

San Mateo Union High School District

Minutes

Regular Meeting

June 26, 2025 7:00 PM

San Mateo Union High School District

650 N. Delaware Street

District Office Conference Room 204

San Mateo, CA 94401

To view Open Session in its entirety, please follow this link to

[YouTube Board Meetings](#)

Present

Robert Griffin

Teri Chavez

Jennifer Jacobson

Greg Land

Ligia Andrade Zuniga

B. ROLL CALL

Trustee Jacobson is absent tonight

D. GOVERNING BOARD COMMENTS ON CLOSED SESSION ITEMS

E. CLOSED SESSION

- 1. () Public Employee Evaluation pursuant to Government Code Section 54957 - Title:**
- 2. () Public Employee Appointment/Employment pursuant to Government Code Section §54957 - Position:**
- 3. (*) Conference with Legal Counsel Regarding Existing Litigation pursuant to paragraph (1) of subdivision (d) of Government Code section 54956.9. Case # 22-CIV-03492**
- 4. (*) Conference with Legal Counsel - Potential Litigation; Significant Exposure to Litigation Pursuant to Government Code § 54956.9(d)() - (4) Four Cases**
- 5. () Liability Claims pursuant to Government Code Section §54957 - () Case :**
- 6. () Conference with Real Property Negotiator - Randall Booker, Superintendent,**
- 7. () Conference with Labor Negotiators pursuant to Government Code Section §54957.6**
- 8. (*) Public Employee Discipline/Dismissal/Release/Complaint pursuant to Government Code Section §54957**
- 9. () Confidential Student Discipline - () Case**
- 10. () Confidential Student Matters - () Case**

G. ROLL CALL

Trustee Jacobson is absent this meeting

Superintendent Booker is excused absent from this meeting

H. PLEDGE OF ALLEGIANCE TO THE FLAG

Led by President Griffin

I. REPORT OF ACTIONS TAKEN IN CLOSED SESSION

In Closed Session the Board upon the motion of Trustee Land and seconded by Trustee Andrade Zuniga moved to approve Special Education Settlement Case 1 with a vote of 4 to 0

The votes were as follows

Trustee Chavez - yes

Trustee Jacobson is absent

Trustee Land - yes
Trustee Andrade Zuniga - yes
And I voted yes .

In Closed Session the Board upon the motion of Trustee Chavez and seconded by Trustee Andrade Zuniga moved to approve Special Education Settlement Case 2 with a vote of 4 to 0

The votes were as follows

Trustee Chavez - yes
Trustee Jacobson is absent
Trustee Land - yes
Trustee Andrade Zuniga - yes
And I voted yes .

In Closed Session the Board upon the motion of Trustee Andrade Zuniga and seconded by Trustee Chavez moved to approve Special Education Settlement Case 4 with a vote of 4 to 0

The votes were as follows

Trustee Chavez - yes
Trustee Jacobson is absent
Trustee Land - yes
Trustee Andrade Zuniga - yes
And I voted yes .

J. ADOPT THE AGENDA

Staff would like to pull Item S7 Revised 2025-2026 Confidential Salary Schedule. This will be brought back in August

Upon the motion of Trustee Chavez and seconded by Trustee Land, the Board moved to Adopt the Agenda with an amendment with a vote of 4 to 0.

Yes Robert Griffin

Yes Teri Chavez

Absent Jennifer Jacobson

Yes Greg Land

Yes Ligia Andrade Zuniga

K. REGULAR REPORTS -

1. Report of the Superintendent
2. Report of the District Teachers Association Representative
3. Report of the CSEA Chapter 519 Representative
4. Report of the San Mateo Adult School Teachers Association
July 10 at 5pm celebration

M. COMMUNICATIONS TO THE BOARD OF TRUSTEES

N. RECOGNITION

O. CONSENT AGENDA -

Upon the motion of Trustee Andrade Zuniga and seconded by Trustee Chavez, the Board moved to approve the Consent Agenda with a vote of 4 to 0.

Yes Robert Griffin

Yes Teri Chavez

Absent Jennifer Jacobson

Yes Greg Land

Yes Ligia Andrade Zuniga

- 1. Approval of Contracts Over \$25,000**
- 2. Acceptance of Gifts to the District**
- 3. Approval of Sale of Specialized Walker to Exiting SMUHSD Student**
- 4. Approval to Dispose of Obsolete Property/Equipment**

