

# Hanford Elementary School District

## REGULAR BOARD MEETING AGENDA

Wednesday, April 22, 2026

HESD District Office Board Room  
714 N. White Street, Hanford, CA

### OPEN SESSION

5:30 p.m.

- Call to Order
- Members Present
- Pledge of Allegiance

### CLOSED SESSION

- **Student Discipline** (*Education Code Section 48918 – requires closed sessions in order to prevent the disclosure of confidential student record information*)

#### **Administrative Panel Recommendations**

Case No. 26-05 Wilson

### OPEN SESSION

5:45 p.m.

Take Action on Closed Session items

## 1. PRESENTATIONS, REPORTS AND COMMUNICATIONS

*(To ensure that members of the public are provided an opportunity to address the Board on agenda items or non-agenda items that are within the Board's jurisdiction, agenda items may be addressed either at the public comments portion of the agenda, or at the time the matter is taken up by the Board. A person wishing to be heard by the Board shall first be recognized by the President and identify themselves. Individual speakers are allowed three minutes to address the Board. The Board shall limit total time for public input on each item to 20 minutes.)*

- a) Public Comments
- b) Board and Staff Comments
- c) Review Dates to Remember

## 2. CONSENT ITEMS

*(Items listed are considered routine and may be adopted in one motion. If discussion is required, a particular item may be removed upon request by any Board member and made a part of the regular business.)*

- a) Accept warrant listings dated March 27, 2026, April 7, 2026, and April 10, 2026
- b) Approve the minutes of the Regular Board Meeting held on April 8, 2026
- c) Approve interdistrict transfers as recommended

- *Materials related to an item on this agenda submitted to the Board after distribution of the agenda packet are available for public inspection at the Superintendent's Office located at 714 N. White Street, Hanford, CA during regular business hours.*
- *Any individual who requires disability-related accommodations or modifications, including auxiliary aides and services, in order to participate in the Board meeting should contact the Superintendent's Office at least 48 hours prior to the meeting.*

### 3. INFORMATION ITEMS

- a) Receive for information the Third Quarterly Williams Uniform Complaint Report (*Gabler*)
- b) Receive for information the Grand Jury visit (*Gabler*)
- c) Receive for information the monthly financial reports for the period of 07/01/2025 through 03/31/2026 (*Endo*)
- d) Receive for information the Hanford Elementary Teachers Association's (HETA) Initial Proposal for 2026-2027 amendments to the Collective Bargaining Agreement (*J. Martinez*)
- e) Receive for information the District's Initial Proposal to HETA for 2026-2027 amendments to the Collective Bargaining Agreement (*J. Martinez*)
- f) Receive for information the California School Employees Association's (CSEA) Initial Proposal for a Successor Agreement with HESD (*J. Martinez*)
- g) Receive for information the District's Initial Proposal for a Successor Agreement with CSEA (*J. Martinez*)
- h) Receive for information the report from the District Parent Advisory Committee – March 17, 2026 (*Heugly*)
- i) Receive for information the report from the District English Learner Advisory Committee – March 20, 2026 (*Heugly*)
- j) Receive for information new Board Policy 2120 – Superintendent Recruitment and Selection (*Gabler*)
- k) Receive for information revised Board Policy and Administrative Regulation 5142 – Safety (*Gabler*)
- l) Receive for information new Board Bylaw 9005 – Governance Standards (*Gabler*)
- m) Receive for information revised Board Bylaw and two new Exhibits – 9321 Closed Session (*Gabler*)

### 4. BOARD POLICIES AND ADMINISTRATION

- a) Consider approval of Consultant Contract for Athletic Sports Trainer, Steven Guerrero (*Johnston*)

