

**PALMERTON AREA SCHOOL DISTRICT**  
**REGULAR MEETING OF THE BOARD OF SCHOOL DIRECTORS**  
**Tuesday, April 21, 2026**

**High School Library, 3525 Fireline Road, Palmerton, PA**

All public meetings are video recorded and viewable via livestream for the purpose of public broadcast.

**1. CALL TO ORDER: 5:30 P.M.: PLEDGE OF ALLEGIANCE**

**2. ROLL CALL:**

Dr. Connell	Ms. Haas	Ms. King	Mr. Mazepa	Mr. Moyzan	Mrs. Paules
Mr. Paules	Mrs. Schaible	Ms. Snyder	Dr. Friebolin	Mr. Kish	Dr. Heaney
Atty. Conn					

**3. STUDENT REPORTS:**

A. Student Recognition

- *Jacob Burger, grade 5, Towamensing Elementary*
- *Sixth Sense Team*
- *Elementary Students*

B. Junior High School

C. High School

**4. ASSISTANT SUPERINTENDENTS' REPORTS:**

**5. BOARD MEMBER REPORTS:**

**6. OLD BUSINESS:**

**7. PUBLIC PARTICIPATION (POLICY #903):**

There shall be time available for public participation at the beginning and end of each board meeting. The beginning session is open for agenda items only and the ending session is open for any items or issues relating to school district policies and operations. Please know that this is not a question-and-answer session, but rather a time when residents and/or taxpayers are allotted five (5) minutes each to comment on matters of concern, official action, or deliberation. Should the speaker find the five (5) minute time allotment to be insufficient for his/her presentation, a more detailed written presentation submitted via email shall be an option. Each public participation section is limited to 30 minutes. We ask that you be respectful during your allotted time. Please note that public interruption of the meeting will detract from the meeting.

**8. MEETING MINUTES:**

- A. Motion for the Board of School Directors to approve the board meeting minutes from March 3, 2026 and March 17, 2026 (enclosures).

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
 Vote: Yes \_\_\_\_\_ No \_\_\_\_\_ Absent \_\_\_\_\_ Abstentions \_\_\_\_\_

**9. CONSENT AGENDA:**

- A. Motion for the Board of School Directors to approve the attached consent agenda.

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
 Vote: Yes \_\_\_\_\_ No \_\_\_\_\_ Absent \_\_\_\_\_ Abstentions \_\_\_\_\_

**10. FISCAL:**

- A. Motion for the Board of School Directors to award the General Construction bid for the two-story high school addition with secure entrance, renovation of existing high school administration area, and new

district administration office addition to E. R. Stuebner, Inc., Reading, PA at a cost of \$8,931,000.00 (enclosure).

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
Vote: Yes \_\_\_\_\_ No \_\_\_\_\_ Absent \_\_\_\_\_ Abstentions \_\_\_\_\_

- B. Motion for the Board of School Directors to award the Mechanical Construction bid for the two-story high school addition with secure entrance, renovation of existing high school administration area, and new district administration office addition to JBM Mechanical, Inc., Nazareth, PA at a cost of \$1,560,000.00 (enclosure).

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
Vote: Yes \_\_\_\_\_ No \_\_\_\_\_ Absent \_\_\_\_\_ Abstentions \_\_\_\_\_

- C. Motion for the Board of School Directors to award the Electrical Construction bid for the two-story high school addition with secure entrance, renovation of existing high school administration area, and new district administration office addition to Billitier Electric, Inc., Allentown, PA at a cost of \$1,764,618.00 (enclosure).

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
Vote: Yes \_\_\_\_\_ No \_\_\_\_\_ Absent \_\_\_\_\_ Abstentions \_\_\_\_\_

- D. Motion for the Board of School Directors to award the Plumbing Construction bid for the two-story high school addition with secure entrance, renovation of existing high school administration area, and new district administration office addition to JBM Mechanical, Inc., Nazareth, PA at a cost of \$657,000.00 (enclosure).

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
Vote: Yes \_\_\_\_\_ No \_\_\_\_\_ Absent \_\_\_\_\_ Abstentions \_\_\_\_\_

- E. Motion for the Board of School Directors to approve the geotechnical and construction quality control contract with David Blackmore & Associates, Inc., for third-party inspections for the construction and renovation projects at the high school in estimated amount of \$90,528.68 (enclosures).

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
Vote: Yes \_\_\_\_\_ No \_\_\_\_\_ Absent \_\_\_\_\_ Abstentions \_\_\_\_\_

- F. Motion for the Board of School Directors to approve the mechanical testing and air balancing contract with Optimum Performance Balancing, Inc., for the construction and renovation projects at the high school in the estimated amount of \$21,000.00 (enclosures).

