Director Procedure Number: B115
Title: Cooperative Career and Technical Education
Section: Programs

Cooperative Career and Technical Education

The following provisions shall apply to the Cooperative Career and Technical Education Program:

Definitions

“Person responsible for a/the child’s/student’s welfare” means a person who provides permanent or temporary care, supervision, mental health diagnosis or treatment, training, or control of a child in lieu of parental care, supervision, and control. This includes any person who has direct or regular contact with a child through any school-sponsored program, activity or service.

“Immediate vicinity” means an area in which an individual is physically present with a child and can see, hear, direct and assess the activities of the child.

Supervision and Coordination

Cooperative Career and Technical Education students shall be supervised by properly certificated teacher/coordinators.

Employers who wish to participate in the Cooperative Career and Technical Education Program shall consult with the Director to ensure that the School is in receipt of those FBI, State Police, and/or Department of Human Services certifications required by Pennsylvania law.

In accordance with Pennsylvania law, the employer and the Director shall identify the employee of the employer who will be the student’s supervisor and the person responsible for the student’s welfare while the student participates in the Cooperative Career and Technical Education Program (the “Supervisor”). The Supervisor identified shall be required to be in the immediate vicinity of the student at regular intervals during the student’s participation in the Cooperative Career and Technical Education Program. The Supervisor shall be required to obtain and submit those clearances required pursuant to Board Policy P500 and Director Procedure DP500 (relating to Employment of Professional Employees).

Compensation

Compensation will consist of the following:

A. Rate per visit at the curriculum rate.
B. Mileage to site from school and return to school at current mileage rates.

Adopted: 12/09/15