

**SPECIAL EDUCATION LOCAL PLAN AREA  
SUPERINTENDENTS' AND OPERATION'S MEETING MINUTES**

Wednesday, March 18, 2026 – 10:30 a.m.  
Wheatland School District  
111 Main Street Wheatland, California, 95692

| <b>TOPIC</b>                             | <b>DISCUSSION</b>  | <b>ACTION TAKEN</b>   |
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| <b>1. CALL TO ORDER:</b>                 | Kristen Nottle-Powell called a meeting of Superintendents' and Operation's Council to order at 10:33 am on March 18, 2026, at 111 Main Street, Wheatland CA 95692  | <b>CALLED TO ORDER:</b><br>10:33 am   |
| <b>ATTENDANCE, PLEDGE OF ALLEGIANCE:</b> | <p>In Attendance: Patrick Brose, Craig Guensler, Rob Gregor, Kimberly Benton Wolfgram, Rusty Gordon, Toni Vernier, Samantha Chan, and Angel Gouker.</p> <p>In absence: Matt Taylor, Jordan Reeves, Dr. Jeff Roberts, Chris Mahurin, Nicole Newman, Louise Miller, Jennifer Nelson, Erin Oakes, Lauren Link, and Melonie Soland.</p> <p>Kristen Nottle-Powell led the council in the Pledge of Allegiance.</p> <p>.</p> | <b>QUORUM PRESENT:</b><br>Yes   |
| <b>2. PUBLIC COMMENTS:</b>               | There were no public comments  |   |
| <b>3. APPROVAL OF AGENDA:</b>            | Kristen Nottle-Powell directed the council members to the March 18, 2026, Meeting Agenda for their review and approval.  | <p><b>MOTION:</b> To approve the March 18, 2026, Agenda as presented.</p> <p><b>MOTION:</b> Rob Gregor<br/><b>SECOND:</b> Patrick Brose</p> <p><b>ROLL CALL VOTE:</b></p> <p>Patrick Brose - Aye<br/>Craig Guensler - Aye<br/>Rob Gregor - Aye<br/>Kimberly Benton Wolfgram - Aye<br/>Rusty Gordon - Aye<br/>Toni Vernier – Aye<br/>Samantha Chan - Aye<br/>Angela Gouker – Aye</p> <p><b>MOTION APPROVED ( 8/0 )</b></p> |

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| <p><b>4. CONSENT AGENDA:</b></p>                                 | <p>Kristen Nottle-Powell directed the council members to the February 25, 2026, Meeting Minutes for their review and approval.</p> <p>Upon a motion by Patrick Brose, duly second by Rob Gregor, the council unanimously approved the February 25, 2026, Meeting Minutes as presented.</p>   | <p><b>MOTION:</b> To approve the February 25, 2026, Meeting Minutes as presented.</p> <p><b>MOTION:</b> Patrick Brose<br/><b>SECOND:</b> Rob Gregor</p> <p><b>ROLL CALL VOTE:</b><br/>Patrick Brose - Aye<br/>Craig Guensler - Aye<br/>Rob Gregor - Aye<br/>Kimberly Benton Wolfgram -Aye<br/>Rusty Gordon -Aye<br/>Toni Vernier – Aye<br/>Samantha Chan - Aye<br/>Angela Gouker – Aye</p> <p><b>MOTION APPROVED (8/0)</b></p> |
| <p><b>5. CALIFORNIA COMMISSION ON TEACHER CREDENTIALING:</b></p> | <p><b>5.1 California Commission on Teacher Credentialing Grant</b> – Kristen Nottle-Powell presented information on the grant which has been conditionally awarded to Yuba County Office of Education consortium on March 9, 2026.</p>   |  |
| <p><b>6. SPECIAL EDUCATION LOCAL PLAN AREA FORMS:</b></p>        | <p><b>6.1 Draft Form Re Interim Special Education Services</b> –<br/>Kristen Nottle-Powell shared changes to the current interim special education services form.</p> <p><b>6.2 Draft Form Re Summary of Student’s Academic Achievement and Functional Performance Form</b> –<br/>Kristen Nottle-Powell shared changes to the current Summary of Student’s Academic Achievement and Functional Performance Form.</p> |  |

