Holtville

where tradition meets vision

HOLTVILLE UNIFIED SCHOOL DISTRICT

Governing Board of Trustees

Regular Board Meeting

April 20, 2026

Board of Trustees

Julie Duarte, President
Kevin Grizzle, Clerk
Larry Iten, Member
Jared Garewal, Member
Ben Abatti Jr., Member

Superintendent

Celso Ruiz

Assistant Superintendent

John Paul Wells

Holtville
where tradition meets vision

REGULAR MEETING
of the
BOARD OF TRUSTEES
HOLTVILLE UNIFIED SCHOOL DISTRICT
Monday, April 20, 2026
CLOSED SESSION 5:00 P.M. OPEN SESSION 6:00 P.M.
Holtville Unified School District, Board Room, 621 East 6th Street., Holtville, CA. 92250

From time-to-time writings that are public records, which are related to open session items on an agenda for a regular meeting, may be distributed to Trustees after the posting of the agenda. Whenever this occurs, such writings will be available for public inspection in the Office of the Superintendent located at 621 E. Sixth Street, Holtville, Ca. 92250

Members of the public who require disability accommodation in order to participate in the meeting should contact the Superintendent at (760)356-2974, or in writing, at least 24 hours prior to the meeting. (Government Code section 54954.2).

1. *PRELIMINARY*

Call to Order
Flag Salute
Roll Call

	Present	*Absent*
Julie Duarte, President	_____	_____
Kevin Grizzle, Clerk	_____	_____
Larry Iten, Member	_____	_____
Jared Garewal, Member	_____	_____
Ben Abatti Jr., Member	_____	_____
Sydney Trevino, Student Rep	_____	_____

2. *MODIFICATIONS OF THE ORDER OF THE AGENDA, IF ANY.*

*Motion:*_____ *Second:* _____ *Ayes:* ___ *Nays:* ___ *Vote:* __-__

3. *STATEMENTS FROM THE PUBLIC REGARDING ITEMS ON THE CLOSED SESSION AGENDA.*

At this time, members of the public may address the Board only as to items on the closed session agenda. If you wish to address the Board, please stand, give your name and address and proceed to the podium from which you will speak. Individual presentations shall not be for more than three (3) minutes and the total time for this purpose shall not exceed twenty minutes.

4. *CLOSED SESSION*

A) Conference with Labor Negotiator Pursuant to Government Code Section 54957.6: Agency Negotiator: Superintendent; Employee organization: Holtville Teachers Association
B) Student Discipline Pursuant to California Education Code Section 48900 #2526501115
C) Closed Session in accordance with Government Code section 54957: Public Employee Discipline/Dismissal/Release

5. *REPORTABLE CLOSED SESSION ACTIONS:*

6. RECOGNITIONS

Finley Mariachi & Folklorico groups – Brenda Villegas

7. PUBLIC COMMENT ON ITEMS ON THE OPEN SESSION AGENDA AND ON NON AGENDA ITEMS OF INTEREST TO THE PUBLIC THAT ARE WITHIN THE SUBJECT MATTER JURISDICTION OF THE BOARD.

At this time, members of the public may address the Board only as to items on the open session agenda or items within the subject matter jurisdiction of the Board. Public comment will not be taken during the Board's consideration of an item on the open session agenda. If you wish to address the Board, please stand, give your name and address and proceed to the podium from which you will speak. Individual presentations shall not be for more than three (3) minutes and the total time for this purpose shall not exceed twenty minutes. In accordance with the Brown Act, unless an item has been placed on the published agenda, there shall be no action taken. The Board may 1) acknowledge receipt of the information, 2) refer to staff for further study, or 3) refer the matter to the next agenda.

8. COMMUNICATIONS FROM THE SCHOOL DISTRICT

Holtville Teachers Association
California School Employees Association
Student Board Member
Governing Board
Assistant Superintendent
Superintendent

9. CONSENT AGENDA

All matters on the Consent Agenda are considered by the Board to be routine and will be enacted by the Board in one motion in the form listed below. The Superintendent and staff recommend approval of all Consent Agenda items.

A. GENERAL FUNCTION

1) Adoption of Minutes: March 16, 2026 (Supplemental Information)	*Pgs. 3-6*

B. FINANCE AND BUSINESS

1) Warrant Orders week beginning 3/19/26 to week ending 4/16/26 (Supplemental Information)	*Pgs. 8-19*

C. PERSONNEL SERVICES

1) Coaching Employment	*Pg. 21*
2) Certificated Resignation/Retirement	*Pg. 22*
3) Classified Resignation	*Pg. 23*
4) Classified Employment	*Pg. 24*

D. GENERAL BUSINESS

The Board is asked to approve the following items:

1) Sam Webb & Freedom Academy 2025-26 SPSA	*Pgs. *****
2) $2000 donation from Green & Gold for HHS Gym mural	*Pg. 26*
3) Finley ASB trip to Waylon's World in Yuma, Az 5/22/26	*Pg. 27*
4) FFA to Fresno, CA for Public Speaking Finals 4/15/26-4/18/26	*Pg. 27*
5) IVROP Live Scan Fingerprint Services Agreement	*Pg. 28*

GENERAL BUSINESS continued

6) *Annual Statement of Need 30-Day Substitute and Designated Subjects Career Technical Education 30-Day Substitute Teaching Permits* *Pgs. 29-30*
7) *MOU between ICOE & HUSD Regarding Account Auditor/Payroll-Retirement Services Pgs. 31-35*
8) *2026 Funding Agreement grant for Energy Modernization in Schools* *Pgs.36-39*
9) *2026-27 Audit Engagement with Wilkinson, Hadley, King & Co LLP* *Pgs. 40-47*
10) *Ellevation 2026-27 Renewal Quote* *Pg. 48*
11) *AVID Membership 2026-27 Renewal Quote* *Pgs. 49-51*
12) *ParentSquare 2026-27 Renewal Quote* *Pgs. 52-55*
13) *Renaissance 2026-27 Renewal Quote* *Pgs. 56-60*

Motion: _____ Second: _____ Ayes: ___ Nays: ___ Vote: __-__

10. ACTION/DISCUSSION ITEMS

The Board is asked to approve the following items:

A) *Approve Board Resolution 2025/26-006 Day of the Teacher May 13, 2026* *(Mr. Ruiz) Pg. 62*

Motion:_____ Second: _____
Roll Call Vote: Duarte: ___ Grizzle: ___ Iten: ___ Garewal: ___ Abatti: ___
Ayes: _____ Nays: _____ Vote: ___ - ___

B) *Approve Board Resolution 2025/26-007 Classified School Employees Week May 18–22, 2026* *(Mr. Ruiz) Pg. 63*

Motion:_____ Second: _____
Roll Call Vote: Duarte: ___ Grizzle: ___ Iten: ___ Garewal: ___ Abatti: ___
Ayes: _____ Nays: _____ Vote: ___ - ___

C) *Approve the Declaration of Need for Fully Qualified Educators* *(Mr. Ruiz) Pgs. 64-67*

Motion:_____ Second: _____
Preferential Student Vote - Aye: ___ Nay: ___
Ayes: _____ Nays: _____ Vote: ___ - ___

11. FUTURE BOARD MEETING DATE

Monday, May 18, 2026, is the next Regular Board Meeting

12. ADJOURNMENT

13. CLOSED SESSION if needed

A) Conference with Labor Negotiator Pursuant to Government Code Section 54957.6: Agency Negotiator: Superintendent; Employee organization: Holtville Teachers Association
B) Student Discipline Pursuant to California Education Code Section 48900 #
C) Closed Session in accordance with Government Code section 54957: Public Employee Discipline/Dismissal/Release

14. REPORTABLE CLOSED SESSION ACTIONS:

15. ADJOURNMENT

***** A copy is available at the District Office and online www.husd.net***

MISSION STATEMENT

The Mission of the Holtville Unified School District is to ensure a standards-based curriculum that promotes excellence in academic, social and emotional growth for every student through the establishment of strong parent/school/community partnerships in a stable and safe learning environment.

HOLTVILLE UNIFIED SCHOOL DISTRICT

School Board Meeting Agenda

CONSENT AGENDA

HOLTVILLE UNIFIED SCHOOL DISTRICT

School Board Meeting Agenda

MINUTES

Holtville Unified School District
Regular Board Meeting
Minutes – March 16, 2026 **{Page 1 of 4}**

The Board of Trustees of the Holtville Unified School District met in a Regular Session on March 16, 2026, at the Holtville Unified School District Board Room 621 E 6th Street, Holtville, California. The meeting was called to order at 5:00 p.m. by the Presiding Chairman.

MEMBERS PRESENT: Julie Duarte, President; Kevin Grizzle, Clerk; Larry Iten, Member; Ben Abatti Jr., Member; Celso Ruiz, Superintendent; John Paul Wells, Assistant Superintendent.

MEMBERS ABSENT: Jared Garewal, Member; Sydney Trevino, Student Rep.

MODIFICATION OF THE AGENDA: None

STATEMENTS FROM THE PUBLIC REGARDING ITEMS ON THE CLOSED SESSION AGENDA. None

CLOSED SESSION
A) Conference with Labor Negotiator Pursuant to Government Code Section 54957.6: Agency Negotiator: Superintendent; Employee Organization: Holtville Teachers Association.
B) Negotiations with the CSEA Chapter 338 – Pursuant to Government Code Section 3549.1
C) Closed Session in accordance with Government Code section 54957: Public Employee Discipline/Dismissal/Release
D) Superintendent's Evaluation – Government Code Section 54957

REPORT OF CLOSED SESSION In: 5:02 p.m. **Out:** 6:21 p.m.
The Governing Board voted unanimously in closed session to terminate the temporary employment of employee #175126

RECOGNITIONS
Mr. Garcia and Mrs. Ledezma recognized 6 students from Holtville Middle School for their academic progress, leadership and dedication: Kyra Higgins, Keyra Carrasco, Rafael Garcia Del Real, Miguel Torres, Ismael Sanchez Guereca and Luna Plancarte.
Mr. Johnston recognized the HHS wrestling team for their outstanding season. He also recognized the assistant coaches Michael Toten and Chris Strahm.
Mr. Macias recognized the HHS girls' soccer team for an outstanding season. They are a threepeat DVL champs.

ORAL COMMUNICATION FROM THE PUBLIC ON NON AGENDA ITEMS AND/OR ITEMS OF INTEREST TO THE PUBLIC THAT ARE WITHIN THE SUBJECT MATTER JURIDISDICTION OF THE BOARD.
Nothing

COMMUNICATION FROM THE SCHOOL DISTRICT

HTA – Ms. Arias congratulated HMS on the Distinguished Schools Award. She looks forward to successful bargaining negotiations.
CSEA – Mr. Castro congratulated the students and teachers on the awards.
Abatti – congratulated HMS on the CA Distinguished School Award. He is happy to be home from his trip to Israel. He is thankful for the prayers. He congratulated the students and athletes that were recognized.
Iten – congratulated the students and athletes recognized.
Grizzle – congratulated HMS and Pine also for the Blue-Ribbon Award received, as well as the students and athletes recognized.
Ruiz- congratulated HMS on the award.

CONSENT AGENDA
GENERAL FUNCTIONS

Moved by Trustee Iten, Seconded by Trustee Grizzle to approve the following consent agenda items as follows: GENERAL FUNCTION – Adoption of Minutes: February 17, 2026. FINANCE AND BUSINESS – Warrant orders week beginning 2/19/26 to week ending 3/12/26. PERSONNEL SERVICES – Classified Employment of Salvador Montes, PE Assistant (HHS); Brenda Castillo, Bus Driver/Custodian; Elizabeth Camarena, School Secretary (HHS); Roxana Matus, Cafeteria Worker II; Karinna Rosales, Cafeteria Worker II; Kimberly Garcia, Cafeteria Cook. Classified resignation of Nathan Ramos, Maintenance Worker III, 3/16/26. Coaching Employment of Antonio Ramos, Head Boys Volleyball, $5253; Gerardo Cazares, Assistant Boys Volleyball, $3283; Chad VanAcker, Head Boys Golf, $5253; Jon Reshert, Volunteer Assistant Boys Golf; Devron Gray, Head Girls Track, $5253; Tyler Bennett, Head Boys Track, $5253; Micah Harrison, Assistant Boys Track, $3283; Omar Quevedo, Assistant Girls Track, $3283; Luis Rofriguez, Assistant Track volunteer; Richard McClure, Head Swim Coach, $2626; Aimee Montes, Assistant Swim Coach, $2626; George McClure, Head Boys Tennis, $5253; Jonathan Ayon, Head Boys Baseball, $5253; Jonathan Ruiz, Assistant Boys Baseball JV, $3283; Timothy DeLeon, Assistant Boys Baseball JV, $3283; Jakob Trujillo, Volunteer Assistant Baseball. Michael Trujillo, Volunteer Assistant Baseball; German Rodriguez, Volunteer Assistant Baseball; Luis Gonzalez, Head Softball, $5253; Zacharius Soto, Assistant Softball JV, $3283; Alessandra Banuelos, Assistant Softball Varsity, $3283. Coaching resignation of Oscar Gonzalez, HHS Boys Soccer Coach. GENERAL BUSINESS – Out-of-State and/or Overnight trips for HHS Sports & FFA. HHS Spring Sports Schedules. 2025-26 CTEIG Grant Award Notification, IID Special Project Grant Application. IID Public Green Space Grant Application. Donation of $1000 for Finley Field Trip account from the Aufmann Family. Donation of $6380 to the HHS Senior class for Grad Night tix from the Turner Family. Placement agreement between HUSD & Western Governors University. 2026-27 HUSD School Calendar. HUSD hourly rates for ASES/ELOP/Horizons Tutors and Leads. All approved by unanimous votes, Ayes: 4, Nays: 0. Vote: 4-0.

