MINUTES OF THE REGULAR MEETING OF THE OXFORD AREA BOARD OF SCHOOL DIRECTORS

A regular meeting of the Oxford Area Board of School Directors was held on Tuesday, February 17, 2026, in the Board Room. A moment of silence was observed for former Superintendent, Robert Meckes, who recently passed away. The meeting was called to order at 7:04 p.m. by Vice President Andrew T. Atkinson, followed by the Pledge of Allegiance.

ROLL CALL

ATTENDING WERE:
Andrew T. Atkinson, Vice President
Tenille E. Dewees, Treasurer
Sean T. Grugan, Member
Mary T. Higgins, Member
Andrew E. Peters, Member
David S. Trimble, Ph.D., Member
Kristin A. Stephen, Member
Debbie K. Vendrick, Member

ABSENT WAS:
Jenifer A. Warren, President

ALSO ATTENDING WERE:
Dr. David A. Woods Superintendent
Brian P. Cooney, Business Administrator

APPROVAL OF AGENDA

On motion by Mrs. Dewees, seconded by Ms. Higgins, BE IT RESOLVED, That the Oxford Area Board of School Directors hereby approves the February 17, 2026, agenda as presented.

Aye: 8 Nay: 0

APPROVAL OF MINUTES

On motion by, Mrs. Stephen, seconded by Mrs. Dewees, BE IT RESOLVED, That the Oxford Area Board of School Directors hereby approves the minutes of the January 13, 2026 Work Session, and the January 20, 2026, Regular Meeting.

Aye: 8 Nay: 0

SUPERINTENDENT'S REPORT

Dr. Woods introduced Dan Babiak who presented senior Ronald Bednarz who was recognized for exceptional Academic Achievement as a National Merit Scholarship Semi-Finalist.

Dr. Woods presented Mr. Brian Cooney, Business Administrator, with a certificate from PASBO for again, achieving certification as School Business Administrator.

Dr. Margaret Billings-Jones presented the report for the month of February.

The 339 Plan was reviewed. This is a five-year review cycle

The 100th Day of School was celebrated in several of our buildings.

Dads and Doughnuts was celebrated at Hopewell and was well attended.

Oxford Area High School Broadcasting Course was highlighted with a video created to showcase the students.

FINANCIAL REPORTS

On motion by Mrs. Vendrick, seconded by Dr. Trimble, BE IT RESOLVED That the Oxford Area Board of School Directors hereby approves the following:

1. General Fund
   a. Treasurer's Report
   b. Revenue Report
   c. Expenditure Report
2. Cafeteria Fund Treasurer's Report
3. Capital Projects Fund Treasurer's Report

Aye: 8 Nay: 0

STUDENT ACTIVITY AND ATHLETIC OFFICIALS ACCOUNTS

On motion by Mrs. Stephen, seconded by Mr. Grugan, BE IT RESOLVED, That the Oxford Area Board of School Directors hereby approves the student activities and athletic officials accounts as presented.

Penn's Grove
Oxford Area High School
Athletic Officials Account

Aye: 8 Nay: 0

PAYMENT OF BILLS

On motion by Mrs. Vendrick, seconded by Mrs. Stephen, BE IT RESOLVED, That the Oxford Area Board of School Directors hereby approves the Following bill lists for payment:

February 2026

General Fund	$	1,653,000.26
Cafeteria Fund	$	84,198.82
Capital Projects Fund	$	.00
Payroll Distribution	$	2,151,861.56

Aye: 8 Nay: 0

REPORT OF INTERMEDIATE UNIT AND TECHNICAL HIGH SCHOOL REPRESENTATIVE

Mrs. Vendrick attended the January 21, 2026, meeting at the Boot Road location. An overview of the 2024-2025 Audit Report was presented. Both the CCIU and TCHS received the highest opinions on the audit.

Joe Lubitsky and Joyce Humphrey gave a presentation of the CCIU 2026-2027 Core, Occupational Education, Categorical and Marketplace Services Budgets. These will be presented to the Board in February and March 2026.

Dr. George Fiore and Dr. Jenifer Murray shared progress across the CCIU's core areas and goals including K-12 MTSS Framework, Accountability Based Observation System, and Innovation Grants.

Three family resource fairs were hosted across the county to connect families with support systems.

The CCIU Board accepted the 2024-2025 audit report for the CCIU and TCHS, approved 2026-2027 calendars, approved course offerings for the Barbering Program for Pickering and Pennock's Bridge campuses for the 2026-27 school year, approved contracts and collective bargaining agreement for Education Support Personnel beginning July 2026-June 2030.

