



Eastern Lebanon County School District

180 ELCO Drive, Myerstown, PA 17067

April 8, 2026, DO Boardroom, 5:00 pm

General Services

Committee Minutes

GENERAL SERVICES COMMITTEE

General Services Committee Chair: **JP Santos**

General Services Committee Members: **Jack Kahl, Megan Schaeffer, Jordan Weaver;**

Board President, **Rachel Moyer**

Also present: Bonnie Kantner

Call to Order and Welcome

- Mr. Santos called the meeting to order at 5:00 pm.

Discussion Items

- LowV Systems Proposal
 - Mr. Boltz shared a quote to replace two outdated servers at the high school. The other servers would be added to the middle and intermediate schools to help with latency. All costs would be covered by a safety grant. The committee moved this forward for full board consideration.
- Fort Zeller Playground
 - Mrs. Houck and Mr. Frantz presented on the need for a new playground at Fort Zeller Elementary. Equipment has been removed from the playground due to concerns from the insurance company. Mr. Frantz then inspected the entire playground using the Standard Safety Performance Specification for Playground Equipment and found additional concerns with rusted equipment.
 - Mrs. Houck convened a committee to discuss the need for a playground and to look for funding sources. She also presented the need for a playground to support early learners through play, physical activity, and social and emotional growth.
 - Mrs. Houck also shared photos of Jackson Elementary's playgrounds compared to Fort Zeller's playgrounds. The photos highlighted the inequities between the facilities in the two K-2 buildings.

- Mr. Frantz shared that the projected cost of the project was around \$175,000. He also shared that costs have been reduced for the middle school roof project scheduled for this summer. In addition, the middle school boiler project was an unanticipated cost that drew from the funds set aside for building projects. Another grant application has been submitted for future projects at Jackson Elementary.
- Mr. Frantz shared three quotes. The quotes were from MRC at \$150,000, River Valley at \$173,505, and Ely Associates for \$164,431. The equipment in each quote varied because the companies have different equipment, and shipping across long distances can factor into the costs. Mr. Frantz recommended going with the Ely Associates quote, noting that the company would be able to offer lower costs as a local company.
- Mr. Weaver suggested that the district ask the company if they have any mismatched equipment that they would be willing to sell to us at a lower cost.
- Mr. Santos shared a parent perspective and praised the PTO for their work on the committee. He expressed concern about spending the money now, given the very tight budget this year.
- The warranty on the posts lasts for life; other components have a 3-5-year warranty. If the board moves forward with the project, it can be completed before school starts in the fall.
- The committee decided to move forward with the Ely quote, with the potential for a COSTARS discount to be applied.
- Middle School Boiler Update
 - Mr. Frantz shared that the boiler is almost complete. They are waiting on one more part to complete the project and go online by the week of April 20th.
- Veteran's Memorial Installation at High School Update
 - Electrical wiring was completed last week. The plants have been ordered, and the flagpole will be set next week. Invitations are going out for the ceremony on May 21, 2026.
- Mr. Kahl asked that the architect of record be included on the next general services committee meeting so the committee can discuss issuing an RFP. Mrs. Vicente advised that the committee should wait until the next superintendent is seated before making such a decision. The committee agreed to revisit this discussion after July.

Public Comment:

- Mrs. Kantner thanked the committee for moving forward with the playground to support early childhood development.

Next Finance Committee Meeting:

- May 5, 2026

Adjournment

- Mr. Santos adjourned the meeting at 5:51 pm.

Future General Services Committee Meetings:

June 9, 2026

August 4, 2026

September 9, 2026

October 6, 2026

November 3, 2026