

MIFFLINBURG AREA SCHOOL DISTRICT
Mifflinburg, Pennsylvania 17844-0285
Board Minutes
Intermediate School LGI
March 10, 2026 – 6:30 p.m.

CALL TO ORDER – President Eberhart called the meeting to order at 6:39 p.m.

OPENING PROCEDURES – President Eberhart called for a moment of silent meditation after which he led the group in a pledge to the flag.

ROLL CALL found the following in attendance:

<u>Board Members:</u>	Mindy Benfer	Tim Scholl
	Tom Eberhart	Tyler Snook
	Carl Emery	Brandon Straub
	Brandon Hommel	Melissa Wagner
		Troy Zimmerman

<u>Administration:</u>	Kenneth Dady, Superintendent
	Renee Jilinski, Business Administrator
	Peter Geipel, IT Director
	School Police Officers - 1

<u>Others:</u>	Tammy L. Boop, Board Secretary
	Austin White, Solicitor
	Cadence Yoder, Student Council Representative
	Justin Strawser, The Daily Item
	Vincent DeFonzo, The Standard-Journal
	Others: 1

EXECUTIVE SESSIONS

Two Executive Sessions were held on Tuesday, March 3, 2026. One prior to the start of the Work Session for personnel matters and one after the Work Session for legal and personnel matters.

Two Executive Session were held on Tuesday, March 10, 2026. One prior to the start of the Regular meeting for personnel matters and one after the Regular Meeting for personnel matters.

APPROVAL OF MINUTES - The minutes of February 10, 2026, are presented for approval.

Motion by Tom Eberhart and seconded by Brandon Straub to approve the minutes of February 10, 2026 as presented. Motion #1 carried.

ITEMS TO BE ADDED TO THE AGENDA – The attachment to agenda item #11.6 was updated.

PUBLIC PARTICIPATION ON AGENDA ITEMS - None

SUPERINTENDENTS REPORT

Cadence Yoder presented a High School Student Council Update.

POLICY COMMITTEE REPORT – Mr. Zimmerman

1. Policies – First Reading – Attachment 7.1

The administration recommends approving the first reading of the following policies:

109-Library Materials
111-Lesson Plans
112-Guidance Program

Motion by Troy Zimmerman and seconded by Mindy Benfer to approve the first reading of the recommended policies. Motion #2 carried.

2. Policies – Final Reading – Attachment 7.2

The administration recommends approving the final reading of the following policies:

106-Course Guides
107-Adoption of Courses of Study
108-Adoption of Instructional Materials
108.1-Adoption of Textbooks
110-Instructional Supplies
607-Tuition Income
610-Purchases Subject to Bid/Quotation
611-Purchases Budgeted
626-Federal Fiscal Compliance
626-ATTACH-Administration of Federal Funds
626-ATTACH-Allowability of Costs
626-ATTACH-Cash Management
626-ATTACH-Grand Subrecipient
626-ATTACH-Procurement
626.1-Travel Reimbursement

Motion by Troy Zimmerman and seconded by Mindy Benfer to approve the final reading of the recommended policies. Motion #3 carried.

EDUCATION COMMITTEE REPORT – Mr. Snook

3. 2026-2029 Special Education Plan – Attachment 8.1

The administration recommends approving the 2026-2029 Special Education Plan as presented.

Motion by Tyler Snook and seconded by Mindy Benfer to approve the 2026-2029 Special Education Plan as presented. Vote by roll call was: Yes – Benfer, Eberhart, Emery, Hommel, Scholl, Snook, Straub, Wagner, Zimmerman. Results: Unanimous. Motion #4 carried.

PROPERTY COMMITTEE REPORT – Mr. Straub had no report.

FINANCE COMMITTEE REPORT – Mrs. Benfer

4. Financial Reports/Ratification of Expenditures – Attachment 9.1

The administration recommends approving all financial reports as presented, subject to audit and ratify the expenses for the month of February 2026.

Motion by Mindy Benfer and seconded by Brandon Straub to approve the financial reports as presented for the month of February 2026. Vote by roll call was: Yes – Eberhart, Emery, Hommel, Scholl, Snook, Straub, Wagner, Zimmerman, Benfer. Results: Unanimous. Motion #5 carried.

5. Agreements/MOU – Attachment 10.2

The administration recommends approving the following agreements:

NEW-Stormwater Management Agreement with Mifflinburg Borough for the stadium project.

NEW-Developer's Agreement with Mifflinburg Borough for Stadium Project

NEW-Union County Children & Youth Services MOU for transportation procedures of students in foster care

Motion by Mindy Benfer and seconded by Tyler Snook to approve the recommended agreements as presented. Vote by roll call was: Yes – Emery, Hommel, Scholl, Snook, Straub, Wagner, Zimmerman, Benfer, Eberhart. Results: Unanimous. Motion #6 carried.