### 5. PERSONNEL (*J. Martinez*)

- a) Employment
  - Classified
    - Gabriella Marroquin, READY Program Tutor – 4.5 hrs., Jefferson, effective 3/25/26
  - Temporary Employees/Substitutes
    - Martin Ayala, Athletic Coach, effective 4/8/26
    - Russell Robles, Substitute Custodian II, effective 3/27/26
  - Temporary Out of Class Assignment
    - Edgar Hernandez Herrera, from Custodian II – 8.0 hrs., Roosevelt, to Lead Custodian – 8.0 hrs., Roosevelt, effective 2/24/26-3/30/26
  - Employment and Certification of Temporary Athletic Team Coaches pursuant to Title 5 CCR 5594
    - Martin Ayala, 8th Baseball, Kennedy, effective 4/8/26-5/13/26

b) Resignations

Classified

- Valerie Rojas, Food Service Worker I – 3.25 hrs., King, effective 3/12/26

c) Consider approval of an Agreement between UMass Global and Hanford Elementary School District

- Authorize to enter into a Memorandum of Understanding between Hanford Elementary School District and UMass Global for the placement of student teachers and interns for a term not to exceed three (3) years from the Effective Date.

d) Volunteers

<u>Name</u>	<u>School</u>
Daisy Campos	Jefferson
Lisa Rocha	Jefferson
Guadalupe Torres	Jefferson
Diana Valdivia	Jefferson
Leslie Vivanco	Jefferson
Catherine Bradish	Monroe
Craig Johnson	Richmond
James Rodriguez	Richmond
Pedro Mendoza	Simas
Taylor Thomas	Simas
Monica Medina	Washington
Noelia Naranjo	Washington
Leticia Quintana	Washington
Don Senner	Washington

**6. FINANCIAL** (*Endo*)

- Consider approval of the Professional Services Agreement with SchoolWorks
- Consider adoption of Resolution No. 28-26: Transitional/Kinder Facilities Grant for Simas Elementary School

**ADJOURN MEETING**

HANFORD ELEMENTARY SCHOOL DISTRICT  
AGENDA REQUEST FORM

TO: Joy Gabler  
FROM: Jay Strickland  
DATE: April 9, 2026

For:  Board Meeting  
 Superintendent's Cabinet  
 Information  
 Action

Date you wish to have your item considered: April 22, 2026

ITEM: Administrative Panel Recommendations

PURPOSE:  
Case#26-05 Wilson

## HANFORD ELEMENTARY SCHOOL DISTRICT

**AGENDA REQUEST FORM**

TO: Joy C. Gabler

FROM: David Endo

DATE: 04/13/2026

FOR:  Board Meeting  
 Superintendent's Cabinet

FOR:  Information  
 Action

Date you wish to have your item considered: 04/22/2026

**ITEM:**

Consider approval of warrants.

**PURPOSE:**

The administration is requesting the approval of the warrants as listed on the registers dated: 03/27/2026, 04/07/2026 and 04/10/2026.

**FISCAL IMPACT:**

See attached.

**RECOMMENDATIONS:**

Approve the warrants.

