MATANUSKA-SUSITNA
BOROUGH SCHOOL DISTRICT

BID #B26-08

CONSUMABLE SUPPLIES FOR NUTRITION SERVICES

Due Date and Time: May 13, 2026 at 2:00 PM

Enclosed:

Bid
Documents
and
Affidavit

Matanuska-Susitna Borough School District

Purchasing Department
690 Cope Industrial Way
Palmer, AK 99645

P: (907) 861-5120 || F: (907) 861-5184
bids@matsuk12.us
www.matsuk12.us/bids

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ADVERTISEMENT

	DATE OF ADVERTISEMENT
Frontiersman	April 24 and May 1, 2026
Anchorage Daily News	April 26 and 29, 2026

Type of Ad: Classified / Public Notice

The material herein must be printed in its entirety on the dates shown above. Affidavit of publication is required prior to payment.

Matanuska-Susitna Borough School District Bid

BID #B26-08

CONSUMABLE SUPPLIES FOR NUTRITION SERVICES

Notice is hereby given that the Matanuska-Susitna Borough School District (MSBSD) will consider bids from qualified individuals and firms for the provision of:

CONSUMABLE SUPPLIES FOR NUTRITION SERVICES

Bids are due on or before May 13, 2026 at 2:00 PM Palmer, Alaska time. Sealed bids must be submitted and received by the MSBSD Purchasing Department, 690 Cope Industrial Way, Palmer, AK 99645, on or before said date and time designated for receipt of bids. All bids must be marked" BID #B26-08 ."

Bid documents can be viewed on the MSBSD website at www.matsuk12.us/bids and are also available at the MSBSD Purchasing Department, 690 Cope Industrial Way, Palmer, AK 99645. For more information, call (907) 861-5120.

The MSBSD reserves the right to accept or reject any or all proposals and waive any minor technicalities, informalities, and/or irregularities as it deems appropriate.

4/20/2026	Requested By:	ERIN DWYER	Approved By:	BETH MUNSON

MATANUSKA-SUSITNA BOROUGH SCHOOL DISTRICT

CONSUMABLE SUPPLIES FOR NUTRITION SERVICES

BID #B26-08

INVITATION TO BID

THIS IS NOT A PURCHASE ORDER

The Matanuska-Susitna Borough School District (MSBSD) is requesting bids from qualified bidders to provide

CONSUMABLE SUPPLIES FOR NUTRITION SERVICES

as specific herein.

Bids will be accepted until	May 13, 2026	at	2:00 PM
Questions will be accepted until	April 29, 2026	at	4:00 PM

BIDDER USE ONLY

THIS PAGE MUST BE COMPLETELY FILLED IN, SIGNED, AND RETURNED WITH YOUR PACKET.

Company Name

Address

City | State | Zip

Telephone Number | Fax Number

State of Alaska Business License Number | Matanuska-Susitna Borough Business License Number

Authorized Signature | Printed Name | Date

INSTRUCTIONS TO BIDDERS

1. GENERAL INFORMATION:

The Matanuska-Susitna Borough School District (MSBSD) is soliciting bids from qualified bidders to provide the scope of services as specified in Attachment A, Scope of Services. Copies of the bid documents can be viewed in the Purchasing section of the MSBSD website at www.matsuk12.us/bids and can be obtained in the Purchasing Department at 690 Cope Industrial Way, Palmer, Alaska 99645 or by calling (907) 861-5120. Office hours are 7:00am - 4:30pm, Monday through Friday.

Bids must be fully executed, signed by each bidder, and enclosed in a sealed envelope with the bidder's name, address, and phone number clearly indicated on the outside, as per Section 8 of this Instructions to Bidders. Bids must be submitted to the MSBSD Purchasing Department at 690 Cope Industrial Way, Palmer, Alaska 99645. Signed bids must be in the office of the MSBSD Purchasing Department on or before the date and time designated for receipt of bids. **The MSBSD will not accept or consider bids that are oral, telephonic, telegraphic, faxed, e-mailed, or otherwise electronically transmitted.**

2. GENERAL STATEMENT:

In rendering the services hereunder, the selected bidder shall adhere to the following general terms and conditions. The term "selected bidder" refers to the bidder awarded a contract to provide services and/or products as required herein. The term "agreement" hereafter refers to this Invitation to Bid, any and all attachments and appendices, any and all addenda, and the bidder's response and acceptance by the MSBSD. A contract may be issued upon award of this bid.

3. PRE-BID CONFERENCE:

N/A

4. EXAMINATION OF BID DOCUMENTS:

A. Bidders shall carefully examine the bid documents before submitting a bid. The submission of a bid shall be an admission that the bidder has made such examination and is satisfied as to the conditions to be encountered in performing the work and as to the requirements and accuracy of the bid documents.

B. The MSBSD assumes no responsibility for any understanding or representations concerning conditions made by any of its officers, agents, or employees prior to the execution of the bid, unless such understanding or representations are expressly stated in the bid documents or addenda.

C. Bidders shall include in their bid sums sufficient to cover all items and services required by the bid documents, and shall rely entirely upon their own examination in making their bid. The submission of a bid shall be taken as prima facie evidence of compliance with this paragraph.

5. INTERPRETATION OR CORRECTION OF BID DOCUMENTS:

Bidders shall notify the Purchasing Department promptly of any error, omission, or inconsistency that may be discovered during examination of the bid documents. Requests from bidders for interpretation or clarification of the bid documents shall be made in writing to the Purchasing Department by

April 29, 2026	at	4:00 PM	Palmer, Alaska time.

Any questions received after this date and time will not be answered. Questions should reference the applicable bid number and title and can be submitted by mail, fax, or e-mail to the following:

Mail: MSBSD Purchasing Department; 690 Cope Industrial Way; Palmer, AK 99645
Fax: MSBSD Purchasing Department; (907) 861-5184
E-mail: bids@matsuk12.us

5. INTERPRETATION OR CORRECTION OF BID DOCUMENTS (CONT.):

Interpretations, corrections, responses to questions, and changes of the Bid Documents will be made by addenda. Interpretations, corrections, responses to questions, and changes of the Bid Documents made in any other manner will not be binding on the MSBSD and bidders shall not rely on them. All addenda issued shall become part of the agreement documents. It is the bidder's sole responsibility to ascertain that they have received all addenda issued by the Purchasing Department. Each addendum will be issued by both fax machine and U.S. mail. All addenda will also be posted in the Purchasing section of the MSBSD website at www.matsuk12.us/bids. **All addenda must be acknowledged in the space provided on Appendix 1 or the bid may be deemed non-responsive.**

6. PREPARATION AND SUBMISSION OF BIDS:

A. Each bid must be signed in longhand by the bidder with their usual signature. Bids submitted by partnerships must be signed with the partnership name by one of the partners, followed by the signature and designation of the partner signing. Bids submitted by corporations must be signed with the legal name of the corporation, followed by the name of the state of incorporation, and the signature of the president, secretary, or other person authorized to bind in the matter. The full name and address of each person signing shall be typed or printed below the signature.

B. Bids shall be submitted on the forms furnished and must be manually signed. Bids must be submitted in a sealed envelope and addressed as indicated in Section 8 of this Instructions to Bidders.

C. Bids shall specify a price, typed or written in ink, for each bid item called for. Bids may be rejected if they show an omissions, alteration of the forms, additions not called for, conditional or alternate bids not called for, qualified bids, or irregularities of any kind.

D. Bidders shall bear all costs directly or indirectly related to preparing a bid, preparing presentations or supplements, and/or clarifying a bid as may be required by the MSBSD in response to this solicitation.

7. SUBMITTAL REQUIREMENTS:

All of the following must be included with the bid or the bid may be considered non-responsive and be rejected:

A. Invitation to Bid signature page, signed by responsible party.

B. Bid Form, fully executed and signed.

C. Appendix 1, Addendum Acknowledgement, fully executed and signed.

D. Appendix 2, Non-Collusion Certificate, fully executed and signed.

E. Evidence of Insurance, as required in the Invitation to Bid and Appendix 3, will be required prior to an award to the successful bidder.

F. Appendix 4, Vendor Paperwork, fully executed.

G. Appendix 5, Proposed Subcontractors and Suppliers List, fully executed (if applicable)

H. Copies of Alaska Business License and all other licenses, certificates, or permits required by city, borough, state, and federal law as applicable.

I. Any additional submittal requirements per Attachment A: Scope of Services.

8. BIDS:

A. Signed bids **MUST** be in the MSBSD Purchasing Department office on or before

May 13, 2026 at 2:00 PM Palmer, Alaska time.

B. It is the responsibility of all bidders to ensure that their bids and associated documents are in the office of the Purchasing Department prior to the date and time designated for receipt of bids. Bids **MUST** be in **SEALED** envelopes clearly marked as follows:

Bid Number: BID #B26-08

Bid Title: CONSUMABLE SUPPLIES FOR NUTRITION SERVICES

Due: May 13, 2026 at 2:00 PM

8. BIDS (CONT.):

C. Bidders are cautioned that mailed bids which arrive after the date time designated for receipt of bids will not be opened or considered. Bidders are further cautioned not to rely on the U.S. Postal System or any other second party for timely delivery of their bid. It is the bidder's sole responsibility to ensure that their bid and associated documents are in the physical possession of the Purchasing Department prior to the date and time scheduled for receipt of bids.

D. All bids shall be submitted on the attached bid forms in the spaces indicated and must comply with these instructions. The bid must be completed and signed by an authorized representative of the firm submitting the bid.

E. Scheduled bid openings are open to the public and are located in the Purchasing Department.

9. WITHDRAWAL FROM CONSIDERATION:

Bids may be withdrawn upon written request delivered to the MSBSD Purchasing Department on or before the date and time designated for receipt of bids. However, no bidder shall withdraw or cancel their bid for a period of ninety (90) calendar days prior to the date and time designated for receipt of bids, nor shall the selected bidder withdraw, cancel or modify their bid after having been notified by the Purchasing Department that said bid has been accepted by the MSBSD.

