Regular Meeting of the Teacher Housing Foundation

MINUTES

October 13, 2025, 4:00 PM
Santa Clara Unified School District
1889 Lawrence Road, Santa Clara, CA 95051

VIRTUAL MEETING

Join Zoom Meeting
https://scusd-net.zoom.us/j/89272599816?pwd=exb7BcoUA119Xlv6xQ4KOCXqb5aqIJ.1

A. ORGANIZATIONAL ITEM

A.1 **Call To Order 4:01 pm**

President: Steve Lodge

Vice President: Elise DeYoung

Chief Financial Officer: Mark Schiel

Secretary: Eric Dill

Also present: Illa Mistry, Angeline Ruiz, Demitri Cacoyannis, Laurel Villar, Abby D.

A.2 **Review and Acceptance of Agenda Items**

Motion: Mark Schiel
Second: Elise DeYoung
Vote: 4-0

A.3 **Approval of Minutes from August 4, 2025**

Motion: Eric Dill
Second: Mark Schiel
Vote: 3-0, Elise DeYoung Abstained

B. PUBLIC COMMENT ON AGENDIZED ITEMS

Pursuant to Govt. Code 43954.3(a), members of the public will be afforded an opportunity to directly address the Board on any Item noticed on this Board Meeting Agenda before or during the Board's consideration of that Item. The law does not permit board action on any item not on the agenda, and must restrict public comment at Board Meetings to Items noticed on the Meeting's agenda. Members of the public wishing to address the Board may raise their hand in the Zoom session or notify Illa Mistry in advance of the meeting. In order to complete the business of the meeting in a timely manner, the normal time limit allotted is 2 minutes per speaker.

- No comments

C. DISCUSSION/ACTION

C.1 Approval of the Santa Clara Unified School District Teacher Housing Foundation Request For Qualifications/Proposals (RFQ/P) Property Management Services for Casa Del Maestro to be sent out to Property Management Firms

Motion: Elise DeYoung
Second: Eric Dill
Vote: 4-0

C.2 Lease Extension Request

The tenant who requested an extension has given notice to leave. They will be vacating by the end of this month.

D. DISCUSSION

D.1 General Maintenance, Grounds, and Property Update

Update on the unit renovations - Click here for photos

- Over budget by about $200 for a 1-bedroom. One unit is complete and two more will be upgraded.

D.2 Vacancy and Waitlist Update

The number of vacancies and the number of Certificated and Classified employees on the waitlist.

-6 vacancies, 2 notices, 8 total vacancies for end of October

D.3 Budget Review

Fiscal Year 2024-2025 (Final Report)

September 2025 Report

- The budget was shared through June 30, 2025 and through September 30, 2025.

D.4 Financial Audit Status Update

- All the requested documents from the auditors have been submitted.

D.5 Future Agenda Items

-Demitri to provide update regarding tenant lease expiring in April (requesting extension)

- Increase budget for additional unit upgrades

- investment strategies

- New board member recruitment

E. PUBLIC COMMENT ON UNAGENDIZED ITEMS

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- No comment

F. FUTURE MEETING DATES

Monday, December 15, 2025, 4pm
Monday, February 23, 2026, 4pm
Monday, April 20, 2026, 4pm
Monday, May 4, 2026, 4pm
Monday, June 8, 2026, 4pm

G. ADJOURNMENT 4:23 pm

Motion: Mark Schiel

Second: Elise DeYoung

Vote: 4-0