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
Vote: Yes \_\_\_\_\_ No \_\_\_\_\_ Absent \_\_\_\_\_ Abstentions \_\_\_\_\_

- G. Motion for the Board of School Directors to approve retroactively the NPDES permit major amendment proposal from Keystone Consulting Engineers for the construction and renovation projects at the high school in the estimated amount of \$15,000.00 (enclosure).

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
Vote: Yes \_\_\_\_\_ No \_\_\_\_\_ Absent \_\_\_\_\_ Abstentions \_\_\_\_\_

H. Motion for the Board of School Directors to approve the Public Utility Right-of-Way Agreement with UGI Utilities, Inc., for a permanent easement on district property. In consideration of this agreement, UGI Utilities, Inc., shall provide a one-time payment to the district in the amount of \$23,375.00 (enclosures).

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
Vote: Yes \_\_\_\_\_ No \_\_\_\_\_ Absent \_\_\_\_\_ Abstentions \_\_\_\_\_

**11. PERSONNEL:**

A. Motion for the Board of School Directors to approve retroactively the mutual agreement for paid administrative leave for employee #735 effective April 2, 2026 (enclosure).

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
Vote: Yes \_\_\_\_\_ No \_\_\_\_\_ Absent \_\_\_\_\_ Abstentions \_\_\_\_\_

B. Motion for the Board of School Directors to accept the retirement of Andrea Olock as Art Teacher at S. S. Palmer/Parkside effective June 9, 2026.

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
Vote: Yes \_\_\_\_\_ No \_\_\_\_\_ Absent \_\_\_\_\_ Abstentions \_\_\_\_\_

C. Motion for the Board of School Directors to accept the retirement of Susan Pielmeier as First Grade Teacher at Parkside Education Center effective at the conclusion of the 2025-2026 school year.

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
Vote: Yes \_\_\_\_\_ No \_\_\_\_\_ Absent \_\_\_\_\_ Abstentions \_\_\_\_\_

D. Motion for the Board of School Directors to accept the retirement of Gari Savage as Building Secretary at S. S. Palmer Elementary effective June 30, 2026.

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
Vote: Yes \_\_\_\_\_ No \_\_\_\_\_ Absent \_\_\_\_\_ Abstentions \_\_\_\_\_

**12. OTHER:**

A. Motion for the Board of School Directors to approve the Palmerton Area School District's K-12 Guidance Plan as required by the Chapter 339 Career and Technical Education Standards (enclosure).

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
Vote: Yes \_\_\_\_\_ No \_\_\_\_\_ Absent \_\_\_\_\_ Abstentions \_\_\_\_\_

**13. PUBLIC PARTICIPATION:**

**14. FOR THE GOOD OF THE ORDER:**

**15. ADJOURNMENT:**

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
Vote: Yes \_\_\_\_\_ No \_\_\_\_\_ Absent \_\_\_\_\_ Abstentions \_\_\_\_\_

**PALMERTON AREA SCHOOL DISTRICT**  
**CONSENT AGENDA**  
**Tuesday, April 21, 2026**

**1. FISCAL:**

- A. Approve accounts payable reports (enclosures)
- B. Approve treasurer’s reports (enclosures)
- C. Approve budget transfers (enclosure)
- D. Approve the Cost-Savings Program with Behavioral Health Associates for the 2026-2027 school year (enclosure)
- E. Approve the renewal of the food service contract with Metz Culinary Management, Inc. for the 2026-2027 school year (enclosure)
- F. Accept the following donation:

<i>From</i> Bowmanstown Rod & Gun Club Small Games of Chance	<i>to</i> Fishing Club-Activity for the 2026 Fishing Derby	\$200.00
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- G. Approve tuition reimbursements (enclosure)

**2. PERSONNEL:**

- A. Acknowledge the following horizontal movement effective the first semester of the 2026-2027 school year:

Matthew Kosciolk	From Master’s +15 to Master’s +30
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- B. Approve the following for Family & Medical Leave:

Employee # 538	Retroactively intermittent leave for up to eleven (11) workdays effective March 16, 2026
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- C. Approve retroactively the following Mentors for the remainder of the 2025-2026 school year:

Randi-Jo Freed, Co-Mentor	<i>for</i> Lisa Heffernan	\$760.00 prorated	Effective April 13, 2026
Jennifer Harrison, Co-Mentor	<i>for</i> Lisa Heffernan	\$760.00 prorated	Effective April 13, 2026
Jennifer Strohl	<i>for</i> Jenifer Wargo	\$1,520.00 prorated	Effective April 20, 2026

