



Board of Education Meeting Minutes
December 11, 2025
Administration Office

Members Present: Jennifer Rose Bass, Jacki Kelly, Brent Olson, Jessica Felix, Fr. Randy Schon, Dan Kriener, Fr. Brad Pelzel, Joe Malsam, Ben Uhl, Fr. David Esquiliano

Via Phone Conference: Rhonda Bridges

Absent Members: Fr. Tim Friedrichsen

Staff Members: John Flanery, DJ Faller, Marisa O'Connell, Andy Foster and Jay Wright – Athletic Directors

1. Opening Prayer – Fr. David Esquiliano
2. Approval of November 18, 2025 Board Meeting Minutes
 - Motion by: Dan Kriener
 - Seconded by: Jessica Felix
 - All in Favor: Aye
 - Abstain: Fr. David Esquiliano
3. Athletic Directors Update - Andy Foster and Jay Wright
 - State champs in volleyball last fall
 - Several individuals made it to state
 - Great new coaches
 - Weight room success
 - Signing dates
 - Improved facilities
 - Resurfacing track
 - Cameras to live stream at CYO
 - Memorial Field new lights
 - "Coaching for transformation"
 - Leading prayers before games (Deacon Poss involved)
 - Connecting faith in athletics, sense of family among team members
 - Bringing in guest speakers
 - Hosted state baseball in Sioux City for first time
 - Coordinating schedules with middle schools for concerts etc.
 - Check "Bound" for schedules
 - BHCS is now a "Huddle school" (conference) NFHS (National Federation of High Schools)
 - Received 2 cameras (1 in CYO)
 - Huddle will have a library for individuals to go back and see games
 - Live stream for \$20 per year
 - Lewis Central will join the MRAC in 2026-2027

- Vehicle Safety
 - All vehicles have seatbelts and are DOT approved
 - Trooper Yaneff will assist with a vehicle inspection in January
 - We have 5 new suburbans (all same size), 1 Malibu
 - All drivers take a defensive driver course
 - Drivers for the activities bus have a commercial drivers license
 - All 9 first aid kits have been replaced
 - Only 2 vehicles that might be retired
- Athletic Directors teach and coach

4. Committee Reports

- Academics – Joe Malsam
 - Committee met on 12/10/25
 - Meeting minutes will be coming
 - Enrollment procedures discussed
 - IEP procedures discussed
 - Paula Hamp and Rachel White providing more structure
 - Unable to meet needs of some parents/students regarding IEP
 - Reviewing criteria to accept a transferring student on an IEP
 - Connection between IEP students and non-Catholic students
 - Tying in a hybrid model (part time in public school for IEP needs and half in our school)
 - Extensive discussion on enrollment and sufficient staffing
 - Teachers to have a mentoring program - teaming up an experienced teacher with a new teacher
- Catholic Identity – Jacki Kelly – held short meeting
 - Focus:
 - By-laws on Catholic identity
 - Are they appropriate and accurate with our needs
 - Director of Faith and Mission job description
- Enrollment and Marketing – Jennifer Rose Bass - see attached
 - Working on 2026/27 enrollment
 - Scheduled 5 Open Houses for 2026 school year-each building will have a PK/K Open House
 - Working on Online Registration to add a section that parents will sign
 - St. Mikes in South Sioux City, NE will be closing. Working to gather information on students and assess impact on BHCS system
 - Crusader Connection proof is being reviewed
 - High level review of Google Analytics/Social Media performance
- Finance – DJ Faller, Brent Olson and John Flanery – see attached
 - Tuition receivables – Infinite Campus and Blackbaud reports attached
 - Blackbaud Monthly Receivables - \$298,373.46
 - Parish Receivables – see attached
 - Audit Report
 - Have reached out to auditors to see if any further information is needed – have not heard back at this time.
 - Numbers for each bucket
 - Checks to parish's for Grade School Expenses to be sent next week
 - Capital expense
 - Each parish should turn in any expense cost from 7/1/25 on to either John or DJ
 - Parish Finance meetings
 - Met with Mater Dei parish - good information shared, some hesitation from their finance committee regarding the parish buckets
 - Tech for parishes – possible win/win for BHCS and Parishes if we can consolidate
 - Added a tech person with AEA funds

a. Leadership & Governance – Ben Uhl

- No meeting

5:40 p.m.

5. President's Report

- Advancement – 2025-2026 – see documentation
 - Fall Events
 - Omaha visit – November 19th had 70 attendees at Happy Hollow
 - Kansas City visit – November 20th had 30 attendees
 - National Giving Tuesday – December 2nd
 - Replace “Big Give” that was project based
 - Moved from 37 donors last year to 149 donors this year
 - Different approach from “Big Give”
 - Suggested gifts of \$19.49 to reflect year school started (1949)
 - MLTF
 - Had approx. \$100,000 by end of November
 - Reaching out to historical donors
 - Tax liability not the same as previous years (Federal credit not there)
- Salaries and wages for 2026-2027
 - Approve 3% - 6% compression raise
 - Motion by: Ben Uhl
 - Seconded: Joe Malsam
 - All in favor: Aye
- Fencing campus (new numbers to review)
 - Cardis Fencing attachment (more detailed cost)
 - Approve CYO to Cathedral - Ornamental Iron with walk through gate
 - Motion by: Jennifer Rose Bass
 - Seconded: Jessica Felix
 - All in favor: Aye
 - Approve Ornamental Iron fencing facing Pearl St. approx. 495' of 6' Ornamental; Material and Labor \$44,637.55 (without gates and operators)
 - Motion by: Jennifer Rose Bass
 - Seconded by: Dan Kriener
 - All in favor: Aye
 - Opposed by: Fr. Brad Pelzel
- Memorial Field lights – quote
 - Approve Thompson and Musco combination bid
 - Motion by: Ben Uhl
 - Seconded by: Dan Kriener
 - All in favor: Aye
- E-Rate and updating all wireless access points – Sterling quote and documentation
 - Motion by: Dan Kriener
 - Seconded: Ben Uhl
 - All in favor: Aye
- Bishop Heelan – O’Gorman Fieldhouse SW stairwell concern – update
 - Final numbers approx. \$150,000 - \$175,000 which includes everything and Klinger will provide John with these numbers
 - Klinger sent a donation check towards project
 - Are there any options for them to come check every 3-6 months to ensure accuracy?

- Masses – police presence
 - Police presence at all masses until the end of December
 - St. Michael's South Sioux City
 - Closing K-8 school with approximately 150 students
 - See attachment with ideas regarding transition of school closing
 - John will send an email to board members with more information after his meeting next week with St. Michael's
- 6:10 p.m.
- Catholic Schools Week, January 25-361. All school Mass – January 27 at 9:45 am
 - Other business
 - Board opening to replace Rick Bertrand
 - Fill from subcommittees typically
 - Give nominees names to John or Jacki
- 6:42 p.m.
- Move to Executive Session
 - Motion by: Fr. Randy Schon
 - Seconded by: Joe Malsam
 - All in Favor: Aye
- 7: 24 p.m.
- Move out of Executive Session
 - Motion by: Dan Kriener
 - Seconded by: Ben Uhl
 - All in Favor: Aye
- 7:24 p.m.
- Move to Adjourn
 - Motion by: Fr. Brad Pelzel
 - Seconded by: Jessica Felix
 - All in Favor: Aye

Next meeting Tuesday, January 20, 2026 at 5:00 p.m.