

FIXED FEE SCHEDULE

All amounts are quoted in Singapore dollars and include the prevailing rate of 9% GST. Amounts may be adjusted in the event of any change in GST by governing authorities.

RETURNING STUDENTS	RE-ENROLLMENT (non-refundable)	FACILITY (non-refundable)	TUITION* ("Course Fee")	TOTAL	INSTALLMENT OPTION** (Tuition Fee only)		ADMINISTRATIVE FEE (non-refundable)
	Deadline March 22	Due July 15		Total Tuition & Fees	Semester 1 Fees due July 15	Semester 2 Fees due November 30	Administrative Fee for Late Payments Received after Due Date
Early Childhood (K4/K5)	\$2,000	\$500	\$29,800	\$32,300	\$14,900	\$14,900	\$50
Elementary School (Grades 1-5)			\$33,800	\$36,300	\$16,900	\$16,900	
Middle School (Grades 6-8)			\$38,500	\$41,000	\$19,250	\$19,250	
High School (Grades 9-12)			\$43,000	\$45,500	\$21,500	\$21,500	

NEW APPLICATION AND / OR NEW STUDENTS	APPLI- CATION (non-refundable)	ENROLL- MENT (non-refundable)	FACILITY (non-refundable)	TUITION* ("Course Fee")	TOTAL	INSTALLMENT OPTION** (Tuition Fee only)		ADMINISTRATIVE FEE (non-refundable)
		Due immediately upon invoicing to secure spot in class	Due on Invoice Due Date, which is the earlier of 30 days or first day of attendance		Total Tuition & Fees (incl. Appli- cation Fee)	Semester 1 Fees due the earlier of July 15 or first day of attendance	Semester 2 Fees due the earlier of November 30 or the first day of attendance	Administrative Fee for Late Payments Received after Due Date
Early Childhood (K4/K5)	\$600	\$3,400	\$3,000	\$29,800	\$36,800	\$14,900.00	\$14,900.00	\$50
Elementary School (Grades 1-5)				\$33,800	\$40,800	\$16,900.00	\$16,900.00	
Middle School (Grades 6-8)				\$38,500	\$45,500	\$19,250.00	\$19,250.00	
High School (Grades 9-12)				\$43,000	\$50,000	\$21,500.00	\$21,500.00	

*Tuition Fees ("Course Fees") for new students enrolling after school starts are prorated according to the Proration of Fees schedule below.

**Enrollment in either the Semestral or Monthly (GIRO) Installment Program requires a fully executed and signed Installment Addendum, along with full payment of the applicable Installment Program Fee within 7 business days of receiving the Addendum. The Semestral Installment Program Fee is \$280, and the Monthly (GIRO) Installment Program Fee is \$980.

LEARNING SUPPORT AND ENGLISH LANGUAGE LEARNER ENROLLMENT FEES

Level of Support Upon Entry	Learning Support	English Language Learner
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	Enrollment Fee per Semester	Enrollment Fee per Semester
Level 1	\$1,140	\$2,125
Level 2	\$2,125	\$4,250
Level 3	\$4,250	\$5,850

Enrolled students are invoiced for each semester separately. The Enrollment Fee is assessed based on the level of support to which the student is assigned on their first day of attendance in the program. If a student is re-assigned to a higher level of support within the same semester, the Enrollment Fee will be adjusted beginning with the following semester's invoice.

The Enrollment Fee must be paid in full prior to the start of classes. The Enrollment Fee is non-refundable.

PRORATION OF FEES DUE TO LATE ENROLLMENT

The application, (re)enrollment, and facility fees are not prorated, regardless of the enrollment date. Fees eligible for proration based on late enrollment are according to the following schedule:

Enrollment Within School Year	From 1 st Day of 1 st Semester through October 15 th	From October 16 th through the end of 1 st Semester	From 1 st Day of 2 nd Semester through March 30 th	From March 31 st through the end of 2 nd Semester
Annual Tuition Fee	100%	75%	50%	25%
Semestral ELL & LS Fees	100%	50%	100%	50%
Installment Program Fee	100%	100%	50%	N/A

Proration of fees for a student who requests to change Installment Programs mid-year will be handled as follows:

- No charge will be applied to a student who moves from the Monthly Installment Program to the Semestral Installment Program mid-year.
- A student who moves from the Semestral Installment Program to the Monthly Installment Program mid-year will be charged the prorated fee described in the table above and added to the first GIRO withdrawal.