PUBLIC HEARING
A Public Hearing regarding the Tentative Agreement between Holtville Unified School District and California School Employees Association and its Holtville Chapter No. 338 to fully resolve limited re-openers for the 2024-25 and 2025-26 school years.

ACTION/DISCUSSION ITEMS
Moved by Trustee Abatti, Seconded by Trustee Iten to approve the Tentative Agreement between the Holtville Unified School District and the California School Employee Association and its Holtville Chapter No. 338 to fully resolve limited re-openers for the 2024-25 and 2025-26 school years. Passed by unanimous votes Ayes: 4, Nays: 0. Moved by Trustee Grizzle, Seconded by Trustee Iten to approve the 2024-25 Measure G Bond Audit. Mr. Wells explained that the audit takes place in order to ensure that the money is spent on bond items only. Passed by unanimous votes Ayes: 4, Nays: 0. Moved by Trustee Abatti, Seconded by Trustee Grizzle to approve the 2025-26 Second Interim Report. Mr. Wells presented a PowerPoint on the Second Interim Report. The General Fund UR revenues are up $426,446 since the December report due to the LCFF increase ($71,460); local collections ($120,665) from tuition payments, MAA, other district payment for pysch services, and an accounting entry to recognize lease assets ($301,060) in the form of new vans and auto. There is also a mirror expense entry as well which is less increased contributions to SpEd and Maintenance ($69,586). The General Fund restricted revenues are also up $265,424 since the prior report due to small adjustments to federal awards and State funds through Equity Multiplier less small adjustments to other State grants. The local grants increased $137,342 from increased RDA, Medi-Cal, AB602, SWF, site donations and general fund contributions. The General Fund UR expenditures are up $49,977 since the December report due to additional materials/services budget needs, accounting entry on leased assets and additional capital equipment increase. The General Fund expenditures are up $102,083 due to additional salary/benefits costs primarily from CSEA settlement, as well as additional after school hours and substitute costs, additional program materials/supplies, increased indirect cost, and transfers to the Debt Service Account. The General Fund Unrestricted projected end fund balance increased $49,977 since the last report, and the General Fund Restricted projected end fund balance increased $102,083 since the last report. Mr. Wells concluded his report that the District will continue to monitor 2026-26 projections and make updates as necessary. Passed by unanimous votes Ayes: 4, Nays: 0. Moved by Trustee Iten, Seconded by Trustee Grizzle to approve Board Resolution 2025/26-005 a Resolution of the Holtville Unified School District Governing Board to No Longer Accept Interdistrict Transfer Pupils Pursuant to the District of Choice Program (Education Code Section 48302). Mr. Ruiz explained that although we have not accepted interdistrict students under the District of Choice program, we need to bring this resolution to the board for State reporting. Passed by unanimous votes Ayes: 4, Nays: 0. Moved by Trustee Grizzle, Seconded by Trustee Abatti to approve the Side Letter of Agreement between the Holtville Unified School District and the Holtville Teachers Association regarding the one-time donation of sick leave to David Avila, a permanent certificated employee of the District. Passed by unanimous votes Ayes: 4, Nays: 0.

FUTURE BOARD MEETING DATE
Regular Board Meeting: Monday, April 20, 2026

ADJOURNMENT
The meeting adjourned at 7:14 p.m.

_____

Kevin Grizzle, Clerk
Holtville Unified School District
Board of Trustees

HOLTVILLE UNIFIED SCHOOL DISTRICT

School Board Meeting Agenda

WARRANTS

Register 000393 - 03/19/2026 Bank Account COUNTY - County

Number	Amount	Status	Fund	Cancel Register (Date)	Payee
Bank Account **COUNTY - County**, Register **000393**, Dated **03/19/2026**					
26364677	403.84	Printed	010		A T & T (000008/2)
26364678	8,701.43	Printed	010		AMAZON CAPITAL SERVICES, INC (000822/1)
26364679	152.57	Printed	010		AUTO ZONE (000049/1)
26364680	245.00	Printed	010		Baja Desert Tire Co (000052/2)
26364681	2,500.64	Printed	010		BDJTech (000925/3)
26364682	4,773.80	Printed	010		C R and R INCORPORATED (000070/3)
26364683	126.45	Printed	010		CAPITAL ONE TRADE CREDIT (000972/3)
26364684	28,958.65	Printed	010		CARDMEMBER SERVICES (000322/2)
26364685	1,766.08	Printed	010		CURRICULUM ASSOCIATES (000116/2)
26364686	612.24	Printed	010		D LUPITAS RESTAURANT (000119/1)
26364687	1,657.50	Printed	130		D STELLA HEALTH BAKERY & MORE (001219/1)
26364688	26.68	Printed	130		DEL SOL MARKET (000125/1)
26364689	427.00	Printed	010		Department of Justice Accounting Office (000130/1)
26364690	122.62	Printed	010		FEDERAL EXPRESS CORP (000155/1)
26364691	243.95	Printed	010		FORENSIC DRUG TESTING (000162/1)
26364692	247.31	Printed	010		GEORGES PIZZA (000177/1)
26364693	9,157.41	Printed	130		GOLD STAR FOODS, INC (001163/2)
26364694	4,546.15	Printed	130		HOLLANDIA DAIRY, INC (000608/1)
26364695	27,576.84	Printed	010		IMPERIAL IRRIGATION DISTRICT (000221/1)
26364696	45,292.00	Printed	010		IMPERIAL VALLEY TELECOMMUNICATIONS AUTHORITY (000210/2)
26364697	1,150.00	Printed	010		IMPERIAL VALLEY ROP (000232/1)
26364698	888.35	Printed	010		INTERSTATE BILLING SERVICE (001051/2)
26364699	540.44	Printed	010		KC AUTO SERVICE LLC (001368/1)
26364700	116.09	Printed	010		LA BRUCHERIE IRRIGATION SUPPLY (000260/1)
26364701	582.36	Printed	130		LUZ CHABOLLA (000495/1)
26364702	1,644.19	Printed	010		NEVCO SCOREBOARD CO (000288/3)
26364703	78.48	Printed	010		PIZANO, NADIA (000993/1)
26364704	248.10	Printed	010		PONCE, SANTIAGO (001430/1)
26364705	19,402.79	Printed	130		SHAMROCK FOODS COMPANY (000356/2)
26364706	47,910.40	Printed	010		SISC II Property & Liability Accounts Receivable (000353/2)
26364707	9,598.61	Printed	130		SYSCO FOOD SERVICES OF SAN DIE (000384/1)
26364708	326.15	Printed	010		UNFIRST CORPORATION (000727/2)
26364709	199.24	Printed	010		VANACKER, CHAD (000584/1)
26364710	188.06	Printed	010		Velazquez, Gerardo (000795/1)
26364711	1,180.00	Printed	010		WATER TREATMENT SERVICES (000483/1)

Register 000393 - 03/19/2026 Bank Account COUNTY - County

Number	Amount	Status	Fund	Cancel Register (Date)	Payee

Bank Account **COUNTY - County,** Register **000393,** Dated **03/19/2026** (continued)

221,591.42	**Number of Items**	**35**	**Totals for Register 000393**	

Org Summary						
Holtville Unified School District						
Check #	**26364677**	through	**26364711**	Total Count	**35**	**$221,591.42**

Register 000394 - 03/26/2026 Bank Account COUNTY - County

Number	Amount	Status	Fund	Cancel Register (Date)	Payee
Bank Account **COUNTY - County**, Register **000394**, Dated **03/26/2026**					
26365487	2,574.36	Printed	010		A T & T (000008/2)
26365488	3,194.68	Printed	010		AMAZON CAPITAL SERVICES, INC (000822/1)
26365489	187.32	Printed	010		AUTO ZONE (000049/1)
26365490	190.50	Printed	130		Brady Industries of California (001176/1)
26365491	1,125.80	Printed	010		CALIBER SCREENING (000075/1)
26365492	398.96	Printed	010		CAPITAL ONE TRADE CREDIT (000972/3)
26365493	15,637.68	Printed	010		CARDMEMBER SERVICES (000322/2)
26365494	836.47	Printed	010		COASTAL SUPPLY CO, INC (001225/1)
26365495	857.13	Printed	010		COSTCO (000110/1)
26365496	2,698.24	Printed	010		COX.LINDSAY (000522/1)
26365497	880.77	Printed	010		Cronkright, Carson (000916/3)
26365498	115.24	Printed	010		D LUPITAS RESTAURANT (000119/1)
26365499	3,315.00	Printed	130		D STELLA HEALTH BAKERY & MORE (001219/1)
26365500	690.00	Printed	010		Eleuterio Lopez (000675/1)
26365501	100.80	Printed	130		FBC OF HENDERSON LLC (000154/3)
26365502	6,979.50	Printed	300		FENAGH ENGINEERING AND TESTING (001464/1)
26365503	906.95	Printed	010		GAS COMPANY (000172/1)
26365504	68.74	Printed	010		GEORGES PIZZA (000177/1)
26365505	3,827.46	Printed	130		GOLD STAR FOODS, INC (001163/2)
26365506	2,720.14	Printed	130		HOLLANDIA DAIRY, INC (000608/1)
26365507	225.00	Printed	010		HOLTVILLE USD- TRANSPORTATION DEPARTMENT (000661/1)
26365508	69.00	Printed	010		HOLTVILLE USD- TRANSPORTATION DEPARTMENT (000661/1)
26365509	225.00	Printed	010		ICOE (000210/1)
26365510	13,262.63	Printed	010		IMPERIAL COUNTY OFFICE OF ED (000218/1)
26365511	11,706.77	Printed	010		IMPERIAL IRRIGATION DISTRICT (000221/1)
26365512	1,724.07	Printed	010		JIM REITERS LOCKSMITH AND SAFE (000246/1)
26365513	6,947.00	Printed	010		KIDDER MEDIA (001251/1)
26365514	2,734.10	Printed	010		KONICA MINOLTA PREMIER FINANCE (000642/4)
26365515	638.26	Printed	010		LA BRUCHERIE IRRIGATION SUPPLY (000260/1)
26365516	4,990.00	Printed	210		LANDMARK CONSULTANTS, INC (000717/1)
26365517	1,009.02	Printed	010		LANSMAN,AMY (000545/1)
26365518	915.00	Printed	010		MEDIC FIRST (000700/4)
26365519	301.62	Printed	010		Primo Brands BlueTrition Brands Inc (001388/1)
26365520	588.41	Printed	010		Primo Brands BlueTrition Brands Inc (001388/1)
26365521	55.46	Printed	010		Primo Brands BlueTrition Brands Inc (001388/1)

Register 000394 - 03/26/2026 Bank Account COUNTY - County

Number	Amount	Status	Fund	Cancel Register (Date)	Payee
Bank Account **COUNTY - County**, Register **000394**, Dated **03/26/2026** (continued)					
26365522	4,476.88	Printed	010		RIDDELL ALL AMERICAN SPORTS (000019/2)
26365523	84.04	Printed	010		ROMANS WATER (000331/1)
26365524	160.00	Printed	010		ROTO ROOTER OF IMPERIAL COUNTY (000332/1)
26365525	12,344.93	Printed	130		SHAMROCK FOODS COMPANY (000356/2)
26365526	11,195.72	Printed	130		SYSCO FOOD SERVICES OF SAN DIE (000384/1)
26365527	332.25	Printed	010		UNFIRST CORPORATION (000727/2)
26365528	551.46	Printed	010		Verizon Wireless Services LLC (000422/1)
	121,842.36	**Number of Items**	**42**	**Totals for Register 000394**	