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|   | <p><b>6.3 Draft Form Re Individual Transition Planning –</b><br/> Kristen Nottle-Powell shared changes to the current Individual Transition Planning Form.</p>   |  |
| <p><b>7. DESIRED RESULTS DEVELOPMENTAL PROFILE 2025 OVERVIEW:</b></p> | <p><b>7.1 Desired Results Developmental Profile 2025 Overview -</b><br/> Kristen Nottle-Powell shared an update regarding the transition from Desired Results Developmental Profile 2015 to 2025.</p> <p><b>7.2 LANGUAGE MILESTONES ASSESSMENT</b><br/> Kristen Nottle-Powell shared assessment timelines for Fall 2025 and Spring 2026.</p>   |  |
| <p><b>8. SPECIAL EDUCATION LOCAL PLAN AREA FINANCE:</b></p>           | <p><b>8.1 March 2026 SELPA Finance Report -</b><br/> Kristen Nottle-Powell presented the SELPA Finance Report, which has links to helpful documents.</p> <p><b>8.2 Annual Notice of P-1 Revenue –</b><br/> Aaron Thornsberry presented the 2025-26 First Principal Apportionment Exhibits.</p> <p><b>8.3 2025-26 SELPA Projected Revenue and Payment Schedule -</b><br/> Aaron Thornsberry presented the revenue estimates for each LEA for 2025-26.</p> <p><b>8.4 2025-26 Projected Excess Cost Report –</b><br/> Aaron Thornsberry presented the 2025-26 Excess Cost Report.</p> <p><b>8.5 2025-26 Annual Budget Plan –</b><br/> Aaron Thornsberry presented the 2025-26 Local Educational Agency Projected Expenditures and Low Incidence form for each LEA to fill out and return by April 17, 2026.</p> |  |

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|  | <p><b>8.6 February 2026 First Principal Apportionment Certification –</b><br/> Kristen Nottle-Powell presented the 2025-26 First Principal Apportionment Certification which was certified and posted by the California Department of Education.</p>   |  |
| <p><b>9.0 CALIFORNIA DEPARTMENT OF MONITORING AND REPORTING:</b></p> | <p><b>9.1 C3 Report March 2026 –</b><br/> Kristen Nottle-Powell shared information regarding the C3 Report for March 2026.</p> <p><b>9.2 Individualized Education Program Implementation Data Collection –</b><br/> Kristen Nottle-Powell shared information regarding technical assistance guides, as well as monitoring and submission timelines.</p> <p><b>9.3 Personnel Data Report –</b><br/> Kristen Nottle-Powell shared information regarding technical assistance guides, as well as amendment and certification timelines.</p> |  |
| <p><b>10. LEGISLATIVE UPDATES:</b></p>                               | <p><b>10.1 Assembly Bill 560 –</b><br/> Kristen Nottle-Powell shared an update regarding the AB560 website, webinar recording and how to join the Listserv.</p> <p><b>10.2 Senate Bill 373 –</b><br/> Kristen Nottle-Powell shared information regarding SB 373’s additional requirements beginning July 1, 2026.</p>  |  |

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| <p><b>11. SPECIAL EDUCATION LOCAL PLAN AREA PROFESSIONAL DEVELOPMENT:</b></p> | <p><b>11.1 Autism Diagnostic Observation Schedule-2 -</b><br/> Kristen Nottle-Powell shared information regarding this webinar scheduled for May 11 &amp; 12, 2026.</p> <p><b>11.2 Compliance Improvement Monitoring Assist –</b><br/> Kristen Nottle-Powell shared information regarding an offered training using AI to help develop compliance improvement monitoring plans.</p> <p><b>11.3 Exploring Applications of Artificial Intelligence For Compliance Improvement Monitoring -</b><br/> Kristen Nottle-Powell shared information regarding an offered training using CIM Assist to enhance CIM Facilitation.</p> |  |
| <p><b>12. GENERAL INFORMATION:</b></p>  | <p><b>12.1 LOCAL EDUCATION AGENCY SHARE -</b><br/> Craig Guensler from Wheatland Elementary School District will be retiring later this year.</p>  |  |
| <p><b>13. ADVANCED PLANNING:</b></p>  | <p><b>13.1 Next Meeting</b><br/> <b>APRIL 22, 2026 – 10:30 a.m.</b><br/> <b>Location: YCOE Business Center</b><br/> <b>Beckwourth Room,</b><br/> <b>1114 Yuba Street,</b><br/> <b>Marysville, CA 95901</b></p>   |  |

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| <p><b>14. ADJOURNMENT:</b></p> | <p>There being no further business for discussion, the meeting was adjourned.</p> <p>Upon a motion by Angela Gouker, duly second by Patrick Brose, the council unanimously adjourned March 18, 2026, Superintendents’ and Operation’s Council meeting at 11:17 a.m.</p> | <p><b>MOTION:</b> To adjourn at 11:17 a.m.</p> <p><b>MOTION:</b> Angela Gouker</p> <p><b>SECOND:</b> Patrick Brose</p> <p><b>ROLL CALL VOTE:</b><br/> Patrick Brose – Aye<br/> Craig Guensler - Aye<br/> Rob Gregor – Aye<br/> Kimberly Benton Wolfgram -Aye<br/> Rusty Gordon - Aye<br/> Toni Vernier - Aye<br/> Samantha Chan – Aye<br/> Angela Gouker - Aye</p> <p><b>MOTION APPROVED (8/0)</b></p> |
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Respectfully submitted,  
*Heidi Bernardis*  
Special Education Secretary, Yuba County Office of Education

Kristen Nottle-Powell, Ed. D  
Assistant Superintendent of Special Education & SELPA