EXPLANATION OF FEES

NEW APPLICANTS: APPLICATION FEE

This fee is required for consideration of each application and is not a guarantee of admission or enrollment. The application fee is only valid for the school year of application and cannot be transferred to a subsequent school year. Application Fees paid for a student cannot under any circumstances be transferred or applied to another student's account.

NEW APPLICANTS: ENROLLMENT FEE

The Enrollment fee is paid by new students as a means of securing their place in class for the school year and is non-refundable and not transferable to another student or a future school year. Enrollment in the class will not be secured until the Enrollment Fee is received and the Student Contract is signed.

RETURNING STUDENTS: RE-ENROLLMENT FEES

This fee is paid annually by all students as a means of securing their place in class for the following school year and is non-refundable and not transferable to another student or a future school year. **Each February, students eligible for automatic re-enrollment ("auto-enroll") will be sent an invitation to re-enroll through our enrollment platform, except in certain cases.**

Re-enrollment fees not received by the re-enrollment deadline set each year will result in the student being automatically withdrawn for the following school year. Withdrawn students who want to re-enroll must pay the Enrollment Fee (New

Students) to secure a space for the following year.

TUITION FEE

Also known as Course Fee, this is payment for the course that the student is enrolled in (Kindergarten, Elementary, Middle, or High School). The Tuition Fee is the only fee eligible for the Installment Program.

FACILITY FEE

This fee supports the ongoing development and improvement of the school's facilities and resources, ensuring a vibrant and enriching learning environment for years to come. It is due in full, along with the first Tuition Fee payment. It is non-refundable and not prorated under any circumstances.

INSTALLMENT PROGRAM FEE

To offset the costs associated with managing installment payments, including processing fees, record-keeping, and customer support, ICS charges a nominal fee for participation in the Installment Program. This fee is charged per student that is enrolled in the program and helps to mitigate the financial impact on the school due to delayed receipt of full tuition payments.

STUDENT LEAVE OF ABSENCE (SLA)

ICS may agree to offer prioritized re-admission for a student who wishes to take a leave of absence for a flat fee. Under this program, space will be reserved for the student for up to 12 months starting from the date the SLA addendum is signed and fee is paid. The student must still meet the school's educational qualifications to be admitted to school upon their return. It is the student's responsibility to ensure they maintain the appropriate educational progress during a SLA to return to the school. If the SLA extends into the following school year, re-enrollment and all other applicable fees will still apply and will be due prior to the student attending their first day of class. The student will not be required to re-apply as a new student. The SLA fee is not prorated nor can it be applied to future invoices.

SLA may not be available for students in the English Language Learners program or the Learning Support program. In this case, the student may re-apply upon returning from leave, however, would not be guaranteed admission.

Upon return to school, in the event a classroom is at capacity according to ICS policy, the school will fulfill its obligations to the student by applying the Principal's discretion to adjust the classroom capacity to allow for this student to join.

To apply for SLA, the parent must send an email to admissions@ics.edu.sg. A contract addendum will be sent to the parent for electronic signature by the parent and the principal.

SIBLING DISCOUNT

A sibling discount will be applied to the Tuition Fee for the 2nd and subsequent children, in descending order based on grade level, who are enrolled concurrently as follows: -5% for 2nd, -10% for 3rd, and -15% for 4th and subsequent children. Discount does not apply to company-paid Tuition Fee or in combination with any other discount. The sibling discount is only applicable to siblings who complete a full academic year.

ADMINISTRATIVE FEES

ICS strives to operate efficiently and keep tuition costs as low as possible for all families. Timely payment of invoices is essential to maintaining smooth school operations and minimizing administrative follow-up.

An Administrative Fee of \$50 will be applied to Tuition and/or Additional Fees that remain unpaid after the due date stated on any invoice. This also applies to all missed GIRO payments. The purpose of this fee is to encourage timely payment and help ensure that administrative resources are not diverted from serving students and families.

