

Francis Howell School District

April 17, 2026

Bid Proposal

Project Title: FHSD Modern World History Resource

1. Project Overview

Francis Howell School District (FHSD) is seeking competitive bids from qualified vendors to produce and deliver a Modern World History resource for our four (4) high school programs for a projected enrollment of 840 students. The selected vendor will provide high-quality, durable products that accurately reflect FHSD standards and maintain consistency across all materials.

2. Scope of Work

- Physical Textbooks:
 - 350 Student Editions
 - Nine (9) Teacher Editions
- Digital Textbooks, licensing for six years with cost of renewal included:
 - 840 licenses per year
 - Nine (9) Teacher license
 - Administrator license
- Supporting Materials
- Vendor must comply with the [FRANCIS HOWELL SCHOOL DISTRICT ACCESSIBILITY, SECURITY, AND SERVICE ADDENDUM.](#)
 - Compliance must be met or provide a roadmap for completion

3. Vendor Requirements

- Vendors must:
 - Provide pricing inclusive of physical and digital resources, support, and delivery.
 - Deliver products to FHSD high schools and District office:
 - Francis Howell High School, 7001 Highway 94 S, St. Charles, MO 63304
 - Francis Howell Central High School, 5199 Highway N, St. Charles, MO 63304
 - Francis Howell North High School, 2549 Hackmann Rd, St. Charles, MO 63303
 - Francis Howell Union High School, 801 Corporate Centre Dr., O'Fallon, MO 63368
 - Francis Howell School District, 801 Corporate Centre Dr., O'Fallon, MO 63368

- Meet project quality standards and deadlines as specified.
- Include estimated turnaround time and shipping cost (if applicable).

4. Proposal Submission

Please submit a written proposal including:

- Itemized pricing for resources listed in the scope of work section
- Estimate for yearly renewals [if applicable]
- Delivery terms
- Warranty or satisfaction guarantee information
- VPAT/ACR and NIMAC
- DPA, Digital Privacy Agreement

Deadline for submission: **May 4, 2026**

Submit proposals to: Matthew Bollwerk at matthew.bollwerk@fhsdschools.org or by mail/in-person at 801 Corporate Centre Dr, O'Fallon, MO 63368

5. Evaluation Criteria

Bids will be evaluated based on the following:

- Alignment and number of criteria matched to our scope of work
- Cost competitiveness
- Product quality and material specification
- Delivery timeline and customer service

6. Project Timeline

- Bid Due Date: May 4, 2026

7. Contact Information

All inquiries and proposals should be directed to:

Matthew Bollwerk

Purchasing Manager

Francis Howell School District

matthew.bollwerk@fhsdschools.org or 636-851-4092