## Warrant Register For Warrants Dated 03/27/2026

Warrant Number	Vendor Number	Vendor Name	Amount
12804229	2	A-Z BUS SALES INC – Materials/Supplies	\$3,591.72
12804230	6431	AMAZON.COM – Materials/Supplies	\$3,245.24
12804231	7062	YADIRA ARCIGA CASTREJON – Reimburse-Other Services	\$482.89
12804232	6253	AT&T – Telephone Communications	\$124.52
12804233	3947	ATKINSON ANDELSON LOYA RUUD & ROMO – Other Services	\$6,993.01
12804234	7399	BIMBO BAKERIES USA – Food Services-Food	\$282.50
12804235	2784	LISA K. BUTTS – Other Services	\$50.00
12804236	303	CHAFFEE ZOO – Monroe Study Trip	\$1,452.50
12804237	7099	CHARGEPOINT INC. – Materials/Supplies, Services/Repair	\$3,329.15
12804238	6552	CHILDREN'S STORYBOOK GARDEN – Study Trips	\$3,420.00
12804239	344	CMEA TREASURER CENTRAL SECTION – Materials/Supplies	\$500.00
12804240	344	CMEA TREASURER CENTRAL SECTION – JFK Band Entry	\$25.00
12804241	8576	KIMBERLY DAVIS – Other Services	\$1,373.00
12804242	1393	GAS COMPANY – Utilities	\$933.32
12804243	591	GOLD STAR FOODS – Food Services-Food	\$29,978.47
12804244	594	GONSALVES-FASSO FLOWERS – Materials/Supplies	\$465.48
12804245	5813	HANFORD FOX THEATER – READY Field Trip	\$133.00
12804246	647	HANFORD JT. UNION HIGH SCHOOL – Other Services	\$1,003.00
12804247	4532	HENRY SCHEIN INC – Warehouse Inventory	\$663.79
12804248	8257	IMPERIAL BAG & PAPER CO LLC – Food Services-Materials/Supplies, Food	\$7,098.88
12804249	7881	INNOVED – Richmond Study Trip	\$4,306.25
12804250	5768	RANDEL MCGEE – Other Services	\$3,000.00
12804251	994	MOBILE MODULAR MGMT. CORP. – Services/Repair	\$1,440.00
12804252	1058	ODP BUSINESS SOLUTIONS LLC – Materials/Supplies	\$255.56
12804253	8589	OFF THE VINE – Materials/Supplies	\$1,727.73
12804254	8076	P.A.T.Y. STUDIO – Other Services	\$6,000.00
12804255	8797	ALONDRA PERDOMO – Reimburse-Other Services	\$39.00
12804256	1168	PRODUCERS DAIRY PRODUCTS – Food Services-Food	\$15,903.00
12804257	7580	PRUDENTIAL OVERALL SUPPLY – Food Services-Other Services	\$83.06
12804258	8798	JAMES RODRIGUEZ – Reimburse-Other Services	\$25.00
12804259	2799	ROLLER TOWNE – Hamilton Field Trip	\$632.50
12804260	6328	SAM ACADEMY – Monroe Study Trip	\$3,000.00
12804261	1303	SAVE MART SUPERMARKETS – Food Services-Food	\$455.88
12804262	7979	SENSORY ROCK LLC – Hamilton & Roosevelt Study Trips	\$400.00
12804263	1374	SMART & FINAL STORES (HFD DO) – Materials/Supplies	\$748.02
12804264	1801	SMART & FINAL STORES (HFD KIT) – Food Services-Food	\$48.44
12804265	3800	SONITROL OF FRESNO – Other Services	\$8,621.34
12804266	2031	SOUTHWEST SCH & OFFICE SUPPLY – Warehouse Inventory	\$827.26
12804267	8088	SUGAR MUTT COTTON CANDY – Materials/Supplies	\$306.00
12804268	1444	SYSCO FOODSERVICES OF MODESTO – Food Services-Food	\$37,932.78
12804269	8734	TREVIPAY – Warehouse Inventory	\$28.34
12804270	1503	TULARE-KINGS MUSIC ED. ASSOC. – Band Entry Fees	\$600.00
12804271	7210	JESSICA VALENCIA – Reimburse-Materials/Supplies	\$23.82
12804272	1647	VERITIV OPERATING COMPANY – Materials/Supplies	\$681.54
12804273	1558	VERIZON WIRELESS – Telephone Communications	\$1,579.60
12804274	7319	YOSEMITE MOUNTAIN – Lincoln Study Trip	\$1,208.00

**Total Amount of All Warrants:**

**\$155,018.59**

**Credit Card Register For Payments  
Dated 03/27/2026**

<b>Document Number</b>	<b>Vendor Number</b>	<b>Vendor Name</b>	<b>Amount</b>
14043677	297	BRADY INDUSTRIES – Warehouse Inventory	\$997.89
14043678	4795	BULLET IMPRESSIONS – Materials/Supplies	\$484.42
14043679	827	LA TAPATIA TORTILLERIA INC. – Food Services-Food	\$1,326.00
14043680	898	WILLIAM V. MACGILL & CO – Warehouse Inventory	\$347.05
<b>Total Amount of All Credit Card Payments:</b>			<b>\$3,155.36</b>

