

Minutes of the Regular Monthly Meeting of the  
Suffield Water Pollution Control Authority & Treatment Facility  
April 14, 2026

**MEMBERS PRESENT:**

Daniel Holmes, Chairman  
Todd Mervosh, Treasurer  
Michael Blanchette  
John Murphy  
Nick Shute

**MEMBERS ABSENT:**

Frank Bauchiero  
Travis Watroba

**ALSO, PRESENT:**

Jamie Kreller, Superintendent  
Anna Clark, Business Administrator  
Patrick Compton: Woodard & Curran Representative

**1. CALL TO ORDER:**

- Daniel Holmes called the Regular Monthly Meeting for April 14, 2026 to order at 7:00 pm.

**2. CITIZEN INPUT:** None**3. APPROVAL OF MINUTES:**

- March 10, 2026 Special Meeting Minutes, Review & Approval
  - Nick Shute motioned to approve the March 10, 2026 Regular Meeting Minutes.
  - Michael Blanchette seconded the motion; John Murphy abstained due to absence; motion passed

**4. CHANGES TO THE AGENDA:** None**5. CHAIRMAN'S UPDATE:** None**6. TREASURER'S REPORT:** – Todd Mervosh reported the following:

- Administration (O&M) Bills 2025/2026: \$111,679.81
- RCM Bills 2025/2026: \$ 3,871.08
- Administration fund distribution (March payroll): \$81,790.61
  - John Murphy motioned to approve the Treasurer's report.
  - Nick Shute seconded the motion; motion passed unanimously.

**7. STAFF REPORTS:****a. Superintendent's Report** – Jamie Kreller reviewed his report and highlighted the following:

- The WPCA is below the year-to-date allotment of solids disposal in accordance with the MDC agreement.
- A new agreement with MDC has been received with allotment of 550 dry tons for the period of 5/1/26 – 4/30/27.

Minutes of the Regular Monthly Meeting of the  
Suffield Water Pollution Control Authority & Treatment Facility  
April 14, 2026

- The PS 17 roof was replaced (Cedar Crest Lane).
- PS 1 (Thompsonville Rd) pump chamber walls, ceiling, and piping were painted by WPCA Operators following installation of new pumps and motors.
- Anna Clark has been appointed as Business Administrator.
- Assistant Business Administrator position is anticipated to be posted next week.
- Second Resolution for Stony Brook funding has been completed by the Town.

**b. Business Administrator's Report** – Anna Clark reported the following:

- The budget variance report through the end of February for fiscal year 25/26 is 43% unexpended vs 33% unexpended.
- The WPCA collected \$643.93 (4.09%) of the major delinquent list in March.
- The overall delinquent amount, through the end of March, is \$180,196.15 with \$137,973.44 being the 2025 sewer usage bill.
- The current March 2026 collection rate is 93.45%. The 2025 March collection rate was 96.82%.

**8. OLD BUSINESS:**

**a. Stony Brook Design** - Patrick Compton reported the following:

- Six (6) easement plans have been completed, with one remaining property (849 Branch Road) still under discussion.
- WPCA staff and the project team met with the property owner to review the proposed alignment and address concerns.
- All affected property owners have been notified of the project.
- The project requires relocation of two utility poles; coordination with Eversource is underway.
- The Commission reviewed the updated engineering services proposal and discussed overall project costs. Concerns were raised regarding the percentage of engineering and construction administration costs relative to total project cost.

**b. Draft 2026/2027 Budget** – presented by Anna Clark

- The residential sewer cost will increase from \$400 to \$410; the Kent Farms rate will go up from \$460 to \$470; and the commercial rate will increase from \$9.57 to \$9.81.
- The administrative expense for 2025/2026 fiscal year totaled \$4,326,000, while the projected administrative expenses for 2026/2027 will be \$ 4,334,000, which includes Fund Balance money.
  - John Murphy motioned to hold a Public Hearing Meeting on May 12, 2026 to approve the budget and set sewer rates.
  - Nick Shute seconded the motion; motion passed unanimously.

Minutes of the Regular Monthly Meeting of the  
Suffield Water Pollution Control Authority & Treatment Facility  
April 14, 2026

**9. NEW BUSINESS:**

**a. Administrative Staff Salary Increase** – Anna Clark stated the following:

- The salary increase for Superintendent Jamie Kreller is budgeted at 4% for the upcoming fiscal year.
  - John Murphy motioned to approve the 4% salary increase for Superintendent Jamie Kreller.
  - Nick Shute seconded the motion; motion passed unanimously.

**b. Sewer capacity for 1050 North Street**

- John Murphy motioned to approve the sewer capacity for 1050 North Street.
- Michael Blanchette seconded the motion; motion passed unanimously.

**ADJOURNMENT:**

- John Murphy motioned to adjourn the Regular Monthly Meeting of April 14, 2026 at 8:16 pm.
- Todd Mervosh seconded the motion; the motion passed unanimously.

Respectfully submitted,

*Anna Clark*

Business Administrator

**For paper or electronic copy of the entire meeting packet  
please contact the WPCA**