

San Mateo Union High School District

Minutes

Regular Meeting

January 22, 2026 7:00 PM

San Mateo Union High School District

650 N. Delaware Street

District Office Conference Room 204

San Mateo, CA 94401

To view Open Session in its entirety, please follow this link to

[YouTube Board Meetings](#)

Present

Teri Chavez

Jennifer Jacobson

Greg Land

Ligia Andrade Zuniga

Robert Griffin

E. CLOSED SESSION

- 1. (*) Public Employee Evaluation pursuant to Government Code Section 54957 - Title: Superintendent**
- 2. () Public Employee Appointment/Employment pursuant to Government Code Section §54957 - Position:**
- 3. () Conference with Legal Counsel Regarding Existing Litigation pursuant to paragraph (1) of subdivision (d) of Government Code section 54956.9 (d) Case:**
- 4. (*) Conference with Legal Counsel - Potential Litigation; Significant Exposure to Litigation Pursuant to Government Code § 54956.9(d)() - (1) One Case**
- 5. () Liability Claims pursuant to Government Code Section §54957 - () Case :**
- 6. () Conference with Real Property Negotiator - Randall Booker, Superintendent,**
- 7. () Conference with Labor Negotiators pursuant to Government Code Section §54957.6**
- 8. (*) Public Employee Discipline/Dismissal/Release/Complaint pursuant to Government Code Section §54957**
- 9. () Confidential Student Discipline - ()**
- 10. (*) Confidential Student Matters - (1) One Case**

F. OPEN SESSION

G. ROLL CALL

7:01

Ligia not on at Roll Call

H. PLEDGE OF ALLEGIANCE TO THE FLAG

Led by Makeleta Vaka, and Cheryl Lam

I. REPORT OF ACTIONS TAKEN IN CLOSED SESSION

In Closed Session the Board upon the motion of Trustee Griffin and seconded by Trustee Jacobson moved to approve to Special Education Settlement Case #1 with a vote of 5 to 0. The votes were as follows:

Trustee Griffin - Yes

Trustee Andrade Zuniga- Yes

Trustee Land - Yes

Trustee Jacobson- Yes

And I voted - Yes

J. ADOPT THE AGENDA

Upon the motion of Trustee Land and seconded by Trustee Jacobson, the Board moved to Adopt the Agenda with a vote of 5 to 0.

Yes Teri Chavez

Yes Jennifer Jacobson

Yes Greg Land

Yes Ligia Andrade Zuniga

Yes Robert Griffin

K. RECOGNITION

1. Recognition of Championship Teams and Athletes

L. BOARD OPERATIONS -

1. One Word Activity

2. Review and Discuss the Specific Board Policies and Administrative Regulations- June 2025 Updated Part 3

Move to Cosent

3. Review and Discuss the Specific Board Policies and Administrative Regulations- September Updates Part 2

Move to Cosent

4. Review and Discuss the Specific Board Policies and Administrative Regulations- November 2025 Updates Part 1

Move to Cosent

M. REGULAR REPORTS -

1. Report of the Superintendent

2. Report of the District Teachers Association Representative

3. Report of the CSEA Chapter 519 Representative

4. Report of the San Mateo Adult School Teachers Association

5. Report of Student Board Representatives

6. Governing Board Comments

N. PUBLIC COMMENTS

O. COMMUNICATIONS TO THE BOARD OF TRUSTEES

P. CONSENT AGENDA -

Upon the motion of Trustee Land and seconded by Trustee Andrade Zuniga, the Board moved to approve the Consent Agenda with a vote of 5 to 0.

Yes Teri Chavez

Yes Jennifer Jacobson

Yes Greg Land

Yes Ligia Andrade Zuniga

Yes Robert Griffin

- 1. Approval of Contracts Over \$40,000**
- 2. Confirmation of Warrants for December 2025**
- 3. Acceptance of Gifts to the District**
- 4. Approval to Dispose of Obsolete Property/Equipment**
- 5. Approval of 2026-2027 Budget Development Calendar**
- 6. Approval of Christy White, Inc. as Independent Auditor for the 2025-2026 through 2027-2028 Fiscal Years**
- 7. Approval of Engagement Letter for Financial and Performance Audit for Measure O Bond for the 2025-2026 through 2027-2028 Fiscal Years**
- 8. Authorization to Use RFQ Lease-Leaseback Delivery Method for Aragon High School Boiler Replacement Project under Education Code Section 17406 and Prepare Requests for Proposals and Pre-Qualifications for Lease-Leaseback Construction Services**
- 9. Approval of The San Mateo High School Pool Replacement Project and Authorization to Use RFQ Lease-Leaseback Delivery Method for The Project under Education Code Section 17406 and Prepare Requests for Proposals and Pre-Qualifications for Lease-Leaseback Construction Services**
- 10. Authorization to Use RFP Lease-Leaseback Delivery Method for The Transportation Administrative Building Project under Education Code Section 17406 and Prepare Requests for Proposals and Pre-Qualifications for Lease-Leaseback Construction Services**
- 11. Approval of Contract Amendment No. 10 For Construction Management Services With Greystone West Company**
- 12. Approval of Measure L Inspector of Record Master Agreement Amendment No.10**
- 13. Approval of Airteks Change Order No. 1 For The HVAC Controls Replacement Project At Burlingame and Mills High Schools**
- 14. Approval of BHM Construction, LLC. Change Order No.3 For The Burlingame High School Gym Project**