PAYMENT INFORMATION

FEE DUE DATES

For new students, all fees are due within 30 days of invoicing or the first day of class, whichever comes first.

For returning students, all fees are due by July 15.

All students must have one of the following statuses to be admitted to class:

1. Confirmation of full payment of all tuition and fees for the enrolled period
2. Admittance into the Semester Installment program and payment of all fees and 50% of the annual tuition
3. Acceptance in the GIRO payment program and confirmation of being current on that payment schedule

Part-time students must make full payment of all part-time course tuition and fees to begin class.

For families with multiple children and/or multiple outstanding invoices, any payments made by the payee will first be applied to overdue invoices, starting with the longest outstanding amounts regardless of the bank reference. This is to reduce the risk of an Administrative Fee being applied due to overdue invoices as much as possible.

Installment Program Request Process

The Installment Program is a financial service that ICS provides to assist parents and students in regulating their personal cash flow and making on-time payments. Under this program all fees are considered due before the student attends class, even if payments are postponed on an installment basis. The Installment Program may not be granted or may be revoked for applicants/participants who have had insufficient funds, cancelled payment transfers, incomplete GIRO applications, or late payments in the past. This program is not applicable to part-time enrollment.

Returning students will be placed on the same Installment Program (GIRO or Semestral) as the previous year unless a change is requested by emailing accounts@ics.edu.sg. Returning students will automatically receive a Contract Addendum for the applicable Installment Program.

New students who wish to participate in an Installment Program must request enrollment by emailing accounts@ics.edu.sg and receive a Contract Addendum from ICS.

Participation in the Installment Program is contingent upon receiving a fully executed and signed Contract Addendum from ICS and paying the Installment Program Fee promptly. If either of these activities are left incomplete the student is liable to pay the annual Tuition Fee in full by the relevant deadlines and will otherwise incur an Administrative Fee for any overdue balances. Any questions can be sent to accounts@ics.edu.sg

Installment Program Details

Only the Tuition Fee is eligible for the Installment Program. Fees for Learning Support, English Language Learners Support, Facility Fee, Administrative Fee, and all others are due in full according to the timeline listed under Fee Due Dates above.

Tuition payments may be made in two installments by Semester or via automatic bank deductions via GIRO.

	Due Date	Semestral Installment Program	Monthly Installment Program
Installment Program Fee	Within 7 business days of signing Student Contract Addendum	\$280	\$980
Re-enrolled Students	First Installment Due	July 15 before the start of school	June 1 before the start of school
	# of installments	2	10
	Final Installment Due	November 30 before semester 2	March 1 of semester 2
New Applicants	First Installment Due	within 30 days of invoicing or the first day of class, whichever comes first, and including any outstanding installments due to late enrollment	
	# of installments	2	Variable based on start date
	Final Installment Due	November 30 before semester 2	March 1 of semester 2

Further details regarding the Monthly (GIRO) Installment Program:

- ICS is authorized to deduct fees until written notification of GIRO termination is received. The parent is responsible for payment of any and all bank fees incurred by ICS as the result of rejected GIRO payments.
- Upon receipt of a student withdrawal notice from classes, the full balance of tuition and fees due may be withdrawn via GIRO immediately.
- Requests for enrollment are due by April 15 each year. Requests made after May 1, will be required to pay outstanding current and sufficient future installments via bank transfer as we wait for bank approval of the GIRO application.

GIRO Installment Schedule

Payment Date	Jun 1	Jul 1	Aug 1	Sep 1	Oct 1	Nov 1	Dec 1	Jan 1	Feb 1	Mar 1
Enrolling from/ 1st semester through 15 Oct	10%***	10%*	10%*	10%*	10%*	10%*	10%*	10%*	10%*	10%*
Enrolling from 16th October	35%* by check or direct transfer within 30 days of invoice or start date, whichever is earlier						10%*	10%*	10%*	10%*
Enrolling from 2nd semester	Not applicable					10%***	10%*	10%*	10%*	10%*

*Percentages shown are based on the full-year tuition

**New enrollment after 30th March is not eligible for the GIRO Payment agreement until the following school year

***Requests made after May 1, will be required to pay outstanding current and sufficient future installments via bank transfer as we wait for bank approval of the GIRO application.