10. MODIFICATION OF BIDS:

Prior to the date and time designated for receipt of bids, a bid may be modified or withdrawn by notice to the MSBSD at the place designated for receipt of bids. Such notice shall be in writing over the signature of the bidder. That notice shall be date and time stamped by the MSBSD on or before the date and time designated for receipt of bids. A modification must not reveal the amount of the original bid. A bid bond, if required, shall be in an amount sufficient for the bid as modified.

11. AWARD OF CONTRACT:

A. The MSBSD will award a contract to the lowest responsive and responsible bidder. This bid will be awarded on the basis defined in Attachment A, Scope of Services.

B. The MSBSD, as it deems appropriate, shall have the right to reject any and all bids. Bids may be rejected if they do not include a required bid bond or other data required by the bid documents. All responsive bids may be rejected if the MSBSD, in its sole judgment, considers them too costly.

C. The MSBSD has the right to accept Alternatives in any order or combination unless otherwise specifically provided in the Bid Documents, and to determine the low bidder on the basis of the sum of the Base Bid and Alternatives accepted.

D. In determining the lowest responsive and responsible bidder, the MSBSD may consider, in addition to price, at any point in the selection process, any of the following factors:

I. The ability, capacity, and skill of the bidder to perform the contract.
II. Whether the bidder can perform the contract within the time specified without delay or interference.
III. The character, integrity, judgment, experience, and efficiency of the bidder.
IV. The quality of performance by the bidder on previous contracts of a similar nature.
V. Whether the bidder is in arrears on any existing contract with the MSBSD or is in litigation, arbitration, or other legal dispute with the MSBSD.
VI. Previous compliance by the bidder with laws and regulations relating to the contract.
VII. The number and scope of conditions attached to the bid.
VIII. The number and scope of minor variations contained in the bid.
IX. If the contract is one which will require future maintenance or repairs, the availability of replacements, replacement parts, and maintenance service for any machinery, equipment, or other material proposed to be installed or supplied by the bidder.
X. The quality, availability, and adaptability of the supplier, equipment, or contractual services to the particular use required.
XI. Whether the bidder is prepared to furnish supplies, equipment, or contractual services which meet the specifications of the MSBSD.

E. The MSBSD reserves the right to make award within a ninety (90) calendar day award period from the date the bids are opened. Bids submitted must be firm for the award period and the contracted service period.

12. AVAILABILITY OF FUNDS:

A. The MSBSD reserves the right, at its sole discretion, to cancel this Invitation to Bid or any part thereof, at any time, prior to an award of contract issued under this Invitation to Bid.

12. AVAILABILITY OF FUNDS (CONT.):

B. Awards are contingent upon the appropriation of MSBSD budget funds.

13. REQUEST FOR ADDITIONAL INFORMATION:

A. The MSBSD reserves the right to request current audited financial statements; qualifications of management personnel, including project manager or field supervisors performance references; or other information deemed relevant at any time prior to bid award. Bidder agrees to provide such requested information within three (3) business days of the request.

B. Prior to the final selection, bidders may be required to submit additional information, which the MSBSD may deem necessary to further evaluate the bids.

C. The MSBSD reserves the right to make investigations of the qualifications of the bidder as it deems appropriate, including but not limited to a background investigation conducted by proper authorities.

14. PUBLIC RECORDS CLAUSE:

This Invitation to Bid and the resulting bids received, together with copies of all documents pertaining to the award of a contract, will be kept by the Purchasing Department and made a part of the record which will be open to public inspection, unless restricted by the bidder and School Board Policy, once the Notice of Intent to Award has been issued. If a bid contains any information which is proprietary or confidential, each page of the confidential information must be clearly marked with a diagonal watermark that reads "CONFIDENTIAL"; such information will be kept confidential if appropriate and will not be released to the public. The MSBSD is not responsible for the release of any documents not marked in this manner. A confidential watermark is required. The bid tabulation sheet shall be open to public inspection as soon as practicable after the Notice of Intent to Award has been issued.

15. PROTEST OF AWARD:

The MSBSD has a process in place for an unsuccessful bidder to submit a written protest, requesting a review of the bid award.

A. An unsuccessful bidder must submit its protest within [ten (10)] days of the date of the Notice of Intent to Award issued by the MSBSD's Purchasing Department.

B. The protest must be made in writing, delivered to the same location as the original bid, and must set forth in detail the reason(s) for the protest, with specific reference to the relevant provision of the Bid Documents.

C. Upon receipt of the protest, the Purchasing Department shall schedule an informal hearing to include the successful bidder, the protesting bidder, the Assistant Superintendent of Business and Operations, and a representative of the Purchasing Department. At such time, the bidder making protest can express his/her concerns with said award.

D. Following the informal hearing, the Assistant Superintendent of Business and Operations will send the MSBSD's decision on the protest to all involved parties.

E. If the contract award for the proposed project is required to be approved by the MSBSD School Board, the involved parties will be notified of the date and time of the applicable School Board meeting.

16. CONTRACT:

The contract between the MSBSD and the bidder shall consist of (1) the Invitation to Bid and any attachments and/or amendments and/or addenda thereto; (2) the bid submitted by the bidder in response to the Invitation to Bid; and (3) the actual written agreement or contract. In the event of a conflict in language between the documents referenced above, the provisions and requirements set forth and/or referenced in the bid documents shall govern.

17. INSURANCE:

It is specifically agreed between the parties executing this agreement that it is not intended by any of the provisions of this agreement to create in the public or any member thereof a third-party benefit hereunder, or to authorize anyone not a party to this agreement to maintain a suit for personal injuries or property damage pursuant to the terms or provisions of this agreement. The successful bidder shall procure and maintain minimum insurance requirements and shall provide all required documentation as per attached Appendix 3 to the MSBSD upon award of this agreement. Failure to furnish proper evidence of insurance, or the lapse of insurance required under the provisions of this agreement, may be grounds for termination. The duties required under this subsection shall survive the termination expiration of this agreement. **It is highly recommended that the**

17. INSURANCE (CONT.):
bidders confer with their respective insurance companies or brokers to determine if their insurance program complies with the MSBSD's insurance requirements, as per attached Appendix 3.

18. LICENSES:
All individuals or businesses conducting business within the State of Alaska and within the Matanuska-Susitna Borough are hereby advised that they must obtain a State of Alaska business license. For information on how to obtain the appropriate business license or see if any exemptions may apply, please visit https://www.commerce.alaska.gov/web/cpbl/BusinessLicensing/BusinessLicensingFormsFees.aspx

19. INVOICES AND METHOD OF PAYMENT:
Billings for services must be verified by a responsible representative of the MSBSD before payment can be made. Payments shall be made to the bidder within thirty (30) calendar days after the MSBSD receives and approves a written request for payment or invoice. The request for payment or invoice may be submitted to the MSBSD, Attn: Accounting Department, 501 N. Gulkana St., Palmer, AK 99645, or invoices can be e-mailed to accounting@matsuk12.us.

20. FEDERAL EXCISE TAXES:
The MSBSD is exempt from Federal Excise Taxes. An Exemption Certificate will be furnished upon request.

21. MODIFICATIONS:
The MSBSD may, from time to time, require modifications in the scope of services to be performed under this agreement. However, it is expressly understood that this agreement shall not under any circumstances be modified without written authorization from the MSBSD. All modifications in the terms of this agreement, to include adding additional schools or sites, shall be incorporated by written amendments to this agreement executed by both parties.

22. INDEMNIFICATION:
A. The Contractor shall indemnify, defend, and hold harmless the MSBSD from and against any claim of, or liability for, independent or sole negligent acts, errors, omissions, or willful misconduct of the Contractor under this Agreement. The Contractor is not required to indemnify, defend, or hold harmless the MSBSD for any claim of, or liability for, the independent or sole negligent acts, errors, omissions, or willful misconduct of the MSBSD. If there is a claim of, or liability for, a joint negligent act, error, omission, or willful misconduct of the Contractor and the MSBSD, the indemnification, defense, and hold harmless obligation of this provision shall be apportioned on a comparative fault basis. In this provision, "Contractor" and "MSBSD" include the employees, agents, and contractors who are directly responsible, respectively, to each. In this provision, "independent or sole negligent acts, errors, and omissions" means negligence other than in the MSBSD's selection, administration, monitoring, or controlling of the Contractor, or in approving or accepting the Contractor's work.

B. Any and all claims that might arise under the Worker's Compensation Act on behalf of the Contractor or other persons while engaged in the performance of the duties or services contemplated, and any and all claims that might be made by any third party as a result of any act or failure to act, shall be the Contractor's sole obligation and the Contractor shall indemnify and defend the MSBSD and hold it harmless from any liability for any act or failure to act on the part of the Contractor.

23. PROTECTION OF EQUIPMENT AND PROPERTY:
The bidder assumes full responsibility for and shall indemnify the MSBSD for any loss or damage to any MSBSD property resulting in whole or in part from the acts or omissions of the bidders, or any employee, agent or representative of the bidder.

24. BIDDER'S PERSONNEL REQUIREMENTS:
The MSBSD may, by serving written notice, require the bidder to promptly remove from the site of work any employee or worker the MSBSD deems incompetent, careless, or otherwise objectionable including, but not limited to, violation of MSBSD policies relating to alcohol, illegal drugs or firearms on MSBSD property.

25. EQUAL EMPLOYMENT OPPORTUNITY:
Bidders, in submitting bids, certify that if awarded a contract under this Invitation to Bid, they will not discriminate against any employee or applicant for employment because of race, color, religion, gender, age, national or ethnic origin, disability, marital status, change in marital status, pregnancy, parenthood, or any other basis prohibited by Alaska state or federal laws. The bidder will take affirmative action to ensure non-discrimination. Such action shall include but not be limited to the following: employment, upgrading, demotion or transfer, recruitment or recruitment advertising, layoff or termination, rates of pay or other forms of compensation, and selection for training, including apprenticeship. The bidder agrees to post in a conspicuous place, available to employees and applicants for employment, notices setting forth the provision of this non-discrimination clause.