- D. Approve the following staff to work in the Elementary Summer School program from July 7, 2026 through July 30, 2026:

<i>Teachers at the Professional Services rate per the PAEA Collective Bargaining Agreement:</i>		
Bronwyn Cseh	Jodi Kocher	Michele O’Neill
Felicia Fischer	Cindy Kuntzman	Jennifer Ramaly
Caitlin Hettler	Amy Negley	Sara Sook

Elizabeth Karb	Kimberly Nenscel	Emily Turek
<i>Instructional Assistants at the contractual hourly rate per the PAESPA Agreement:</i>		
Elizabeth Campbell	Darlene Smale	Victoria Smith

E. Approve the following staff to work in the Extended School Year (ESY) program from July 6, 2026 through July 30, 2026:

<i>Teachers at the Professional Services rate per the PAEA Collective Bargaining Agreement:</i>		
Lindsay Fronheiser	Lisa Heffernan	Joey Roetz
<i>Speech Therapist at the Professional Services rate per the PAEA Collective Bargaining Agreement:</i>		
Tammy Hoffman		
<i>Instructional Assistants at the contractual hourly rate per the PAESPA Agreement:</i>		
Linda Crisanti	Melissa Fronheiser	Sharon Hettler
<i>Health Room Technician at the contractual hourly rate per the PAESPA Agreement:</i>		
Michelle Bisbing		

F. Approve the following staff to work in the Junior High Summer Escape Room Program from June 25, 2026 through August 6, 2026:

<i>Teachers at the Professional Services rate per the PAEA Collective Bargaining Agreement:</i>	
Melissa Hoffman	Kimberly Seiler

G. Approve Andrew Rensing as summer program facilitator of the eBridges Course/Credit Recovery Program for students in grades 7-12 from June 15, 2026 through July 2, 2026 at the Professional Services rate per the PAEA Collective Bargaining Agreement

H. Approve retroactively Kathryn Malay to teach (5) five hours a week of homebound instruction at the Professional Services rate per the PAEA Collective Bargaining Agreement for the remainder of the 2025-2026 school year effective March 24, 2026

I. Approve the following additional Fall Coaches for the 2026-2027 school year:

Michael Hansen	Boys' Soccer Assistant Coach	\$2,854.00
Carson Barron	Football Assistant Coach (1/2)	\$2,163.00

J. Approve retroactively Analise Yacone as additional Spring Event Worker for the remainder of the 2025-2026 school year at a rate of \$30.00 per event effective March 31, 2026

K. Approve the following Substitutes at the prevailing substitute rate effective April 22, 2026:

Parker Beiler	Substitute Teacher
Dalton Rumfield	Substitute Teacher
Daryanne Bencoter	Substitute Food Service Worker

L. Remove the following from the current Substitute list:

Christopher Rutz	Substitute Custodian	Effective April 3, 2026
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### 3. OTHER:

- A. Approve the revised 2025-2026 school district calendar (enclosure)
- B. Approve retroactively Anthony Francomacaro as George's Transportation bus driver for the remainder of the 2025-2026 school year effective March 23, 2026
- C. Approve the CLIU #21 Facilities Plan Recommendations for the 2026-2027 school year (enclosure)
- D. Approve the CLIU #21 Technology Pool Legal Services Consultation Agreement for the 2026-2027 school year (enclosure)
- E. Approve the agreement with The Safeway Driving School, Inc. for July 1, 2026 through June 30, 2027 (enclosure)
- F. Approve retroactively the agreement with Leader in Me for the elementary schools effective August 20, 2026 through August 19, 2027 in the amount of \$33,968.69 (enclosure)
- G. Approve the pricing agreement with Health eTools for documenting/tracking of nursing logs for the 2026-2027, 2027-2028, and 2028-2029 school years at a total cost of \$12,278.00 (enclosure)
- H. Approve retroactively the Theatre World Backdrops lease/rental agreement for the Drama Club effective March 13, 2026 (enclosure)
- I. Approve the Sponsor-to-Sponsor Agreement with Lehigh Carbon Community College from October 1, 2026 through September 30, 2027 (enclosure)
- J. Approve the party contract with LaRose's Skating Rink for junior high student council event on May 6, 2026 (enclosure)
- K. Approve the first reading of the following policies (enclosures):
  - 1) Policy #140 Charter Schools
  - 2) Policy #221 Dress & Grooming
  - 3) Policy #325 Dress & Grooming
  - 4) Policy #332 Working Periods
  - 5) Policy #619 District Audit