Update Emergency Contact Request

Please Read Carefully: Infinite Campus allows a maximum of **four** emergency contacts per student.

Key Information:

- The names you provide on this form will **replace all existing emergency contacts** in our system.
- A **parent or legal guardian's identification** is required to complete this process.
- The **email address** used to submit this form **must match** the parent or guardian email listed in Infinite Campus (IC).

Online Registration (OLR) Requirement:

- Online registration **must be completed annually.**
- If you have already completed **OLR for the 2026-2027 school year** and need to update your child's emergency contacts, you **must** provide your **OLR.**
- **Confirmation/Application Number** (available in your Parent Portal) before proceeding.
- **If you have not yet completed online registration, do not submit this form.** Your request will be canceled. **OLR must be completed first** to update emergency contacts.

Submit Emergency Contact Requests

- Complete Google form