

**Records of Proceedings
Minutes of the Manchester
Regular Board of Education Meeting
November 18, 2025**

The regular meeting of the Manchester Local Schools was called to order at by Mr. Rector at 6:30 pm at Manchester Middle School.

Roll call was taken:

Joe Hercules
Jason Jividen
Cindy McDonald
Steve Rector
Rick Sponseller

Student presentation was given by 6th graders that attended the Camp Y-Noah overnight.

1. Motion by McDonald, seconded by Sponseller to approve the minutes of October 21, 2025 regular meeting minutes, the financial statements, band reconciliation and the bills paid for the month of October 2025 including vouchers 114168 through 114331.

Roll call: Mr. Hercules, aye; Mr. Jividen, aye
 Mrs. McDonald, aye; Mr. Rector, aye,
 Mr. Sponseller, aye.

Motion carried 5 – 0

2025-173

Reports were given by the following committees:

Safety – Mrs. McDonald
Legislative – Mr. Jividen
Athletics – Mr. Sponseller
Construction/Building (Fine Arts Update)– Mr. Hinton
PLCC – no report to be given

2. Motion by Rector, seconded by McDonald, that upon the recommendation of the Treasurer to approve the following new funds:
 - a. OSLN STEM Grant \$5,000 – 019 9226 MS
 - b. OSLN STEM Grant \$5,000 – 019 9225 Nolley
 - c. OSGC mini grant \$997/each – 019 9227
 - d. Science Club Scholarship – 007 9225

Roll call: Mr. Hercules, aye; Mr. Jividen, aye
 Mrs. McDonald, aye; Mr. Rector, aye,
 Mr. Sponseller, aye.

Motion carried 5 – 0

2025-174

3. Motion by Jividen, seconded by Sponseller, that upon the recommendation of the Treasurer to approve the urgent necessity for the conversion of the form elementary school to the Board offices. (Special Report #1)

Roll call: Mr. Hercules, aye; Mr. Jividen, aye
Mrs. McDonald, aye; Mr. Rector, aye,
Mr. Sponseller, aye.

Motion carried 5 – 0

2025-175

4. Motion by Jividen, seconded by Hercules, that upon the recommendation of the Superintendent to approve the Memorandum of Understanding with the City of New Franklin for the upgrades to the Manchester Middle School Waste Treatment Facilities. (Special Report #2)

Roll call: Mr. Hercules, aye; Mr. Jividen, aye
Mrs. McDonald, aye; Mr. Rector, aye,
Mr. Sponseller, aye.

Motion carried 5 – 0

2025-176

5. Motion by McDonald, seconded by Sponseller, that upon the recommendation of the Superintendent to approve the following Classified Appointment of the following Classified Appointments:

- | | |
|-------------------|---------------------------------------|
| a. Gretchen Booth | MHS Head Cook (effective 10/28/25) |
| b. Amy Dvorak | MMS Regular Café (effective 11/7/25) |
| c. Janet Hull | MHS Regular Café (effective 11/19/25) |
| d. Amanda Young | Cafeteria Substitute |

Roll call: Mr. Hercules, aye; Mr. Jividen, aye
Mrs. McDonald, aye; Mr. Rector, aye,
Mr. Sponseller, aye.

Motion carried 5 – 0

2025-177

6. Motion by Rector, seconded by Jividen, that upon the recommendation of the Superintendent to approve the Classified Retirement of Kathy Beall as a Bus Driver effective 12/31/25.

Roll call: Mr. Hercules, aye; Mr. Jividen, aye
Mrs. McDonald, aye; Mr. Rector, aye,
Mr. Sponseller, aye.

Motion carried 5 – 0

2025-178

7. Motion by Jividen, seconded by Hercules, that upon the recommendation of the Superintendent to approve the Certified Appointment of Janet Toth as a long-term sub for student support (effective 10/27/25 – 1/30/26)

Roll call: Mr. Hercules, aye; Mr. Jividen, aye
Mrs. McDonald, aye; Mr. Rector, aye,
Mr. Sponseller, aye.

Motion carried 5 – 0

2025-179

8. Motion by Hercules, seconded by Jividen, that upon the recommendation of the Superintendent to approve the following donations:

<u>FROM</u>	<u>TO</u>	<u>AMOUNT</u>
Anonymous	Nolley Student 018 Fund	\$ 100.00
James White	Marcia White Scholarship Fund	\$ 3,000.00

Roll call: Mr. Hercules, aye; Mr. Jividen, aye
Mrs. McDonald, aye; Mr. Rector, aye,
Mr. Sponseller, aye.

Motion carried 5 – 0

2025-180

9. Motion by Rector, seconded by Jividen, that upon the recommendation of the Superintendent to approve the following policies:

Policy #2266	Nondiscrimination on the basis of sex in education programs and activities
Policy #2430.02	Participation of community/stem school students in extracurricular activities
Policy #2431	Interscholastic Athletics
Policy #3130	Assignment and Transfer
Policy #5130	Withdrawal from school
Policy #5136	Personal Communication Devices
Policy #5200	Attendance
Policy #5223	Released time for religious instruction during the school day

Roll call: Mr. Hercules, aye; Mr. Jividen, aye
Mrs. McDonald, aye; Mr. Rector, aye,
Mr. Sponseller, aye.

Motion carried 5 – 0

2025-181

10. Motion by Jividen, seconded by Rector, that upon the recommendation of the Superintendent to approve Scott Rohler Sr. as Volunteer Middle School Wrestling Coach.

Roll call: Mr. Hercules, aye; Mr. Jividen, aye
Mrs. McDonald, aye; Mr. Rector, aye,
Mr. Sponseller, aye.

Motion carried 5 – 0 2025-182

Mr. Rector announced the next regular Board meeting will be December 16, 2025 at 5:00 in the High School MILL.

11. Motion by Jividen, seconded by Hercules to go into Executive Session for Personnel Matters [R.C. 121.11(G)(1)].

Roll call: Mr. Hercules, aye; Mr. Jividen, aye
Mrs. McDonald, aye; Mr. Rector, aye,
Mr. Sponseller, aye.

Motion carried 5 – 0 2025-183

12. Upon return from Executive Session, motion by Jividen, seconded by Hercules to accept the resignation of Steve Rector as Board Member effective end of day November 20, 2025.

Roll call: Mr. Hercules, aye; Mr. Jividen, aye
Mrs. McDonald, aye; Mr. Sponseller, aye.

Motion carried 4 – 0 2025-184

Mrs. McDonald was appointment Board President. She appointed Mr. Jividen as Vice President.

13. Motion by McDonald, seconded by Hercules to adjourn.

Roll call: Mr. Hercules, aye; Mr. Jividen, aye
Mrs. McDonald, aye; Mr. Rector, aye,
Mr. Sponseller, aye.

Motion carried 5 – 0 2025-185

Cindy McDonald, Board President

Jennifer Rucker, Treasurer