26. DRUG, TOBACCO, AND ALCOHOL-FREE WORKPLACE:

The selected bidder agrees to comply with MSBSD School Board Policy (BP) 4020, Drug, Tobacco and Alcohol-Free Workplace. This policy states, in part: "In the interest of the health and safety of students and employees, it is a violation of this policy for students, staff, parents, visitors, contractors and all others to use, distribute or sell tobacco, any non-FDA-approved tobacco or nicotine delivery products or devices including but not limited to, cigarettes, cigars, dip, hookah pens, e-cigarettes, and dissolvable nicotine products on District premises, at school-sponsored activities on or off District premises and in District-owned, rented or leased vehicles."

27. CODE OF ETHICS:

A. The selected bidder shall comply with MSBSD School Board Policy BP 4119.21, Code of Ethics.

B. The selected bidder shall also comply with BP 3515.7, Restrictions on Sex Offenders on Campus. This policy states, in part: "To protect the morals, health, and safety of students, it is the policy of the district to deny entrance onto the premises of any district school or any building used for school activities to registered sex offenders or persons required to register under the sex offender registration act of whom the district has knowledge."

C. The selected bidder shall take affirmative action to ensure that no contractor, employee, or subcontractor who will be working on MSBSD property has a criminal record of any conviction for child abuse or assault, be on the State of Alaska or any State Sexual Offender Registry, or has been convicted of a crime of moral turpitude. Any waiver of this section must be in writing, signed by the District's Superintendent. The MSBSD has the right to verify such records at any time during the life of the contract.

28. OCCUPATIONAL SAFETY AND HEALTH WARRANTY:

If awarded the agreement, the bidder warrants that the products sold or services rendered shall conform to the standards and/or regulations promulgated by the U.S. Department of Labor under the Occupational Safety and Health Act of 1970 (29 U.S.C. 651, OL 91-596) and all amendments thereto. In the event the product sold does not conform to the OSHA standards and/or regulations, the MSBSD may return the product for correction or replacement at bidder's option and at bidder's expense. Services performed by the bidder which do not conform to OSHA standards and/or regulations must be corrected by bidder at bidder's expense or by the MSBSD at bidder's expense in the event bidder fails to make the appropriate correction within a reasonable time.

29. COMPLIANCE:

The selected bidder shall comply with all state, federal and local laws, regulations or orders applicable tothe purchase, manufacture, processing and delivery of the service.

General Conditions:

I. General Statement: The following conditions shall be followed by the selected bidder. These conditions shall be adhered to, relative to any project for which the selected bidder provides services. The MSBSD reserves the right to delete or alter the following terms and conditions or to add additional terms and conditions at its discretion. The selected bidder shall perform services and otherwise comply with all conditions as set forth in this Invitation to Bid including all attachments and appendices hereto and all additional requirements identified in the bid documents.

II. Governing Laws: The agreement shall be governed as to performance and interpretation in accordance with the laws of the State of Alaska.

III. Compliance with All Laws: The bidder shall comply with all applicable laws, ordinances, executive orders and regulations of the federal, state, and local government, which may in any manner affect the performance of the agreement and all applicable MSBSD policies, rules and procedures.

IV. Relationship of All Parties: It is expressly understood and agreed by the bidder and the MSBSD that the bidder's relationship to the MSBSD is that of an independent contractor.

30. CONFLICT OF INTEREST:

A. The contracting party expressly represents that the contract is not contrary to MSBSD School Board Policy BP 2300, Conflict of Interest and that the contracting party has read and understands BP 2300. If this representation is false, the Superintendent may terminate the contract without regard to partial performance and in the event of such a termination, the MSBSD will have no further liability or obligation to the contracting party.

B. Any employee and/or employee with immediate family members that may have a financial interest in the contract must file an annual BP 2300, Conflict of Interest Affidavit with MSBSD. The following definitions apply to this policy: Immediate family member means an employee's grandparent, parent, child, grandchild, brother, sister, spouse, child of a spouse, or regular member of the employee's household.

31. ASSIGNMENTS AND SUBCONTRACTORS:

A. The bidder shall not sell, assign, transfer, or convey any contract resulting from this bid, in whole or in part, without the prior written consent of the MSBSD.

B. The bidder shall ensure that subcontractors are appropriately licensed, insured and bonded, and qualified to meet all of the requirements of this Invitation to Bid. If a bid with subcontractors is selected, the bidder must provide the following information concerning each prospective subcontractor within five (5) working days of the written request by the MSBSD:

I. The complete name and address of the subcontractor;
II. The type and percentage of work the subcontractor will perform;
III. Certificate of Insurance
IV. Other requested information relevant to the qualifications of the subcontractor.

C. Subcontractors must comply with all licensing, indemnity, insurance limits, and insurance requirements imposed on the bidder.

32. TERMINATION FOR CAUSE:

A. If, through any cause, the bidder shall fail to fulfill in a timely and proper manner their obligation under this agreement, or if the bidder shall violate any of the covenants, agreements, or stipulations of any awarded contract, the MSBSD shall thereupon have the right to terminate this agreement by serving written notice to the bidder of such termination and specifying the effective date thereof, at least 30 (thirty) days before the effective date of such termination. However, if the MSBSD determines that the continuation of this agreement constitutes an imminent threat to the health and safety of its students and staff, this agreement may be terminated by the MSBSD effective immediately.

B. In the event it becomes necessary to terminate this agreement awarded as a result of this bid, regardless of the circumstances or time remaining on the contract, the bidder will be responsible for any and all expenses incurred by the MSBSD. These expenses can include, but are not limited to, cost of locating interim services, cost of re-issuing a bid, and any additional cost to the MSBSD by the new bidder greater than the current contract.

C. The bidder shall be entitled to receive just and equitable compensation for any satisfactory work completed in accordance with the payment provision as set forth under Section 18 of this bid document. Equitable compensation shall not exceed the amount reasonably billed for work actually done and expenses reasonably incurred. The MSBSD's contract administrator shall determine whether work completed is satisfactory.

33. TERMINATION FOR CONVENIENCE OF THE MSBSD:

A. The MSBSD may terminate any awarded contract or agreement at any time by serving written notice to the bidder of such termination and specifying the effective date of such termination at least 30 (thirty) days prior to the effective date of termination.

B. Upon termination of any awarded contract or agreement, the MSBSD shall pay the bidder any payments due at that time.

34. FAILURE OF FUNDING:

A. The MSBSD shall be excused from performance under the contract if funding is not appropriated.

B. The MSBSD may reduce the scope and amount of services provided under the contract to counteract a funding shortfall.

ATTACHMENT A:
SCOPE OF SERVICES

1. SCOPE

The Matanuska-Susitna Borough School District (MSBSD) is seeking bids from qualified contractors to provide Consumable Supplies for Nutrition Services as specified in Attachment C: Bid Form. The bid aims to select a contractor that offers a broad range of options that meet federal and district standards.

2. BACKGROUND

Ranging in enrollment from 20 students to more than 1,500 students, the schools of the MSBSD educate approximately 19,000 students at 48 schools located throughout the Matanuska-Susitna Borough. The MSBSD also supports a variety of administrative services including but not limited to Facilities, Purchasing and Warehouse, Nutrition Services, and Central Office Administration. MSBSD schools include 21 elementary schools, four middle schools, nine high schools, six non-traditional schools, and six charter schools.

In accordance with Federal Public Law (PL 108.265 Section 204), the MSBSD has adopted a local school wellness policy for all schools in the MSBSD that involves parents, students, Nutrition Services staff, School Board, school administrators, and the public. This policy is ongoing with a purpose to promote wellness and reduce obesity in the MSBSD.

3. GENERAL REQUIREMENTS

A. Meal programs to be serviced with the contracted items include but are not limited to the United States Department of Agriculture (USDA) National School Lunch Program (NSLP) and/or the School Breakfast Program.

B. The selected vendor will be responsible for the procurement of consumable products, ensuring compliance with all applicable federal, state, and local regulations, including the USDA's National School Lunch and Breakfast Programs.

C. The selected vendor shall provide complete transparency in manufacturer programs including pricing, incentive programs, and rebates.

D. The selected vendor shall provide market intelligence including market conditions, product recalls, product availability, and other pertinent information for nutritional purchases.

E. The selected vendor shall assist the MSBSD with evaluating existing purchases and making recommendations for alternative products which meet the purpose, functional requirements, and quality objectives.

F. Specifications for products covered by this solicitation can be found in Attachment C: Bid Form.

G. Any and all changes to quantity, unit of measure, description, etc. must be clearly marked on Attachment C: Bid Form.

H. Bidders must indicate the manufacturer's brand name and item number of the item bid in the appropriate column of the bid form (do not use "as specified" in responding to this requirement). Bids that do not show the information listed above may be considered non-responsive.

I. To the maximum extent possible, the selected vendor will contract domestic products, in accordance with 2 CFR Part 200.322. Supporting documentation with regard to compliance with this provision must be furnished by the selected vendor upon request.

J. The MSBSD reserves the right to maintain, add, and/or remove products listed on Attachment C: Bid Form.

K. Safety Data Sheets (SDS) and other product information must be available for all applicable products.

L. Any manufacturer incentives, rebates, discounts, or allowances must accrue to the benefit of the MSBSD.

M. The MSBSD prefers that purchase of the chemicals listed in Attachment C: Bid Form be accompanied by as-needed servicing of the associated sink-side and dishwasher chemical dispensers. (There are approximately forty (40) sink-side and twenty (20) dishwasher dispensers at locations throughout the MSBSD.) Please provide information regarding your firm's ability to provide such service in the space indicated on Attachment C: Bid Form. The information provided may be used as a factor in determining award of the chemical category.