## Warrant Register For Warrants Dated 04/07/2026

Warrant Number	Vendor Number	Vendor Name	Amount
12805039	2352	AMS.NET – Other Services	\$1,285.20
12805040	7062	YADIRA ARCIGA CASTREJON – Reimburse-Materials/Supplies	\$83.94
12805041	6253	AT&T – Telephone Communications	\$64.17
12805042	7690	ANDREA MONIQUE AUGUSTO – Materials/Supplies	\$281.25
12805043	7865	SCOTT BALDWIN – Reimburse-Mileage	\$15.95
12805044	4839	CA DEPT OF EDUCATION – Travel/Conference	\$35.00
12805045	236	STATE OF CALIFORNIA – Other Services	\$2,186.00
12805046	1667	CDW GOVERNMENT INC. – Materials/Supplies	\$2,924.10
12805047	7123	CHILD1ST PUBLICATIONS LLC – Materials/Supplies	\$1,010.00
12805048	4178	COOK'S COMMUNICATION – Materials/Supplies, Other Services	\$1,238.54
12805049	8755	EAGER STUDIOS – Other Services	\$6,000.00
12805050	1750	EMPIRE SUPPLY COMPANY INC. – Materials/Supplies	\$403.96
12805051	7730	FIGUEROA CONCRETE PARTNERS – Services/Repair	\$23,380.00
12805052	4092	FITNESS FINDERS INC – Other Services	\$179.96
12805053	8552	FOLLETT SOFTWARE LLC – Other Services	\$34,655.32
12805054	2297	FRESNO ROOFING CO. INC. – Services/Repair	\$1,459.59
12805055	1393	GAS COMPANY – Utilities	\$1,265.28
12805056	7528	GLOBAL INDUSTRIAL – Materials/Supplies	\$1,081.08
12805057	594	GONSALVES-FASSO FLOWERS – Materials/Supplies	\$465.48
12805058	599	GOPHER SPORT – Materials/Supplies	\$1,631.62
12805059	647	HANFORD JT. UNION HIGH SCHOOL – Other Services	\$95.00
12805060	632	CITY OF HANFORD – Utilities	\$33,318.65
12805061	711	THE HORN SHOP – Services/Repair	\$1,024.77
12805062	5840	KELLY SPICERS STORES – Materials/Supplies	\$1,906.75
12805063	796	KINGS COUNTY OFFICE OF ED – Other Services	\$448.00
12805064	806	KINGS COUNTY TROPHY – Materials/Supplies	\$702.54
12805065	2910	KINGS DANCE CENTER – Other Services	\$9,500.00
12805066	8081	LEON'S – Other Services	\$545.00
12805067	7041	MUSIC & ARTS – Materials/Supplies	\$668.89
12805068	8422	MUSIC THEATRE INTERNATIONAL – Materials/Supplies, Other Services	\$629.68
12805069	5510	NEWEGG.COM – Materials/Supplies	\$56.28
12805070	5793	NORTH STAR PHOTOGRAPHY – Materials/Supplies, Services/Repair	\$1,283.85
12805071	3689	PIONEER VALLEY ED. PRESS – Materials/Supplies, Books	\$28,185.05
12805072	8516	PLAIN INSANE GRAPHIX – Materials/Supplies	\$521.27
12805073	6768	REPTILE RON ANIMAL PRESENTATIONS – Other Services	\$500.00
12805074	5067	RUSSELL SIGLER INC – Materials/Supplies	\$185.30
12805075	7623	SAFETYSIGN – Materials/Supplies	\$168.64
12805076	6328	SAM ACADEMY – Washington Study Trip	\$3,000.00
12805077	6328	SAM ACADEMY – Hamilton Study Trip	\$2,200.00
12805078	1349	SIERRA SCHOOL EQUIPMENT CO. – Materials/Supplies	\$8,843.48
12805079	1356	SILVAS OIL COMPANY INC. – Materials/Supplies	\$1,033.89
12805080	6826	SITELOGIQ – Services/Repair	\$3,623.57
12805081	8095	SKYLINE BUS CHARTER LLC – Other Services	\$26,200.00
12805082	1374	SMART & FINAL STORES (HFD DO) – Materials/Supplies	\$1,196.40
12805083	1392	SOUTHERN CALIFORNIA EDISON CO. – Utilities	\$28,858.05
12805084	8734	TREVIPAY – Materials/Supplies	\$1,366.53
12805085	1519	UNITED LABORATORIES INC. – Materials/Supplies	\$1,683.37
12805086	8127	UPPER EDGE TECHNOLOGIES INC – Materials/Supplies	\$1,999.00

