Katy Independent School District

Application for High School Abbreviated Day

(Students in grades 9-12)

High school students in grade nine (9), ten (10), eleven (11) or twelve (12) planning to attend school on an abbreviated day must complete this application form and obtain principal approval. An application must be submitted and approved annually. Approved applications will be kept on file in the campus counseling office.

Last name:	First name:	ID #:	Grade:

The above-named high school student, who is requesting the opportunity to attend school on an abbreviated day, meets the following criteria:

1. The student is on track to graduate within four (4) years.
2. The student did not fail a course the previous school year.
3. The student does not have excessive tardiness.
4. The student does not have excessive absences.
5. The student has earned their CCMR indicator or has a plan to earn their CCMR indicator and is working towards that goal. *If CCMR goal is not met by senior year, the abbreviated day will not be awarded. Special circumstances may be allowed with the principal and counselor approval.
6. Ninth (9) and Tenth (10) grade students must have 6 classes scheduled. Eleventh (11) and Twelfth (12) must have 5 periods scheduled.

NOTE: STUDENTS WILL NEED TO PROVIDE THEIR OWN TRANSPORTATION

The Abbreviated School Day will be revoked and replaced with a study hall if any of the following applies to the student:

1. The student is failing a class when report cards are released for each 6-week grading period or semester.
2. No pass - no abbreviated day for the remainder of the semester.
3. The student receives disciplinary action for excessive tardiness.
4. The student receives disciplinary action for excessive absences.
5. The student has failed to meet their CCMR indicator.

As a parent or guardian of the above-named high school student (or adult student), I give permission for him/her (or myself) to attend school on an abbreviated day if the application is approved. I understand that I am responsible for providing transportation if arrival is after first period begins or dismissal is before the last period of the day.

My child's preference for the abbreviated day would be to attend only the following periods of the day:

☐ 1st ☐ 2nd ☑ 3rd ☐ 4th ☐ 5th ☐ 6th ☐ 7th

(five consecutive periods are required 3rd period must be included)

Signature of Parent/Guardian	Date

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1.	Is the student on track to graduate within four (4) years?	Yes	No
2.	Has the student chosen a minimum of five (5) credit bearing classes (11th &12th)	Yes	No
3.	Has the student chosen a minimum of six (6) credit bearing classes (9th & 10th)	Yes	No
4.	Has the student met their CCMR indicator?	Yes	No
5.	Has the student failed a course the previous school year or this semester?	Yes	No
6.	Has the student passed all sections of the state-mandated test for grade level?	Yes	No
7.	Does the student have excessive absences or tardiness?	Yes	No