4. SUBSTITUTIONS

A. Substitutions ("or equal" products) will be considered for the products listed on Attachment C: Bid Form with proof that such products meet the standard specification and are deemed equivalent with respect to quality, performance, and desired characteristics, as determined by the MSBSD.

B. If substitutions are proposed on Attachment C: Bid Form, the bidder must also include product information and specification sheets for the proposed substitution.

C. The MSBSD reserves the right to reject substitutions if it determines, in its sole discretion, that offered products are not equivalent to the stated specification. Rejection of substituted products may result in the bid being considered non-responsive for the applicable category.

D. In all cases, proposed substitutions must be approved by the MSBSD contract administrator (or designee) as being equivalent to the specified product prior to finalization of order and delivery of such substitute products.

5. COST

A. All costs associated with the scope herein (inclusive of applicable rebates, discounts, allowances and/or other manufacturer incentives) should be identified on the form provided in Attachment C: Bid Form.

B. Base Bid costs identified shall be calculated as of April 20, 2026, and be F.O.B. Palmer, Alaska, as a basis for cost comparison. Base Bid costs may be provided either as firm pricing or as cost-plus fixed fee.
   1. Firm pricing must be firm for the first three (3) months of the contract term. The vendor may pass on to the MSBSD verifiable increases or decreases in its suppliers' prices every July 1st, October 1st, January 1st, and April 1st, thereafter for the life of the contract. All price changes must be reported by the submission of written notification and the vendor must be prepared to provide the MSBSD documentary evidence to support any price changes. Once an order has been placed, the vendor shall not increase the prices on that order.
   2. For cost-plus fixed fee, cost is derived from the most recent invoice cost to the distribution center of such product. This includes any sales, use, excise, or other taxes and applicable governmental duties or assessments thereon, whenever assessed, plus applicable freight charges to deliver such products to the distribution center. Storage and handling charges associated with forward purchases, if any, should also be included. The fixed fee is the difference between the cost, as defined above, and the selling price to the MSBSD.

3. For cost-plus fixed fee, the fixed fee must remain firm for the life of the contract. If a contract is awarded on a cost-plus fixed fee basis, the selected vendor(s) will be required to provide the MSBSD with cost vs. fee breakdowns for all items prior to final execution of the contract. The selected vendor(s) will also be required to provide updated cost vs. fee breakdowns with invoice backup for the purposes of price validation upon request by the MSBSD anytime it deems necessary for the duration of the contract.
4. For all price changes over the life of the contract, the MSBSD reserves the right to:
    a. Terminate this contract, in whole or in part, without prejudice if the vendor increases prices.
    b. Terminate this contract, in whole or in part, if there is a reduction in price for items in this contract in the general market and the vendor's price does not reflect this reduction.
    c. At its option, audit the vendor's financial records as they pertain to the administration of this clause.
5. Bids utilizing a "cost-plus percentage" pricing model will be considered non-responsive.
6. The bidder may elect, at its discretion, to provide pricing under an applicable cooperative purchasing agreement. If pricing is provided under such an agreement, the bidder is advised that the terms contained in these bid documents will take precedence over terms contained in such an agreement.

C. Bidders may bid on any category (or categories) on the form provided in Attachment C: Bid Form. Contracts may be awarded to more than one vendor and not all categories may be awarded at this time. Bidders must bid on all items in a category or the bid may be considered non-responsive. The MSBSD reserves the right to award each category independently, or to group categories for the purpose of award, as it befits the best interests of the MSBSD.

D. Evaluation of costs will be made on the base bid for a category or group of categories, plus any alternates selected.

E. When unit prices are requested, unit prices will prevail. In the event that a calculation error exists in the extension, or total, the unit price shall prevail.

F. All bid prices must be net. Cash discounts quoted for prompt payment of invoices will not be considered as a factor in awarding of bids.

6. QUANTITIES:

A. The quantities listed herein are estimates only, are used for the purposes of cost comparison, and are not intended to commit the MSBSD to purchase any specific quantity. In the event the MSBSD requirements do not result in the request for the full amount described herein, such occurrence shall not constitute the basis for price adjustments under this bid or any contract.

B. The MSBSD reserves the right to add related items to the contract at any time during the period of the contract. Any items that may need to be added to this price request shall exhibit similar pricing structure as all other existing/awarded products on the price request.

C. Bidders must state in their bids any change of quantities or unit of issue, due to manufacturer's unit pack, that they are bidding. In the event a bidder does not specify their quantities and/or unit pack, the MSBSD will assume the bidder is bidding the quantity as specified in the bid and shall require delivery of the quantities specified.

D. If the bidder elects to specify a minimum order quantity, it shall be identified on Attachment C: Bid Form. The MSBSD may consider the minimum order quantity in the evaluation of bids and elect to accept or reject, as befits the best interest of the MSBSD.

7. ADDITIONAL SUBMITTAL REQUIREMENTS

All of the following must be included with the bid or the bid may be considered non-responsive and be rejected:

A. Appendix 6: Suspension and Debarment Certification

B. Appendix 7: Clean Air and Water Certification

C. Appendix 8: Certification Regarding Lobbying/Disclosure of Lobbying Activities

D. Appendix 9: Recovered Materials Certification

8. AWARD OF CONTRACT

The MSBSD will recommend award of a contract to the lowest responsive and responsible bidder for each category on the form provided in Attachment C: Bid Form. Contracts may be awarded to more than one vendor and not all categories may be awarded at this time. Bidders must bid on all items in a category or the bid may be considered non-responsive. The MSBSD reserves the right to award each category independently, or to group categories for the purpose of award, as it befits the best interests of the MSBSD.

9. ORDERING PROCEDURES

A. Orders will be placed by authorized MSBSD Nutrition Services employees only.

B. The MSBSD has a preference for electronic ordering. If at all possible, the selected vendor should accommodate ordering through electronic means.

C. The MSBSD has a preference for electronic means of verifying current prices. If at all possible, the selected vendor should accommodate verification of current prices through electronic means.

D. Once current pricing has been confirmed, and an order placed, the vendor may not increase the prices on that order.

E. If the selected vendor elects to specify a minimum order quantity, it shall be identified on Attachment C: Bid Form. The MSBSD may consider the minimum order quantity in the evaluation of bids and elect to accept or reject, as befits the best interest of the MSBSD.

F. If the total quantity ordered cannot be delivered, the MSBSD may accept a partial delivery upon request. Any partial delivery must be authorized in advance by the MSBSD contract administrator (or designee). If a partial delivery is authorized, satisfactory arrangements must be made for delivery of the remaining order.

10. DELIVERY:

A. Delivery shall be made to the MSBSD Nutrition Services Central Kitchen, located at 690 Cope Industrial Way, Palmer, Alaska, 99645.

B. The MSBSD orders are "as required". Unless otherwise specified on Attachment C: Bid Form, the MSBSD will assume that delivery shall be made no later than thirty (30) days after receipt of order. For off-catalog or special-order items, the MSBSD will assume that delivery shall be made no later than forty-five (45) days after receipt of order. If delivery of an item or order is expected to fall outside of these timelines for any reason, it is the responsibility of the vendor to notify the MSBSD as soon as is practicable. The MSBSD reserves the right to cancel orders with extended delivery timelines.

C. Deliveries will be coordinated with the following Nutrition Services employees:

Gregory Jones (907) 861-5126 gregory.jones@matsuk12.s	Warren Mielke (907) 861-5109 warren.mielke@matsuk12.us	Audrey Edwards (907) 861-5107 audrey.edwards@matsuk12.us

D. Deliveries will be accepted by the MSBSD Monday – Friday, 6:00 AM – 10:00 AM.

E. Vendor must make every reasonable effort to plan deliveries around known projected delays such as weather, construction, traffic, and other factors.

F. The official MSBSD calendar for the 2026-2027 school year is attached as Appendix 10. Deliveries for holidays and vacation days shall be coordinated with the Nutrition Services Department and the vendor.

G. It shall be the responsibility of the vendor to ensure that an authorized MSBSD employee accepts receipt of each delivery. Credit shall be given to the MSBSD for unusable products.

H. The MSBSD reserves the right to receive products from the vendor and examine such products to verify that the specifications and quality are as ordered. If there are no exceptions, the invoice will be processed for payment. If there is an exception, the vendor will be notified and a determination whether to reject or accept the product will be forthcoming. The vendor will be responsible for merchandise that is rejected. Damaged or inferior merchandise, for which the vendor is responsible, will be replaced within a reasonable time at no cost to the MSBSD.

I. The MSBSD may, at its discretion, receive pallets as-is or request individual case count before acceptance.

J. All shipments shall be packaged to safeguard the products from damage. Further, all orders shall be palletized on standard-sized pallets and wrapped/banded if shipment warrants. The pallets must be in like-new (undamaged) condition.

K. Any shipments delivered in a van/container must be clearly marked with the appropriate MSBSD purchase order number, palletized and wrapped/banded. Material must be stacked with not less than one (1) foot of space between the top of the cartons and the ceiling of the van/container.

L. Vendor may become ineligible for future bids unless all items are delivered within the specified time. Extenuating circumstances will be given consideration in all terms listed above.

11. INVOICING AND PAYMENT:

A. Original invoices for all items furnished under this contract shall be sent to the following address:

Matanuska-Susitna Borough School District
Nutrition Services Department
690 Cope Industrial Way
Palmer, AK 99645

B. Payment will be authorized after receipt of products and the MSBSD's actual inspection and acceptance of items ordered.

C. Purchase order numbers shall appear on all invoices.

D. The MSBSD is not subject to sales tax or federal excise fees.

12. WARRANTY

By signature to this Invitation to Bid, the bidder (referred to herein as "vendor") agrees to the following:

A. All consumable products purchased will be of the best quality available and must meet the highest standard of the trade. Vendor guarantees to answer personally for all consumable products supplied to the MSBSD and shall undertake to correct workmanship or other defects in consumable products found by the MSBSD.