Org Summary

Holtville Unified School District

Check #	26365487	through	26365528	Total Count	42	$121,842.36

Register 000396 - 04/02/2026 Bank Account COUNTY - County

Number	Amount	Status	Fund	Cancel Register (Date)	Payee
Bank Account **COUNTY - County**, Register **000396**, Dated **04/02/2026**					
26366932	434.11	Printed	010		A T & T (000008/2)
26366933	8,555.08	Printed	010		AMAZON CAPITAL SERVICES, INC (000822/1)
26366934	515.74	Printed	010		AUTO ZONE (000049/1)
26366935	545.69	Printed	010		Baja Desert Tire Co (000052/2)
26366936	155.46	Printed	130		Brady Industries of California (001176/1)
26366937	3,200.00	Printed	010		BRAVOSOL TOURS (001134/1)
26366938	400.52	Printed	010		CALIBER SCREENING (000075/1)
26366939	1,879.33	Printed	010		CALIFORNIA SCHOOLS VEBA (000083/1)
26366940	339.78	Printed	010		CAPITAL ONE TRADE CREDIT (000972/3)
26366941	821.80	Printed	010		CARDMEMBER SERVICES (000322/2)
26366942	13.41	Printed	010		CASTILLO, BRENDA (001492/1)
26366943	1,853.75	Printed	010		COX,LINDSAY (000522/1)
26366944	201.11	Printed	010		Cronkright, Carson (000916/3)
26366945	236.00	Printed	010		Cronkright, Carson (000916/3)
26366946	268.46	Printed	010		Cronkright, Carson (000916/3)
26366947	98.95	Printed	010		D LUPITAS RESTAURANT (000119/1)
26366948	65.16	Printed	010		D LUPITAS RESTAURANT (000119/1)
26366949	2,590.00	Printed	010		D LUPITAS RESTAURANT (000119/1)
26366950	100.75	Printed	010		DEL SOL MARKET (000125/1)
26366951	101.85	Printed	010		ESTRADA, ALEXIS (001295/1)
26366952	642.00	Printed	010		EWELL EDUCATIONAL SERVICES (001186/1)
26366953	100.80	Printed	130		FBC OF HENDERSON LLC (000154/3)
26366954	27.38	Printed	010		FEDERAL EXPRESS CORP (000155/1)
26366955	228.96	Printed	010		FERGUSON ENTERPRISES INC (000156/3)
26366956	3,756.00	Printed	210		FTL ENGINEERING (001480/1)
26366957	320.64	Printed	010		GEORGES PIZZA (000177/1)
26366958	18.76	Printed	010		GONZALES, HECTOR (000780/2)
26366959	350.00	Printed	010		GONZALES, JOSE (001367/1)
26366960	624.47	Printed	010		HERNANDEZ, MONICA (001027/1)
26366961	963.17	Printed	130		HOLLANDIA DAIRY, INC (000608/1)
26366962	700.00	Printed	010		HOLTVILLE UNIFIED SCHOOL DISTR (000202/1)
26366963	345.75	Printed	010		HOLTVILLE USD- TRANSPORTATION DEPARTMENT (000661/1)
26366964	147.50	Printed	010		HOLTVILLE USD- TRANSPORTATION DEPARTMENT (000661/1)
26366965	126.00	Printed	010		HOLTVILLE USD- TRANSPORTATION DEPARTMENT (000661/1)
26366966	270.75	Printed	010		HOLTVILLE USD- TRANSPORTATION DEPARTMENT (000661/1)

Register 000396 - 04/02/2026 Bank Account COUNTY - County

Number	Amount	Status	Fund	Cancel Register (Date)	Payee
Bank Account **COUNTY - County**, Register **000396**, Dated **04/02/2026** (continued)					
26366967	341.00	Printed	010		HUNTER GRACE ANDRADE (001392/1)
26366968	300.00	Printed	010		IMPERIAL COUNTY BEHAVIORAL (000216/1)
26366969	1,611.52	Printed	010		IMPERIAL IRRIGATION DISTRICT (000221/1)
26366970	885.00	Printed	010		INSTITUTE FOR EDUCATIONAL LEADERSHIP, INC (001489/1)
26366971	466.52	Printed	010		JOHN DEERE FINANCIAL (000324/1)
26366972	748.55	Printed	010		JOHNSTON, CARL J (000533/1)
26366973	38.06	Printed	010		KAZ-BRO'S DESIGN SHOP (001447/1)
26366974	280.00	Printed	210		LANDMARK CONSULTANTS, INC (000717/1)
26366975	34.20	Printed	010		LEMUS, MARIO (000638/1)
26366976	165.22	Printed	010		LORI'S SANITATION, LLC (000710/1)
26366977	20.46	Printed	010		MENDEZ, MARINA (001349/1)
26366978	226.47	Printed	010		MENDOZA, ALEXIA (001439/1)
26366979	973.20	Printed	010		R S D (000320/1)
26366980	236.00	Printed	010		RUBEN MACIAS (001255/1)
26366981	1,243.81	Printed	010		RUIZ,CELSO (000576/1)
26366982	1,842.09	Printed	130		SHAMROCK FOODS COMPANY (000356/2)
26366983	38.10	Printed	010		SOTO, KARLA (001451/1)
26366984	9,666.73	Printed	130		SYSCO FOOD SERVICES OF SAN DIE (000384/1)
26366985	940.00	Printed	010		Tom A Brady and Sons Inc (000394/1)
26366986	343.21	Printed	010		UNFIRST CORPORATION (000727/2)
26366987	60.00	Printed	010		VANACKER, CHAD (000584/1)
26366988	2,533.42	Printed	010		Verizon Wireless Services LLC (000422/1)
26366989	827.39	Printed	010		VICS AIR CONDITIONING and ELE (000423/1)
26366990	2,393.16	Printed	010		VISION SERVICE PLAN (000424/1)
26366991	11,706.53	Printed	010		VOL. EMPLOYEES' BENEFITS ASSOC (000480/1)
	68,919.77	**Number of Items**	**60**	**Totals for Register 000396**	

Selection Grouped by Sort/Group - Sorted by Sort, Check Number, Include Address? No, Checks Dated 04/02/2026, Filtered by (Source = A, Pay To = N, Payment Method = C, Summary? = N, Sort/Group = 1, Further Sort by = N)

Org Summary						
Holtville Unified School District						
Check #	**26366567**	through	**26366991**	Total Count	**61**	**$69,768.81**

Register 000397 - 04/16/2026 Bank Account COUNTY - County

Number	Amount	Status	Fund	Cancel Register (Date)	Payee
Bank Account **COUNTY - County**, Register **000397**, Dated **04/16/2026**					
26368280	9,301.10	Printed	010		AMAZON CAPITAL SERVICES, INC (000822/1)
26368281	250.00	Printed	010		BUENROSTRO, DIANA (000580/3)
26368282	573.06	Printed	010		CAPITAL ONE TRADE CREDIT (000972/3)
26368283	3,335.00	Printed	010		CITY OF HOLTVILLE (000102/1)
26368284	227.46	Printed	010		COX.LINDSAY (000522/1)
26368285	223.63	Printed	010		Cronkright, Carson (000916/4)
26368286	379.14	Printed	010		Cronkright, Carson (000916/4)
26368287	240.60	Printed	010		Cronkright, Carson (000916/4)
26368288	115.23	Printed	010		Cronkright, Carson (000916/4)
26368289	59.00	Printed	010		Cronkright, Carson (000916/4)
26368290	30,565.00	Printed	010		CURRIER and HUDSON (000117/2)
26368291	60.00	Printed	010		David West (000758/1)
26368292	1,134.00	Printed	010		DAVID WEST INSURANCE (000121/1)
26368293	8,040.71	Printed	010		ENTERPRISE FM TRUST (000767/1)
26368294	680.30	Printed	010		FIDELITY SECURITY LIFE INSURANCE CO (000276/1)
26368295	99.00	Printed	010		FORENSIC DRUG TESTING (000162/1)
26368296	230.46	Printed	010		GARCIA, ANN (000689/1)
26368297	183.18	Printed	010		GEORGES PIZZA (000177/1)
26368298	8,170.68	Printed	010		HOWARD INDUSTRIES (000892/2)
26368299	125.00	Printed	010		HUNTER GRACE ANDRADE (001392/1)
26368300	465.00	Printed	130		IV DELTA TECH LLC (001495/1)
26368301	250.25	Printed	010		LANSMAN,AMY (000545/1)
26368302	3,412.50	Printed	010		Law Offices Arthur Palkowitz (001116/1)
26368303	252.12	Printed	010		MANGE,MARCI (000553/1)
26368304	8,800.00	Printed	210		PRECISION INSPECTIONS INC (001147/2)
26368305	134.89	Printed	010		Primo Brands BlueTrition Brands Inc (001388/1)
26368306	427.63	Printed	010		QUILL CORP (000318/1)
26368307	33.29	Printed	010		RAMIREZ, RAQUEL (000779/1)
26368308	24.57	Printed	010		RingCentral Inc (000930/2)
26368309	750.00	Printed	010		ROBEN, LLC (001497/1)
26368310	1,377.40	Printed	010		SISC II Life Ins (000474/1)
26368311	14,865.00	Printed	010		SISC III (000473/1)
26368312	190,984.13	Printed	010		SISC III- INS (000361/1)
26368313	831.10	Printed	010		SOTO, KARLA (001451/1)
26368314	450.00	Printed	010		SOUTHWEST HIGH SCHOOL ASB (000613/2)

Register 000397 - 04/16/2026 Bank Account COUNTY - County

Number	Amount	Status	Fund	Cancel Register (Date)	Payee
Bank Account **COUNTY - County**, Register **000397**, Dated **04/16/2026** (continued)					
26368315	900.00	Printed	010		WATER TREATMENT SERVICES (000483/1)
	287,950.43	**Number of Items**	**36**	**Totals for Register 000397**	

Org Summary						
Holtville Unified School District						
Check #	**26368280**	through	**26368315**	Total Count	**36**	**$287,950.43**

PERSONNEL

MEMORANDUM

TO: BOARD OF TRUSTEES

FROM: CELSO RUIZ, SUPERINTENDENT

SUBJECT: COACHING/EXTRA DUTY EMPLOYMENT

DATE: APRIL 20, 2026

The Board is requested to accept the following Coaching/Extra Duty Employment:

Orlando Aguirre	Assistant Baseball Coach (Volunteer)

MEMORANDUM

TO: BOARD OF TRUSTEES

FROM: CELSO RUIZ, SUPERINTENDENT

SUBJECT: CERTIFICATED RESIGNATION/RETIREMENT

DATE: APRIL 20, 2026

The Board is requested to accept the following Certificated Resignation/Retirements:

1.	Carlos Ledon	Teacher (HHS) Resignation	6/5/26
2.	Sandra Castro	Teacher (ADULT Ed) Retirement	6/6/26
3.	Jarene Schneider	teacher (HHS) Retirement	6/8/26

MEMORANDUM

TO: BARD OF TRUSTEES

FROM: CELSO RUIZ, SUPERINTENDENT

SUBJECT: CLASSIFIED RESIGNATIONS

DATE: APRIL 20, 2026

The Board is requested to accept the following Classified Resignations:

1.	Camila Garcia	SpEd Paraprofessional (Pine)	3/16/26
2.	Julian Jimenez	Proctor (HHS)	4/2/26

MEMORANDUM

TO: BOARD OF TRUSTEES

FROM: CELSO RUIZ, SUPERINTENDENT

SUBJECT: CLASSIFIED EMPLOYMENT FOR 2025/26

DATE: APRIL 20, 2026

The Board is requested to approve the following Classified Employment for 2025-26 SY:

1. Evelia Woolfolk Cafeteria Worker II

HOLTVILLE UNIFIED SCHOOL DISTRICT

School Board Meeting Agenda

GENERAL BUSINESS

MEMORANDUM

TO: BOARD OF TRUSTEES

FROM: CELSO RUIZ, SUPERINTENDENT

SUBJECT: DONATIONS

DATE: APRIL 20, 2026

The Board is requested to approve the following donations:

1. Donation of $2,000 from Green & Gold Hall of Fame for the HHS Gym mural

MEMORANDUM

TO: BOARD OF TRUSTEES

FROM: CELSO RUIZ, SUPERINTENDENT

SUBJECT: OUT OF STATE AND/OR OVERNIGHT TRIPS

DATE: APRIL 20, 2026

The Board is requested to approve the following Out of State and/or Overnight Trips:

1. Finley ASB to Waylon's World in Yuma, AZ on 5/22/26
2. FFA to Fresno, CA for Public Speaking Finals & Parliamentary Procedure Finals 4/15/26-4/18/26

Imperial Valley Regional Occupational Program
687 State Street • El Centro, California 92243 • 760-482-2600

LIVE SCAN FINGERPRINT SERVICES AGREEMENT

This service agreement, between Holtville Unified School District and Imperial Valley Regional Occupational Program (IVROP), is for Live Scan Fingerprint Services.

IVROP will provide live scan fingerprint services for a fee of $31 per client. In addition to any fee(s) imposed from the Department of Justice and/or Federal Bureau of Investigation (if a billing number is not provided).

- Reimburse IVROP within 15 days of billing date.

In order for IVROP to provide the above services, it is understood that live scan clients must bring the following:

- Valid government issued identification;
- Live Scan Fingerprint Authorized Form *(completed)*; and
- Request for Live Scan Service From *(completed)*.

Please provide billing information below:

Attn: Adrianne Lawson
Agency: Holtville Unified School District - AP
Address: 621 E. 6th Street Holtville Ca. 92250
Phone Number: (760) 356-2974
Email Address: alawson@husd.net

This agreement is in effect from 03/13/2026, and/or until either party decides to terminate agreement.

