SIMI VALLEY UNIFIED SCHOOL DISTRICT
PERSONNEL COMMISSION – REGULAR MEETING
MINUTES

Board Room
101 W. Cochran St.
Simi Valley, CA 93065

March 18, 2026
5:00 P.M.
Meeting # 946

Personnel Commission Members	Arrived
Kathleen Hobiger, Chairperson	5:00 P.M.
Lori Rhoades, Vice Chairperson	5:00 P.M.
Sandy Handin, Member	5:00 P.M.

Staff Members	
Ginan Henson, Director, Classified Personnel Services	5:00 P.M
Irma Flynn, Senior Administrative Assistant	5:00 P.M

The meeting was called to order at 5:00 P.M. by Kathleen Hobiger, Chairperson. **Call to Order**

The flag salute was led by Ms. Hobiger. **Flag Salute**

Agenda
On a motion by Ms. Handin, seconded by Ms. Rhoades, and carried, the Personnel Commission approved the Agenda, as presented. Motion #26.0318.1
Vote 3-0; Aye-Handin, Hobiger and Rhoades; No-None; Abstained-None; Absent- None.

Consent Agenda
On a motion by Ms. Rhoades, seconded by Ms. Handin and carried, the Personnel Commission approved the Consent Agenda, as amended. Motion #26.0318.2
Vote 3-0; Aye-Handin, Hobiger and Rhoades; No-None; Abstained-None; Absent- None.

Minutes
On a motion by Ms. Handin, seconded by Ms. Rhoades and carried, the Personnel Commission approved the Minutes of the Regular Meeting of February 18, 2026, as amended. Motion #26.0318.3
Vote 3-0; Aye-Handin, Hobiger and Rhoades; No-None; Abstained-None; Absent- None.

Ms. Hobiger commented on the 2026 CSPCA Annual Conference. Commission Comments

No comments. Public Comments

Personnel Items
Ms. Henson discussed the 2026 CSPCA Annual Conference, presentations attended and the variety of vendors, upcoming career and job fairs and the opening of the HR Specialist recruitment. Director's Report

General Items
The 2025-2026 Budget Status was reviewed and discussed. 2025-2026 Budget Status

Driver's License Requirement Verbiage in Classification Specifications Update was reviewed. Driver's License Requirement Verbiage in Classification Specifications Update

On a motion by Ms. Handin, seconded by Ms. Rhoades, and carried, the Personnel Commission approved the Abolishment of an Unused Classification- Steno Clerk II, as presented.
Vote 3-0; Aye-Handin, Hobiger and Rhoades; No-None; Abstained-None; Absent- None.

Abolishment of an Unused Classification- Steno Clerk II
Motion #26.0318.4

Information

Future Commission meeting dates were announced:
April 15, 2026……. May 20, 2026 ….. June 17, 2026..... 5:00 p.m. Board Room

Meeting Dates

Cosmetology School Assistant; School Office Manager II; Warehouse and Distribution Specialis I.

Job Opportunities

Future Consideration

Merit Rule updates.

Adjournment

On a motion by Ms. Handin, seconded by Ms. Rhoades and carried, the Personnel Commission adjourned the meeting at 5:45 P.M.
Vote 3-0; Aye-Handin, Hobiger and Rhoades; No-None; Abstained-None; Absent- None.

Motion #26.0318.5

Kathleen Hobiger, Chairperson

Lori Rhoades, Vice Chairperson

Sandy Handin, Member