

South St. Paul Public Schools

Request to Grant Educational Rights



South St. Paul Schools automatically grants access to private educational data about children, called "Educational Rights", to their legal parents and guardians unless a court order directs us otherwise. There may be cases where you, as a parent or guardian, need to extend these rights to another adult. If this is the case, complete this form and submit it following the instructions below.

I, _____, legal parent/guardian of the children listed below, give my informed consent for South St. Paul Public Schools to make private educational data about them available to _____ their _____ (*relationship to child*).

Student Information

Name	Student ID
_____	_____
_____	_____
_____	_____
_____	_____

Parent/Guardian Signature

Date

The parent/guardian granting Educational Rights must bring this completed form and government-issued photo ID to a school or district office, or have this form and signature notarized and delivered to a school or district office.

SSP District/School Staff Only

Student(s) identified (init)

Photo ID verified (init)

Submitting parent/guardian has education rights for each office/student information

Processed by:

Date:

Notary

Notary Public Signature/Stamp (if required) Subscribed and sworn to before me this

Date

Notary Signature

Return completed and verified document to District/Office/Student Information.