B. All products supplied will be original, new, and the brand and product ID number originally bid. The product will be readily identifiable as the brand and product ID number bid and shall be packaged in standard manufacturer's cartons, containers, and packages whenever possible. Unlabeled products are not acceptable.

C. Vendor will promptly remove any consumable products that the MSBSD designates as nonconforming or defective.

D. Vendor will promptly replace defective consumable products so as to avoid disrupting MSBSD schedule.

13. PERFORMANCE GUARANTEE

In the event it becomes necessary to purchase any item on the "open market" due to nonperformance as specified (delivery time, shortage, condition of product, substitution of product, etc.), the MSBSD may hold the awarded bidder responsible for any excess cost, including costs related to procurement (such as labor and supplies). Continued instances of nonperformance may result in termination of the contract and render the awarded bidder ineligible for future solicitations, at the sole discretion of the MSBSD.

14. SANITATION AND INSPECTION OF GOODS

A. All consumable products, which are delivered to the MSBSD Nutrition Services Department, must be securely packaged, wrapped, or boxed. The vehicles used for transport must be covered and not used for any other use other than to transport finished consumable or food products. Damaged goods or pallets piled unreasonably high will not be accepted. Glass containers will not be accepted.

B. Products received, stored, issued or sold will be handled in a food safe and sanitary manner. All food-grade products will be protected from sun, water, heat, dust, insects, rodents, and other external contaminants.

C. The selected vendor must provide a current recall plan for the MSBSD in the event of a product being discontinued for any food safety or other quality reason.

15. RELATIONS WITH VENDORS

The selected vendor shall comply with MSBSD School Board Policy BP 3315, Relations with Vendors. This policy states, in part: "No district employee or Board member shall accept personal gifts, commissions or expense-paid trips from individuals or companies selling equipment, materials, services required in the operation of district programs."

16. CONTRACT TERM

The term of any contract resulting from this solicitation shall be for a one (1) year period beginning July 1, 2026. The MSBSD reserves the right to renew the contract for four (4) additional one (1) year terms, upon mutual written agreement between the MSBSD and the contractor(s). The MSBSD may exercise this option by giving written notice to the contractor(s) prior to the expiration of the then-existing term, if it is found to be in the MSBSD's best interest.

17. CONTRACT MANAGEMENT

At the commencement of any resulting contract, the MSBSD and the successful bidder(s) shall each designate a contract administrator. Such persons shall be each respective party's single point of contact for purposes of management of the contract. The bidder's contract administrator shall assume responsibility for the coordination of all contract issues under the contract.

ATTACHMENT B:
SPECIAL CONDITIONS FOR GENERAL BIDS

1. GENERAL INFORMATION:

No special conditions apply to this bid. See Attachment A, Scope of Services for work specifications.

ATTACHMENT C: BID FORM

The cost breakdown information provided on this form is confidential and will not be available for public viewing. Only the total per unit prices and extended prices will be disclosed.

Pricing must be provided on either a firm-pricing basis or a cost-plus-fixed-fee basis, per section 5, Cost, of Attachment A: Scope of Services.

Bidders who are bidding on a **firm pricing** basis should fill out all three cost factor columns. Overhead should include any and all other cost elements (eg. profit, insurance, salaries, etc.) other than the base cost and freight. Overhead is a fixed amount and shall not be adjusted.

Bidders who are bidding on a **cost-plus-fixed-fee** basis should enter the invoice cost of the item in the "Cost" column and the fixed fee in the "Overhead or Fixed Fee" column. The Fixed Fee is a fixed amount and shall not be adjusted.

FOOD SERVICE CONSUMABLES									
					CONFIDENTIAL				
Item No.	**Est Qty**	**Unit**	**Item Description**		**Cost per Unit**	**Freight per Unit**	**Overhead or Fixed Fee per Unit**	**Total per Unit**	**Extended Price**
1	**20**	**CS**	**BAG, BUN, PAN**	**Unit Price:**					
			Heritage F2735 C or equal 21 in x 6 in x 35 in x .75 mil per roll 4 rolls per case Gusseted, Flat Pack	Brand: Product ID#: Pack Size: Delivery Time:					
2	**10**	**CS**	**BAG, CART, COVER, 52 IN x 80 IN**	**Unit Price:**					
			Prime Source 750001750 or equal 4 rolls per case 50 bags per roll	Brand: Product ID#: Pack Size: Delivery Time:					
3	**10**	**CS**	**BAG, FREEZER, GALLON ZIP SEAL**	**Unit Price:**					
			250 bags per case	Brand: Product ID#: Pack Size: Delivery Time:					
4	**20**	**CS**	**BAG, GROCERY #6, WHITE**	**Unit Price:**					
			500 bags per case	Brand: Product ID#: Pack Size: Delivery Time:					
5	**10**	**CS**	**BAG, LUNCH, BROWN, PAPER, #8**	**Unit Price:**					
			500 bags per case	Brand: Product ID#: Pack Size: Delivery Time:					
6	**5**	**EA**	**BAG, PRODUCE, 11 IN x 14 IN**	**Unit Price:**					
			4 rolls per case 2000 bags per roll	Brand: Product ID#: Pack Size: Delivery Time:					

FOOD SERVICE CONSUMABLES CONTINUED									
					CONFIDENTIAL				
Item No.	Est Qty	Unit	Item Description		Cost per Unit	Freight per Unit	Overhead or Fixed Fee per Unit	Total per Unit	Extended Price
7	50	CS	**BOWL, SQUAT, FOAM, 12 OZ, F-12**	**Unit Price:**					
			WINCUP #F-12 or equal 20 sleeves per case 25 bowls per sleeve 500 ct	Brand: Product ID#: Pack Size: Delivery Time:					
8	5	CS	**CUP, DRINKING, PLASTIC, CLEAR, 8 OZ**	**Unit Price:**					
			8 fl. oz. capacity 1000 cups per case Must have matching lid	Brand: Product ID#: Pack Size: Delivery Time:					
9	20	CS	**CUP, MUFFIN, WHITE, 5 1/2" FLUTED**	**Unit Price:**					
			10,000 cups per case 2 1/4 in x 1 5/8 in Hoffmaster 53-54000 or equal	Brand: Product ID#: Pack Size: Delivery Time:					
10	50	CS	**CUP, PORTION, 2 OZ**	**Unit Price:**					
			2500 cups per case Solo P200N or equal	Brand: Product ID#: Pack Size: Delivery Time:					
11	25	CS	**FOIL PAN, HALF SIZE, DEEP**	**Unit Price:**					
			100 pans per case	Brand: Product ID#: Pack Size: Delivery Time:					
12	5	EA	**FOIL PAN, STEAMTABLE, FULL SIZE**	**Unit Price:**					
			50 pans per case	Brand: Product ID#: Pack Size: Delivery Time:					
13	15	BOX	**FOIL, ALUMINUM, 18 IN X 1,000 FT**	**Unit Price:**					
			El Dorado WP299 or equal 1,000 ft per box	Brand: Product ID#: Pack Size: Delivery Time:					
14	100	CS	**FORK, PLASTIC**	**Unit Price:**					
			1,000 forks per case	Brand: Product ID#: Pack Size: Delivery Time:					
15	50	CS	**GLOVES, FOOD SERVICE, VINYL, SMALL**	**Unit Price:**					
			Ambitex VMD5201 or equal 100 gloves per box 10 boxes per case	Brand: Product ID#: Pack Size: Delivery Time:					

FOOD SERVICE CONSUMABLES CONTINUED									
					CONFIDENTIAL				
Item No.	Est Qty	Unit	Item Description		Cost per Unit	Freight per Unit	Overhead or Fixed Fee per Unit	Total per Unit	Extended Price
16	125	CS	**GLOVES, FOOD SERVICE, VINYL, MEDIUM**	**Unit Price:**					
			Ambitex VMD5201 or equal 100 gloves per box 10 boxes per case	Brand: Product ID#: Pack Size: Delivery Time:					
17	125	CS	**GLOVES, FOOD SERVICE, VINYL, LARGE**	**Unit Price:**					
			Ambitex VMD5201 or equal 100 gloves per box 10 boxes per case	Brand: Product ID#: Pack Size: Delivery Time:					
18	75	CS	**GLOVES, FOOD SERVICE, VINYL, EXTRA-LARGE**	**Unit Price:**					
			Ambitex VMD5201 or equal 100 gloves per box 10 boxes per case	Brand: Product ID#: Pack Size: Delivery Time:					
19	50	CS	**LID, CUP, PORTION, 2 OZ**	**Unit Price:**					
			2500 lids per case Solo P200N or equal	Brand: Product ID#: Pack Size: Delivery Time:					
20	5	CS	**LID, CUP, DRINKING, CLEAR, 8 OZ**	**Unit Price:**					
			1000 lids per case Must match Item #10, 8 oz Cup	Brand: Product ID#: Pack Size: Delivery Time:					
21	150	CS	**LINER, PAN, BAKE**	**Unit Price:**					
			Paterson or equal 16.375 in X 24.375 in 1,000 liners per case	Brand: Product ID#: Pack Size: Delivery Time:					
22	200	CS	**SPOON, PLASTIC, WHITE**	**Unit Price:**					
			100 spoons per case	Brand: Product ID#: Pack Size: Delivery Time:					
23	800	CS	**SPORK, PLASTIC W/NAPKIN & STRAW**	**Unit Price:**					
			1,000 sporks per case	Brand: Product ID#: Pack Size: Delivery Time:					
24	800	CS	**TRAY, 5-COMPARTMENT, PAPER**	**Unit Price:**					
			500 trays per case	Brand: Product ID#: Pack Size: Delivery Time:					

