Book	Policy Manual
Section	(B) PROGRAMS
Title	Policy B124 - Student Warranty Program
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Section: Programs

I. Purpose

The student warranty program is established to ensure that approved career and technical education programs are meaningful and relevant to both students and employers. The Joint Committee establishes a student warranty for its students based on the curriculum and specific competencies and terminal performance objectives approved by the Joint Committee.

II. Description

The following elements will comprise the Student Warranty Program:
All students who are enrolled in an Occupational Program fora period of one year or more will be eligible for the Student Warranty Program.
Each student will be issued a document (Competency Transcript) listing all tasks and terminal performance objectives for the career objective which the instructor has certified the student has mastered.

Eastern will warranty that a student can successfully perform the tasks and performance objectives specified on the student's Competency Transcript.

III. Conditions

The Warranty will be in effect for up to one year following a student's completion of the program under the following conditions:
The student has agreed to participate in additional training if necessary.
The student is employed in the career objective for which trained within 6 months of leaving school.
The employer identifies deficiencies in the warranted competencies in writing within 6 months.
The deficiency is not a result of alcohol or substance abuse, abuse of controlled substances or other such behaviors.
The employer agrees to meet with representatives of EASTERN to assess the deficiency, develop a training plan and to confirm that the deficiency has been remediated.
Certification of occupational competence by receipt of state recognized licensure in an occupation will supersede the student warranty.

IV. Procedures

Employers, after verifying a skill deficiency which requires additional training, will make a written request to the Director for consideration of retraining.

Students who are found deficient in the competencies covered under the warranty will be provided the necessary training at no cost to the student or employer to remediate the deficiency.

V. Responsibility

The Director shall be responsible for developing the written procedures and timelines to implement the Student Warranty Program.

VI. Appeal

The employer may appeal the decision of the Director to the Superintendent of Record and in turn to the Joint Operating Committee with sufficient time provided at each level for the hearing of the appeal and the preparation of a response. The decision of the Joint Committee will be final.

VII. Reporting

The Director shall prepare a report to the Joint Committee annually which summarizes the number of requests for retraining under the Warranty Program and the disposition of those requests.

Adopted: 9/17/98
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