The next meeting is Wednesday, February 18, 2026.

There will be a Board Appreciation event on March 24, 2026, at TCHS Pennock's Bridge.

REPORT OF CHESTER COUNTY SCHOOL BOARDS LEGISLATIVE COUNCIL REPRESENTATIVE

Mrs. Dewees stated the council met and discussed two bills which PSBA opposes. Several other bills were discussed including HB 2026, HB17, HB1825, HB1935, SB1014, SB116, and SB974.

Friday, May 8, 2026, is the Legislative Breakfast.

LIAISON WITH PARENT TEACHER ORGANIZATION

Ms. Kaitlyn Lester, PTO Secretary, reported on the PTO activities. Kaitlyn introduced herself, a former OASD Student, and PTO Volunteer.

The Mother Son video event is scheduled for Sunday, March 15, 2026. The movie is Zootopia 2.

The Father Daughter Dance is scheduled for Saturday, April 11, 2026.

The PTO meeting scheduled for February 18, 2026, has been cancelled due to the religious holiday.

Kaitlyn read a statement from the PTO President, Laura Lester.

ATHLETICS AND STUDENT ACTIVITIES

Mr. Grugan reported that the committee met on February 17, 2026. Amber Stirling, shared that the girls' swim team set a record at a recent meet.

Penn's Grove Wrestling won a recent meet. Many of their participants medaling at that meet.

This Saturday, the High School Wrestling Team is hosting a meet.

On March 5, 2026, the High school Drama Club will hold its opening night of the Titanic Show.

Unified Swarm Club hosted their first wing bowl and a polar plunge is scheduled.

There was also discussion on the return of the maroon and white colors for OASD Sports.

FACILITIES AND SAFETY COMMITTEE

Mr. Atkinson stated Mr. Cooney praised the maintenance staff for their continued hard work during the recent extreme cold and snow events.

Dr. Addis attended the recent Chester County Safety and Security Task Force Training and Networking Session. Training shared information into violence prevention, tactical response and strategies for keeping schools and workplaces safe.

The next meeting will be held on March 10, 2026, at 6:30 p.m.

EDUCATION COMMITTEE

Mrs. Vendrick stated that the committee met on February 17, 2026 , at 6:30 p.m.

Dr. Billings-Jones presented the OASD K-12,339 Plan which is the School Counselors Curriculum. The 339 Plan is submitted to PDE every five years.

Mrs. Vendrick, Mrs. Warren and Mrs. Dewees attended the latest 339 Plan Advisory Council Meeting.

The next meeting of the Education Committee will be held on March 17, 2026, at 6:30 p.m.

FINANCE AND BUDGET COMMITTEE

Mrs. Dewees stated the committee met prior to the work session.

The Bond Issue was discussed. The Debt Resolution is on the agenda. Interest Rate will be locked sometime in March.

Oxford Area School District's annual budget was discussed. Building principals are preparing their individual budgets and will be meeting with administrators in March.

The program Parchment for transcript purchases was discussed.

The committee will meet again on March 10, 2026, at 5:30 p.m.

POLICY COMMITTEE

Mr. Atkinson stated the committee met on Tuesday, February 10, 2026.

Policy 1510-Attendance is on the agenda this evening.

The next meeting will be March 10, 2026, 6 p.m.

REPORT OF STUDENT REPRESNTATIVE

On January 29, 2026, Jordan Bank students took artwork to Flowers Café. Many pieces of art were displayed and some gifted to the customers.

Students earned a Snuggle-a-Saurus Day by demonstrating responsibility, respect, honesty, kindness and effort. This was celebrated by wearing pajamas and eating pancakes. Their next goal is a Dinosaur Discovery Day.

The 100th Day of School was celebrated by visiting Oxford's History Center where they explored school and daily life in 1926.

"Candyland Countdown, Sweet Steps Into Kindergarten" will be hosted on February 27, 2026, from 9-10 a.m. and March 11, 2026, from 5-6 p.m. This is a great way to introduce families, of perspective kindergarten students to our school.

Kindergarten Registration for the 2026-2027 school year, online opens March 1, 2026.

Elk Ridge students continue to earn Bee Box rewards by demonstrating responsibility, respect and honesty. January focused on perseverance and February highlighted cooperation.

Elk Ridge launched The American Heart Association Kids Heart Challenge and celebrated the 100th Day of School on February 12, 2026.