FOOD SERVICE CONSUMABLES CONTINUED									
					CONFIDENTIAL				
Item No.	**Est Qty**	**Unit**	**Item Description**		**Cost per Unit**	**Freight per Unit**	**Overhead or Fixed Fee per Unit**	**Total per Unit**	**Extended Price**
25	**300**	**CS**	**TRAY, FOOD, 1/4 LB**	**Unit Price:**					
			Southern Champion #0401 or equal 4 sleeves per case 250 trays per sleeve	Brand: Product ID#: Pack Size: Delivery Time:					
26	**150**	**CS**	**TRAY, FOOD, 1/2 LB**	**Unit Price:**					
			Southern Champion #0409 or equal 4 sleeves per case 250 trays per sleeve	Brand: Product ID#: Pack Size: Delivery Time:					
27	**150**	**CS**	**TRAY, FOOD, 1 LB**	**Unit Price:**					
			Southern Champion #0413 or equal 1,000 trays per case	Brand: Product ID#: Pack Size: Delivery Time:					
28	**50**	**CS**	**TRAY, FOOD, 2 LB**	**Unit Price:**					
			Southern Champion #0417 or equal 1,000 trays per case	Brand: Product ID#: Pack Size: Delivery Time:					
29	**75**	**CS**	**TRAY, FOOD, 3 LB**	**Unit Price:**					
			Southern Champion #0425 or equal 500 trays per case	Brand: Product ID#: Pack Size: Delivery Time:					
30	**25**	**CS**	**WRAP, FOIL, SILVER, 12 IN X 10 IN, INSULATED**	**Unit Price:**					
			6 boxes per case 500 sheets per box	Brand: Product ID#: Pack Size: Delivery Time:					
				Total Extended Price for Food Service Consumables					

OVERWRAPPER FILM									
					CONFIDENTIAL				
Item No.	**Est Qty**	**Unit**	**Item Description**		**Cost per Unit**	**Freight per Unit**	**Overhead or Fixed Fee per Unit**	**Total per Unit**	**Extended Price**
34	**50**	**EA**	**FILM, COLD, 13 IN, 100G**	**Unit Price:**					
			1 each = 1 roll 5,100 ft per roll Cold application	Brand: Product ID#: Pack Size: Delivery Time:					
35	**10**	**CS**	**FILM, COLD, 15.5 IN, 100G**	**Unit Price:**					
			1 each = 1 roll 5,100 ft per roll Cold application	Brand: Product ID#: Pack Size: Delivery Time:					
36	**10**	**EA**	**FILM, COLD, 10.5 IN, 100G**	**Unit Price:**					
			1 each = 1 roll 5,100 ft per roll Cold application	Brand: Product ID#: Pack Size: Delivery Time:					
37	**5**	**EA**	**FILM, HOT, 15.5 IN, 80G**	**Unit Price:**					
			Dupont #9865 or equal 1 each = 1 roll 5,100 ft per roll Hot application	Brand: Product ID#: Pack Size: Delivery Time:					
38	**10**	**EA**	**FILM, HOT, 5 IN, 50G**	**Unit Price:**					
			Must be AmeriPak TD60M Tray Sealer compatible 1 each = 1 roll 5,100 ft per roll Hot application	Brand: Product ID#: Pack Size: Delivery Time:					
39	**60**	**EA**	**FILM, HOT, CENTER PERFORATED, 15.5 IN, 80G**	**Unit Price:**					
			HSPET 1 each = 1 roll 5,100 ft per roll Hot application	Brand: Product ID#: Pack Size: Delivery Time:					
40		**CS**	**FILM, STRETCH, PALLET WRAP, CLEAR,**	**Unit Price:**					
			4 rolls per case 18 in x 1,500 ft per roll	Brand: Product ID#: Pack Size: Delivery Time:					
41	**25**	**EA**	**FILM, FOOD SERVICE WRAP, 18 IN X 2000 FT**	**Unit Price:**					
			Pactiv 914CG or equal Continuous-roll film	Brand: Product ID#: Pack Size: Delivery Time:					
42	**5**	**EA**	**FILM, TUCS**	**Unit Price:**					
			B-60 OR equal 1 each = 1 roll 20.6 in x 2500 ft per roll	Brand: Product ID#: Pack Size: Delivery Time:					
							Total Extended Price for Overwrapper Film		

OVERWRAPPER TRAYS									
					CONFIDENTIAL				
Item No.	**Est Qty**	**Unit**	**Item Description**		**Cost per Unit**	**Freight per Unit**	**Overhead or Fixed Fee per Unit**	**Total per Unit**	**Extended Price**
43	**225**	**CS**	**TRAY, 1-COMPARTMENT, COLD, CLEAR**	**Unit Price:**					
			Platinum Packaging 3442-1 or equal 4.25 in x 4.25 in x 1.75 in, 8 fl. oz. capacity 1,200 trays per case Must be AmeriPak TD60M Tray Sealer compatible	Brand: Product ID#: Pack Size: Delivery Time:					
44	**10**	**CS**	**TRAY, 1-COMPARTMENT, HOT, BLACK**	**Unit Price:**					
			Platinum Packaging 324-17 or equal 4.25 in x 4.25 in x 1.5 in, 7 fl. oz. capacity 1,800 trays per case Must be AmeriPak TD60M Tray Sealer compatible	Brand: Product ID#: Pack Size: Delivery Time:					
45	**150**	**CS**	**TRAY, 1-COMPARTMENT, HOT**	**Unit Price:**					
			PT108 or equal 900 trays per case	Brand: Product ID#: Pack Size: Delivery Time:					
46	**250**	**CS**	**TRAY, 2-COMPARTMENT, HAMBURGER, COLD**	**Unit Price:**					
			3124 or equal 2,400 trays per case	Brand: Product ID#: Pack Size: Delivery Time:					
47	**10**	**CS**	**TRAY, 2-COMPARTMENT, HOT DOG, HOT**	**Unit Price:**					
			Form Plastics 6297-404539 or equal 1,000 trays per case	Brand: Product ID#: Pack Size: Delivery Time:					
48	**250**	**CS**	**TRAY, 2-COMP, HAMBURGER, BLACK, HOT**	**Unit Price:**					
			600 trays per case	Brand: Product ID#: Pack Size: Delivery Time:					
							Total Extended Price for Overwrapper Trays		

CHEMICALS									
					CONFIDENTIAL				
Item No.	**Est Qty**	**Unit**	**Item Description**		**Cost per Unit**	**Freight per Unit**	**Overhead or Fixed Fee per Unit**	**Total per Unit**	**Extended Price**
49	**50**	**CS**	**ALL TEMP DISHWASHING DETERGENT, 5 GAL**	**Unit Price:**					
			Betco or equal One 5-gallon bottle per case Liquid detergent Must be compatible with Nova dispensing system	Brand: Product ID#: Pack Size: Delivery Time:					
50	**10**	**CS**	**BLEACH, 1 GAL**	**Unit Price:**					
			Clorox or equal Three 1-gallon bottles per case	Brand: Product ID#: Pack Size: Delivery Time:					
51	**5**	**CS**	**MULTI-PURPOSE FLOOR CLEANER, 1 GAL**	**Unit Price:**					
			Liqui-Live, Bioactive, or equal Four 1-gallon bottles per case No rinse, multi surface floor cleaner	Brand: Product ID#: Pack Size: Delivery Time:					
52	**15**	**CS**	**POT AND PAN DETERGENT, 1 GAL**	**Unit Price:**					
			Betco/In-Sync or equal Four 1-gallon bottles per case Must be compatible with Betco Simplicity Sink Station	Brand: Product ID#: Pack Size: Delivery Time:					
53	**10**	**CS**	**RINSE AID, DISHWASHER ADDITIVE, 1 GAL**	**Unit Price:**					
			Betco or equal Four 1-gallon bottles per case Spot remover Dish machine rinse aid	Brand: Product ID#: Pack Size: Delivery Time:					
54	**25**	**CS**	**SANITIZER, MULTI RANGE, 1 GAL**	**Unit Price:**					
			Betco/SaniBet or equal Four 1-gallon bottles per case Must be compatible with Betco Simplicity Sink Station Must come with manual hand pumps	Brand: Product ID#: Pack Size: Delivery Time:					
55	**10**	**CS**	**SANITIZER, LOW TEMP, F/ DISH MACHINES, 1**	**Unit Price:**					
			Betco or equal Four 1-gallon bottles per case	Brand: Product ID#: Pack Size: Delivery Time:					
56	**5**	**CS**	**VINEGAR, 30%, 1 GAL**	**Unit Price:**					
			Three to four 1-gallon bottles per case	Brand: Product ID#: Pack Size: Delivery Time:					
							Total Extended Price for Chemicals		

If awarded the Chemical category, is your firm able to provide as-needed servicing of the MSBSD's sink-side and dishwasher dispensers? (Check one.)

- ☐ Yes, at no additional cost to the MSBSD.
- ☐ Yes, at an additional annual cost to the MSBSD. (Please indicate cost.) **$ _____ /year**
- ☐ No, we are not able to provide servicing of dispensers.

MISCELLANEOUS									
					CONFIDENTIAL				
Item No.	**Est Qty**	**Unit**	**Item Description**		**Cost per Unit**	**Freight per Unit**	**Overhead or Fixed Fee per Unit**	**Total per Unit**	**Extended Price**
31	**80**	**CS**	**BASKET, FOOD, FOREST GREEN, PLASTIC**	**Unit Price:**					
			Choice 176BSKT128FG or equal 12 in x 8 1/2 in x 1 1/2 in	Brand: Product ID#: Pack Size: Delivery Time:					
32	**14400**	**EA**	**BOX, BOWN CORRUGATED, 13 IN X 9.5 IN X 8 IN**	**Unit Price:**					
				Brand: Product ID#: Pack Size: Delivery Time:					
33	**14400**	**EA**	**BOX, BOWN CORRUGATED, 15 IN X 9.5 IN X 7 IN**	**Unit Price:**					
				Brand: Product ID#: Pack Size: Delivery Time:					
							Total Extended Price for Miscellaneous		

Note: The quantities contained in this bid are estimates only. The MSBSD does not guarantee the minimum or maximum amount on any one item.

