

**San Mateo Union High School District**

**Minutes**

**Regular Meeting**

September 25, 2025 7:00 PM

San Mateo Union High School District

650 N. Delaware Street

District Office Conference Room 204

San Mateo, CA 94401

To view Open Session in its entirety, please follow this link to

[YouTube Board Meetings](#)

Present

Robert Griffin

Teri Chavez

Jennifer Jacobson

Greg Land

Ligia Andrade Zuniga

## **E. CLOSED SESSION**

- 1. ( ) Public Employee Evaluation pursuant to Government Code Section 54957 - Title:**
- 2. ( ) Public Employee Appointment/Employment pursuant to Government Code Section §54957 - Position:**
- 3. ( ) Conference with Legal Counsel Regarding Existing Litigation pursuant to paragraph (1) of subdivision (d) of Government Code section 54956.9 (d)**
- 4. ( ) Conference with Legal Counsel - Potential Litigation; Significant Exposure to Litigation Pursuant to Government Code § 54956.9(d)() - ( ) Case**
- 5. ( ) Liability Claims pursuant to Government Code Section §54957 - ( ) Case :**
- 6. ( ) Conference with Real Property Negotiator - Randall Booker, Superintendent,**
- 7. ( \* ) Conference with Labor Negotiators pursuant to Government Code Section §54957.6**
- 8. ( \* ) Public Employee Discipline/Dismissal/Release/Complaint pursuant to Government Code Section §54957**
- 9. ( ) Confidential Student Discipline - ( ) Case**
- 10. ( ) Confidential Student Matters - ( ) Case**

## **F. OPEN SESSION**

### **G. ROLL CALL**

7:00 pm

### **H. PLEDGE OF ALLEGIANCE TO THE FLAG**

Led by Neel Ambarge and Victoria Chun Student Board Representatives

### **I. REPORT OF ACTIONS TAKEN IN CLOSED SESSION**

There were no actions taken in Closed Session

### **J. ADOPT THE AGENDA**

Upon the motion of Trustee Chavez and seconded by Trustee Land, the Board moved to Adopt the Agenda with a vote of 5 to 0.

#### **Preferential vote:**

Yes- Student board member Neel Ambarge

Yes- Student board member Victoria Chun

Yes Robert Griffin

Yes Teri Chavez

Yes Jennifer Jacobson

Yes Greg Land

Yes Ligia Andrade Zuniga

**K. REGULAR REPORTS -**

- 1. Report of the Superintendent**
- 2. Report of the District Teachers' Association Representative**
- 3. Report of the CSEA Chapter 519 Representative**
- 4. Report of the San Mateo Adult School Teachers Association**
- 5. Report of Student Board Representatives**

**6. GOVERNING BOARD COMMENTS -**  
**L. PUBLIC COMMENTS**

Jessica - Open comments

Mitch Cone - Teacher overreach

Catherine Hart - Teacher Protest

Michelle Koskella - BHS Teacher Protest

**M. COMMUNICATIONS TO THE BOARD OF TRUSTEES**

- 1. Local Control and Accountability Plan and Adopted Budget - Fiscal Year 2025-26**

**N. RECOGNITION**

**O. CONSENT AGENDA -**

Upon the motion of Trustee Jacobson and seconded by Trustee Land, the Board moved to approve the Consent Agenda with item O.17 pulled by staff to come to a future agenda, with a vote of 5 to 0.

**Preferential vote:**

Yes- Student board member Neel Ambarge

Yes- Student board member Victoria Chun

Yes Robert Griffin

Yes Teri Chavez

Yes Jennifer Jacobson

Yes Greg Land

Yes Ligia Andrade Zuniga

- 1. Approval of Contracts Over \$40,000**
- 2. Confirmation of Bills and Salaries for August 2025**
- 3. Acceptance of Gifts to the District**
- 4. Approve Agreement for San Mateo Adult and Career Education Consortium English Language Learner Healthcare Pathways Grant Agreement Between the San Mateo Community College District and San Mateo Union High School District**
- 5. Student Bus Passes - Reduced-Cost Offering for Families Within 20% of Income Eligibility Guidelines**
- 6. Approval To Solicit Bids For District Solar Data Acquisition Systems**
- 7. Approval of Contractor Selection of Bockmon & Woody Electric Co., Inc. & Approval To Issue A Notice To Proceed For Pre-Construction Services For The Solar Photovoltaic Systems Repair Project at Aragon, Capuchino, Hillsdale, Mills, and San Mateo High Schools**
- 8. Approval of Quattrocchi Kwok Architects (“QKA”) Proposal For Architectural Services For The Aragon High School Boiler Replacement Project**
- 9. Approval of Quattrocchi Kwok Architects (“QKA”) Proposal For Architectural Services For The Transportation Administrative Building Project**
- 10. Approval of BHM Construction, LLC. Change Order No.5 For The Aragon High School Transit Encapsulation Project**
- 11. Approval To File Notice of Completion For The San Mateo High School Kiln Project**
- 12. Approval of Bockmon & Woody Electric Co., Inc Change Order No.1 For The Burlingame High School Stadium Lights Replacement Project**
- 13. Approval To File Notice of Completion For The Burlingame High School Stadium Lights Replacement Project**
- 14. Approval of Coulter Construction Change Order No.1 For The Hillsdale High School Buildings J & K Chiller Replacement Project**
- 15. Approval To File Notice of Completion For The Hillsdale High School Buildings J & K Chiller Replacement Project**
- 16. Approval To File Notice of Completion For The District Office Back-up Generator Project**
- 17. Approval of Airteks, Inc. Change Order No.1 For The HVAC Controls Replacement Project at Burlingame and Mills High Schools**
- 18. Approval To File Notice of Completion For The Transportation EV Fleet**