Oxford Area High School National English Honor Society and Author Miranda Middleton will visit the students during Read Across America Week in March.

On February 4, 2026, students in third through sixth grade enjoyed a Jazz Alive concert at Nottingham. Fourth grade band students participated in an afterschool jazz clinic.

Students at Nottingham marked their 100th Day of School and celebrated Random Acts of Kindness Week February 16 through February 20, 2026.

The Oxford Reading Club will meet February 18, 2026, at 6 p.m. in Nottingham's Cafeteria and on this same day, Nottingham faculty will volunteer at the Lighthouse Youth Center to help students with homework and activities.

Dads and Doughnuts at Hopewell was attended by nearly five hundred guests. Hopewell thanks Oxford PTO for supporting the event.

Hopewell held their Spelling Bee on January 22, 2026. Congratulations to winner Joseph Staub, who will represent Hopewell at the Chester County Spelling Bee.

On February 17, 2026, seven students participated in the PIMA District 12 Band Fest. Lindsey Bryant, Frankie Gonzalez, Nicolas Holdsworth, Hannah Kiernan, Stephanie Luna, Grace Neilson, and Ryan Stephenson. Thank you to Mr. Maule for supporting this opportunity.

Students continue to earn Stinger bracelets and are working hard to earn the Trip to a Phillies game in May.

Penn's Grove recognized the School Resource Officers on Law Enforcement Day and the School Counselors during Counselor Appreciation Week.

Congratulations to Nathan Galinas, Penn's Grove Spelling Bee Champion. Nathan will advance to the County Spelling Bee.

Diagnostic testing has completed and students enjoyed the Valentines Dance on February 12, 2026.

Tickets for Titanic the Musical at Oxford Area High School are now on sale through the school website. The shows are March 5, 6 and 7, 2026.

Parent Teacher conferences are set for March 18, 2026, through the school website and sign-ups are open for The National English Honor Society's 5th Annual Speech Contest.

A scheduling information night for the 2026-2027 school year will be held in the High School Auditorium on February 25, 2026, from 6-8 p.m.

Next Wednesday, Mr. Spano will be taking a group to the Millersville University Math competition,

February 28, 2026, will be the first Drone Club competition of the new year.

REPORT OF SCHOOL PROGRAMS

Dr. Woods presented a mid-point review of his and Dr. Billings-Jones' goals to improve education programming through scheduling; curriculum reviews and data analysis; enhance community engagement; implement new and revised policies approved by the Board; oversee current and future construction projects to completion.

RECOGNITION OF PERSONS WHO REQUESTED TO BE PLACED ON THE AGENDA

Mr. Atkinson recognized persons who requested to be placed on the agenda.

Joanne Norris-Oxford Borough-PTO issues

Evan Kilchenstein-Oxford Borough-PTO issues

Hannah Kilchenstein-Oxford Borough-PTO issues

Joseph Johson-Oxford Borough-PTO issues

Steven Wayock-Oxford Borough-Mr. Wayock, Directors of Programs for the Housing Partnership of Chester County. Mr. Wayock addressed the Board regarding the blighted property in the district which the Housing Partnership has revitalized. He is requesting tax lien forgiveness in order to return this property to the tax rolls via a first-time home buyer.

On motion by Mrs. Dewees, seconded by Mrs. Vendrick, BE IT RESOLVED, That the Oxford Area Board of School Directors hereby approves the following personnel items: **PERSONNEL**

Professional

Supplemental Appointments

Name:	Daniel Greer
Position:	Girls Lacrosse Head Coach, Penn's Grove School
Salary:	$2,770.00
Effective:	March 2, 2026

Name:	Tyler Harold
Position:	Baseball Assistant Coach, Oxford Area High School
Salary:	$4,472.00
Effective:	March 2, 2026

Name:	Jennifer Seymore
Position:	Softball Head Coach, Penn's Grove School
Salary:	$2,770.00
Effective:	March 2, 2026

Name:	Sean Wilmot
Position:	Intramural Director, Nottingham School
Salary:	$1,246.00
Effective:	January 23, 2026

Leave of Absence

Name:	Cary Jefferis
Position:	Learning Support Teacher, Oxford Area High School
Type:	Excess Family Illness
Number of Days:	Up to 8 days
Effective:	January 30, 2026 through the end of the 2025- 2026 school year