Signature	Signature
Celso Ruiz-Superintendent Printed Name & Title	Edwin P. Obergfell, Superintendent Printed Name & Title
03/27/2026 Date	Date

State of California
Commission on Teacher
Credentialing Certification Division

Email: credentials@ctc.ca.gov
Website: www.ctc.ca.gov

ANNUAL STATEMENT OF NEED

30-DAY SUBSTITUTE and DESIGNATED SUBJECTS CAREER TECHNICAL EDUCATION 30-DAY SUBSTITUTE TEACHING PERMITS

INSTRUCTIONS TO THE EMPLOYER

This statement of need must be filed at the school district office each school year when employing holders of Emergency 30-Day Substitute Permits. The employing agency will complete a single statement of need form (below) and retain the form at the school district office.

The form must be completed annually, indicating that either no credentialed person is available or that those available are not deemed qualified for substitute teaching and details of the circumstances that necessitate the use of emergency permit holders rather than fully credentialed teachers.

This statement of need form does not require listing specific employees or their positions. The form must be signed by the superintendent of the employing school district. It does not need to be co-signed by the county superintendent of schools.

A copy of the form does not need to be submitted to the county or the Commission with each Emergency 30-Day Substitute Teaching Permit application; however, the county superintendent of schools, whose responsibilities include areas such as district payroll or district substitute placement, may request a copy of the district's statement of need form to accurately fulfill these duties.

County superintendent of schools offices employing holders of the Emergency 30-Day Substitute Teaching Permit are also required to annually file, at their office, this completed statement of need form. The county superintendent of schools will sign the form.

The Commission does not require that the school board approve the statement of need. The individual school district may establish its own policy regarding this matter.

References: California Education Code, Sections 44225 and 44300 and California Code of Regulations, Title 5, Sections 80023, 80025 and 80026

This form must be signed by either:

☑ The district superintendent of schools and filed at the school district office if the holder of any Emergency 30-Day Substitute Teaching Permit will be employed as a substitute in a public school operated by a school district.

OR

☐ The county superintendent of schools and filed at the county superintendent of schools' office if the holder of any Emergency 30-Day Substitute Teaching Permit will be employed as a substitute in a county-operated school.

Certification and Authorized Signature

The district superintendent of schools or the county superintendent of schools has reviewed the information contained in this statement of need and certifies one the following:

☑ Either a credentialed person is not available or one or more credentialed persons are available, but are not deemed qualified by the district or county, as applicable, to serve as a day-to-day substitute teacher.

OR

☐ The situation or circumstances that necessitate the use of an emergency permit holder are as follows: (Attach additional sheets, if necessary.)

I hereby certify that all of the information contained in this statement of need is true and correct.

	Holtville Unified	
Signature of the District Superintendent	*District*	*Date*
Signature of the County Superintendent of Schools	*County*	*Date*

It is not necessary to submit this form to the Commission on Teacher Credentialing.

IMPERIAL COUNTY
OFFICE OF EDUCATION

J. Todd Finnell, Ed.D.
County Superintendent of Schools

1398 Sperber Road, El Centro, CA 92243
Phone: (760) 312-6464 Fax: (760) 312-6565 www.icoe.org

Memorandum of Understanding

Between the Imperial County Office of Education and Holtville Unified School District Regarding Account Auditor/Payroll-Retirement Services

This Memorandum of Understanding (MOU) establishes an agreement between the Imperial County Office of Education (ICOE) and Holtville Unified School District (District) for ICOE to provide payroll and retirement-auditing services to the District for the 2026-2027 Fiscal Year. ICOE's Business Services Division will be primarily responsible for ICOE obligations under this Agreement.

The terms of this Agreement are as follows:

1. **Effective Date and Term**
   This Agreement shall become effective on the date it is signed by the last party and shall remain in effect from July 1, 2026, through June 30, 2027.
2. **ICOE Obligations:**
   a. ICOE agrees to provide payroll and retirement auditing services through a designated Account Auditor/Payroll-Retirement as outlined in the Agreement.
   b. The Account Auditor/Payroll-Retirement will conduct payroll and retirement audits, review payroll procedures, and provide advisory support to the District as necessary.
   c. The Account Auditor/Payroll-Retirement will provide feedback to the District on payroll and retirement errors identified during the audit process.
   d. The Account Auditor/Payroll-Retirement will report to ICOE's Assistant Director of District Payroll and Retirement Services.
   e. ICOE will train the Account Auditor/Payroll-Retirement to effectively provide services under this Agreement. This may include possible site visits accompanied by other ICOE staff as needed.
   f. Payroll and Retirement Audit Services to be provided:
      i. Review Notices of Employment to ensure alignment and proper salary schedule payments.
      ii. Verify salary calculations, including equal-pay worksheets, part-time positions, contract balances, daily/hourly positions, and overtime calculations.
      iii. Audit payroll prelists to confirm alignment with Notices of Employment, overtime submissions, and proper payroll and retirement coding.
      iv. Review payroll and retirement coding to ensure accurate tax withholdings and retirement contributions are taken out by the payroll system.
      v. Conduct audits both before and after payroll runs, with an emphasis on pre-payroll auditing. Given time constraints or late submissions, post-payroll auditing may also continue as needed until the audit is complete or until the start of the next payroll cycle.

vi. Review documentation provided by the district to verify compliance with CalPERS and CalSTRS regulations.

g. Notify the District of identified payroll and retirement and recommend corrective actions.

h. ICOE will make every reasonable effort to identify and address payroll issues; however, it cannot guarantee the detection of all possible errors. ICOE will work diligently with the District to enhance payroll accuracy and provide guidance and support throughout the process.

i. Maintain the confidentiality and security of any District data or documents accessed during the audit process.

3. District Obligations:

a. The District agrees to provide the necessary documentation and support to facilitate an effective payroll audit, including but not limited to:
   i. Notice of Employment
   ii. Salary Schedule
   iii. Average Pay Worksheet
   iv. Dock Notice or Summary
   v. Lottery Payment Summary
   vi. Description of Services or Job Description

b. Provide appropriate office workspace for the Account Auditor/Payroll-Retirement to perform on-site services, with reasonable advance notice.

c. The District will be responsible for making corrections that **ARE** identified through the ICOE audit process.

d. Monetary Obligations: In consideration of the services provided, the District agrees to compensate ICOE as follows:
   i. Total Cost to District: $5,419.81 (*See Attachment 1*)
   ii. Cost Model: The Total Cost to the District is determined as follows:
      a. The cost allocation is based on the District's Employee Count, which is defined as the number of employees paid during the October Regular payroll and the November Supplemental payroll.
      b. The Total Position Cost includes the annual salary and benefits for the Account Auditor/Payroll-Retirement position.
      c. The Cost Per Employee is determined by dividing the Total Position Cost by the Total Employee Count across all participating districts.
      d. The District's Total Cost is determined by multiplying the Cost Per Employee by the District's Employee Count. (See Attachment 1 for details).
   iii. Billing: ICOE will collect payment from the District at the end of the Agreement Term via an inter-district fund transfer. If the District lacks the capability for a direct fund transfer, ICOE will invoice the District on a monthly basis. The District must remit payment to ICOE within 30 days of receiving the invoice.

4. Termination:

a. Either Party may terminate this Agreement for any reason or no reason upon a 90-day written notice to the other Party. The Parties may mutually agree to waive this notice requirement and terminate the Agreement immediately.

b. In the event that the District fails to perform on a material terms of this Agreement, ICOE has the right to terminate the Agreement upon seven days' written notice and all other rights and remedies available to it at law and equity.

c. In the event that ICOE fails to perform on a material term of this Agreement, then the District shall have the right to terminate the Agreement upon seven days written notice and all other rights and remedies available to it at law and equity.

5. Additional Services:

a. In the event either Party requires services from the other Party in addition to those set forth in this Agreement, the Party requiring additional services shall compensate the other Party for costs incurred by those additional services. If either Party believes that additional services are necessary or desirable, that Party shall submit a written description of the additional services to the other Party, along with the reasons the additional services are required or reasonable, and the specific cost of the additional services. Such services shall be performed only after both Parties agree in writing to proceed with the additional services.

The Parties' representatives shall be:

ICOE:

Maribel Paez, CBO
Business Services
Imperial County Office of Education
1398 Sperber Road
El Centro, CA 92243
(760) 312-6585
maribel.paez@icoe.org

District:

Celso Ruiz
Superintendent
Holtville Unified School District
621 East 6th Street
Holtville, CA 92250
(760) 356-2974
celso@husd.net

In WITNESS WHEREOF, the parties have executed the Agreement as of the date hereof:

For the Imperial County Office of Education	**For Holtville Unified School District**
By: _____	By: _____
J. Todd Finnell, Ed. D. County Superintendent of Schools	Celso Ruiz Superintendent Holtville Unified School District
Date: _____	Date: _____

Attachments:
Attachment 1- Cost Model for Participating Districts Spreadsheet

{Remainder of page intentionally left blank}

Attachment 1

Imperial County Office of Education
District Financial Services

Yearly Cost of Account Auditor/Payroll-Retirement Per District - 2026/2027

District		Employee Count* October P/R	Cost Per District
01	IVC	866	$13,845.29
10	Brawley Elementary	695	$11,111.40
12	Brawley Union High	300	$4,796.29
15	Calexico Unified	1,492	$23,853.55
18	Calipatria Unified	211	$3,373.39
21	Central High	640	$10,232.09
24	El Centro Elementary	1,106	$17,682.32
27	Heber	276	$4,412.59
30	Holtville	339	$5,419.81
33	Imperial Unified	763	$12,198.56
36	Magnolia Union	25	$399.69
39	McCabe Union	181	$2,893.76
42	Meadows Union	86	$1,374.94
45	Mulberry	14	$223.83
48	San Pasqual Valley Unified	150	$2,398.14
51	Seeley Union	69	$1,103.15
54	Westmorland Union	99	$1,582.78
60	ICOE	620	$9,912.33
68	IVROP	157	$2,510.06
	Total Employee Count	**8,089**	
	Total Cost		**$129,323.97**
	2026-2027 Cost Per Employee	**$15.99**	

*Employee Count for October 2025 includes the November Supplemental Payroll

GRANTS FOR ENERGY MODERNIZATION IN SCHOOLS

2026 FUNDING AGREEMENT

This Agreement is entered into between the Imperial Irrigation District (IID), and Customer, sometimes individually referred to as a "Party" and collectively as the "Parties."

1. PROJECT DESCRIPTION

This Agreement pertains to the Grants for Energy Modernization in Schools (GEMS) Project(s) ["Project(s)"] described in the GEMS Installation Report. IID shall pay Customer monetary incentives in accordance with the terms and conditions of this Agreement.

1.1. DOCUMENTS INCORPORATED BY REFERENCE

The following documents are incorporated by this reference and are hereby made part of this Agreement:

i) Customer's GEMS Application
ii) Customer's GEMS Installation Report
iii) Total Estimated GEMS Grant Payment for Customer, attached hereto as Exhibit A
iv) The GEMS Guidelines
v) GEMS Calculator.

2. ELIGIBILITY

2.1 GEMS funding is limited and is available on a first-come, first-served basis. Funds will be reserved only upon IID approval.

2.2 Projects must meet the following requirements to be eligible for grants:

i) Project must be commercial and located within IID's service territory;

ii) Projects will be evaluated using the required documents and provided calculator (as described in the GEMS Guidelines); and

iii) Projects must meet and / or exceed the applicable Title 24 energy efficiency requirements established by the California Energy Commission or current industry standards using IID-approved project baselines if Title 24 standards are not applicable.

iv) Projects must receive electrical service from IID.

3. SUBMITTAL REQUIREMENTS FOR PAYMENT

As a condition of payment, Customer shall submit to IID the documents described below. Required documents include but are not limited to:

3.1 Invoices and/or documentation to support Energy Efficiency Measure costs;

3.2 Additional project-specific documents as requested by IID;

3.3 GEMS Installation Report Form; and

4. INSPECTIONS

As a condition of payment, Customer is responsible for ensuring that IID has reasonable access for all inspections, including but not limited to the following:

4.1 Post-Installation Field Inspections as necessary to verify equipment installation and to monitor the energy savings achieved by the Energy Efficiency Measures during the Term of this Agreement after such measures become operational.

5. NO REPRESENTATION OF FITNESS:

IID'S OR ITS CONSULTANTS' REVIEW OF THE DESIGN, CONSTRUCTION, OPERATION AND/OR MAINTENANCE OF THE PROJECT AND/ OR ASSOCIATED ENERGY EFFICIENCY MEASURES SHALL NOT CONSTITUTE ANY REPRESENTATION BY IID AS TO THE ECONOMIC OR TECHNICAL FEASIBILITY, OPERATIONAL CAPABILITY, SAFETY AND/OR RELIABILITY OF THE PROJECT ENERGY EFFICIENCY MEASURES. CUSTOMER IS SOLELY RESPONSIBLE FOR THE ECONOMIC AND TECHNICAL FEASIBILITY, OPERATIONAL CAPABILITY, SAFETY AND/OR RELIABILITY OF CUSTOMER'S PROJECT AND THE ASSOCIATED ENERGY EFFICIENCY MEASURES.