**Warrant Register For Warrants  
Dated 04/07/2026**

<b>Warrant Number</b>	<b>Vendor Number</b>	<b>Vendor Name</b>	<b>Amount</b>
12805087	4522	US AIR CONDITIONING DIST INC. – Materials/Supplies	\$528.61
12805088	7671	WILSON LANGUAGE – Materials/Supplies	\$3,394.50
12805089	7319	YOSEMITE MOUNTAIN – Washington Study Trip	\$1,496.00
<b>Total Amount of All Warrants:</b>			<b>\$244,809.51</b>

## Credit Card Register For Payments Dated 04/07/2026

Document Number	Vendor Number	Vendor Name	Amount
14043716	297	BRADY INDUSTRIES – Materials/Supplies	\$3,147.91
14043717	176	BSN SPORTS LLC – Materials/Supplies	\$3,213.60
14043718	509	EWING IRRIGATION PRODUCTS – Materials/Supplies	\$3,059.48
14043719	7836	FOLLETT CONTENT SOLUTIONS LLC – Books	\$14,968.07
14043720	539	FRANKLIN PLANNER CORPORATION – Materials/Supplies	\$103.17
14043721	1111	J W PEPPER & SON INC – Books	\$162.36
14043722	831	LAKESHORE LEARNING MATERIALS – Materials/Supplies	\$5,094.32
14043723	934	MASTER TEACHER – Materials/Supplies	\$5,132.60
14043724	1802	MEDALLION SUPPLY – Materials/Supplies	\$126.67
14043725	1071	ORIENTAL TRADING CO. INC. – Materials/Supplies	\$1,358.05
14043726	1121	PERMA-BOUND – Books	\$2,631.99
14043727	1313	SCHOLASTIC TEACHERS STORE – Books	\$5,033.54
<b>Total Amount of All Credit Card Payments:</b>			<b>\$44,031.76</b>