Salary Changes

Dillard, Deborah from 13 M $76,681.00 to 13 M + 15 $79,039.00 effective February 1, 2026
Guiliano-Burke, Barbara from 9 M $65,390.00 to 9 M + 30 $71,190.00 effective February 1, 2026
Lopez, Kaitlyn from 8 M + 15 $68,425.00 to 8 M + 30 $70,190.00 effective February 1, 2026
Martinez, Lisa from 9 M + 15 $69,425.00 to 9 M + 30 $71,190.00 effective February 1, 2026

Miller, Robert from 6 B $56,019.00 to 6 M $62,491.00 effective February 1, 2026

Salve, Helena from 3 B $54,638.00 to 3 M $59,795.00 effective February 1, 2026

Non-Professional

Terminations

Name: Kimitza Castro Nieves
Position: Custodian, Oxford High School
Effective: January 26, 2026

Name: Lacrissa Guy
Position: Food Service 5.75/180, Hopewell School
Effective: January 22, 2026

Resignation

Name: Minerva Luna
Position: Attendance Secretary, Elk Ridge School
Effective: March 3, 2026

Appointment

Name: Sonseeahray Dunn
Position: Cafeteria Aide 2.6/180, Elk Ridge School
Salary: $18.04 per hour
Effective: February 18, 2026
Replacing: Rubis Ortiz, resigned

Substitute Appointments

Name: Tonya D'Antonio-Patton
Position: Service & Support Substitute, District
Salary: $18.04 per hour
Effective: February 18, 2026

Name: Deija Dean
Position: Service & Support Substitute, District
Salary: $18.04 per hour
Effective: February 18, 2026

Transfer

Name: Linn Ramos Ubiles
Position: From: Cafeteria Aide 2/180, Jordan Bank School
To: ESL Instructional Aide 5.5/160, Jordan Bank School
Salary: $18.04 per hour
Effective: February 18, 2026
Replacing: Karen Sanchez, resigned

Volunteers
Alexandra Boyer- OEF, Gina Humphreys, Pamela Konowall- OEF, Emilee Puckett- OEF, Brandon VanWagner, Christi Vitullo

AWARDING PROFESSIONAL CONTRACTS

As required by the Public School Code, Section 1108, the Superintendent has certified to the Board Secretary that the work of the Temporary Employees listed below is satisfactory, as they have now completed their probationary period. The Code requires the Secretary to note in the Board Records that they have attained Professional Employee status. They will be notified of this fact and offered a regular contract of employment. This action is ministerial. The power to rate Temporary Professional Employees and certify them for tenure is reserved for the Superintendent; no Board action is required. The Secretary will place the following names in the minutes as having attained the status of Professional Employee.

Heather Brown, Gabriela Caban-Alamo, Brooke Coulton

CONSENT AGENDA

On motion by Mrs. Dewees, seconded by Mrs. Stephen, BE IT RESOLVED, That the Oxford Area Board of School Directors hereby approves the following consent agenda items:

High School course Selection Guide

Approval of the Oxford Area High School course selection guide for the 2026-2027 school year, as per attached.

Act 80 Day

Approval of the use of May 19, 2026, as a District Act 80 Day on the current school year calendar.

2026-2027 School Calendar

Approval of the 2026-2027 school year calendar as per the attached.

Aye: 8 Nay: 0

PRELIMINARY CURRICULUM APPROVAL

On motion by Mrs. Dewees, seconded by Mrs. Vendrick, BE IT RESOLVED, That the Oxford Area Board of School Directors hereby grants Preliminary approval of the ELA resources as per the attached.

Aye: 8 Nay: 0

MOWING AND LANDSCAPING BID AWARD

On motion by Mr. Grugan, seconded by Mrs. Dewees, BE IT RESOLVED, That the Oxford Area Board of School Directors hereby awards the bid for mowing and landscaping to Deerfield Mowing and Property Maintenance, Inc., as per the attached.

Aye: 8 Nay: 0

TAX FORGIVENESS

On motion by Mrs. Dewees, seconded by Dr. Trimble, BE IT RESOLVED, That the Oxford Area Board of School Directors hereby approves the tax penalty forgiveness for 149 White Doe Drive, Lincoln University, as per the attached.

Aye: 0 Nay: 8

Motion Failed

TAX FORGIVENESS

On motion by Mrs. Stephen, seconded by Dr. Trimble, BE IT RESOLVED, That the Oxford Area Board of School Directors hereby approves the tax penalty forgiveness for 343 South Street, Oxford, as per attached.