PERSONNEL COMMITTEE REPORT – Mr. Scholl

6. Resignations

The administration recommends accepting the following resignations:

Brandon Anderson as a second-shift custodian at the intermediate school effective February 19, 2026

Kellie Arnold as the assistant head cook at the elementary school effective February 23, 2026

Motion by Tim Scholl and seconded by Mindy Benfer to accept the recommended resignations. Motion #7 carried.

7. Substitute

The administration recommends approving the following substitute for the remainder of the school year:

Grace Bowersox, Middleburg - Guest Teacher

Motion by Tim Scholl and seconded by Brandon Straub to approve Grace Bowersox as a substitute guest teacher for the remainder of the school year. Motion #8 carried.

8. FMLA

The administration recommends approving the following FMLA leave:

Employee #26-020 beginning on or around May 6, 2026

Employee #26-021 beginning on or around April 21, 2026

Employee #26-022 beginning April 7, 2026

Motion by Tim Scholl and seconded by Tyler Snook to approve the recommended FMLA leaves as presented. Motion #9 carried.

9. Deduct Days

The administration recommends approving deduct days for the following employees:

Employee #26-017 - 3 Days - March 9-11, 2026

Employee #26-023 - 8 Days - March 16-25, 2026

Motion by Tim Scholl and seconded by Melissa Wagner to approve deduct days for the recommended employees as presented. Motion #10 carried.

10. Food Service Volunteer

The administration recommends approving Zachary McCarty of Mifflinburg as a volunteer in the food service department. Clearances for Zachary and his job coach will be required. This position will be overseen by SUNCOM Industries.

Motion by Tim Scholl and seconded by Brandon Hommel to approve Zachary McCarty as a food service volunteer as presented. Motion #11 carried.

11. 2026 Spring Musical Staff & Stipends – Attachment 11.6

The administration recommends approving the staff and stipends for the 2026 Spring Musical.

Motion by Tim Scholl and seconded by Mindy Benfer to approve the 2026 musical staff and stipends as presented. Vote by roll call was: Yes – Hommel, Scholl, Snook, Straub, Wagner, Zimmerman, Benfer, Eberhart, Emery. Results: Unanimous. Motion #12 carried.

12. Piano Accompanist

The administration recommends approving a \$200 stipend for Kelsey Hurst for piano accompaniment for two Spring concerts, \$100 for each concert.

Motion by Tim Scholl and seconded by Mindy Benfer to approve the recommended stipend for Kelsey Hurst for piano accompaniment as presented. Vote by roll call was: Yes – Scholl, Snook, Straub, Wagner, Zimmerman, Benfer, Eberhart, Emery, Hommel. Results: Unanimous. Motion #13 carried.

13. To Be Hired-Food Service Employee

The administration recommends approving Shirley Reber, Mifflinburg as a Food Service Employee - Level 1 of the Food Service Salary Scale, \$12.00 per hour.

Motion by Tim Scholl and seconded by Brandon Hommel to approve Shirley Reber as a food service employee as presented. Vote by roll call was: Yes – Snook, Straub, Wagner, Zimmerman, Benfer, Eberhart, Emery, Hommel, Scholl. Results: Unanimous. Motion #14 carried.

14. To Be Hired-Guidance Counselor

The administration recommends approving Lindsey Leshner, Mifflinburg as the Guidance Counselor at the middle school - Step 7 of the Masters' Degree pay scale, \$65,250, pro-rated for the remainder of the 2025-2026 school year. She will remain on Step 7 of the Masters' Degree pay scale for the 2026-2027 school year.

Motion by Tim Scholl and seconded by Tyler Snook to approve Lindsey Leshner as a guidance counselor at the middle school as presented. Vote by roll call was: No – Straub, Wagner, Zimmerman, Benfer, Eberhart, Emery, Hommel, Scholl, Snook. Results: Unanimous. Motion #15 failed.

SUN AREA CAREER AND TECHNOLOGY CENTER – Mr. Emery announced that Natalee Edison, HVAC, was selected at the Lewisburg Sunrise Rotary Student of the Month.

COMMUNICATIONS AND ANNOUNCEMENTS

The pre-bid conference for the stadium project was held on Tuesday, March 10, 2026. The bid opening will be held on Thursday, April 9, 2026, at the Work Session.

A groundbreaking ceremony is being planned for the stadium project. More information will be available in April.

Our winter sports teams and athletes achieved great success during their winter sports season.

Sophie Zimmerman was selected as the first chair piccolo for State Band.

PUBLIC PARTICIPATION ON NON-AGENDA ITEMS

OLD BUSINESS

NEW BUSINESS

ADJOURNMENT – With no further business to come before the Board, on a motion by Tom Eberhart and seconded by Carl Emery to adjourn the regular meeting and enter into Executive Session for personnel matters. Motion #16 carried.

Respectfully Submitted,

Tammy L. Boop
School Board Secretary

All supporting documents not contained herein are maintained in a separate file at the Administration Office.