



**College Bound Academy BOARD MINUTES**  
**SPECIAL MEETING OF THE BOARD OF EDUCATION**

Tulsa Charter: College Bound Academy  
February 17, 2026 - 12 P.M.

The Tulsa Charter, College Bound Academy of Tulsa, Oklahoma met in Open Session in the Library of the East Side Academy Building at 2525 South 101st East Avenue, Tulsa, OK, 74129 at 12 P.M. on February 17, 2026, with President, Andrew Witter presiding.

With the exception of the agenda item calling the meeting to order, the Board reserves the right to take up any agenda item in any order regardless of how items are listed.

This is an open, public meeting held in accordance with the Open Meeting Laws of the State of Oklahoma.

**Item 1.** \_\_\_\_\_ Call to order at 12:06 p.m. and on **Roll Call** the following were present:

**PRESENT MEMBERS OF THE BOARD: (Name, Title, Member or Non-Member)**

- Andrew Witter, President, Member
- Christopher Gnaedig, Member
- Sarah Schemmer, Member
- John Hart, Member
- Julie Peters, Member

**ABSENT MEMBERS OF THE BOARD:**

- Shai Kaiser, Member
- Caleb Leggett, Member
- Chris Mahnken, Member

**STAFF MEMBERS:**

- Andrea Warren, Executive Director; CFO, Non-Member, Advisory
- Ryan Briggs, Back-Up Board Clerk, Non-Member
- Olivia Ehle, Staff Member
- Silvia Turmero, Staff Member
- Thom Golden, Staff Member
- Clint McKee, Staff Member

**PUBLIC:**

- none

<b>Roll Call:</b>	Call to order at 12:02 p.m. and on <b>Roll Call</b> the following were present:
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	<p>The meeting was called to order at 12:06 P.M by Mr. Andrew Witter, President.</p> <p><b>Present:</b></p> <ul style="list-style-type: none"> <li>● Andrew Witter, President, Member</li> <li>● Christopher Gnaedig, Member</li> <li>● Sarah Schemmer, Member</li> <li>● John Hart, Member</li> <li>● Julie Peters, Member</li> </ul>
<p>Item 1) Opening Exercises</p>	<p>Opening Exercises</p> <ol style="list-style-type: none"> <li>a. Welcome</li> <li>b. Call the meeting to order and confirm that a quorum of the board is present.</li> </ol> <p>Quorum is present:</p> <ul style="list-style-type: none"> <li>● Andrew Witter, President, Member</li> <li>● Christopher Gnaedig, Member</li> <li>● Sarah Schemmer, Member</li> <li>● John Hart, Member</li> <li>● Julie Peters, Member</li> </ul>
<p>Item 2) Consent Agenda- Motion and vote on recommendations</p>	<p>All of the following items, those items of a routine nature normally approved at Board meetings, will be approved by one vote unless any Board member desires to have a separate vote on any or all of these items. The consent agenda consists of the discussion, consideration, and action on the following items:</p> <ol style="list-style-type: none"> <li>a. Meeting Agenda</li> <li>b. Minutes: Special Board Meeting - January 20, 2025</li> <li>c. Financial Report prepared by treasurer, Jay Jenkins, for December 2025 &amp; January 2026.</li> <li>d. February Staff Report</li> </ol> <p>Motion to approve <b>the Consent Agenda</b> was made by Board Member Chris Mahnken and seconded by Board Member Christopher Gnaedig.</p> <p><i>The motion carried 5-0 with the following votes:</i></p> <ul style="list-style-type: none"> <li>● Andrew Witter, President, Member</li> <li>● Christopher Gnaedig, Member</li> <li>● Sarah Schemmer, Member</li> <li>● John Hart, Member</li> <li>● Julie Peters, Member</li> </ul>
<p>Item 3 Action Agenda</p>	