6. PAYMENTS

Grant payments will be paid to Customer and / or designated third party payee only after all GEMS requirements (as set forth in this GEMS Rebate Application Form and the GEMS Guidelines) are met by Customer to IID's reasonable satisfaction. IID retains sole discretion to determine the appropriate baseline values and energy savings calculations used to determine incentive payments. Customer grant payments shall only be paid on projects that meet and / or exceed Title 24 standards applicable when this Agreement is signed or industry standards in the absence of Title 24 standards. IID reserves the right to modify or cancel the grant amount if the actual system installed differs from the approval. Customer shall not be eligible to receive any GEMS rebate incentive payment, or any portion thereof, which has been previously paid by IID prior to the execution of this Agreement.

6.1 PAYMENTS - The total incentive payment for each Energy Efficiency Measure shall not exceed the Project Cap of

50 percent of the total installed measure cost (calculated on per item basis), or the total estimated incentive amount, whichever is less.

6.2 IID will make the applicable payment to Customer only after the appropriate documents have been submitted and approved, and the appropriate inspections of the Project have been satisfactorily completed.

6.3 All Projects must be installed and fully operational by the date indicated in the GEMS Application to be eligible for payments.

7. PENALTIES FOR FAILURE TO PROVIDE ENERGY SAVINGS BENEFITS

A prorated portion of the rebate incentives paid by IID to Customer shall be repaid by Customer to IID if the utility does not receive at least 80 percent of the energy savings benefit for which the incentive(s) is/are paid for a period of at least five years from the date of installation of the associated Energy Efficiency Measure(s) or for the duration of the rated life of the equipment, whichever is less.

7.1 Customer shall repay any incentive payments made by IID within 30 calendar days of notification by IID that repayment is required. IID is entitled to offset against payments owed to Customer any amount due to IID that remains unpaid 40 calendar days after IID'S written demand for payment.

8. TERM AND TERMINATION

The Term of this Agreement shall commence upon the execution of this Agreement and shall extend through a period which is five years after the date on which the last EEM is installed and placed into service, unless the Parties terminate this Agreement at an earlier date by mutual written agreement.

9. ASSIGNMENT

Neither Party shall assign its rights or delegate its duties without the prior written consent of the other Party, except in connection with the sale or merger of a substantial portion of its properties. Any such assignment or delegation without written consent shall be null and void. Consent to assignment shall not be unreasonably withheld. If an assignment is requested, Customer is obligated to provide IID with information relating to the proposed assignment as requested by IID.

10. PERMITS AND LICENSES

Customer, at its own expense, shall obtain and maintain and cause its contractors to obtain and maintain licenses and permits required by federal, state, local, or other relevant governing or regulatory bodies necessary to perform this Agreement. Any failure by Customer or its contractors to maintain necessary licenses and permits constitutes a material breach of Customer's obligations under this Agreement.

11. ADVERTISING, MARKETING AND USE OF IID'S NAME

Customer will allow IID to use and disseminate Customer's Project energy savings results in its advertising and marketing of IID's GEMS Program. Customer further acknowledges that it is not an employee, agent or representative of IID and Customer agrees that it shall make no representations or warranties of any kind to its customers, the public or to any person or entity on behalf of IID.

12. INDEMNIFICATION

Customer shall indemnify, defend and hold harmless, and releases IID, its affiliates, subsidiaries, parent companies (including Imperial Irrigation District), officers, directors, agents and employees, from and against all claims, demands, losses, damages, costs, expenses, and liability (legal, contractual, or otherwise), which arise from or are in any way connected with any: (1) injury to or death of persons; (2) injury to or destruction of property; (3) violation of local, state, and/or federal law, common law, statute, or regulation, including but not limited to environmental laws or regulations; or (4) strict liability imposed by any provision of law; so long as such injury, violation, or strict liability (as set forth in (1) - (4) above) arises from or is in any way attributable to Customer's performance of, or failure to perform, this Agreement, however caused, regardless of any fault of IID whether active or passive, excepting only such loss, damage, cost, expense, liability, strict liability, or violation of law or regulation that is caused by IID, its officers, managers or employees. Customer acknowledges that any claims, demands, losses, damages, costs, expenses, and legal liability that arise out of, result from, or are in any way attributable to the release or spill of any legally designated hazardous material or waste arising from the performance of this Agreement are expressly within the scope of this indemnity, and that the costs, expenses, and legal liability for environmental investigations, monitoring, containment, abatement, removal, repair, cleanup, restoration, remedial work, penalties, and fines arising from strict liability, or violation of any local, state, or federal law or regulation, attorney's fees, disbursements, and other response costs incurred as a result of such releases or spills are expressly within the scope of this indemnity.

13. LIMITATION OF LIABILITY

IID shall not be liable for any special, incidental, indirect, or consequential damages to Customer or to any third party or entity based on its performance or failure to perform this Agreement, or any aspect of performance contained herein.

14. INTEGRATION

This Agreement, together with the documents incorporated by reference pursuant to Paragraph 1.1, above, constitutes the entire Agreement and understanding between the Parties as to the subject matter, terms and conditions of the Agreement. It supersedes all prior or contemporaneous Agreements, commitments, representations, writings, and discussions between Customer and IID, whether oral or written, and has been induced by no representations, statements or Agreements other than those expressed herein. Neither Customer nor IID shall be bound by any prior or contemporaneous obligations, conditions, warranties or representations with respect to this Agreement.

15. NO ORAL MODIFICATION OF AGREEMENT

No amendment, modification or change to this Agreement shall be binding or effective unless expressly set forth in writing and signed by an IID representative authorized to execute such an agreement.

16. WRITTEN NOTICE

Any written notice, demand or request required or authorized in connection with this Agreement, shall be deemed properly given if delivered in person or sent by facsimile, nationally recognized overnight courier, or first class mail, postage prepaid, to the addresses specified below:

IMPERIAL IRRIGATION DISTRICT
Attn: Grants for Energy Modernization in Schools
P.O. Box 937
Imperial, CA 92251

Office Number: 760-482-3306
gems@iid.com

Notices shall be deemed received (1) if personally or hand-delivered, upon the date of delivery to the address of the person to receive such notice if delivered before 5:00 p.m., or otherwise on the business day following personal delivery; (2) if mailed, three Business Days after the date the notice is postmarked; (3) if by facsimile, upon electronic confirmation of transmission, followed by telephone notification of transmission by the noticing Party; or (4) if by overnight courier, on the business day following delivery to the overnight courier within the time limits set by that courier for next-day delivery.

17. CONFLICTS BETWEEN TERMS

Should a conflict exist between the main body of this Agreement and the documents incorporated by reference, the main body of this Agreement shall control. Should a conflict exist between an applicable federal, state, or local law, rule, regulation, order or code and this Agreement, the law, rule, regulation, order or code shall control. Varying degrees of stringency among the main body of this Agreement, the Documents Incorporated by Reference, and laws, rules, regulations, orders, or codes are not deemed conflicts, and the most stringent requirement shall control. Each Party shall notify the other immediately upon the identification of any conflict or inconsistency concerning this Agreement.

18. GOVERNING LAW

This Agreement shall be interpreted in accordance with the substantive and procedural laws of the State of California. All actions or proceedings arising in connection with this Agreement shall be tried and litigated exclusively in State court located in the County of Imperial, State of California and/or Federal Court located in the County of Imperial or San Diego, State of California. The aforementioned choice of venue is mandatory, thereby precluding the possibility of litigation between the Parties with respect to or arising out of this Agreement in any jurisdiction other than that specified in this paragraph. Each Party hereby waives any right it may have to assert the doctrine of forum non conveniens or a similar doctrine or to object to venue with respect to any proceeding brought in accordance with this paragraph, and stipulates that the State and Federal courts located in the Counties of Imperial and San Diego, California, respectively, shall have in personal jurisdiction and venue over each of them for the purpose of litigating any dispute or proceeding arising out of or related to this Agreement. Each party hereby authorizes service of process sufficient for personal jurisdiction in any action against it at the address and in the manner for the giving of notice as set forth in this Agreement.

19. EXECUTION AND EFFECTIVE DATE

This Agreement has been executed by the duly authorized officers of the Parties and shall be effective as of the date of execution.

CUSTOMER

School District Name: Holtville Unified School District

Signature: Celso Ruiz

Name (Print): Celso Ruiz

Title: Superintendent

Date: 3/27/2026

IID
A century of service.

WILKINSON HADLEY
KING & CO. LLP
CPAs AND ADVISORS

BRIAN K. HADLEY, CPA
AUBREY W. MANN, CPA
KEVIN A. SPROUL, CPA

March 5, 2026

To Board of Trustees and Management
Holtville Unified School District
621 East 6th Street
Holtville, CA 92250

We are pleased to confirm our understanding of the services we are to provide for Holtville Unified School District (the District) for the year ended June 30, 2026.

Audit Scope and Objectives

We will audit the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information, including the disclosures, which collectively comprise the basic financial statements, of the District as of and for the year ended June 30, 2026. Accounting standards generally accepted in the United States of America (GAAP) provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement the District's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to the District's RSI in accordance with auditing standards generally accepted in the United States of America (GAAS). These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient appropriate evidence to express an opinion or provide any assurance. The following RSI is required by GAAP and will be subjected to certain limited procedures, but will not be audited:

1) Management's Discussion and Analysis.
2) Budget Comparison Schedule – General Fund
3) Budget Comparison Schedule – Major Special Revenue Funds (as applicable)
4) Schedule of the District's Proportionate Share of the Net Pension Liability – CalSTRS
5) Schedule of the District's Contributions – CalSTRS
6) Schedule of the District's Proportionate Share of the Net Pension Liability – CalPERS
7) Schedule of the District's Contributions – CalPERS
8) Schedule of the District's Total OPEB Liability and Related Ratios

We have also been engaged to report on supplementary information other than RSI that accompanies the District's financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with GAAS, and we will provide an opinion on it in relation to the financial statements as a whole in a report combined with our auditor's report on the financial statements.

1) Combining Financial Statements
2) Schedule of Average Daily Attendance
3) Schedule of Instructional Time
4) Schedule of Financial Trends and Analysis
5) Reconciliation of Annual Financial and Budget Report with Audited Financial Statements
6) Schedule of Expenditures of Federal Awards

In connection with our audit of the basic financial statements, we will read the following other information and consider whether a material inconsistency exists between the other information and the basic financial statements, or the other information otherwise appears to be materially misstated. If, based on the work performed, we conclude that an uncorrected material misstatement of the other information exists, we are required to describe it in our report.

1) LEA Organization Structure

The objectives of our audit are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and issue an auditor's report that includes our opinions about whether your financial statements are fairly presented, in all material respects, in conformity with GAAP, and report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as a whole. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS and *Government Auditing Standards* will always detect a material misstatement when it exists. Misstatements, including omissions, can arise from fraud or error and are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment of a reasonable user made based on the financial statements. The objectives also include reporting on:

- Internal control over financial reporting and compliance with provisions of laws, regulations, contracts, and award agreements, noncompliance with which could have a material effect on the financial statements in accordance with *Government Auditing Standards*.
- Internal control over compliance related to major programs and an opinion (or disclaimer of opinion) on compliance with federal statutes, regulations, and the terms and conditions of federal awards that could have a direct and material effect on each major program in accordance with the Single Audit Act Amendments of 1996 and Title 2 U.S. *Code of Federal Regulations* (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance).
- An opinion (or disclaimer of opinion) on compliance with state statutes, regulations, and the terms and conditions of state awards that could have a direct and material effect on each identified and applicable program in accordance with the *2025-26 Guide for Annual Audits of K-12 Local Education Agencies and State Compliance Reporting prescribed in Title 5, California Code of Regulations, Section 19810.*

Auditor's Responsibilities for the Audit of the Financial Statements and Single Audit

We will conduct our audit in accordance with GAAS; the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; the Single Audit Act Amendments of 1996; the provisions of the Uniform Guidance, and the *2025-26 Guide for Annual Audits of K-12 Local Education Agencies and State Compliance Reporting* prescribed in Title 5, California Code of Regulations, Section 19810, and will include tests of accounting records, a determination of major program(s) in accordance with Uniform Guidance, and other procedures we consider necessary to enable us to express such opinions. As part of an audit in accordance with GAAS and *Government Auditing Standards*, we exercise professional judgment and maintain professional skepticism throughout the audit.

