

**NORTH CAPE SCHOOL DISTRICT
BOARD OF EDUCATION REGULAR MEETING**

**11926 W. HWY K
FRANKSVILLE, WI 53126**

4:30 p.m.

AGENDA

March 19, 2026

North Cape Library

1. Call meeting to order. President Dan Hying called meeting to order at 4:34 p.m. School Board Members present: Dan Hying, Ryan Malchine, Ryan Menken, Keith Jacobson, Tom Henningfeld. Also present were Dr Lehnert, Ms. Hansen and Mrs. Holden.

Present in open session: Dan Hying, Ryan Malchine, Ryan Menken, Keith Jacobson, Tom Henningfeld, Dr Lehnert, Ms. Hansen and Mrs. Holden, Mrs. Meken, Mrs. Senese, Dr Thomsen, and Mr. Olszewski

2. Motion to adjourn to executive session under State Statute 19.85 (1)(c) for discussion on specific public employee's employment, compensation or performance evaluation: superintendent's contract. In addition, discuss specific employees' employment, compensation or performance evaluation for 2026-27 school year. Motion made by Ryan Menken, second by Ryan Malchine at 4:35 p.m.. All in favor, no discussion. Motion carries.

3. Motion to adjourn executive session and return to open session. at 4:55 p.m. by Ryan Menken, second Ryan Malchine. All in favor, no discussion. Motion carries.

4. Approval of Minutes from February 16, 2026. Motion to approve as presented by Tom Henningfeld, second by Keith Jacobson. Will change names on treasurer presentations. All in favor, Motion carries.

5. Good News-Mrs. Menken and Mrs. Senese

Kindergarten: The kindergarteners had fun celebrating Dr. Seuss week! We read lots of Dr. Seuss books and used them as an opportunity to discuss rhyming words. The kids all made a cat in the hat craft and wrote words that rhymed with at on their hat. Our class also just finished a mini "how-to" writing unit. Students wrote directions on how to do something, such as, brushing your teeth, partner reading, painting, making a snowman, etc. To celebrate their amazing writing we read some of our books to the 4k friends and taught them about our topics. Shout out to Mrs. Serak for allowing us to share with 4k!

2nd: The second graders are finishing up their unit on opinion writing. During the unit, each student wrote their own fiction book. Afterward, they spent time reading their classmates' books and writing letters explaining why others in the class should read them. In the next part of the unit, students created book awards. They had a great time giving each book they read a unique award and explaining why the book deserved it. To celebrate their hard work, they will end the unit with a special awards ceremony.

6th Grade Social Studies: Students are wrapping up their Economics unit with their Shark Tank project. These innovative projects have truly come together, with some students incorporating AI tools to create virtual 3D models of their products. Throughout the process, students have engaged in collaboration, design, planning, and presentation development.

Today, these efforts culminated as students presented their ideas to a panel of four “sharks.” They were excited to welcome four family members of students who were our guest business experts. They listened to the students’ pitches and shared how much they would hypothetically be willing to invest in each idea.

5th Grade: Fifth-grade students engaged in a rigorous reading unit & writing process as they developed three different argumentative pieces around a topic they felt passionate about. They began by crafting a traditional argumentative essay, learning how to clearly state a claim, support it with evidence, and address opposing viewpoints. Building on that work, students then transformed their argument into a presentation, adapting their writing to effectively communicate their ideas to their classmates using visuals and concise language. Finally, students demonstrated creativity and deeper understanding by reshaping their argument into a poem, using figurative language, rhythm, and word choice to powerfully convey their perspective. Students strengthened their critical thinking, refined their writing across multiple formats, and explored how arguments could be communicated in both analytical and creative ways. The third graders made their own “Calm Down Kits” in guidance to use when they are upset or stressed. We wrote some positive affirmations to include in the bag along with a fidget, playdoh, a squish ball, a sand timer, mints and stickers. We talked about coping strategies and advocating for ourselves when we need help.

Leaders in Action went to the Schallock Animal Center in Delafield on Thursday the 12th and learned about the “Science of Scent.” We tested our own sense of smell and met a beautiful rescue dog with a keen sense of smell. We also met a horse and some goats and learned how they use their noses to sense danger. It was a great experience and the students enjoyed eating lunch at Culver’s on the way home.

