

Book	Policy Manual
Section	(B) PROGRAMS
Title	Policy B108 - Resource Material
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Policy Number: B108
Title: Resource Material
Section: Programs

I. Purpose

The Joint Committee shall provide instructional materials to implement, enrich, and support the educational goals and objectives of EASTERN. The Joint Committee enacts this policy to provide for the selection, acquisition, and systematic re-evaluation of resource materials that support EASTERN's educational programs and services.

Resource materials that have been recommended by the professional staff to support EASTERN's educational programs, that have been approved by the Director or a designee, and that have been included in the budget adopted by the Joint Committee will be purchased by EASTERN in accordance with procedures for the expenditure of public funds.

II. Definition

"Resource materials" include library books, periodicals and newspapers, audiovisual materials, computer software, classroom reference books, maps, tests, and all other instructional materials not included in the category of textbooks and other curriculum materials.

III. Responsibility

The Director, after consultation with the Occupational Advisory Committee and teaching staff, shall be responsible for the selection, recommendation and maintenance of all resource materials.

Selection procedures shall be developed which:

appoint appropriate administrative, instructional and advisory committee staff to select resource materials, and inform the Director of their choices.

insure that the Joint Committee's budgetary allotment for resource materials is efficiently spent and wisely distributed throughout the instructional program.

IV. Standards

The Director shall apply the following standards to the selection of resource materials:

Materials shall be suited to the varied interests, abilities, reading levels and maturation levels of the pupils to be served.

Materials shall be factually accurate and reflect current industrial practices and technology.

Materials shall be of quality and durability appropriate to their intended use and longevity.

Materials shall relate to, support and enrich the courses of study adopted by the Joint Committee.

Materials shall be free from any bias upon race, color, national origin/ethnicity, veteran status, gender, age, disability, sexual orientation,gender identify/expression, or religion, unless discussion of these designations is germane to the instruction.

Adopted: 3/10/82

Revised: 9/12/84

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