The undersigned hereby proposes to furnish products as described above and as referenced in the Bid Documents for the Matanuska-Susitna Borough School District (MSBSD) in full accordance with the documents for the consideration of the amounts as indicated on the Bid Form:

Bidding Company: _____ Date: _____
Printed Company Name

Representative: _____ _____
Signature Printed Name

APPENDIX 1:
ADDENDUM ACKNOWLEDGEMENT

Please sign below to acknowledge receipt of all addenda. Return this form with your bid packet. Failure to acknowledge receipt of addenda may result in a determination of your proposal as non-responsive.

If no addenda have been issued, please indicate "NONE" below.

Addendum No.	Receipt Acknowledged (Signature)	Date

APPENDIX 2:
NON-COLLUSION CERTIFICATE

The bidder certifies that:

1. The prices in this offer have been arrived at independently and neither the bidder nor any representatives of the bidder has in any way colluded, conspired, connived, or agreed, directly or indirectly, with any other bidder, firm, or person relating to:
   - Those prices;
   - The intention to submit an offer; or
   - The methods or factors used to calculate the prices offered.

2. The prices in this offer have not and will not be knowingly disclosed by the bidder, directly or indirectly, to any other bidder or competitor before contract award unless otherwise required by law.

3. No attempt has been made or will be made by the bidder to induce any other concern to submit or not to submit an offer for the purpose of restricting competition.

_____
Signature

_____
Printed Name

_____
Title

_____
Business Name

_____
Date

APPENDIX 3:
INSURANCE REQUIREMENT FOR CONTRACTORS

It is highly recommended that contractors and subcontractors confer with their respective insurance companies or brokers to determine if their insurance program complies with the Matanuska-Susitna Borough School District's (MSBSD) insurance requirements.

The contractor and subcontractors shall procure and maintain in force at all times during the term of this agreement, and at its own cost, the following insurance policies required hereunder. Failure to furnish proper evidence of insurance, or the lapse of insurance required under the provisions of the contract, may be grounds for termination.

The insurance companies shall be rated no less than A-7 by AM Best rating service. MSBSD reserves the right to review and revise any of the following insurance requirements, based on insurance market conditions, availability or affordability of coverage, or changes within the scope of work that applies to this contract. In addition, the MSBSD reserves the right to reject any insurance policies that fail to meet the criteria listed within this section, or insurance carriers that are in poor financial condition or become in poor financial condition during the term of this contract.

The Policies of insurance required shall include the following:

1. **WORKERS' COMPENSATION INSURANCE:**
   Workers' Compensation Insurance in compliance with the laws of the State of Alaska, with Statutory Limits, and Employers' Liability insurance with a limit no less than $500,000 per accident for bodily injury or disease, and any other coverage that may apply to work performed by employees in this agreement and any project hereunder.

2. **COMMERCIAL GENERAL LIABILITY INSURANCE:**
   The contractors and subcontractors shall procure and maintain during the life of this agreement, Commercial General Liability Insurance on a "per occurrence" basis with limits of liability not less than $1,000,000 combined single limit bodily injury & property damage, $1,000,000 personal injury, $1,000,000 aggregate. Coverage shall include the following extensions: A) Contractual Liability; and B) Products and Completed Operations.

3. **EXCESS LIABILITY INSURANCE:**
   Contractors and subcontractors shall procure and maintain during the life of this agreement, Excess Liability insurance with a limit of liability not less than $1,000,000 per occurrence or claim, and $1,000,000 policy aggregate.

4. **BUSINESS AUTOMOBILE / MOTOR VEHICLE LIABILITY:**
   The contractors and subcontractors shall procure and maintain during the life of this agreement, Motor Vehicle Liability Insurance with limits of liability of not less than $1,000,000 per occurrence combined single limit bodily injury and property damage. Coverage shall include all owned vehicles, all non-owned vehicles, and all hired vehicles.

5. **ADDITIONAL INSURED:**
   The following shall be listed as an Additional Insured on each policy listed except Workers' Compensation, Professional Liability, and Errors & Omissions: the Matanuska-Susitna Borough School District including all agents, assigns, subsidiaries, subcontractors, employees, and volunteers of the MSBSD.

6. **INDEMNIFICATION AND HOLD HARMLESS:**
   Each party shall indemnify, defend, and hold harmless the other party from and against any claim of, or liability for, negligent acts, errors, and omissions of the other party under this agreement. However, a party is not required to indemnify, defend, or hold harmless the other party for a claim of, or liability for, the independent negligent acts, errors, and omissions of the other party. If there is a claim of, or liability for, a joint negligent act, error, or omission of both parties, the indemnification, defense, and hold harmless obligations of this provision shall be apportioned on a comparative fault basis.

7. **CANCELLATION NOTICE:**
   All insurance policies, as described above, shall include an endorsement stating the following: "thirty (30) days Advance Written Notice of Cancellation or Non-Renewal shall be sent to: MSBSD, Attn: Purchasing Department, 690 Cope Industrial Way, Palmer, AK 99645.

8. **WAIVER OF SUBROGATION:**
   The insurer(s) shall agree to waive all rights of subrogation against the District, its Administrators, officers, officials, employees and volunteers for losses arising from work performed by the Contractor or any of its subcontractors for the District.

9. **CERTIFICATES OF INSURANCE:**
The contractors and subcontractors shall provide the MSBSD two (2) Certificates of Insurance and/or copies of policies acceptable to the MSBSD for the coverage's listed herein at the time the agreements are returned for execution.

10. **CONTINUATION OF COVERAGE:**
If any of the above coverage expires during the term of this agreement, the contractors and subcontractors shall deliver renewal certificates of insurance and/or policies to the MSBSD at least ten (10) days prior to the expiration date.

The duties required under this appendix shall survive the termination or expiration of this agreement.

APPENDIX 4:
VENDOR PAPERWORK

Please complete this form in its entirety. Any applicable supplemental documents can be attached as needed. A W-9, available at www.irs.gov/uac/about-form-w9, must be submitted with this form or the application will be denied.

Please check one: ☐ New Vendor Application ☐ Vendor Update/Change

Vendor Legal Name _____ EIN or SSN _____

Operating Name (DBA) _____

Vendor Mailing Address _____

City, State, Zip Code _____

Vendor Remit-To Address _____

City, State, Zip Code _____

Vendor Contact Name _____

Contact E-mail Address _____ Phone # _____

Vendor Website URL _____ Fax # _____

Describe the services, materials, and/or equipment to be provided:

How long have you been in business providing these services, materials, and/or equipment?Describe any special instructions for shipping to Alaska:

Do you accept Purchase Orders (POs)? ☐ Yes ☐ No

How to you prefer to receive POs? Mail ☐ Email ☐ Fax

What is your preferred method of payment? ☐ EFT ☐ Check

Do you provide services to the public? ☐ Yes ☐ No

Do you have a current Business License?Do ☐ Yes ☐ No License # _____ State _____

you have a State of AK Business License?Do ☐ Yes ☐ No License # _____

you have a Mat-Su Business License? ☐ Yes ☐ No License # _____

Are you currently an MSBSD employee? ☐ Yes* ☐ No *Stop. Complete a Conflict of Interest Affidavit.

Are you related to an MSBSD employee? ☐ Yes* ☐ No *Stop. MSBSD employee must complete a Conflict of Interest Affidavit.

Do you have employees? ☐ Yes* ☐ No *Do you carry Worker's Compensation insurance? ☐ Yes ☐ No

Upon request, can you provide three (3) references from individuals/companies you have served? ☐ Yes ☐ No

Authorized Agent Signature (Required) Date Printed Name and Title

Purchasing Department Use Only:

W-9 Attached? ☐ Yes ☐ No

Pre-Pay? ☐ Yes ☐ No

Sent to Acctg.: _____

Approved? Yes ☐ ☐ No* Vendor # _____

Approved/Denied By _____

*Reason for Denial _____

Alt. Vendor # _____ Alt. Vendor Name _____

APPENDIX 5:
PROPOSED SUBCONTRACTORS AND SUPPLIERS LIST

NOTE: Please return this with your bid, if applicable. Put an "X" in the right columns indicating if the company is a sub-contractor or a supplier.

#	ITEM	CONTRACTOR NAME, ADDRESS, & E-MAIL	SUB	SUP
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				

_____
Signature

_____
Company Name

_____
Date

APPENDIX 6:
SUSPENSION AND DEBARMENT CERTIFICATION

CERTIFICATION REGARDING DEBARMENT, SUSPENSION, INELIGIBILITY AND VOLUNTARY EXCLUSION -- LOWER TIER COVERED TRANSACTIONS

NOTE: This certificate must be completed for all new and renewal contract years when the contract exceeds $25,000.

1. This contract is a covered transaction for purposes of 2 C.F.R. pt. 180 and 2 C.F.R. pt. 3000. As such the contractor is required to verify that none of the contractor, its principals (defined at 2 C.F.R. § 180.995), or its affiliates (defined at 2 C.F.R. § 180.905) are excluded (defined at 2 C.F.R. § 180.940) or disqualified (defined at 2 C.F.R. § 180.935).

2. The contractor must comply with 2 C.F.R. pt. 180, subpart C and 2 C.F.R. pt. 3000, subpart C and must include a requirement to comply with these regulations in any lower tier covered transaction it enters into.

3. This certification is a material representation of fact relied upon by the Matanuska-Susitna Borough School District (MSBSD). If it is later determined that the contractor did not comply with 2 C.F.R. pt. 180, subpart C and 2 C.F.R. pt. 3000, subpart C, in addition to remedies available to the State of Alaska and the MSBSD, the Federal Government may pursue available remedies, including but not limited to suspension and/or debarment.

4. The bidder or proposer agrees to comply with the requirements of 2 C.F.R. pt. 180, subpart C and 2 C.F.R. pt. 3000, subpart C while this offer is valid and throughout the period of any contract that may arise from this offer. The bidder or proposer further agrees to include a provision requiring such compliance in its lower tier covered transactions.