## Warrant Register For Warrants Dated 04/10/2026

Warrant Number	Vendor Number	Vendor Name	Amount
12805504	8180	AIRGAS INC. – Materials/Supplies	\$133.36
12805505	6306	KAREN ALVARADO – Reimburse-Mileage	\$99.18
12805506	6431	AMAZON.COM – Materials/Supplies	\$3,127.74
12805507	8537	AT&T – Telephone Communications	\$2,701.84
12805508	91	AUTOMATED OFFICE SYSTEMS – Services/Repair	\$7,480.00
12805509	8802	MARTIN AYALA – Reimburse-Other Services	\$39.00
12805510	4119	KRISTINA BALDWIN – Advance-Mileage	\$125.57
12805511	1690	BATTERY SYSTEMS – Materials/Supplies	\$664.69
12805512	6107	RAECHELLE BERNA – Reimburse-Materials/Supplies	\$21.76
12805513	7399	BIMBO BAKERIES USA – Food Services-Food	\$1,068.28
12805514	8406	BRIGAIID LLC – Food Services-Other Services	\$14,958.34
12805515	2019	BUSWEST – Materials/Supplies	\$2,855.02
12805516	3937	CALIFORNIA IT IN EDUCATION – Membership Dues	\$255.00
12805517	8806	IRIS CARRILLO – Reimburse-Other Services	\$39.00
12805518	355	CDT INC. – Other Services	\$116.00
12805519	1667	CDW GOVERNMENT INC. – Other Services	\$135.20
12805520	1667	CDW GOVERNMENT INC. – Food Services-Materials/Supplies	\$458.48
12805521	6859	CENTRAL COAST AQUARIUM – Richmond Study Trip	\$1,452.00
12805522	303	CHAFFEE ZOO – Roosevelt Study Trip	\$877.50
12805523	344	CMEA TREASURER CENTRAL SECTION – Entry Fees	\$100.00
12805524	4178	COOK'S COMMUNICATION – Materials/Supplies	\$189.70
12805525	3973	DANIELLE DARPLI – Reimburse-Mileage	\$72.57
12805526	405	DASSEL'S PETROLEUM INC. – Materials/Supplies	\$2,505.27
12805527	405	DASSEL'S PETROLEUM INC. – Food Services-Materials/Supplies	\$504.94
12805528	8576	KIMBERLY DAVIS – Other Services	\$977.00
12805529	8576	KIMBERLY DAVIS – Other Services	\$981.00
12805530	8281	DAWN ELECTRIC INC. – Services/Repair	\$18,690.00
12805531	8571	AMY DOMINGUEZ – Reissue Reimburse-Materials/Supplies	\$200.00
12805532	8585	ADEN DURAN – Reissue Reimburse-Other Services	\$39.00
12805533	7635	LISA EASTMAN – Reissue Reimburse-Materials/Supplies	\$200.00
12805534	8750	EVERGREEN LANDSCAPE & SPRINKLERS INC. – Services/Repair	\$850.00
12805535	8608	FACTORY MOTOR PARTS – Materials/Supplies	\$369.02
12805536	7689	FIRST TO THE FINISH – Materials/Supplies	\$870.77
12805537	8691	GALAXY TULARE LP – Roosevelt Field Trip	\$396.00
12805538	7699	EVELYN GALVAN – Reimburse-Materials/Supplies	\$82.15
12805539	1393	GAS COMPANY – Utilities	\$2,320.82
12805540	591	GOLD STAR FOODS – Food Services-Food	\$4,451.86
12805541	594	GONSALVES-FASSO FLOWERS – Materials/Supplies	\$411.35
12805542	594	GONSALVES-FASSO FLOWERS – Materials/Supplies	\$411.35
12805543	4135	CHRISTINA GONZALES – Advance-Travel/Conference, Mileage	\$69.55
12805544	647	HANFORD JT. UNION HIGH SCHOOL – Other Services	\$1,729.00
12805545	8435	HARRIS SCHOOL SOLUTIONS SCHOOLS FOOD – Other Services	\$1,095.00
12805546	8435	HARRIS SCHOOL SOLUTIONS SCHOOLS FOOD - Food Services-Services	\$221.25
12805547	5946	THE HARTFORD – Health/Welfare Benefits	\$1,499.77
12805548	2489	HEARTLAND SCHOOL SOLUTIONS – Food Services-Other Services	\$3,325.00
12805549	5855	HOBBY LOBBY – Materials/Supplies	\$397.14
12805550	5052	IMAGINE U CHILDRENS MUSEUM – Monroe Study Trip	\$630.00
12805551	8257	IMPERIAL BAG & PAPER CO LLC – Food Services-Materials/Supplies, Food	\$1,939.91