We will evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management. We will also evaluate the overall presentation of the financial statements, including the disclosures, and determine whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the school district or to acts by management or employees acting on behalf of the government. Because the determination of waste and abuse is subjective, *Government Auditing Standards* do not expect auditors to perform specific procedures to detect waste or abuse in financial audits nor do they expect auditors to provide reasonable assurance of detecting waste or abuse.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is an unavoidable risk that some material misstatements or noncompliance may not be detected by us, even though the audit is properly planned and performed in accordance with GAAS and *Government Auditing Standards*. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements or on major programs. However, we will inform the appropriate level of management of any material errors, any fraudulent financial reporting, or misappropriation of assets that come to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. We will include such matters in the reports required for a Single Audit. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

We will also conclude, based on the audit evidence obtained, whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the school district's ability to continue as a going concern for a reasonable period of time.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, tests of the physical existence of inventories, and direct confirmation of receivables and certain assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We will also request written representations from your attorneys as part of the engagement.

We have identified the following significant risk(s) of material misstatement as part of our audit planning:

> According to GAAS, significant risks include management override of controls, and GAAS presumes that revenue recognition is a significant risk. Accordingly, we have considered these as significant risks.

Our audit of financial statements does not relieve you of your responsibilities.

Audit Procedures—Internal Control

We will obtain an understanding of the school district and its environment, including the system of internal control, sufficient to identify and assess the risks of material misstatement of the financial statements, whether due to error or fraud, and to design and perform audit procedures responsive to those risks and obtain evidence that is sufficient and appropriate to provide a basis for our opinions. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentation, or the override of internal control. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards*.

As required by the Uniform Guidance, we will perform tests of controls over compliance to evaluate the effectiveness of the design and operation of controls that we consider relevant to preventing or detecting material noncompliance with compliance requirements applicable to each major federal award program. However, our tests will be less in scope than would be necessary to render an opinion on those controls and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to the Uniform Guidance.

An audit is not designed to provide assurance on internal control or to identify significant deficiencies or material weaknesses. Accordingly, we will express no such opinion. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards, *Government Auditing Standards*, and the Uniform Guidance.

Audit Procedures—Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of the District's compliance with provisions of applicable laws, regulations, contracts, and agreements, including grant agreements. However, the objective of those procedures will not be to provide an opinion on overall compliance, and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*.

The Uniform Guidance requires that we also plan and perform the audit to obtain reasonable assurance about whether the auditee has complied with federal statutes, regulations, and the terms and conditions of federal awards applicable to major programs. Our procedures will consist of tests of transactions and other applicable procedures described in the *OMB Compliance Supplement* for the types of compliance requirements that could have a direct and material effect on each of the District's major programs. For federal programs that are included in the Compliance Supplement, our compliance and internal control procedures will relate to the compliance requirements that the Compliance Supplement identifies as being subject to audit. The purpose of these procedures will be to express an opinion on the District's compliance with requirements applicable to each of its major programs in our report on compliance issued pursuant to the Uniform Guidance.

The *2025-26 Guide for Annual Audits of California Local Education Agencies and State Compliance Reporting* (the Audit Guide) requires that we also plan and perform the audit to obtain reasonable assurance about whether the auditee has complied with state statutes, regulations, and the terms and conditions of state awards identified in the Audit Guide which are applicable to the District based on materiality levels identified in the Audit Guide. For the programs applicable to the District, we will perform the procedures identified in the Audit Guide and report noncompliance in accordance with direction provided in the Audit Guide. The purpose of these procedures will be to express an opinion on the District's compliance with requirements applicable to these programs in our report on state compliance.

Responsibilities of Management for the Financial Statements and Single Audit

Our audit will be conducted on the basis that you acknowledge and understand your responsibility for (1) designing, implementing, establishing, and maintaining effective internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, including internal controls over federal awards, and for evaluating and monitoring ongoing activities to help ensure that appropriate goals and objectives are met; (2) following laws and regulations; (3) ensuring that there is reasonable assurance that government programs are administered in compliance with compliance requirements; and (4) ensuring that management and financial information is reliable and properly reported. Management is also responsible for implementing systems designed to achieve compliance with applicable laws, regulations, contracts, and grant agreements. You are also responsible for the selection and application of accounting principles; for the preparation and fair presentation of the financial statements, schedule of expenditures of federal awards, and all accompanying information in conformity with accounting principles generally accepted in the United States of America; and for compliance with applicable laws and regulations (including federal statutes), rules, and the provisions of contracts and grant agreements (including award agreements). Your responsibilities also include identifying significant contractor relationships in which the contractor has responsibility for program compliance and for the accuracy and completeness of that information.

You are also responsible for making drafts of financial statements, schedule of expenditures of federal awards, all financial records, and related information available to us; for the accuracy and completeness of that information (including information from outside of the general and subsidiary ledgers); and for the evaluation of whether there are any conditions or events, considered in the aggregate, that raise substantial doubt about the school district's ability to continue as a going concern for the 12 months after the financial statement date or shortly thereafter (for example, within an additional three months, if currently known). You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, such as records, documentation, identification of all related parties and all related-party relationships and transactions, and other matters; (2) access to personnel, accounts, books, records, supporting documentation, and other information as needed to perform an audit under the Uniform Guidance; (3) additional information that we may request for the purpose of the audit; and (4) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence. At the conclusion of our audit, we will require certain written representations from you about the financial statements; schedule of expenditures of federal awards; federal award programs; compliance with laws, regulations, contracts, and grant agreements; and related matters.

Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements of each opinion unit taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the school district involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the school district received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the school district complies with applicable laws, regulations, contracts, agreements, and grants. You are also responsible for taking timely and appropriate steps to remedy fraud and noncompliance with provisions of laws, regulations, contracts, and grant agreements that we report. Additionally, as required by the Uniform Guidance, it is management's responsibility to evaluate and monitor noncompliance with federal statutes, regulations, and the terms and conditions of federal awards; take prompt action when instances of noncompliance are identified including noncompliance identified in audit findings; promptly follow up and take corrective action on reported audit findings; and prepare a summary schedule of prior audit findings and a separate corrective action plan. The summary schedule of prior audit findings should be available for our review when we are scheduled for audit fieldwork.

You are responsible for identifying all federal awards received and understanding and complying with the compliance requirements and for the preparation of the schedule of expenditures of federal awards (including notes and noncash assistance received, and COVID-19-related concepts, such as lost revenues, if applicable) in conformity with the Uniform Guidance. You agree to include our report on the schedule of expenditures of federal awards in any document that contains, and indicates that we have reported on, the schedule of expenditures of federal awards. You also agree to [include the audited financial statements with any presentation of the schedule of expenditures of federal awards that includes our report thereon OR make the audited financial statements readily available to intended users of the schedule of expenditures of federal awards no later than the date the schedule of expenditures of federal awards is issued with our report thereon]. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the schedule of expenditures of federal awards in accordance with the Uniform Guidance; (2) you believe the schedule of expenditures of federal awards, including its form and content, is stated fairly in accordance with the Uniform Guidance; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the schedule of expenditures of federal awards.

You are also responsible for the preparation of the other supplementary information, which we have been engaged to report on, in conformity with U.S. generally accepted accounting principles (GAAP). You agree to include our report on the supplementary information in any document that contains, and indicates that we have reported on, the supplementary information. You also agree to [include the audited financial statements with any presentation of the supplementary information that includes our report thereon OR make the audited financial statements readily available to users of the supplementary information no later than the date the supplementary information is issued with our report thereon]. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the supplementary information in accordance with GAAP; (2) you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying and providing report copies of previous financial audits, attestation engagements, performance audits, or other studies related to the objectives discussed in the Audit Scope and Objectives section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or studies. You are also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions for the report, and for the timing and format for providing that information.

Other Services

We will also assist in preparing the financial statements, schedule of expenditures of federal awards, and related notes of the District in conformity with accounting principles generally accepted in the United States of America and the Uniform Guidance based on information provided by you. These nonaudit services do not constitute an audit under *Government Auditing Standards* and such services will not be conducted in accordance with *Government Auditing Standards*. We will perform the services in accordance with applicable professional standards. The other services are limited to the financial statements, schedule of expenditures of federal awards, and related notes services previously defined. We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

You agree to assume all management responsibilities for the financial statements, schedule of expenditures of federal awards, and related notes, and any other nonaudit services we provide. You will be required to acknowledge in the management representation letter our assistance with preparation of the financial statements, the schedule of expenditures of federal awards, and related notes and that you have reviewed and approved the financial statements, the schedule of expenditures of federal awards, and related notes prior to their issuance and have accepted responsibility for them. Further, you agree to oversee the nonaudit services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of those services; and accept responsibility for them.

Engagement Administration, Fees, and Other

We understand that your employees will prepare all cash, accounts receivable, or other confirmations we request and will locate any documents selected by us for testing.

At the conclusion of the engagement, we will complete the appropriate sections of the Data Collection Form that summarizes our audit findings. It is management's responsibility to electronically submit the reporting package (including financial statements, schedule of expenditures of federal awards, summary schedule of prior audit findings, auditor's reports, and corrective action plan) along with the Data Collection Form to the federal audit clearinghouse. We will coordinate with you the electronic submission and certification. The Data Collection Form and the reporting package must be submitted within the earlier of 30 calendar days after receipt of the auditor's reports or nine months after the end of the audit period.

We will provide copies of our reports to the school district; however, management is responsible for distribution of the reports and the financial statements. Unless restricted by law or regulation, or containing privileged and confidential information, copies of our reports are to be made available for public inspection.

The audit documentation for this engagement is the property of Wilkinson Hadley King & Co. LLP and constitutes confidential information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely manner to the California State Controller's Office, the Education Audit Appeals Panel, the California Department of Education, the Imperial County Office of Education or their designee, a federal agency providing direct or indirect funding, or the U.S. Government Accountability Office for purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of Wilkinson Hadley King & Co. LLP personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies.

The audit documentation for this engagement will be retained for a minimum of five years after the report release date or for any additional period requested by the oversight agencies. If we are aware that a federal awarding agency, pass-through entity, or auditee is contesting an audit finding, we will contact the party(ies) contesting the audit finding for guidance prior to destroying the audit documentation.

Aubrey Mann is the engagement partner and is responsible for supervising the engagement and signing the reports or authorizing another individual to sign them. We expect to begin our audit upon execution of this engagement letter and our contract.

Our fee for these services will be $15,800. Our invoices for these fees will be rendered in four installments as follows:

Installment #1 Upon Completion of Interim Fieldwork	35%
Installment #2 Upon Completion of Final Fieldwork	35%
Installment #3 Upon Issuance of Final Audit Report	20%
Installment #4 Upon Certification by California State Controller's Office	10%

Invoices are payable on presentation.

In accordance with our firm policies, work may be suspended if your account becomes 30 days or more overdue and may not be resumed until your account is paid in full. If we elect to terminate our services for nonpayment, our engagement will be deemed to have been completed upon written notification of termination, even if we have not completed our report(s). You will be obligated to compensate us for all time expended and to reimburse us for all out-of-pocket costs through the date of termination. The above fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the engagement. If significant additional time is necessary, we will keep you informed of any problems we encounter and our fees will be adjusted accordingly.

Reporting

We will issue written reports upon completion of our Single Audit. Our reports will be addressed to the governing board of the District. Circumstances may arise in which our report may differ from its expected form and content based on the results of our audit. Depending on the nature of these circumstances, it may be necessary for us to modify our opinions, add a separate section, or add an emphasis-of-matter or other-matter paragraph to our auditor's report, or if necessary, withdraw from this engagement. If our opinions are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or issue reports, or we may withdraw from this engagement.

The *Government Auditing Standards* report on internal control over financial reporting and on compliance and other matters will state that (1) the purpose of the report is solely to describe the scope of testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance, and (2) the report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. The Uniform Guidance report on internal control over compliance will state that the purpose of the report on internal control over compliance is solely to describe the scope of testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Both reports will state that the report is not suitable for any other purpose.

We appreciate the opportunity to be of service to the District and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the attached copy and return it to us.

Very truly yours,

Wilkinson Hadley King & Co. LLP

Wilkinson Hadley King & Co. LLP

RESPONSE:

This letter correctly sets forth the understanding of Holtville Unified School District.

Management signature: _____

Title: _____

Date: _____

Approved by Governance on: _____

Curriculum Associates, LLC Price Quote - Q-63489

Version: 1
Quote Date: 3/26/2026
Quote Expiration Date: 7/31/2026

This price quote from Curriculum Associates, LLC having an address at 153 Rangeway Road, North Billerica, MA 01862 ("Company") has been prepared for the Customer Name identified as "Customer" below. Customer's use of Ellevation subscriptions shall be subject to the Ellevation Terms and Conditions of Use, which can be found at https://ellevationeducation.com/platform-legal-notices.