- 5. Adoption of Resolution 24-25-26 Authorizing Budgetary Increases and Transfers at Year End**
- 6. Adoption of Resolution 24-25-27 Authorizing Changing Signatures on Bank of America Accounts**
- 7. Adoption of Resolution 24-25-28 Authorizing Signatures on Orders on School District Funds and Financial Record Approvals Posted through the San Mateo County Office of Education**
- 8. Authorization of Cardholders to the State of California Purchase Card (CAL-Card) Program**
- 9. Approval to Transfer Capital Facilities Funds For Burlingame High School Gym Replacement Project**
- 10. Approval of BHM Construction LLC Change Order No.1 For The Burlingame High School Gym Replacement Increment 2 Project**
- 11. Approval of Contingency Draw Authorization No. 3 For The Burlingame High School New Gym Replacement Project**
- 12. Approval of Lathrop Construction Associates Change Order No.1 For The San Mateo High School New Gym Project**
- 13. Approval To Award Pre-Construction Services for Mock-up & Testing For The District-Wide Classroom Transformation Project**
- 14. Approval of Budget Increase For The San Mateo High School Tennis Court Replacement & Baseball Improvements Project & Approval To Close The Project**
- 15. Proclamation - Disability Pride Month**
- 16. Quarterly Report on Williams Uniform Complaints**
- 17. Approval of Field Trip -CHS Cheer Camp Field trip**
- 18. Approval of Field Trip -HHS Yosemite Field trip**
- 19. Approval of Adult School Course Outlines for GED**
- 20. Approval of Instructional Continuity Plan (ICP)**
- 21. Candidates for the Adult School Graduation, June 2025**
- 22. Approval of SELPA MOU**
- 23. Approval of an MOU Between San Mateo Union High School District and Special Olympics of Northern California**
- 24. Approval of MOU with SMCOE**
- 25. Approval of Lydian MOU**
- 26. Approval of Hillsdale Pilot Advisory Program**
- 27. Approve Board Policy 3510 - Green School Operations**

P. SPECIAL REPORTS AND APPEARANCES -

Q. CONSTRUCTION -

- 1. Approval of Schematic Design, Budget, and Schedule for The Bridge Academy New School Project**

The Superintendent and staff recommend the Board of Trustees approve the schematic design, budget, and schedule for the Bridge Academy New School Project.

Upon the motion of Trustee Land and seconded by Trustee Andrade Zuniga, the Board moved to approve the Approval of Schematic Design, Budget, and Schedule for The Bridge Academy New School Project With a vote of 4 to 0.

Yes Robert Griffin

Yes Teri Chavez

Absent Jennifer Jacobson

Yes Greg Land

Yes Ligia Andrade Zuniga

For The Bridge Academy item, 2 presenters will be virtual:

Mark Jewell (Lionakis)

Mikael Estrada (Greystone)

2. Approval of BHM Construction, LLC. Change Order No.6 and Budget Augmentation For The District-Wide Fire Alarm Replacement Project

Upon the motion of Trustee Land and seconded by Trustee Andrade Zuniga, the Board moved to approve the BHM Construction, LLC. Change Order No.6 and Budget Augmentation For The District-Wide Fire Alarm Replacement Project with a vote of 4 to 0.

Yes Robert Griffin

Yes Teri Chavez

Absent Jennifer Jacobson

Yes Greg Land

Yes Ligia Andrade Zuniga

R. DIVISION OF HUMAN RESOURCES PERSONNEL CONSENT AGENDA -

Upon the motion of Trustee Zuniga and seconded by Trustee Chavez, the Board moved to approve the Division of Human Resources Personnel Consent Agenda, with the exception of Item 2, with a vote of 4 to 0.

Yes Robert Griffin

Yes Teri Chavez

Absent Jennifer Jacobson

Yes Greg Land

Yes Ligia Andrade Zuniga

1. Personnel Actions

2. Approval of Memorandum of Understanding Between San Mateo Union High School District and and Freshlines For Youth, Inc (FLY) Peer Point Program

3. Approval of Adult School Transfers

S. DIVISION OF HUMAN RESOURCES -

1. Personnel Actions Addendum

Upon the motion of Trustee Andrade Zuniga and seconded by Trustee Chavez, the Board moved to approve the Personnel Actions Addendum with a vote of 4 to 0.

Yes Robert Griffin

Yes Teri Chavez

Absent Jennifer Jacobson

Yes Greg Land

Yes Ligia Andrade Zuniga

2. Approval of Non-Represented Administrator and Classified Management

Contracts

Upon the motion of Trustee Andrade Zuniga and seconded by Trustee Chavez, the Board moved to approve the Non-Represented Administrator and Classified Management Contracts with a vote of 4 to 0.

Yes Robert Griffin

Yes Teri Chavez

Absent Jennifer Jacobson

Yes Greg Land

Yes Ligia Andrade Zuniga

3. The San Mateo Union High School District's Successor Contract Proposal for 2025-2026 with the Adult School Federation of Teachers for Information

Info only

4. The Adult School Federation of Teachers 2025-2026 Successor Contract Proposal for Information

5. Public Hearing: San Mateo Union High School District's Successor Contract Proposal for 2025-2026, and Adult School Federation of Teachers Successor Contract Proposal for 2025-2026

The hearing Opened at 8:35

The hearing Closed at 8:36

6. Approval of the San Mateo Union High School District's Successor Contract Proposal for 2025-2026 with the Adult School Federation of Teachers

Upon the motion of Trustee Land and seconded by Trustee Andrade Zuniga, the Board moved to approve the San Mateo Union High School District's Successor Contract Proposal for 2025-2026 with the Adult School Federation of Teachers with a vote of 4 to 0.

