

SHEPHERD SCHOOL DISTRICT #37 AUTHORIZATION FOR INTERNET ACCESS

(Each district employee must sign this authorization as a condition for using the district's Internet connection. Each student and his or her parent(s)/guardian(s) must sign the authorization before being granted supervised access. School Board members and administrators are treated as employees for purposes of this authorization. Please read this document carefully before signing. Though the authorization is designed for Internet access, the same terms and conditions will hold for using the district's computers and networked services, including electronic mail.)

All use of the Internet shall be consistent with the district's goal of promoting educational excellence by facilitating resource-sharing, innovation, and communication. This authorization does not attempt to state all required or proscribed behavior by users. However, some specific examples are provided. The failure of any user to follow terms of the Authorization for Internet Access will result in the loss of privileges, disciplinary action, and/or appropriate legal action. The signature(s) at the end of this document is legally binding and indicates the party who signed has read the terms and conditions carefully and understands their significance.

Terms and Conditions:

1. Acceptable Use - Access to the district's Internet connection and computer network must be for the purpose of education or research, and be consistent with the educational objectives of the district.
2. Privileges - The use of the district's Internet connection is a privilege, not a right. Inappropriate use will result in a cancellation of these privileges. The system administrator will make all decisions regarding whether or not a user has violated this authorization and may deny, revoke, or suspend access at any time.
3. Unacceptable Use - Users are responsible for their actions and activities involving the network. Some examples of unacceptable uses are:
 - a. Using the network for any illegal activity, including violation of copyright or other contracts, or transmitting any material in violation of any U.S. or state regulation
 - b. Unauthorized downloading of software, regardless of whether or not it is copyrighted or de-virused
 - c. Downloading copyrighted material for other than personal use
 - d. Using the network for private, financial, or commercial gain
 - e. Wastefully using resources such as file space
 - f. Gaining unauthorized access to resources or entities
 - g. Invading the privacy of individuals
 - h. Using another user's account or password (results in immediate suspension of user rights.)
 - i. Posting material authored or created by another without his/her consent
 - j. Posting anonymous messages
 - k. Using the network for commercial or private advertising
 - l. Accessing, submitting, posting, publishing, or displaying any defamatory, inaccurate, abusive, obscene, profane, sexually-oriented, threatening, racially offensive, harassing, or illegal material
 - m. Using the network while access privileges are suspended or revoked
 - n. Users are required to immediately report suspected or actual violation to appropriate supervisor, school personnel must be notified immediately

4. Network Etiquette - Users are expected to abide by the generally accepted rules of network etiquette. These include, but are not limited to, the following:
 - a. Be polite, do not become abusive in messages to others
 - b. Use appropriate language. Do not swear, or use vulgarities or any other inappropriate language
 - c. Do not reveal the personal addresses or telephone numbers of students or staff
 - d. Recognize that electronic mail (e-mail) is not private. People who operate the system have access to all mail. Messages relating to or in support of illegal activities may be reported to the authorities
 - e. Do not use the network in any way that would disrupt its use by others
 - f. Consider all communications and information accessible via the network to be private property
5. No Warranties - The district makes no warranties of any kind, whether expressed or implied, for the service it is providing. The district will not be responsible for any damages suffered by users including, loss of data resulting from delays, non-deliveries, missed deliveries, or service interruptions caused by its negligence or user errors or omissions. Use of any information obtained via the Internet is at the user's own risk. The district specifically denies any responsibility for the accuracy or quality of information obtained through its services.
6. Indemnification - The user agrees to indemnify Shepherd School District for any losses, costs, or damages, including reasonable attorney fees, incurred by the district relating to, or arising out of, any breach of the Authorization for Internet Access.
7. Security - Network security is a high priority. A user who identifies a security problem on the Internet or the computer network MUST notify the system administrator or building principal. The user must not demonstrate the problem to other users. Users must keep their files, accounts, and passwords confidential. Users must not use another individual's accounts without permission from that individual. Attempts to log-on to the Internet as a system administrator will result in cancellation of user privileges. Any user identified as a security risk may be denied access to the network.
8. Vandalism - Vandalism will result in cancellation of privileges and other disciplinary action. Vandalism is defined as any malicious attempt to harm or destroy data of another user, the Internet, or any other network. This includes, but is not limited to, the uploading or creation of computer viruses.
9. Monetary Charges - The district assumes no responsibility for any unauthorized charges or fees, including telephone and credit card charges.

I understand that access is being provided to the students for educational purposes only. However, I also understand that it is impossible for the school to restrict access to all offensive and controversial materials and understand my child's responsibility for abiding by the policy. I am, therefore, signing this Agreement and agree to indemnify and hold harmless the District, the Trustees, Administrators, teachers, and other staff against all claims, damages, losses, and costs, of whatever kind, that may result from my child's use of or access to such networks or his/her violation of the District's policy. Further, I accept full responsibility for supervision of my child's use of his/her access account if and when such access is not in the school setting. I hereby give my child permission to use the building-approved account to access the District's computer network and the internet.

Students, parent(s)/guardian(s), and staff need only to sign this Authorization for Internet Access once while enrolled or employed by Shepherd School District.