PAYMENT METHODS

ICS accepts payment for school fees in the form of bank-to-bank and wire transfers. Please ensure the student's name & ID number are referenced to enable us to credit the account correctly. Please email a bank confirmation advice to accounts@ics.edu.sg. All bank charges are to be borne by the remitter.

Students with outstanding payments may have their school attendance privileges revoked by the school until such time as their accounts are current. If any payment remains upon withdrawal or dismissal from school, no transcripts, transfer letters, or other records for the current or any previous semesters will be released until full payment is received. Seniors who have not paid all tuition and fees in full by May 1st will not be allowed to graduate with their class.

WITHDRAWAL POLICY

Withdrawals must be initiated through the ICS website. Follow the below link to the online form.

To avoid any associated fees due to early withdrawal, please complete and submit an Early Withdrawal Notice (link below) before any payment or withdrawal deadlines according to the Refund Schedule. The date stamp noted on the Early Withdrawal Notice will be used to determine whether any refund is due according to the Refund Schedule. Emails or verbal conversations are not considered as proper evidence for notifying the school of a withdrawal.

The Early Withdrawal Notice link can be found on ICS's website at:

<https://www.ics.edu.sg/parent-portal/financial-information>

Processing time for withdrawal/transfer requests is seven (7) business days.

REFUND OF FEES

Only Tuition Fee is eligible for a refund. Enrollment, Re-enrollment, Learning Support, English Language Learners Support, Facility, Administrative, Installment Program, and all other fees are due in full according to the timeline listed under the Payment Information section in SCHEDULE B.

Refunds of Tuition Fees are made according to the schedule below. Processing time for refund requests is 7 working days.

% of fee amount refunded under Schedule B	If the Early Withdrawal Notice is submitted after Acceptance Letter		
	Semester 1 Tuition Fee	Semester 2 Tuition Fee	ELL & LS Fees
100% Refund	By 15 July 2026	By 30 November 2026	Prior to IEP signing for LS and school attendance ELL
80% Refund	Between 16 July and 4 August 2026	Between 1 December 2026 and 10 January 2027	n/a
0% Refund	on or after 5 August 2026	on or after 11 January 2027	After IEP On or after the student's first day of attendance in the ELL / LS Program

The term “refund” (in the table above) refers to the amount due before the withdrawal notification deadline, regardless of whether ICS has received actual payment.

Students who miss the deadline for withdrawal who have unpaid balances will be invoiced according to the schedule above regardless of whether payment has already been made.

Miscellaneous Fees*

*These figures are estimates only, and students will be advised of the actual amount prior to payment. All fees are quoted in Singapore Dollars (S\$) and are inclusive of prevailing GST.

Fee	Amount (S\$)
ELL (English Language Learner) Assessment An English language assessment shall be required for those students who are not native English speakers or have not completed a significant part of their educational learning in an English language setting. The language assessment fee is not refundable.	\$280.00
Online Course	up to \$3000 Payable to the course provider
Online Course Materials	up to \$1000 Payable to the course provider
Admission Fees to School Events	up to \$40
Library Fees & Fines	up to \$10 When notified & billed
Lost or Damaged Book	\$15-\$500 When notified & billed
Property or School Equipment Damage Fees	Actual cost of damage
Printed Transcripts or any Student Records	\$25 per copy plus shipping cost Prior to the issuance of the report
Extra-Curricular or After-School Activities	\$0-\$2500 Prior to the commencement of the activity
Examinations (AP, PSAT, Other) per test	\$0-\$600 Upon registration for the exam
School owned Laptop & Chromebook Fees: Loss/Damage/Replacement Student to purchase of own device (High School only)	\$150-\$2000
Class Field Trips or Overseas Trips	\$10-\$1500 Prior to the Commencement of the activity
Lost Combination Lock Fee	\$25
Lost/Damaged ID Card Fee	\$25
Yearbook	\$60-\$90
Photocopies/Printing/Faxing	\$0.10-\$1 per page
Uniforms	\$1-\$300 Upon purchase of uniform
Any Bank Fees or Charges relating to payments	\$20-\$500 Varies by bank
Charges incurred for use of Credit Card, PayPal, or online charges	3%-6% of the fee amount payable (included in the platform charge)