

## ADMINISTRATIVE REPORT

**DATE:** April 23, 2026  
**TOPIC:** 6.6–March 26, 2026 School Board Meeting Minutes  
**PRESENTER:** Dayna Pottratz, Executive Assistant to the Superintendent & School Board  
**REFERENCE TO POLICY/STATUTE:** Policy 204

**A. PURPOSE OF REPORT**

- a. Review School Board Meeting Minutes.

**B. RECOMMENDATION**

- a. Approval

**C. CONNECTION TO STRATEGIC PRIORITY**

- a. Operations, Staffing, and Finance

*March 26, 2026*

- 1.0 **Call to Order: Roll Call:** Pursuant to due call and notice thereof, a meeting of the School Board of Independent School District 833, South Washington County, was held on Thursday, March 26, 2026. The meeting was called to order by Chair Katie Schwartz, at 6:00pm at the District Service Center, 7362 East Point Douglas Road South, Cottage Grove, MN 55016. School Board Members present: Elizabeth Bockman Eckberg, Melinda Dols, Louise Hinz, Simi Patnaik, Katie Schwartz, and Sharon Van Leer. Ryan Clarke was absent. Superintendent Julie Nielsen was present.
- 2.0 **Pledge of Allegiance**
- 3.0 **Approval of Agenda:** It was moved by Sharon Van Leer, seconded by Simi Patnaik to approve the agenda. All in favor, none opposed, motion carried.
- 4.0 **Comments to the Board:** One speaker addressed the Board about student reporting



procedures.

- 5.0 **Student Highlights** – Activity Directors from Woodbury, East Ridge and Park High Schools highlighted individuals and teams participating in state tournaments.

PHS – Wrestler Zack Carr took 3<sup>rd</sup> place at the State competition and his coach Jim LaBrosse

WHS – Wrestler Mitch Folks took 5<sup>th</sup> place at the State competition.

ERHS – Katie Carlson coached Jiseung Jung and Yashas Singh who won the Debate State Champions in the Debate Public Forum. Caroline, the Gymnastics coach introduced Laney Schwellenback who was the section won 2<sup>nd</sup> All Around, 2<sup>nd</sup> in Vault, 2<sup>nd</sup> in Bars and 3<sup>rd</sup> in Floor and awarded Miss Gymnastics for the 2<sup>nd</sup> year in a row.

- 6.0 **Consent Items:** It was moved by Sharon Van Leer, seconded by Simi Patnaik. All in favor, none opposed, motion carried.

- 6.1 Retirements, Resignations and Terminations

- 6.2 Leaves of Absence

- 6.3 New Employees/Change of Status

- 6.4 Electronic Fund Transfers

- 6.5 Resolution to Accept Gifts

- 6.6 February 19, 2026 School Board Business Meeting Minutes

- 6.7 March 5, 2026 School Board Workshop Meeting Minutes

- 6.8 Cash Disbursements

- 6.9 Extended Field Trips

- 6.10 Four-year Lease Agreement – student devices

- 6.11 Three-year Lease Agreement – student devices

- 7.0 **Information Items:** None.

- 8.0 **Action Items:**

- 8.1 Proposed Policy Changes, presented by Ms. Julie Nielsen, Superintendent. It was moved by Sharon Van Leer, seconded by Melinda Dols to approve the changes. All in favor, none opposed, motion carried.

- 8.2 Revised Budget for 2025-26, presented by Ms. Kris Blackburn, Director of Business



