in Support of BEP Hold Harmless Legislation for the 2021-2022 School Year.

Byrge-yes, Creekmore-yes, Fields-absent, Heatherly-yes, James-yes, Lasley-yes, Lester-yes, Miller-yes, Morgan-yes, Ridenour-yes. Motion Passed.

- B. Consider approving participation in Mentors Matter Recruitment (MMR) initiative.

Motion by James, second by Lasley to approve participation in Mentors Matter Recruitment initiative.

Byrge-yes, Creekmore-yes, Fields-absent, Heatherly-yes, James-yes, Lasley-yes, Lester-yes, Miller-yes, Morgan-yes, Ridenour-yes. Motion Passed.

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- C. Consider approving the proposed 2021-2022 school year calendar.

Director Fields stated this calendar was in line with Veteran's Day. The reason we were not off for Veteran's Day this year was due to the election.

Motion by Lester, second by James to approve the proposed 2021-2022 school year calendar. Byrge-yes, Creekmore-yes, Fields-absent, Heatherly-yes, James-yes, Lasley-yes, Lester-yes, Miller-yes, Morgan-yes, Ridenour-yes. Motion Passed.

- D. Consider transfer of bus contracts for route numbers 9, 23, and 24 from Robert Angel to Carolyn Baird.

Motion by Morgan, second by Creekmore to transfer bus contracts 9, 23, and 24. Byrge-yes, Creekmore-yes, Fields-absent, Heatherly-yes, James-yes, Lasley-yes, Lester-yes, Miller-yes, Morgan-yes, Ridenour-yes. Motion Passed.

- E. Consider sending Caryville Elementary School copier contract to the County Commission for approval.

Motion by Lasley, second by James to send Caryville Elementary copier contract to County Commission for approval. Byrge-yes, Creekmore-yes, Fields-absent, Heatherly-yes, James-yes, Lasley-yes, Lester-yes, Miller-yes, Morgan-yes, Ridenour-yes. Motion Passed.

- F. Consider donating Campbell County High School Football Field topsoil to Campbell County Government for the soccer field at the White Bridge.

Board member Morgan asked if there was dirt for Jellico High School because they were hoping for some improvement. Director Fields stated some of the dirt was given to CCHS JROTC and Fieldhouse. Board member Morgan request it not be given away until Jellico could receive some. Board member Creekmore stated she felt she could get someone to move the dirt. Chairman Byrge stated if there was any excess to give to Jellico High School. Board member Miller asked if the board needed to take any action regarding this. Attorney Cantrell stated it was understood that when the board approve the project with the combination of board funds and volunteer labor typically with the removing of the earth is manpower, vehicles, and fuel. So assuming the person moving the earth is willing to give the earth as part. Typically, you would give over to the high school because it is their project. Now it is a time sensitive issue with the company whom has contracted with because they have to get the earth out of there to lay the artificial turf. Attorney Cantrell stated this is a decision that needs to be made by the Project Manager at CCHS, who is coordinating the moving of the volunteer project with the school funding project. Once you voted it's their job.

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The earth has to be moved in a timely fashion so the company can move within their window to install the artificial turf. Director Fields stated Stan Marlow was the Project Manager. Attorney Cantrell stated he felt the board didn't need to take any action on this item.

X. Items for Discussion: Nothing at this time.

XI. Discuss Legal Matters: Nothing at this time.

XII. Recognize School Board Members:

Board member Miller stated Trane will be present at the December meeting and hopes to have a building committee in December. Board member Miller thanked Mr. Robbie Heatherly for his help on the pavilion at Valley View Elementary and thanked Tractor Supply. Board member Miller welcomed Sharon Ridenour to her position on the board. Board member Lasley stated he had worked with Sharon Ridenour for many years and looked forward to working with her again. Board member Ridenour thanked the 2nd district for their support and looked forward to working with everyone. Board members Lester and James congratulated and welcomed board member Ridenour. Chairman Byrge thanked Director Fields and staff on their hard work during these very difficult times and asked everyone to hang in and be strong. Board member Morgan welcomed board member Ridenour back to the board and stated he was glad Chairman Byrge was back as well from illness. Board member Heatherly welcomed board member Ridenour back and stated she was a blessing and asset. Board member Heatherly thanked board member Miller on the "hen house" at Valley View Elementary and reminded the board to check their email from her today regarding the required training.

Motion by Lester, second by James to adjourn.

Meeting adjourned.

Johnny Byrge
Chairman of the Board

Jennifer Fields
Director of Schools