Company:	Curriculum Associates, LLC	Customer:	Holtville Unified School District, CA
Representative:	Jeff Jimenez	Contact Name:	Eric Velazquez
Email:	jeff.jimenez@ellevationeducation.com	Email:	evelazquez@husd.net
Phone:	617-307-5755	Phone:	760-356-2974
Address:	153 Rangeway Road, North Billerica, MA 01862	Address:	621 East 6th Street, Holtville,CA 92250
Start Date:	7/1/2026	End Date:	6/30/2027

Subscription Fees

Product	Quantity	Unit Price	Total Fees
Ellevation Foundation	514	$16.25	$8,352.50
		Subscription Total:	$8,352.50

Services Fees

Services Total:	$0.00

Total Investment - Q-63489

Grand Total:	$8,352.50

Invoicing Schedule: Up Front, In Full Payment Term: Net 30 Contract Term: 12

- Account Number: 4418064408 | Account Name: Curriculum Associates, LLC
- Bank Name: Wells Fargo Bank - San Francisco, CA
- ABA Routing: 121000248
- Tax ID: 26-3954988

To the extent your purchase is subject to sales tax, tax will be applied at final invoicing. If tax exempt, please submit valid exemption certificate with PO and quote in order to avoid processing delays. Exemption certificates can also be submitted to exempt@cainc.com.

To place an order - Please submit this quote with your purchase order to your Ellevation Sales Rep at: jeff.jimenez@ellevationeducation.com.

AVID Center

Products and Services Quote/Order

Quote/Order #: Q-92808
Client: Holtville Unified School District
Address: 621 E 6th StBusiness Services
Holtville, CA 92250

AVID Center Representative: Grecia Saavedra
Phone: (858) 654-5015
Email: gsaavedra@avid.org

Effective Date: July 01, 2026

Expiration Date: June 30, 2027

Emmett S. Finley Elementary School			
QTY	PRODUCT NAME	UNIT PRICE	EXTENDED PRICE
1	AVID Membership Fees Elementary School	$3,750.00	$3,750.00
1	AVID Weekly Elementary	$750.00	$0.00
		Emmett S. Finley Elementary School SUBTOTAL:	**$3,750.00**

Holtville High School			
QTY	PRODUCT NAME	UNIT PRICE	EXTENDED PRICE
1	AVID Membership Fees Secondary	$4,725.00	$4,725.00
1	AVID Weekly Secondary	$735.00	$735.00
		Holtville High School SUBTOTAL:	**$5,460.00**

Holtville Middle School			
QTY	PRODUCT NAME	UNIT PRICE	EXTENDED PRICE
1	AVID Membership Fees Secondary	$4,725.00	$4,725.00
1	AVID Weekly Secondary	$735.00	$735.00
		Holtville Middle School SUBTOTAL:	**$5,460.00**

Pine Elementary School			
QTY	PRODUCT NAME	UNIT PRICE	EXTENDED PRICE
1	AVID Membership Fees Elementary School	$3,750.00	$3,750.00
1	AVID Weekly Elementary	$750.00	$0.00
		Pine Elementary School SUBTOTAL:	**$3,750.00**

TOTAL:	$18,420.00
	plus all applicable taxes

Additional Comments:

N/A

This AVID Center Products and Services Quote/Order is a Subsequent Quote/Order as defined in the General Terms and Conditions previously agreed to by AVID Center and the "Client" identified above ("Ts&Cs"). This Quote/Order and any exhibits or attachments hereto, together with the Ts&Cs (including the definitions of terms set forth at https://www.avid.org/Page/3290 or another location on AVID Center's website designated by AVID Center), supersedes all previous Quote/Orders and constitutes a binding agreement between AVID Center and Client with respect to the AVID Products and Services specified above. Certain AVID Products and Services may be cancelled by Client as set forth in AVID Center's Rest Assured Policy at https://www.avid.org/rest-assured-policy.

AVID Center is committed to assisting Client with a successful implementation. Additional information regarding professional learning registrations is listed below:

- Newly implementing AVID sites are best supported by a core site team of educators – at least 8 for AVID Secondary or 4 for AVID Elementary. In the initial year of implementation, Client agrees to enroll participants into AVID Summer Institute ("SI") equal to the minimum core site team described herein, unless AVID Center agrees otherwise on this Quote/Order. If other professional learning events are taken instead of SI, prices will be adjusted accordingly upon completion of the training event.
- For each existing site in year 2 and beyond of AVID implementation, Client agrees to enroll one (1) participant into AVID Ignite, unless Client notifies otherwise. If a participant is not enrolled or a registrant does not attend, Client will receive a voucher to be used for AVID Ignite in the following summer after payment has been received.

Client will be invoiced for the greater of the number of participants from a site registered for the event or committed to on this Quote/Order. No payment is due at the time of execution of this Quote/Order, notwithstanding anything to the contrary in the General Terms and Conditions. At the time of invoicing, AVID Center will verify registration fees for each site listed on this Quote/Order and any registrations which have been previously paid will be removed from the invoice. Payment will be due within thirty (30) days following receipt of AVID Center's invoice related to this Quote/Order. Each party has caused this Quote/Order to be signed by its duly authorized representative. The terms of this Quote/Order will control in the event of a conflict with any terms or conditions set forth in any purchase order or other document or communication from Client and any such terms and conditions are hereby rejected by AVID Center and of no effect.

AVID Center, a California Non-Profit Corporation 501(c)(3)		Holtville Unified School District	
Sign:	_____	Sign:	_____
Print Name:	_____	Print Name:	_____
Title:	_____	Title:	_____
Date:	_____	Date:	_____
Email:	contracts@avid.org	Email:	_____

AVID Center
5187 College Ave., Ste. 163
San Diego, CA 92115
Employer ID # 33-0522594

Holtville Unified School District

Renewal Review

3-Year Agreement

Most Popular

Show changes as % $

Service	Current Rate	Year 1	Year 2	Year 3
Engage Premium 2023 (primary)	$7.17	**$8.25**	**$8.66**	**$9.09**
Virtual Phone	$0.00	**$0.00**	**$0.00**	**$0.00**
Total / Student	$7.17	**$8.25**	**$8.66**	**$9.09**
Annual Total	$11,149	$12,822	$13,463	$14,136

All rates per student, per year · 1,555 students

Prices may be adjusted based on actual student enrollment

Why choose a 3-Year Agreement?

- Your Year 1 core communications package price is **5% lower** than for a 1-Year agreement
- Your price adjustments in future years are capped at **5%**
- Billed annually — no upfront multi-year payment required

3-Year Agreement — we're investing in lower costs together

With a three-year commitment, we're able to absorb a greater share of the SMS cost increase because we're actively investing in technology to reduce carrier costs over time. By locking in today, you get capped, predictable increases while we work to drive those costs down — savings we expect to pass along in future renewals.

Holtville Unified School District

Renewal Review

5-Year Agreement

Best Value

Show changes as % $

Service	Current Rate	Year 1	Year 2	Year 3	Year 4	Year 5
Engage Premium 2023 (primary)	$7.17	**$8.03**	**$8.67**	**$8.93**	**$9.20**	**$9.48**
Virtual Phone	$0.00	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**
Total / Student	**$7.17**	**$8.03**	**$8.67**	**$8.93**	**$9.20**	**$9.48**
Annual Total	$11,149	$12,487	$13,486	$13,891	$14,308	$14,737

All rates per student, per year · 1,555 students
Years 3–5 reflect a capped 3% annual increase for extended cost predictability
Prices may be adjusted based on actual student enrollment

Why choose a 5-Year Agreement?

- Your Year 1 core communications package price is **8% lower** than for a 1-Year agreement and **3% lower** than for a 3-Year agreement
- Your price adjustments in future years are capped at **3%**
- Billed annually — no upfront multi-year payment required

5-Year Agreement — extended cost predictability

In addition to the three-year benefits, we're committing to capped increases of just 3% in Years 3 through 5 — locking in cost predictability for even longer while we continue investing in technology to bring carrier costs down.

Holtville Unified School District

Renewal Review

1-Year Agreement

Show changes as % $

Service	Current Rate	Renewal Rate
Engage Premium 2023 (primary)	$7.17	**$8.60**
Virtual Phone	$0.00	**$0.00**
Total / Student	**$7.17**	**$8.60**
Annual Total	$11,149	$13,373

All rates per student, per year · 1,555 students
Prices may be adjusted based on actual student enrollment

We're absorbing most of the carrier increase

Mobile carriers raised SMS fees by 80%. We're absorbing the majority of the increase and investing in technology to reduce it further over time.

Choose the Option that Best Supports Your Planning and Budget

1-Year Agreement

YEAR 1

$8.60/student

- Future years may be subject to 5% price increase

Most Popular

3-Year Agreement

YEAR 1

$8.25/student

- Years 2–3: capped at 5% annually

Best Value

5-Year Agreement

YEAR 1

$8.03/student

- Year 2: capped at 8% annually
- Years 3–5: capped at 3% annually

Renaissance
2911 Peach Street, Wisconsin Rapids, WI 54494-1905
PO Box 8036, Wisconsin Rapids, WI 54495
Phone: (800) 338-4204 | Fax: (877) 280-7642
Federal I.D. 39-1559474
www.renaissance.com

Quote
Q-207921 v7

Holtville Unified School Dist - 271041

Primary Contact
Adrianne Lawson
Email - alawson@husd.net
621 E 6th St
Holtville, CA 92250-1450

Billing Account
Holtville Unified School Dist - 271041
Email - alawson@husd.net
621 E 6th St
Holtville, CA 92250-1450

Quote Summary	
School Count: 6	
Renaissance Products & Services Total	$41,272.50
Estimated Sales Tax	$0.00
Shipping Cost	$0.00
Grand Total	**USD $41,272.50**

This quote includes: Star, Services, Accelerated Reader and Freckle.

By signing below, Customer:

- Acknowledges that the Person signing this Quote is authorized to do so on behalf of Customer.
- Agrees Customer's access to and use of the Products and Services referenced in the Quote (and any other quote issued to Customer during the Subscription Period) are subject to compliance with the Renaissance Terms of Service and License located at https://doc.renlearn.com/KMNet/R62416.pdf, incorporated herein by reference.
- Acknowledges and agrees that the applicable Data Protection Addendum and Privacy Notices located at https://docs.renaissance.com/R62068 are incorporated into this Agreement. Additional information about Renaissance's privacy and security is available at https://www.renaissance.com/privacy/.

To accept this offer and place an order, please sign and return this Quote.

Requested Invoice Date: 01-Jul-2026

Renaissance will issue an invoice for this Quote on the Requested Invoice Date indicated above. If Customer requires a purchase order, Customer agrees to provide the purchase order to Renaissance prior to the Requested Invoice Date. Customer agreed to pay the invoice within 30 days after the Requested Invoice Date.

Customer indicates that no Purchase Order is required, and that Billing Account information is correct.

Renaissance Learning, Inc.	Holtville Unified School Dist
Ted Wolf	By:
Name: Ted Wolf	Name:
Title: Chief Financial Officer	Title:
Date: 24-Mar-2026	Date:

Please e-sign OR print, sign, and return this Quote to your Account Representative Alexis Mauren at alexis.mauren@renaissance.com. For any changes or additional information, please reach out by email or phone at (760) 424-5715. Thank you.

Renaissance
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Quote
Q-207921 v7

All quotes and orders are subject to availability of merchandise. This Quote is valid for 60 days from the date under Renaissance's signature. Professional development expires one year from purchase date. Alterations to this quote will not be honored without Renaissance approval. Please note: Any pricing or discount indicated is subject to change with alterations to the quote. Tax has been estimated and is subject to change without notice. Unless you provide Renaissance with a valid and correct tax exemption certificate applicable to your purchase of product and the product ship-to location, you are responsible for sales and other taxes associated with this order.

United States government and agency transactions into Arizona: The Tax or AZ-TPT item(s) listed on this quote and subsequent invoice(s) is a charge to recover the cost of the Arizona Transaction Privilege Tax ('TPT'). The incidence of the TPT is on Renaissance Learning for the privilege of conducting business in the State of Arizona. Since the tax is not directly imposed on the United States, the constitutional immunity of the United States does not apply.

Hawaii residents only: Orders shipped to Hawaii residents will be subject to the 4.166% (4.712% O'ahu Is.) Hawaii General Excise tax. United States government and agency transactions into Hawaii: The Tax or General Excise Tax item(s) listed on this quote and subsequent invoice(s) is a charge to recover the cost of the Hawaii General Excise Tax. The incidence of the General Excise Tax is on Renaissance Learning for the privilege of conducting business in the State of Hawaii. Since the tax is not directly imposed on the United States, the constitutional immunity of the United States does not apply.

New Mexico residents only: Orders shipped to New Mexico residents will be subject to the 5.125% (Location Code: 88-888) Gross Receipts tax. United States government and agency transactions into New Mexico: The Tax or Gross Receipts Tax item(s) listed on this quote and subsequent invoice(s) is a charge to recover the cost of the New Mexico Gross Receipts Tax. The incidence of the Gross Receipts Tax is on Renaissance Learning for the privilege of conducting business in the State of New Mexico. Since the tax is not directly imposed on the United States, the constitutional immunity of the United States does not apply. Starting July 1, 2021 New Mexico requires sellers to collect tax on the state and local rate. This varies depending on the city and county.

Students can become their most amazing selves — only when teachers truly shine. Renaissance amplifies teachers' effectiveness in the classroom — transforming data into actionable insights to improve learning outcomes. Remember, we're here to ensure your successful implementation. Please allow 30-90 days for installation and set-up.