<p>3a.</p>	<p>Consider and take possible action on an MOU with Achieve With Us Behavioral Health Services.  Rationale: To enter into a new partnership for behavioral health services and onsite counseling services for scholars.</p> <p>Motion to approve an MOU with Achieve With Us Behavioral Health Services was made by Board Member Christopher Gnaedig and seconded by Board Member Julie Peters.</p> <p><i>The motion carried 5-0 with the following votes:</i></p> <ul style="list-style-type: none"> <li>● Andrew Witter, President, Member</li> <li>● Christopher Gnaedig, Member</li> <li>● Sarah Schemmer, Member</li> <li>● John Hart, Member</li> <li>● Julie Peters, Member</li> </ul>
<p>3b.</p>	<p>Consider and take possible action on Bledsoe, Hewett &amp; Gullekson’s FY26 Audit Contract and Engagement Letter.  Rationale: To renew our longstanding engagement with BHG for audit services.</p> <p>Motion to approve Bledsoe, Hewett &amp; Gullekson’s FY26 Audit Contract and Engagement Letter was made by Board Member Christopher Gnaedig and seconded by Board Member John Hart.</p> <p><i>The motion carried 5-0 with the following votes:</i></p> <ul style="list-style-type: none"> <li>● Andrew Witter, President, Member</li> <li>● Christopher Gnaedig, Member</li> <li>● Sarah Schemmer, Member</li> <li>● John Hart, Member</li> <li>● Julie Peters, Member</li> </ul>
<p>3c.</p>	<p>Consider and take possible action on Carahsoft’s quote for renewing Zoom licenses.  Rationale: To provide remote meeting capacity for special education staff.</p> <p>Motion to approve Carahsoft’s quote for renewing Zoom licenses was made by Board Member Christopher Gnaedig and seconded by Board Member Julie Peters.</p> <p><i>The motion carried 5-0 with the following votes:</i></p> <ul style="list-style-type: none"> <li>● Andrew Witter, President, Member</li> <li>● Christopher Gnaedig, Member</li> <li>● Sarah Schemmer, Member</li> <li>● John Hart, Member</li> <li>● Julie Peters, Member</li> </ul>

3d.	<p>Consider and take possible action on purchase orders #89-90 and changes to purchase order number # 3,7,10 and 29.</p> <p>Motion to approve Purchase Orders was made by Board Member Christopher Gnaedig and seconded by Board Member Julie Peters.</p> <p><i>The motion carried 5-0 with the following votes:</i></p> <ul style="list-style-type: none"> <li>● Andrew Witter, President, Member</li> <li>● Christopher Gnaedig, Member</li> <li>● Sarah Schemmer, Member</li> <li>● John Hart, Member</li> <li>● Julie Peters, Member</li> </ul>
3e.	<p>Consider and take possible action to convene into Executive Session pursuant to 25 O.S. § 307(B)(3), to discuss the purchase or appraisal of real property. Rationale: To discuss confidential matters related to the potential purchase, sale, or appraisal of real estate by the district, where public disclosure would violate the public interest or harm the negotiating position of the district</p> <p>Motion to enter Executive Session was made by Board Member Christopher Gnaedig and seconded by Board Member Julie Peters.</p> <p><i>The motion carried 5-0 with the following votes:</i></p> <ul style="list-style-type: none"> <li>● Andrew Witter, President, Member</li> <li>● Christopher Gnaedig, Member</li> <li>● Sarah Schemmer, Member</li> <li>● John Hart, Member</li> <li>● Julie Peters, Member</li> </ul> <p>Executive Session entered: 12:10 pm Executive Session exited: 12:23 pm</p>
Item 4 Information Agenda	
4a.	<p>Executive Updates:</p> <p>Mrs. Ehle explained 2026-2027 enrollment - first window goals, 1st choice applications, needed numbers of students. She explained that elementary grades at Brookside are being kept smaller while the middle school continues to grow. Space for middle school was discussed.</p>
4b.	Finance Updates: None

4c.	Development Updates: None
4d.	Governance Updates: None
5. Announcements	The next meeting of the Board will be held on March 10, 2026, at 12:00 pm at the CBA District Offices at 2525 S 101st E Ave. Tulsa, OK 74129
6.	Public Comments: None
7.	New Business: None
8.	<p>Motion and Vote to Adjourn</p> <p>Motion to adjourn was made by Board Member Christopher Gnaedig and seconded by Board Member Julie Peters.</p> <p><i>The motion carried 5-0 with the following votes:</i></p> <ul style="list-style-type: none"> <li>● Andrew Witter, President, Member</li> <li>● Christopher Gnaedig, Member</li> <li>● Sarah Schemmer, Member</li> <li>● John Hart, Member</li> <li>● Julie Peters, Member</li> </ul> <p>Adjourned at 12:34 pm</p>

The Agenda for the Special Meeting on February 17, 2026 was posted on the website of College Bound Academy on February 12th, 2026 by Andrea Warren, Superintendent. Notice of the meeting was filed with the Tulsa County Court Clerk at 3:00 pm on February 12th, 2026.

College Bound Academy BOARD OF EDUCATION

\_\_\_\_\_  
Ryan Briggs, Minute Clerk

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Date

Attest:

\_\_\_\_\_  
President, Andrew Witter

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Date