Aye: 7 Nay: 0 Abstain: 1 (Dewees)

TAX FORGIVENESS

On motion by Mrs. Vendrick, seconded by Mrs. Dewees, BE IT RESOLVED, That the Oxford Area Board of School Directors hereby approves the tax penalty forgiveness for 3470 Newark Road, Lincoln University, as per the attached.

Aye: 0 Nay: 8

Motion Failed

TAX FORGIVENESS

On motion by Mrs. Dewees, seconded by Mrs. Stephen, BE IT RESOLVED, That the Oxford Area Board of School Directors hereby approves the tax penalty forgiveness for 318 Baker Drive, Lincoln University, as per the attached.

Aye: 7 Nay: 0 Abstain: 1 (Vendrick)

PSFIG GRANT FOR PHASE 3 CONSTRUCTION PROJECTS

On motion by Mrs. Stephen, seconded by Mrs. Dewees, BE IT REOLVED, That the Oxford Area Board of School Directors hereby requests a Public School Facility Improvement Grant of $5,000,000 from the Commonwealth Financing Authority to be used for Nottingham Elementary HVAC and Plumbing Infrastructure Modernization Project.

BE IT FURTHER RESOLVED, That the applicant does hereby designate David A. Woods, Superintendent, and Brian P. Cooney, Board Secretary, as the official (s) to execute all documents and agreements between the Oxford Area School District and the Commonwealth Financing Authority to facilitate and assist in the requested grant.

Aye: 8 Nay: 0

CCIU AUTHORITY BOARD

On motion by Mrs. Dewees, seconded by Mr. Grugan BE IT RESOLVED, That The Oxford Area Board of School Directors hereby appoints, Debbie Vendrick to the Chester County Intermediate Unit Authority Board, who will complete the Oxford Area School district's current term expiring in January of 2027.

Aye: 8 Nay: 0

CHAPTER 339 SCHOOL GUIDANCE

On motion by Mrs. Stephen, seconded by Mrs. Vendrick, BE IT RESOLVED, That the Oxford Area Board of School Directors hereby approves the Chapter 339 School Guidance Plan as presented.

Aye: 8 Nay: 0

POLICY READOPTION

On motion by Ms. Higgins, seconded by Dr. Trimble, BE IT RESOLVED, That the Oxford Area Board of School Directors approves the following policy readoptions:

5000 Series - Students

Policy # 5100 - Resident
Policy # 5110 - Nonresident
Policy # 5120 - Foreign Exchange Students
Policy # 5140 - Attendance: Age of Admission
Policy # 5160 - Attendance: Excused Absence
Policy # 5200 - Suspension and Expulsion
Policy # 5210 - Suspension: Make-up Work and Exams
Policy # 5300 - Progress: Reporting to Parents
Policy # 5310 - Grading Practices

Aye: 8 Nay: 0

Oxford Area Board of School Directors is considering revisions to the following policy: **POLICY REVISION**

First Reading

5000 Series - Students
Policy # 5150 - Attendance: Excuses for Absence

Mr. Cooney stated the Board has not received any new correspondence. **CORRESPONDENCE**

Mr. Atkinson read the following dates and times for upcoming events. **CALENDAR**

Tuesday, March 10, 2026, Budget and Finance Committee, 5:30 p.m., Administration Building
Tuesday, March 10, 2026, Policy Committee, 6 p.m., Administration Building
Tuesday, March 10, 2026, Facilities and Safety Committee, 6:30 p.m., Administration Building
Tuesday, March 10, 2026, Work Session, 7 p.m., Administration Building
Tuesday, March 17, 2026, Athletics & Student Activities Committee, 6 p.m., Administration Building
Tuesday, March 17, 2026, Education Committee, 6:30 p.m., Administration Building
Tuesday, March 17, 2026, Regular Meeting, 7 p.m., Administration Building
Friday, May 29, 2026, Oxford Area High School Graduation 6 p.m., Oxford Area High School Gymnasium

Mr. Atkinson stated the Board of School Directors met in executive session on February 10, 2026, to discuss legal issues and the PTO. **ANNOUNCEMENT OF EXECUTIVE SESSION**

On motion by Mrs. Dewees, seconded by Mr. Grugan, the regular meeting of the Oxford Area Board of School Directors adjourned at 9:19 p.m. by a unanimous vote. **ADJOURNMENT**

Respectfully submitted,

Brian P. Cooney
Board Secretary

All or a portion of this meeting may be video recorded for the purpose of public broadcast.