Yes Robert Griffin

Yes Teri Chavez

Absent Jennifer Jacobson

Yes Greg Land

Yes Ligia Andrade Zuniga

7. Approval of Revised 2025-2026 Confidential Salary Schedule

Pulled

8. Approval of Empower San Mateo Site Lead Job Description

Upon the motion of Trustee Andrade Zuniga and seconded by Trustee Land, the Board moved to approve the Empower San Mateo Site Lead Job Description with a vote of 4 to 0.

Yes Robert Griffin

Yes Teri Chavez

Absent Jennifer Jacobson

Yes Greg Land

Yes Ligia Andrade Zuniga

9. Approval of Temporary District Learning Analytics and Assessment Coordinator Job Description

Upon the motion of Trustee Land and seconded by Trustee Chavez, the Board moved to approve the Temporary District Learning Analytics and Assessment Coordinator Job Description with a vote of 4 to 0.

Yes Robert Griffin

Yes Teri Chavez

Absent Jennifer Jacobson

Yes Greg Land

Yes Ligia Andrade Zuniga

10. Approval of Revised Physical Education Content Lead Job Description

Upon the motion of Trustee Andrade Zuniga and seconded by Trustee Chavez, the Board moved to approve the Revised Physical Education Content Lead Job Description with a vote of 4 to 0.

Yes Robert Griffin

Yes Teri Chavez

Absent Jennifer Jacobson

Yes Greg Land

Yes Ligia Andrade Zuniga

11. Approval of Memorandum of Understanding between San Mateo Union High School District and Freshlines for Youth, Inc (FLY) Law Program

Upon the motion of Trustee Land and seconded by Trustee Andrade Zuniga, the Board moved to approve the Memorandum of Understanding between San Mateo Union High School District and Freshlines for Youth, Inc (FLY) Law Program with a vote of 4 to 0.

Yes Robert Griffin

Yes Teri Chavez

Absent Jennifer Jacobson

Yes Greg Land

Yes Ligia Andrade Zuniga

T. DIVISION OF STUDENT SERVICES

1. Denial of Interdistrict Transfers

Upon the motion of Trustee Andrade Zuniga and seconded by Trustee Griffin, the Board moved to approve the Denial of Interdistrict Transfers with a vote of 4 to 0.

Yes Robert Griffin

Yes Teri Chavez

Absent Jennifer Jacobson

Yes Greg Land

Yes Ligia Andrade Zuniga

U. DIVISION OF INSTRUCTIONAL SERVICES -

1. Adoption of the 2024-25 Local Control Accountability Plan (LCAP)

Upon the motion of Trustee Andrade Zuniga and seconded by Trustee Land, the Board moved to approve the Adoption of the 2024-25 Local Control Accountability Plan (LCAP) with a vote of 4 to 0.

Yes Robert Griffin

Yes Teri Chavez

Absent Jennifer Jacobson

Yes Greg Land

Yes Ligia Andrade Zuniga

2. Approval of LCAP Federal Addendum

Upon the motion of Trustee Andrade Zuniga and seconded by Trustee Chavez, the Board moved to approve the LCAP Federal Addendum with a vote of 4 to 0.

Yes Robert Griffin

Yes Teri Chavez

Absent Jennifer Jacobson

Yes Greg Land

Yes Ligia Andrade Zuniga

V. DIVISION OF BUSINESS SERVICES -

1. Adoption of 2025-2026 District Budget

Upon the motion of Trustee Chavez and seconded by Trustee Land, the Board moved to approve the Adoption of 2025-2026 District Budget with a vote of 4 to 0.

Yes Robert Griffin

Yes Teri Chavez

Absent Jennifer Jacobson

Yes Greg Land

Yes Ligia Andrade Zuniga

W. BOARD OPERATIONS -

1. Review and Discuss Board Policy 3312- Contracts

Upon the motion of Trustee Chavez and seconded by Trustee Griffin, the Board moved to approve the Review and Discuss Board Policy 3312- Contracts with a vote of 3 to 0.

Yes Robert Griffin

Yes Teri Chavez

Absent Jennifer Jacobson

Abstain Greg Land

Yes Ligia Andrade Zuniga

2. Review and Discuss the Specific Board Policies and Administrative Regulations- March 2025 Updates Part 2

move to consent August

X. FUTURE BOARD AGENDA ITEMS -

1. Requested Board Items from Previous Meeting Special Education

Y. ADJOURNMENT -

The meeting adjourned at 8:50 pm