

Book	Policy Manual
Section	(A) LOCAL BOARD
Title	Policy A103 - Joint Committee
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Policy Number: A103
Title: Joint Committee
Section: Local Board Procedures
Joint Committee

I. Establishment

- A. The participating school districts herein agree that EASTERN's facilities and operations shall be established, conducted, maintained and operated by a Joint Committee ("Joint Committee") within the limits of the budget prepared in accordance with the Agreement and as adopted annually by EASTERN'S Board.
- B. The Joint Committee shall perform its duties in conformance with guidelines established in the Articles of Jointure and other provisions established by law.
- C. The Joint Committee may establish policies for the conduct of their own business and for the operations of school programs conducted by EASTERN.
- D. The Joint Committee consists of nine (9) members--one from each of the participating school districts.
- E. The Joint Committee is a body corporate which is constituted and governed by Title 24, the "Public School Code of 1949," of the Pennsylvania statutes and Article III of the Constitution.
- F. The powers of the Joint Committee are not vested in the individual school director. No such individual is authorized to act on behalf of the Joint Committee to carry out any of the Joint Committee's statutorily authorized powers, except for those acts stated in law.

II. Membership

The Joint Committee shall be established and consist as follows:

- A. The Board of School Directors of each participating school district shall elect one of its members to serve on the Joint Committee and shall elect one of its members to serve as an alternate in their absence.
- B. The Joint Committee members so elected shall serve for a three-year term, commencing the day of their appointment by the participating school district.
- C. Upon receipt of certification from each participating Board, the secretary of the Joint Committee shall, at the December organizational meeting of the Joint Committee, acknowledge this receipt and verify the terms of the appointed members.

D. A vacancy in the Joint Committee shall occur by reason of death, resignation, removal from the sending district, or otherwise. Any such vacancy shall be filled by the appointment, by a majority vote of the remaining members of the Board of the participating school district to which the vacancy applies within 30 days of the occurrence of the vacancy.

E. Should one member of the Joint Committee and the alternate member be unable to attend any regular or special meeting of the Joint Committee, then, in such case, the President of the participating Board of School Directors of the non-attending members may designate another member of that Board of School Directors to attend that specific meeting. The member so designated may participate in the meeting of the Joint Committee as if the member were the duly elected member of the Joint Committee. The President of that participating Board of School Directors must notify the Secretary of the Joint Committee of this appointment prior to the meeting in order for that member to so participate.

F. Conferences - In keeping with its philosophy on the need for continuing in-service training and development for its members, the Joint Committee encourages the participation of all members at conferences and workshops (collectively "Conferences"), including state conventions, deemed appropriate by the Joint Committee. However, in order to control both the investment of time and expenditure of funds necessary to implement this policy, the Joint Committee establishes these principles and procedures for its guidance:

1. No Joint Committee member may attend a Conference at EASTERN's expense without Joint Committee authorization.
2. The amount to be spent for Joint Committee member participation at Conferences will be budgeted annually by the Joint Committee as part of its budget development process.
3. When a Conference is not attended by the full Joint Committee, those who do participate should share with the full Joint Committee information, recommendations and materials acquired at the conference that will be beneficial to EASTERN.

G. Orientation - The Joint Committee believes that the preparation of each Joint Committee member for the performance of Joint Committee duties is essential to the effectiveness of the Joint Committee's functioning. The Joint Committee shall encourage each new member to understand the functions of the Joint Committee, acquire knowledge of matters related to the operation of the school and learn Joint Committee procedures. Accordingly, the Joint Committee shall give to each new school director for his/her use and possession during the term on the Board the following items:

1. Articles of Jointure
2. Access to the Joint Committee policies and procedures
3. The current budget statement, audit report and related fiscal materials.

Each new Joint Committee member shall be invited to meet with the Director and the Superintendent of Record to discuss Joint Committee functions, policies and procedures.

H. Employment- In order to avoid a scenario whereby an EASTERN employee might have supervisory control over his or her own employment, members of the Board of Directors of participating school districts are not eligible for employment at EASTERN.

24 P.S. §§ 516, 516.1

24 P.S. §§ 3-322

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