- 15. Approval of Quattrochi Kwok Architects Architectural Services Proposal For The San Mateo High School Joint Use Gym Mechanical Equipment Replacement Project and Approval of The Project**
- 16. Ratification of Belfor Property Restoration Contract**
- 17. Proclamation - National Black History Month**
- 18. Proclamation - School Board Recognition Month**
- 19. Established Graduation Dates and Time, May/June 2026**
- 20. School Accountability Report Cards (SARC)**
- 21. Approval of Field Trip - Aragon Robotics**
- 22. Approval of Field Trip - Aragon Cheer Nationals**
- 23. Approval of Field Trip - Middle College Camping**
- 24. Approval of Field Trip - Hillsdale Wrestling Central Coast Section Masters Tournament**
- 25. Approval of Field Trip - Hillsdale Wrestling CIF State Championship Tournament**
- 26. Approval of Field Trip - Aragon Boys Volleyball Tournament**
- 27. Approval of Field Trip - Hillsdale Environmental Club Backpacking Trip**
- 28. Quarterly Report on Williams Uniform Complaints**
- 29. Location and Dates for Summer School 2026**
- 30. Approval of MOU with SMCCD to Support Bay Quest Scholars Program**
- 31. San Mateo County Behavioral Health & Recovery Services agreement**
- 32. Approval of American Red Cross Agreement**

Q. SPECIAL REPORTS AND APPEARANCES -

- 1. Academic Data: Class of 2025**
- 2. 1st Semester Accomplishments**

R. CONSTRUCTION -

- 1. Approval of Quotes for the Classroom Transformation Project Furniture Package at Burlingame High School**

Upon the motion of Trustee Land and seconded by Trustee Griffin, the Board moved to approve the Quotes for the Classroom Transformation Project Furniture Package at Burlingame High School with a vote of 5 to 0.

Yes Teri Chavez

Yes Jennifer Jacobson

Yes Greg Land

Yes Ligia Andrade Zuniga

Yes Robert Griffin

2. Approval of Quotes for the Classroom Transformation Project Furniture Package at Capuchino High School

Upon the motion of Trustee Land and seconded by Trustee Jacobson, the Board moved to approve the Quotes for the Classroom Transformation Project Furniture Package at Capuchino High School with a vote of 5 to 0.

Yes Teri Chavez

Yes Jennifer Jacobson

Yes Greg Land

Yes Ligia Andrade Zuniga

Yes Robert Griffin

S. DIVISION OF HUMAN RESOURCES PERSONNEL CONSENT AGENDA -

Upon the motion of Trustee Land and seconded by Trustee Jacobson, the Board moved to approve the DIVISION OF HUMAN RESOURCES PERSONNEL CONSENT AGENDA with a vote of 5 to 0.

Yes Teri Chavez

Yes Jennifer Jacobson

Yes Greg Land

Yes Ligia Andrade Zuniga

Yes Robert Griffin

1. Personnel Actions

2. Approval of the Memorandum of Understanding between San Mateo Union High School District and WestEd

T. DIVISION OF HUMAN RESOURCES -

1. Personnel Actions Addendum

Upon the motion of Trustee Jacobson and seconded by Trustee Griffin, the Board moved to approve the Personnel Actions Addendum with a vote of 5 to 0.

Yes Teri Chavez

Yes Jennifer Jacobson

Yes Greg Land

Yes Ligia Andrade Zuniga

Yes Robert Griffin

U. DIVISION OF STUDENT SERVICES

V. DIVISION OF INSTRUCTIONAL SERVICES -

1. LCAP Mid Year Report

Upon the motion of Trustee Andrade Zuniga and seconded by Trustee Land, the Board moved to approve the LCAP Mid Year Report with a vote of 5 to 0.

Yes Teri Chavez

Yes Jennifer Jacobson

Yes Greg Land

Yes Ligia Andrade Zuniga

Yes Robert Griffin

W. DIVISION OF BUSINESS SERVICES -

X. FUTURE BOARD AGENDA ITEMS -

1. Requested Board Items from Previous Meeting

Y. ADJOURNMENT -

The meeting Adjourned at 9:06pm