

Dear 21st CCLC Afterschool Program Team,

Thank you for welcoming me to your afterschool program on April 1, 2026. It was a pleasure to see your program in action and to learn more about the ways you're supporting students during out-of-school time.

On the day of the visit to Seitz Elementary, it was observed that the program operated successfully with the support of experienced day school staff conducting the program. We wish the program the best in finding a replacement Site Coordinator as Kyra will be leaving the district after the summer program.

Congratulations on the collaboration between the program and school for parent engagement events and using the school site council for the program's advisory board. It is always great to learn about well-working partnerships which always benefit the entire school community.

During the visit, a few items were discussed and/or observed for further discussion and/or suggestion:

21st CCLC Deliverables:

Program attendance (ADA) is a key deliverable for 21st CCLC programs. The Seitz Site Coordinator shared the number of students she supports at this time is 60 (grant states 80) due to the number of staff that are willing to work at the program.

- Just a reminder: it's advisable to enroll a set number of students above the proposed ADA to help ensure the program achieves the highest possible attendance. This approach is recommended for both afterschool and summer sessions.

Spending Federal Funds:

Spending down federal funds is a key deliverable for 21st CCLC programs. Returning unused funds may be considered a risk factor and limits opportunities for other deserving programs.

- Per discussions during the visit, consider adjusting your annually requested funding to better align with your program's average annual expenditures.
- If certain budget areas are difficult to spend, consider submitting budget revisions to reallocate funds to more appropriate areas, with KSDE approval.
- When purchasing items, ensure they are primarily intended for use within the program and support student activities beyond the regular school day.

Quality Guidelines Assessment:

Please remember to complete the Quality Guidelines Assessment as part of the Program Director's Report. If you have questions, feel free to reach out as I would be happy to help. Emily from Ware has recently completed the assessment and may also serve as a helpful

resource. You can find the link to the assessment here: [Quality Guidelines | Kansas Enrichment Network](#)

Enhancing Programming with AI:

To strengthen enrichment and academic activities, consider exploring AI platforms to enhance activities or for extensions to existing programming. While there may be a learning curve, effective use of prompts may significantly improve outcomes and engagement.

The following links are free web-based resources, which may require setting up an account, (some you may know about and some may be new to you) that may support your program's ongoing work:

- [Net Flex Kids](#) – offers many brain-break activities and ideas
- [Fun Brain](#) – grade level games for math, grammar, science, spelling, and history
- [Phonics and Stuff](#) – offers many grammar and literacy academic activities
- [Half-Pint Kids](#) – includes learning activities which cover the five essential elements of reading (phonemic awareness, phonics, vocabulary, fluency and comprehension)
- [Mr. Nussbaum](#) – where fun meets learning in your classroom
- [Free Training Tutorial](#) – offers educators free high quality online activities for their kids and students (games, tutorials, lessons, tests and fun interactives)
- [Institute for Multi-Sensory Education](#) – IMSE's mission is to empower districts, schools, teachers, and parents to be agents of change toward equitable literacy instruction for all learners that is driven by research
- [The Wonder of Science](#) – features teacher approved resources surrounding science and engineering
- [Chrome Music Lab](#) – resource to assist in learning music through fun, hands-on experiences
- [Scratch Garden](#) – educational videos for students, teachers and parents
- [Staffall](#) – students learn to read by emphasizing exploration, play and positive reinforcement.
- [ABC YA](#) – provides grade level academic games
- [Story On-Line](#) – read aloud books to boost reading skills
- [Story Nory](#) – free audio series for students, teachers and parents
- [Epic](#) – access to thousands of digital books for grades 8 and under

As always, please reference KEN's  [PD Resources](#) folder to find additional enrichment ideas. Resources will continue to be added throughout the year.

Below are a few 21st CCLC reminders for all current Kansas grantees:

- Include 21st CCLC LOGO on newsletters

- Label all 21st CCLC property/materials
- Create or update an inventory list of all purchased items (non-consumables) as this information will be required for year-end reports.

Thank you again for your time and hospitality. We appreciate you and your program staff's commitment to providing high-quality afterschool experiences for students and families. The contributions you and your team make are critical to the success of our collective 21st CCLC efforts. Please extend our appreciation to your staff for their commitment to your program.

Warm regards,

Jamie Keiter

Kansas Enrichment Network
Center for Positive Youth Development
University of Kansas