Library: At my last LMS workshop at CESA 2, we learned how to analyze the library statistics and data to create an infographic to share how many books were circulated in a month, how many books were overdue, which classes were the top 3 for the number of books checked out and how many technology projects were created. The students have enjoyed comparing the statistics from January to February and are anxiously awaiting the March results. It has been a new way to encourage students to check books out of the library. Volleyball just ended. A lot of new faces on the team. Girls won the league in league play. Boys did a great job also! Andrea Senese recently won state for hockey! She had the game tying goal, we are so excited for her!

6. Neola presentation regarding school district policy for the future - Dr. John Thomsen. Purpose behind this is being proactive with our policies. It is easy to get behind in policy, and we want to be proactive, with legislative changes, and policy updates; more service is needed to help the Board as well as Superintendent. Neola has 90% of the market share with policy development in the state of Wisconsin and 421 school districts. Dr. Thomsen has many years of superintendent experience, working with policy, working with Boards and working with Neola. He is now a consultant and will be our consultant, paying special attention to North Cape as one of his clients. Dr. Thomsen had a great presentation explaining the process to adopt Neola’s Bylaws and Policy drafts specific to North Cape. Pricing is a one time cost of \$22,000 and can be spread out over 2 years; next budget will start the first year. Two updates are included. One dedicated associate for 24 total associate drafting hours. Cost is Bi-annual at \$1,720. The Board agrees that we need to update and maintain policy now and in the future.

7. Treasurer's Report:

- a. Review of Financials (Revenue, Expenditure, Balance Sheet, Investments)-CDs renewed for another 7 months. Baseline of this year vs last year consistent. Some costs have shifted. Very diligent with ESSER funding, financially sound. Think about how many operational referendums state wide. We have not needed to do this. Consistent membership numbers. Erodes revenue limit. At some point fund balance may need to be utilized. We are lucky to be in the small amount of districts that do not need operational referendums. Inflation is still there and the revenue is still needed. Motion to approve as presented by Ryan Malchine, second Tom Henningfeld. All in favor, no additional discussion. Motion carries.

Menken

- b.. Approval of payroll and disbursement checks-Motion to approve as presented by Tom Henningfeld, second by Keith Jacobson, All in favor, no discussion, motion carries.

Menken

8. Old Business

a. Facilities Update

- Revisit asphalt quotes from last March 2025 and discuss completing blue, purple and green areas-employee parking and alley during the 2026 summer. Merit and Asphalt Contractors are both putting together new quotes. They are both suggesting concrete pad for the dumpsters. Looking at possibly pitching the asphalt to decrease drainage issues. Parking lot is breaking away in some areas. Looking at possibly getting a quote from Suburban Asphalt.
- General annual maintenance for summer of 2026 i.e landscaping, mulch for playground, etc. Cleaning crew will take care of summer cleaning. Will be a little different, but still very effective. Maintenance program on the new floor. Working out some kinks and looking at options. Possible heat exchanger work in the gym. Current is about 30 years old. Want to make sure this is in good shape.

9. New Business

- a. Motion and approval to accept custodian Margie Mireles resignation, effective June 30, 2026. Motion to approve as presented by Ryan Menken, Keith Jacobson. All in favor, motion carries. After 24 years, we are sad to see her go, but very excited for Margie.
- b. Motion and approval to accept Middle School Science/Social Studies teacher Stefanie Bernacki resignation, effective June 10, 2026. She was hired out of college, has been an amazing teacher, and has been here 11 years. She has brought Next Gen science standards to North Cape and has done amazing things. Brought robotics to North Cape. Motion to approve as presented by Ryan Malchine, second by Ryan Menken. No discussion, all in favor, motion carries.
- c. Motion and approval to accept 3rd grade teacher Ashley Lentz resignation, effective June 10, 2026. Ashley was also hired right out of college, and has been here for 12 years. She is an outstanding teacher, initially as the 4K teacher, and then has taught third grade since. Motion to approve as presented by Tom Henningfeld, second Ryan Malchine. No discussion. All in favor, motion carries.

10. Motion to Adjourn 6:23p.m. by Keith Jacobson, second by Tom Henningfeld. No discussion. All in favor, motion carries.