Renaissance
2911 Peach Street, Wisconsin Rapids, WI 54494-1905
PO Box 8036, Wisconsin Rapids, WI 54495
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Quote
Q-207921 v7

Quote Details

Holtville Unified School Dist – 271041

Products & Services	Quantity	Unit Price	Total
Data Integration Services			
Quote Year 1 01-Jul-2026 – 30-Jun-2027			
Custom Data Integration Maintenance	1	$3,000.00	$3,000.00
		Quote Year 1 Subtotal	**$3,000.00**
		Holtville Unified School Dist Total	**$3,000.00**

Emmett S. Finley Elementary School – 271042

Products & Services	Quantity	Unit Price	Total
Bundle			
Quote Year 1 01-Jul-2026 – 30-Jun-2027			
Individualized Skills Practice Bundle (ISP)	200	$10.00	$2,000.00
		Quote Year 1 Subtotal	**$2,000.00**
Platform			
Quote Year 1 01-Jul-2026 – 30-Jun-2027			
Annual All Product Renaissance Platform	1	$750.00	$750.00
		Quote Year 1 Subtotal	**$750.00**
Star Assessments			
Quote Year 1 01-Jul-2026 – 30-Jun-2027			
Star Essential Suite Subscription	575	$13.75	$7,906.25
		Quote Year 1 Subtotal	**$7,906.25**
Accelerated Reader			
Quote Year 1 01-Jul-2026 – 30-Jun-2027			
Accelerated Reader Subscription	575	$7.95	$4,571.25
		Quote Year 1 Subtotal	**$4,571.25**
Freckle			
Quote Year 1 01-Jul-2026 – 30-Jun-2027			
Freckle Math Student Subscription	200	$16.22	$3,244.00
		Quote Year 1 Subtotal	**$3,244.00**
		Emmett S. Finley Elementary School Total	**$18,471.50**

Holtville High School – 306983

Products & Services	Quantity	Unit Price	Total
Star Assessments			
Quote Year 1 01-Jan-2027 – 30-Jun-2027			

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Star Math Subscription	500	$2.88	$1,440.00
Star Reading Subscription	500	$5.75	$2,875.00
		Quote Year 1 Subtotal	**$4,315.00**
Platform			
Quote Year 1 01-Jul-2026 – 30-Jun-2027			
Annual All Product Renaissance Platform	1	$750.00	$750.00
		Quote Year 1 Subtotal	**$750.00**
Accelerated Reader			
Quote Year 1 01-Jul-2026 – 30-Jun-2027			
Accelerated Reader Subscription	500	$7.95	$3,975.00
		Quote Year 1 Subtotal	**$3,975.00**
		Holtville High School Total	**$9,040.00**

Holtville Middle School – 271047

Products & Services	Quantity	Unit Price	Total
Platform			
Quote Year 1 01-Jul-2026 – 30-Jun-2027			
Annual All Product Renaissance Platform	1	$750.00	$750.00
		Quote Year 1 Subtotal	**$750.00**
Star Assessments			
Quote Year 1 01-Jul-2026 – 30-Jun-2027			
Star Reading Subscription	300	$5.75	$1,725.00
Star Math Subscription	300	$5.75	$1,725.00
		Quote Year 1 Subtotal	**$3,450.00**
		Holtville Middle School Total	**$4,200.00**

Pine School – 271038

Products & Services	Quantity	Unit Price	Total
Platform			
Quote Year 1 01-Jul-2026 – 30-Jun-2027			
Annual All Product Renaissance Platform	1	$750.00	$750.00
		Quote Year 1 Subtotal	**$750.00**
Star Assessments			
Quote Year 1 01-Jul-2026 – 30-Jun-2027			
Star Essential Suite Subscription	210	$13.75	$2,887.50
		Quote Year 1 Subtotal	**$2,887.50**
Accelerated Reader			
Quote Year 1 01-Jul-2026 – 30-Jun-2027			

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Accelerated Reader Subscription	200	$7.95	$1,590.00
		Quote Year 1 Subtotal	**$1,590.00**
		Pine School Total	**$5,227.50**

Sam Webb Alt. High School – 371273

Products & Services	Quantity	Unit Price	Total
Platform			
Quote Year 1 01-Jul-2026 – 30-Jun-2027			
Annual All Product Renaissance Platform	1	$750.00	$750.00
		Quote Year 1 Subtotal	**$750.00**
Star Assessments			
Quote Year 1 01-Jul-2026 – 30-Jun-2027			
Star Reading Subscription	30	$5.75	$172.50
Star Math Subscription	30	$5.75	$172.50
		Quote Year 1 Subtotal	**$345.00**
Accelerated Reader			
Quote Year 1 01-Jul-2026 – 30-Jun-2027			
Accelerated Reader Subscription	30	$7.95	$238.50
		Quote Year 1 Subtotal	**$238.50**
		Sam Webb Alt. High School Total	**$1,333.50**

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HOLTVILLE UNIFIED SCHOOL DISTRICT

School Board Meeting Agenda

ACTION/DISCUSSION

Holtville
where tradition meets vision

Holtville Unified School District
Resolution #2025/26-006

DAY OF THE TEACHER
May, 13 2026

WHEREAS, the children of Holtville represent the future of our great State; and

WHEREAS, paramount to their success in tomorrow's world is their effective personal and intellectual development; and

WHEREAS, the educators of the Holtville Unified School District provide the vital lessons that enable our youth to mature and reach their fullest potential; and

WHEREAS, despite distractions, educators of the Holtville Unified School District perform their daily classroom responsibilities with professionalism; and

WHEREAS, the guidance, support, and inspiration that teachers provide to students is invaluable and contributes tremendously to the well-being of our community; and

WHEREAS, it is fitting that all citizens pay tribute to our teachers who have dedicated their lives and talents to the education of our children; now, therefore, be it

RESOLVED that the Holtville Unified School District Board of Trustees does hereby proclaim May 13, 2026 as the Day of the Teacher in the Holtville Unified School District, and encourages everyone to join in this very special observance and show their sincere appreciation for our teachers.

Julie Duarte, President of the Governing Board

Celso Ruiz, Superintendent and
Secretary to the Governing Board

Board of Trustees

Julie Duarte Kevin Grizzle Larry Iten Jared Garewal Ben Abatti Jr.

Holtville
where tradition meets vision

Holtville Unified School District

Resolution #2025/26-007

CLASSIFIED SCHOOL EMPLOYEES WEEK

May 18 - 22, 2026

WHEREAS, *classified professionals provide valuable services to the schools and students of the Holtville Unified School District; and*

WHEREAS, *classified professionals contribute to the establishment and promotion of a positive instructional environment; and*

WHEREAS, *classified professionals serve a vital role in providing for the welfare and safety of the Holtville Unified School District's students; and*

WHEREAS, *classified professionals employed by the Holtville Unified School District strive for excellence in all areas relative to the educational community;*

THEREFORE, BE IT RESOLVED, *that the Holtville Unified School District hereby recognizes and wishes to honor the contribution of the classified professionals to quality education in the State of California and in the Holtville Unified School District and declares the week of May 18 - 22, 2026, as Classified School Employees Week in the Holtville Unified School District.*

Julie Duarte, President of the Governing Board

Celso Ruiz, Superintendent and Secretary to the Governing Board

Board of Trustees

Julie Duarte Kevin Grizzle Larry Iten Jared Garewal Ben Abatti Jr.

State of California
Commission on Teacher Credentialing
Certification Division
651 Bannon Street, Suite 601
Sacramento, CA 95811

Email: credentials@ctc.ca.gov
Website: www.ctc.ca.gov

DECLARATION OF NEED FOR FULLY QUALIFIED EDUCATORS

Original Declaration of Need for year: _____

Revised Declaration of Need for year: _____

FOR SERVICE IN A SCHOOL DISTRICT OR DISTRICT/COUNTY AUTHORIZED CHARTER SCHOOL

Name of District or Charter: Holtville Unified School District District CDS Code: 63149

Name of County: Imperial County CDS Code: 13

By submitting this annual declaration, the district is certifying the following:

- A diligent search, as defined below, to recruit a fully prepared teacher for the assignment(s) was made
- If a suitable fully prepared teacher is not available to the school district, the district will make a reasonable effort to recruit based on the priority stated below

The governing board/body of the school district or charter school specified above adopted a declaration at a regularly scheduled public meeting held on 4 / 20 / 2026 certifying that there is an insufficient number of certificated persons who meet the district's specified employment criteria for the position(s) listed on the attached form. The attached form was part of the agenda, and the declaration did NOT appear as part of a consent calendar.

▶ ***Enclose a copy of the board agenda item***

With my signature below, I verify that the item was acted upon favorably by the board. The declaration shall remain in force until June 30, 2027.

Submitted by (Superintendent, Board Secretary, or Designee):

Celso Ruiz		Superintendent
Name	*Signature*	*Title*
760-356-4936	760-356-2974	
Fax Number	*Telephone Number*	*Date*

621 East 6th Street Holtville, CA 92250
Mailing Address

celso@husd.net
EMail Address

FOR SERVICE IN A COUNTY OFFICE OF EDUCATION, STATE AGENCY OR NONPUBLIC SCHOOL AGENCY

Name of County _____ County CDS Code _____

Name of State Agency _____

Name of NPS/NPA _____ County of Location _____

The Superintendent of the County Office of Education or the Director of the State Agency or the Director of the NPS/NPA specified above adopted a declaration on ____/____/____, at least 72 hours following his or her public announcement that such a declaration would be made, certifying that there is an insufficient number of certificated persons who meet the county's, agency's or school's specified employment criteria for the position(s) listed on the attached form.

The declaration shall remain in force until June 30, _____.

▶ ***Enclose a copy of the public announcement***

Submitted by Superintendent, Director, or Designee:

Name	*Signature*	*Title*
Fax Number	*Telephone Number*	*Date*

Mailing Address

EMail Address

▶ *This declaration must be on file with the Commission on Teacher Credentialing before any emergency permits will be issued for service with the employing agency*

AREAS OF ANTICIPATED NEED FOR FULLY QUALIFIED EDUCATORS

Based on the previous year's actual needs and projections of enrollment, please indicate the number of emergency permits the employing agency estimates it will need in each of the identified areas during the valid period of this Declaration of Need for Fully Qualified Educators. This declaration shall be valid only for the type(s) and subjects(s) identified below.

This declaration must be revised by the employing agency when the total number of emergency permits applied for exceeds the estimate by ten percent. Board approval is required for a revision.

Type of Emergency Permit	**Estimated Number Needed**
CLAD/English Learner Authorization (applicant already holds teaching credential)	1
Bilingual Authorization (applicant already holds teaching credential)	1
List target language(s) for bilingual authorization: Spanish	
Resource Specialist	1
Teacher Librarian Services	
Emergency Transitional Kindergarten (ETK)	0

LIMITED ASSIGNMENT PERMITS

Limited Assignment Permits may only be issued to applicants holding a valid California teaching credential based on a baccalaureate degree and a professional preparation program including student teaching.

Based on the previous year's actual needs and projections of enrollment, please indicate the number of Limited Assignment Permits the employing agency estimates it will need in the following areas. Additionally, for the Single Subject Limited Assignment Permits estimated, please include the authorization(s) which will be requested:

TYPE OF LIMITED ASSIGNMENT PERMIT	ESTIMATED NUMBER NEEDED
Multiple Subject	0
Single Subject	1
Special Education	1
TOTAL	2

Authorizations for Single Subject Limited Assignment Permits

SUBJECT	ESTIMATED NUMBER NEEDED	SUBJECT	ESTIMATED NUMBER NEEDED
Agriculture		Mathematics	1
Art		Music	
Business		Physical Education	
Dance		Science: Biological Sciences	1
English		Science: Chemistry	
Foundational-Level Math		Science: Geoscience	
Foundational-Level Science		Science: Physics	
Health		Social Science	
Home Economics		Theater	
Industrial & Technology Education		World Languages (specify)	

EFFORTS TO RECRUIT CERTIFIED PERSONNEL

The employing agency declares that it has implemented in policy and practices a process for conducting a diligent search that includes, but is not limited to, distributing job announcements, contacting college and university placement centers, advertising in local newspapers, exploring incentives included in the Teaching as a Priority Block Grant (refer to www.cde.ca.gov for details), participating in state and regional recruitment centers and participating in job fairs in California.

If a suitable fully prepared teacher is not available to the school district, the district made reasonable efforts to recruit an individual for the assignment, in the following order:

- A candidate who qualifies and agrees to participate in an approved internship program in the region of the school district
- An individual who is scheduled to complete initial preparation requirements within six months

EFFORTS TO CERTIFY, ASSIGN, AND DEVELOP FULLY QUALIFIED PERSONNEL

Has your agency established a District Intern program? ○ Yes ◉ No

If no, explain. _____

Does your agency participate in a Commission-approved college or university internship program? ◉ Yes ○ No

If yes, how many interns do you expect to have this year? _____

If yes, list each college or university with which you participate in an internship program.

San Diego State University

National University

University of Phoenix

If no, explain why you do not participate in an internship program.

_____

_____