Records Request Information

- For Current Students Transferring to Another School:
    - If a student withdraws to attend another CCSD or charter school or moves out of state, the Leavitt registrar will provide withdrawal paperwork for the student to take to their new school.
- Out-of-State School Transfers:
    - The Leavitt registrar does not send student records directly to out-of-state schools.
    - The new school must request records through the Scribbles website using the Clark County School District Records Request.
- Requesting Records or Transcripts:
    - Records can also be requested through Clark County School District Records Request.