## Warrant Register For Warrants Dated 04/10/2026

Warrant Number	Vendor Number	Vendor Name	Amount
12805552	8803	CRAIG JOHNSON – Reimburse-Other Services	\$25.00
12805553	764	RICHARD JOHNSTON – Reimburse-Materials/Supplies, Other Services	\$567.22
12805554	796	KINGS COUNTY OFFICE OF ED – Other Services	\$24,517.00
12805555	806	KINGS COUNTY TROPHY – Materials/Supplies	\$299.86
12805556	808	KINGS WASTE & RECYCLING – Utilities	\$416.54
12805557	986	LAWNMOWER MAN – Materials/Supplies, Services/Repair	\$134.44
12805558	838	LAWRENCE TRACTOR COMPANY – Materials/Supplies	\$495.35
12805559	7553	MARIA LAWSON – Reissue Reimburse-Materials/Supplies	\$72.89
12805560	3048	CYNTHIA LEWIS – Reissue Reimburse-Mileage	\$33.32
12805561	8456	LAURA LONG – Advance-Travel/Conference	\$23.00
12805562	4629	LOWE'S OF HANFORD – Materials/Supplies	\$517.36
12805563	7260	LOWE'S PRO SERVICES – Materials/Supplies	\$3,341.03
12805564	7135	GRACIELA MAGALLON – Reissue Reimburse-Materials/Supplies	\$168.84
12805565	912	MANGINI ASSOCIATES INC. – Monroe Mod, Washington Panels Projects	\$17,369.56
12805566	8800	MCCI LLC – Other Services	\$12,767.80
12805567	977	ORAL MICHAM INC – Monroe Modernization Project	\$145,044.69
12805568	8015	MISSION BANK – Monroe Modernization Project	\$7,633.93
12805569	994	MOBILE MODULAR MGMT. CORP. – Services/Repair	\$22,653.56
12805570	994	MOBILE MODULAR MGMT. CORP. – Services/Repair	\$1,440.00
12805571	6791	BOA MOUA – Advance-Travel/Conference, Mileage	\$69.55
12805572	8422	MUSIC THEATRE INTERNATIONAL – Materials/Supplies, Other Services	\$1,559.36
12805573	1017	MYTANA MFG. CO. – Materials/Supplies	\$1,962.31
12805574	8100	NAPA AUTO PARTS – Materials/Supplies	\$348.21
12805575	2909	MARCELA NICOLE NASH – Reimburse-Mileage	\$77.14
12805576	8775	MARCILINA OCAMPO – Reimburse-Travel/Conference	\$45.00
12805577	1058	ODP BUSINESS SOLUTIONS LLC – Materials/Supplies	\$466.26
12805578	6764	OLD MISSION SAN JUAN BAUTISTA – Simas Study Trip	\$150.00
12805579	8210	PACIFIC SHREDDING – Services	\$210.00
12805580	7203	PARADIGM HEALTHCARE SERVICES LLC. – Other Services	\$7,348.95
12805581	1168	PRODUCERS DAIRY PRODUCTS – Food Services-Food	\$11,662.81
12805582	5620	ANGELA PROTZMAN – Reimburse-Mileage	\$119.41
12805583	7580	PRUDENTIAL OVERALL SUPPLY – Services	\$4,452.48
12805584	7580	PRUDENTIAL OVERALL SUPPLY – Food Services-Services	\$204.00
12805585	7580	PRUDENTIAL OVERALL SUPPLY – Food Services-Services	\$83.06
12805586	1188	QUILL LLC – Warehouse Inventory	\$1,144.64
12805587	8372	RAISING CANE'S RESTAURANTS LLC – Materials/Supplies	\$734.63
12805588	2956	JACQUELINE A. RAVEN – Reimburse-Materials/Supplies	\$103.77
12805589	6768	REPTILE RON ANIMAL PRESENTATIONS – Other Services	\$2,400.00
12805590	6768	REPTILE RON ANIMAL PRESENTATIONS – Other Services	\$500.00
12805591	1285	SAFETY-KLEEN SYSTEMS INC. – Other Services	\$6,181.54
12805592	6500	SAN JUAN BAUTISTA STATE HISTORIC PARK – Simas Study Trip	\$150.00
12805593	1303	SAVE MART SUPERMARKETS – Food Services-Food	\$238.94
12805594	7337	JAMEE SERRATO – Reimburse-Materials/Supplies	\$86.86
12805595	3131	SHERWIN-WILLIAMS CO – Materials/Supplies	\$597.55
12805596	1367	SISC III – Health/Welfare Benefits	\$804,985.05
12805597	1801	SMART & FINAL STORES (HFD KIT) – Food Services-Food	\$224.30
12805598	1392	SOUTHERN CALIFORNIA EDISON CO. – Utilities	\$2,275.44
12805599	8582	AARON SPARKS – Reissue Reimburse-Other Services	\$39.00

