# STUDENT REQUEST TO TRANSFER INTO PALACIOS ISD

## APPLICATION, AGREEMENT AND ACKNOWLEDGEMENTS
## SCHOOL YEAR 2026-2027

**1.** Student's name: _____

**2.** Current address: _____

**3.** School district in which student resides or is currently enrolled:_____

**4.** Parent's name: _____

**5.** Parent's mailing address: _____

Home phone:_____ Work phone: _____

Email address:_____

**6.** Reason for transfer_____

**7.** Is either parent employed by the Palacios ISD? ☐Yes ☐ No

**8.** Has the student ever been enrolled in Palacios ISD? ☐ Yes ☐ No

**9.** Student's grade level for year of requested transfer: _____

**10.** Student's attendance record:

How many days was the student absent in the school year prior to the year for which a transfer is requested?_____

If this request is for a transfer during a school year, how many days has the student missed in the current school year?_____

If the student missed more than ten percent of the days in the school year, **please provide an explanation on another page**.

**11.** Has the student been expelled or removed to a disciplinary alternative education program (DAEP) for one or more days in the last school year of attendance at school district or has there been communication from current district/school that student would not be permitted to return to school for the next school year? ☐ Yes ☐No During the preceding year? ☐ Yes ☐ No

- If yes to either question, for what offense(s) and circumstances? **Please answer on another page.**

**12.** Is the student, on probation, conditional release, or informal adjudication from a juvenile court for a criminal offence in the last three years? ☐ Yes ☐No During the preceding year? ☐ Yes ☐ No

- If yes to either question, for what offense(s) and circumstances? **Please answer on another page.**

**13.** Does your child receive Special Education, 504 or related services? ☐ Yes ☐ No

- If yes, please provide a copy of the last implemented IEP/Section 504 plan as applicable

As a parent or person standing in the position of legal responsibility for the child named in this request, I understand that this Transfer Agreement must be executed before the child is enrolled in the District. The information provided in this form is true and factual to the best of my knowledge, and I understand that if any of this information is ever found to be incorrect, this application may be denied or revoked. Superintendent approval is required for the transfer to be effective.

**Parent's signature:** _____ **Date:** _____

| ***This section completed by Principal*** | ***This section completed by Superintendent*** |
|---|---|
| ☐ ***Approved*** ☐ ***Denied*** | ☐ ***Approved*** ☐ ***Denied*** |
| ***Signature***_____ ***Date*** _____ | ***Signature***_____ ***Date*** _____ |

*This Transfer Agreement establishes the terms and conditions for the student above in the "Application for Transfer" to attend the
Palacios ISD as a transfer student for the **2026—2027** school year, although the student is a resident of_____.
**(School district)**
In approving transfers, the Superintendent or designee shall consider availability of space and instructional staff and the student's disciplinary history, academic records, and attendance records.

*The student's parent or other person having lawful control of the student, _____ (parent) requests that the student be permitted to attend Palacios ISD schools in the **2026—2027** school year and agrees to the following terms and conditions for that transfer:

***Transfer applications are considered on an individual basis without regard to sex, race, national origin, religion, disability, or ancestral language. In making transfer decisions, the District may consider grades, achievement test scores, attendance, disciplinary history, class sizes, available resources, and any potential adverse effect on resident students.**

1. This transfer is effective for the current school year only. District approval of this transfer creates no right or expectation that the student will be admitted as a transfer for any subsequent school year.
2. This transfer is approved for the named student only. District approval of this transfer creates no right or expectation that another student from the same family will be admitted as a transfer.
3. The student must maintain acceptable levels of attendance and academic standards, and compliance with District rules and regulations, including the Student Code of Conduct, throughout the entire school year. Failure to do so may result in revocation of the student's conditional transfer. Acceptable levels are defined as:
   a. Attendance must not fall below 95% for the year. This 95% standard will be calculated at the end of the first semester, 3rd 9 weeks and at the end of the year;
   b. Compliance with any and all of the District's rules and regulations, including the Student Code of Conduct. This Agreement supersedes procedures, consequences, and due process for student discipline contained in District policies, procedures and the Student Code of Conduct;
   c. Acceptable minimum academic standards that do not inhibit progress towards grade advancement.
4. In accordance with Board policy FDA (Local), the Superintendent may revoke at any time, the transfer of a student who fails to maintain an acceptable level of attendance, a level of academic standards, or compliance with District rules and regulations, including the Student Code of Conduct. Parents will be notified in writing of any revocation.
5. Although the district may, at its sole option, establish and provide transportation for transfer students at certain designated locations, the parent of the student will ultimately be responsible for transportation to and from the District school to which the student is assigned.
6. The student and parent acknowledge that eligibility of transfer students for participation in any UIL activity or other activities governed by UIL rules and regulations will be determined in accordance with UIL rules and regulations.
7. The parent agrees that, in the event of revocation, the student will be immediately enrolled in the district of residence, another public school, a private school, or homeschooled to meet the curriculum requirements of state law.
8. In the event of approval of transfer, the transfer is approved for the named student only. District approval of this transfer creates no right or expectation that another student from the same family will be admitted as a transfer.
9. This agreement does not create any property interest in favor of the student in becoming or remaining enrolled in any District school. This agreement does not create any enforceable interest beyond its termination or revocation.
10. Except as modified by this transfer agreement, the student will be subject to all policies, regulations, rights, privileges, and responsibilities of enrollment in the District as if he or she resided in the District.

By signing this document, Parent acknowledges and agrees to the above requirements and considerations related to enrollment and attendance at the District. The District and the parent agree that this transfer agreement is the entire agreement controlling the admission and enrollment of the student in the District for the **2026—2027** school year.

**Parent's Signature**: _____ **Date:** _____