A. The prospective lower tier participant certifies, by submission of this proposal, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.

B. Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

Organization Name

Names(s) and Title(s) of Authorized Representative(s)

Signature(s) Date

APPENDIX 7:
CLEAN AIR AND WATER CERTIFICATION:

CLEAN AIR ACT AND THE FEDERAL WATER POLLUTION CONTROL ACT

Contracts of amounts in excess of $150,000 must contain a provision that requires the contractor to agree to comply with all applicable standards, orders, or regulations issued pursuant to the Clean Air Act (42 U.S.C. §§ 7401-7671q) and the Federal Water Pollution Control Act as amended (33 U.S.C. §§ 1251-1387). Violations must be reported to the Federal Awarding Agency and the Regional Office of the Environmental Protection Agency. See 2 C.F.R. Part 200, Appendix II, ¶ G.

1. Clean Air Act

   A. The contractor agrees to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act, as amended, 42 U.S.C. § 7401 et seq.

   B. The contractor agrees to report each violation to the State of Alaska and understands and agrees that the State of Alaska will, in turn, report each violation as required to assure notification to the Matanuska-Susitna Borough School District (MSBSD), Federal Awarding Agency, and the appropriate Environmental Protection Agency Regional Office.

   C. The contractor agrees to include these requirements in each subcontract exceeding $150,000 financed in whole or in part with Federal assistance provided by the Federal Awarding Agency.

2. Federal Water Pollution Control Act

   A. The contractor agrees to comply with all applicable standards, orders or regulations issued pursuant to the Federal Water Pollution Control Act, as amended, 33 U.S.C. 1251 et seq.

   B. The contractor agrees to report each violation to the State of Alaska and understands and agrees that the State of Alaska will, in turn, report each violation as required to assure notification to the Matanuska-Susitna Borough School District (MSBSD), Federal Awarding Agency, and the appropriate Environmental Protection Agency Regional Office.

   C. The contractor agrees to include these requirements in each subcontract exceeding $150,000 financed in whole or in part with Federal assistance provided by the Federal Awarding Agency.

Organization Name

Names(s) and Title(s) of Authorized Representative(s)

Signature(s) Date

APPENDIX 8:
CERTIFICATION REGARDING LOBBYING/DISCLOSURE OF LOBBYING ACTIVITIES

BYRD ANTI-LOBBYING AMENDMENT, 31 U.S.C. § 1352 (as amended)

Contractors who apply or bid for an award of $100,000 or more shall file the required certification. Each tier certifies to the tier above that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal contract, grant, or any other award covered by 31 U.S.C. § 1352. Each tier shall also disclose any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award. Such disclosures are forwarded from tier to tier up to the recipient.

APPENDIX A, 44 C.F.R. PART 18 – CERTIFICATION REGARDING LOBBYING

Certification for Contracts, Grants, Loans, and Cooperative Agreements

To be submitted with each bid or offer exceeding $100,000.

The undersigned Contractor certifies, to the best of his or her knowledge, that:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

3. The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by 31, U.S.C. § 1352 (as amended by the Lobbying Disclosure Act of 1995). Any person who fails to file the required certification shall be subject to a civil penalty of not less than $10,000 and not more than $100,000 for each such failure.

The Contractor certifies or affirms the truthfulness and accuracy of each statement of its certification and disclosure, if any. In addition, the Contractor understands and agrees that the provisions of 31 U.S.C. § 3801 et seq., apply to this certification and disclosure, if any.

Organization Name

Names(s) and Title(s) of Authorized Representative(s)

Signature(s) Date

APPENDIX 9:
RECOVERED MATERIALS CERTIFICATION

CERTIFICATION REGARDING PROCUREMENT OF RECOVERED MATERIALS

A non-Federal entity that is a state agency or agency of a political subdivision of a state and its contractors must comply with Section 6002 of the Solid Waste Disposal Act, as amended by the Resource Conservation and Recovery Act. See 2 C.F.R. Part 200, Appendix II(J); and 2 C.F.R. § 200.322.

The requirements of Section 6002 include procuring only items designated in guidelines of the EPA at 40 C.F.R. Part 247 that contain the highest percentage of recovered materials practicable, consistent with maintaining a satisfactory level of competition, where the purchase price of the item exceeds $10,000 or the value of the quantity acquired by the preceding fiscal year exceeded $10,000; procuring solid waste management services in a manner that maximizes energy and resource recovery; and establishing an affirmative procurement program for procurement of recovered materials identified in the EPA guidelines.

In the performance of this contract, the Contractor shall make maximum use of products containing recovered materials that are EPA-designated items unless the product cannot be acquired:

- Competitively within a timeframe providing for compliance with the contract performance schedule;
- Meeting contract performance requirements; or
- At a reasonable price.

Information about this requirement, along with the list of EPA-designated items, is available at EPA's Comprehensive Procurement Guidelines web site, https://www.epa.gov/smm/comprehensive-procurement-guideline-cpg-program.

The Contractor also agrees to comply with all other applicable requirements of Section 6002 of the Solid Waste Disposal Act.

Organization Name

Names(s) and Title(s) of Authorized Representative(s)

Signature(s) Date

Matanuska-Susitna Borough School District
Secondary School Calendar
2026-2027

S	M	T	W	T	F	S

JULY

			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

AUGUST

						1
2	3	4	5	6	WD	8
9	PL	PL	PL	SO	14	15
16	17	18	19	KG	21	22
23	24	25	26	27	28	29
30	31					

SEPTEMBER

		1	2	3	4	5
6	H	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

OCTOBER

				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	Q1	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

NOVEMBER

1	PC	PL	4	5	6	7
8	9	10	V	12	13	14
15	16	17	18	19	20	21
22	23	24	25	H	H	28
29	30					

DECEMBER

		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	Q2	WD	19
20	V	V	V	V	H	26
27	V	V	V	V		

August

7	Work Day for Teachers (WD)*
10-12	Professional Learning Day (PL)*
13	School Opens for 1-12 (SO)
20	First Day for Kindergarten and PK (KG)

September

7	Labor Day Holiday (H)*

October

16	Quarter 1 Ends (46 Days)

November

2	Parent Conference Day (PC)*
3	Professional Learning Day (PL)*
11	Veterans Day (V)*
26-27	Thanksgiving Holiday (H)*

December

17	Quarter 2 Ends (39 Days)
18	Work Day for Teachers (WD)*
25	Christmas Holiday (H)*
21-31	Winter Vacation (V)*

January

1	New Years Day (H)*
18	Martin Luther King Jr. Day (H)*

February

15	Parent Conference Day (PC)*

March

4	Quarter 3 Ends (42 Days)
5	Work Day for Teachers (WD)*
8-12	Spring Vacation (V)*

May

19	School Closes/Quarter 4 Ends (48 Days)
20	Work Day for Teachers (WD)*
21	Snow Day Makeup if needed (SN)

*Indicates no school for students

S	M	T	W	T	F	S

JANUARY

					H	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	H	19	20	21	22	23
24	25	26	27	28	29	30
31						

FEBRUARY

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7	8	9	10	11	12	13
14	PC	16	17	18	19	20
21	22	23	24	25	26	27
28						

MARCH

	1	2	3	Q3	WD	6
7	V	V	V	V	V	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

APRIL

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MAY

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16	17	18	SC	WD	SN	22
23	24	25	26	27	28	29
30	H					

JUNE

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13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

Matanuska-Susitna Borough School District
Elementary School Calendar
2026-2027

S	M	T	W	T	F	S

JULY

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5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

AUGUST

						1
2	3	4	5	6	WD	8
9	PL	PL	PL	SO	14	15
16	17	18	19	KG	21	22
23	24	25	26	27	28	29
30	31					

SEPTEMBER

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13	AK	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

OCTOBER

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11	12	13	14	15	Q1	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

NOVEMBER

1	PC	PL	4	5	6	7
8	9	10	V	12	13	14
15	16	17	18	19	20	21
22	23	24	25	H	H	28
29	30					

DECEMBER

		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	Q2	WD	19
20	V	V	V	V	H	26
27	V	V	V	V		

August

7	Work Day for Teachers (WD)*
10-12	Professional Learning Day (PL)*
13	School Opens for 1-12 (SO)
20	First Day for Kindergarten and PK (KG)

September

7	Labor Day Holiday (H)*
14	AK Reads Act Day (AK)*

October

16	Quarter 1 Ends (45 Days)

November

2	Parent Conference Day (PC)*
3	Professional Learning Day (PL)*
11	Veterans Day (V)*
26-27	Thanksgiving Holiday (H)*

December

17	Quarter 2 Ends (39 Days)
18	Work Day for Teachers (WD)*
25	Christmas Holiday (H)*
21-31	Winter Vacation (V)*

January

1	New Years Day (H)*
18	Martin Luther King Jr. Day (H)*

February

8	Parent Conference Day (PC)*
15	Parent Conference Day (PC)*

March

4	Quarter 3 Ends (41 Days)
5	Work Day for Teachers (WD)*
8-12	Spring Vacation (V)*

April

30	Professional Learning Day (PL)*

May

19	School Closes/Quarter 4 Ends (47 Days)
20	Work Day for Teachers (WD)*
21	Snow Day Makeup if needed (SN)

*Indicates no school for students

S	M	T	W	T	F	S

JANUARY

					H	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	H	19	20	21	22	23
24	25	26	27	28	29	30
31						

FEBRUARY

	1	2	3	4	5	6
7	PC	9	10	11	12	13
14	PC	16	17	18	19	20
21	22	23	24	25	26	27
28						

MARCH

	1	2	3	Q3	WD	6
7	V	V	V	V	V	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

APRIL

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18	19	20	21	22	23	24
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MAY

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16	17	18	SC	WD	SN	22
23	24	25	26	27	28	29
30	H					

JUNE

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27	28	29	30			