**Infrastructure Project**

**19. Approval To Issue A Request For Qualifications/Proposals (RFQ/RFP) For The San Mateo Union High School District Facilities Master Plan**

**20. Proclamation - Lesbian, Gay, Bisexual, Transgender, Queer, Questioning Intersex and Asexual (LGBTQIA+) History Month**

**21. Proclamation - National Disability Employment Awareness Month**

**22. Proclamation - Filipino American History Month**

**23. Approval of Field Trip - Burlingame Robotics**

**24. Approval of Field Trip -Hillsdale Dance Ensemble**

**25. Approval of the Consolidated Application (ConAPP) Submission**

**26. Approval of SMCOE CTE Advisory Agreement**

**27. Approval of MOU for Adult Education Credentialing Program**

**28. SMUHSD Emergency Response Protocol: Unidentified Individuals Attempting to Remove a Student, Educator or Parent/Guardian**

**P. SPECIAL REPORTS AND APPEARANCES -**

**1. Spotlight on Student Learning: Academic Progress (CAASPP, CAST, 10th Graders on Track)**

**Q. CONSTRUCTION -**

**R. DIVISION OF HUMAN RESOURCES PERSONNEL CONSENT AGENDA -**

Upon the motion of Trustee Andrade Zuniga and seconded by Trustee Land, the Board moved to approve the Division of Human Resources Personnel Consent Agenda, with a vote of 5 to 0.

Yes Robert Griffin

Yes Teri Chavez

Yes Jennifer Jacobson

Yes Greg Land

Yes Ligia Andrade Zuniga

**1. Personnel Actions**

**S. DIVISION OF HUMAN RESOURCES -**

**1. Personnel Actions Addendum**

Upon the motion of Trustee Jacobson and seconded by Trustee Land, the Board moved to approve the Personnel Actions Addendum with a vote of 5 to 0.

Yes Robert Griffin

Yes Teri Chavez

Yes Jennifer Jacobson

Yes Greg Land

Yes Ligia Andrade Zuniga

**2. Approval of Memorandum of Understanding between San Mateo Union High School District and Rape Trauma Services: A Center for Healing and Violence Prevention (RTS)**

Upon the motion of Trustee Andrade Zuniga and seconded by Trustee Chavez, the Board moved to approve the Memorandum of Understanding between San Mateo Union High School District and Rape Trauma Services: A Center for Healing and Violence Prevention (RTS) with a vote of 5 to 0.

Yes Robert Griffin

Yes Teri Chavez

Yes Jennifer Jacobson

Yes Greg Land

Yes Ligia Andrade Zuniga

**T. DIVISION OF STUDENT SERVICES**

**1. Denial of Interdistrict Transfers**

Upon the motion of Trustee Andrade Zuniga and seconded by Trustee Jacobson, the Board moved to approve the Denial of Interdistrict Transfers with a vote of 4 to 0.

Yes Robert Griffin

Abstain Teri Chavez

Yes Jennifer Jacobson

Yes Greg Land

Yes Ligia Andrade Zuniga

**U. DIVISION OF INSTRUCTIONAL SERVICES -**

**1. Public Hearing for the Adoption of Resolution for and Approval of Certification: Textbooks and Instructional Materials**

The hearing was open at 9:11,

The hearing was closed at 9:12

**2. Adoption of Resolution for and Approval of Certification: Textbooks and Instructional Materials**

Upon the motion of Trustee Andrade Zuniga and seconded by Trustee Land, the board moved to approve the Adoption of Resolution for and Approval of Certification: Textbooks and Instructional Materials with a vote of 5 to 0.

Yes Robert Griffin

Yes Teri Chavez

Yes Jennifer Jacobson

Yes Greg Land

Yes Ligia Andrade Zuniga

**V. DIVISION OF BUSINESS SERVICES -**

**W. BOARD OPERATIONS -**

**1. Approval of SMUHSD Response to the 2024-2025 Grand Jury Report entitled “Who You Gonna Call?” Is Career Technical Education Preparing High School Students to Fill the Skilled Trade Gap?”**

Upon the motion of Trustee Land and seconded by Trustee Jacobson, the Board moved to approve the SMUHSD Response to the 2024-2025 Grand Jury Report entitled “Who You Gonna Call?’ Is Career Technical Education Preparing High School Students to Fill the Skilled Trade Gap?” with a vote of 5 to 0.

Yes Robert Griffin

Yes Teri Chavez

Yes Jennifer Jacobson

Yes Greg Land

Yes Ligia Andrade Zuniga

**X. FUTURE BOARD AGENDA ITEMS -**

1. Requested Board Items from Previous Meeting

**Y. ADJOURNMENT -**

The meeting adjourned at 9:20 pm