

ELEMENTARY CAMPBELL COUNTY SCHOOL DISTRICT ATTENDANCE AREA CHANGE
REQUEST

The Campbell County Board of Trustees has established attendance areas for all students attending schools in Campbell County School District. There may be situations on an annual basis in which attendance area changes would be permissible.

**When making an attendance area change request, the student's parent/guardian is to complete this form and submit it to the receiving school's building administrator. The building administrator will analyze the request and notify the parent/guardian of the decision regarding the attendance area change request.

SCHOOL YEAR: _____ DATE: _____

STUDENT'S NAME: (Last) _____ (First) _____ (Initial) _____

PARENT/GUARDIAN: (Last) _____ (First) _____ (Initial) _____

ADDRESS: _____

MAILING ADDRESS: (IF DIFFERENT THAN ABOVE)

PHONE #: _____ CELL PHONE #: _____

RESIDE IN (Current School Name) _____ ATTENDANCE AREA

GRADE: _____

REQUEST TO TRANSFER TO/REMAIN IN SCHOOL: _____

REASON FOR ATTENDANCE AREA CHANGE REQUEST

Check all that apply:

- ☐ Siblings/Family attend requested school
- ☐ Caretakers live in area
- ☐ Parent works at the requested school
- ☐ Requested school is closer than home school area
- ☐ Requesting to remain in school (continued AACR)
- ☐ Other

PLEASE DESCRIBE THE HARDSHIP RATIONALE FOR MAKING THE ATTENDANCE AREA CHANGE REQUEST (Please attach supporting documentation if needed):

IF YOUR CHILD IS APPROVED TO ATTEND THE REQUESTED SCHOOL, THE FOLLOWING CONDITIONS WILL APPLY FOR A FULL SCHOOL YEAR, SUBJECT TO ANY CONDITIONS SET BY THE PRINCIPAL, AND IN ADDITION TO THE FOLLOWING. PLEASE INITIAL BY THE FOLLOWING CONDITIONS:

____GOOD ATTENDANCE

____POSITIVE BEHAVIOR

____POSITIVE PARENT INTERACTION

____POSITIVE WORK ETHIC

____CCSD TRANSPORTATION IS NOT PROVIDED FOR AACR STUDENTS

PARENT/GUARDIAN'S SIGNATURE

DATE

FOR ADMINISTRATOR USE ONLY:

☐ APPROVED

☐ DENIED

PRINCIPAL RATIONALE:

REQUESTED AREA PRINCIPAL SIGNATURE

DATE