RFP#2026-2001 Menlo Park City Elementary School District

Addendum 02 - Question and Answers RFP# MPCSD-2026-2001

THE FOLLOWING QUESTIONS AND ANSWERS ARE FOR THE REFERENCED REQUEST FOR PROPOSALS:

Q: Are your Early Learning Center programs also part of this RFP?
A: Yes, both ELC preschool programs will be part of this procurement. Two school sites currently have ELC programs.

- Laurel Lower School Site - Same Address - The ELC is housed at this site. Food will be delivered to the same address; there are two kitchens located approximately 50 feet apart and the ELC site meal will be dropped at the second kitchen.
  - Estimated Enrollment 72.
    - Average daily breakfast - 30
    - Average daily lunch - 35
- Oak Knoll School Site – Same Address, Same Kitchen- The ELC is housed at this site. Food will be delivered to the same address, and the staff separates the meals.
  - Estimated Enrollment 72.
    - Average daily breakfast - 30
    - Average daily lunch - 35

The SFA will need the ability to place separate orders and receive and complete separate production records. The ELC programs will operate under the same calendar as the rest of the schools.

Q: What is the Value of the USDA Foods that MPCSD has signed up for, for SY 2026-27
A: The SFA does not participate in the USDA Food Program.

Q: Allocation between DoD Fresh and non-DoD Fresh? Has MPCSD has made this election?
A: A: The SFA does not participate in the USDA Food Program. For future orders, the SFA will work with the vendors to allocate funds and programs.

Q: Can you confirm that you are getting cold breakfast and hot lunch?

A: Yes. For this procurement, detailed specifications of the vendor's responsibility are laid out in the model contract screen on page 62.

Q: How are the schools holding the hot lunches?
A: For this procurement the vendor is expected to provide the equipment to heat and hold the lunches. Owned equipment is listed in Attachment M.

Q: Would there be any interest with the district to do heat on site in the future?
A: Unfortunately, the SFA does not have the capacity to eat on site.

Q: Can you confirm that the schools are currently getting a single delivery daily?
A: We can confirm they are currently receiving and expecting to receive daily deliveries. The SFA does not have the ability to store more than one day of food on site.

THIS ADDENDUM IS HEREBY OFFICIALLY MADE PART OF THE REFERENCED REQUEST FOR PROPOSALS