## Warrant Register For Warrants Dated 04/10/2026

Warrant Number	Vendor Number	Vendor Name	Amount
12805600	4381	STAPLES - BUSINESS ADVANTAGE – Materials/Supplies, Warehouse Inv	\$1,477.86
12805601	5622	JOANNA STONE – Reimburse-Mileage	\$109.48
12805602	1444	SYSCO FOODSERVICES OF MODESTO – Food Services-Food	\$33,379.76
12805603	8584	TASHA TORRES – Reissue Refund Payroll	\$3.54
12805604	4114	TULARE COUNTY OFFICE OF EDUCATION – Travel/Conference	\$150.00
12805605	1521	UNITED REFRIGERATION INC. – Materials/Supplies	\$683.33
12805606	8127	UPPER EDGE TECHNOLOGIES INC – Warehouse Inventory	\$797.50
12805607	7149	VALLEY ELEVATOR INC – Other Services	\$1,356.65
12805608	8245	VALLEY PAINT & SUPPLY LLC – Materials/Supplies	\$75.51
12805609	1554	SONIA VELO – Reimburse-Mileage	\$131.73
12805610	7247	FREDERICK WILLIAMS – Reissue Reimburse-Materials/Supplies	\$200.00
<b>Total Amount of All Warrants:</b>			<b>\$1,206,444.39</b>

## Credit Card Register For Payments Dated 04/10/2026

Document Number	Vendor Number	Vendor Name	Amount
14043757	176	BSN SPORTS LLC – Materials/Supplies	\$3,737.78
14043758	415	DELRAY TIRE & RETREADING INC. – Services/Repair	\$1,289.42
14043759	7836	FOLLETT CONTENT SOLUTIONS LLC – Books	\$2,921.99
14043760	5280	J&E RESTAURANT SUPPLY INC – Food Services-Materials/Supplies	\$31,181.15
14043761	2463	JONES SCHOOL SUPPLY CO. INC. – Materials/Supplies	\$81.40
14043762	827	LA TAPATIA TORTILLERIA INC. – Food Services-Food	\$1,716.00
14043763	831	LAKESHORE LEARNING MATERIALS – Materials/Supplies	\$5,279.57
14043764	1121	PERMA-BOUND – Books	\$2,364.71
14043765	1414	STEAM CLEANER INC – Services/Repair	\$9,305.98
<b>Total Amount of All Credit Card Payments:</b>			<b>\$57,878.00</b>

Hanford Elementary School District  
*Minutes of the Regular Board Meeting*  
*April 8, 2026*

The Regular Board Meeting of the Hanford Elementary School District Board of Trustees was held on April 8, 2026, in the District Office Board Room, 714 N. White Street, Hanford, California.

**Call to Order** President Garner called the meeting to order at 5:30 p.m. Vice President Revious, Clerk Hernandez, Trustee Garcia, and Trustee Strickland were present.

**HESD Managers Present** Joy C. Gabler, Superintendent, and the following administrators were present: David Endo, Cristy Goins, Robert Heugly, Rick Johnston, Chris Martinez, Jaime Martinez, Daniel Pierotte, Jill Rubalcava, Cruz Sanchez-Leal, and Jay Strickland.

**Student Highlight** John F. Kennedy Junior High – 8th Grade Boys Soccer Team. Rick Johnston, Athletic Director, stated he was very proud of the team and that it had been exciting to watch them play. He reported their record as 23–3 and congratulated them. The Board also congratulated the students and encouraged them to continue their education.

**Closed Session** Trustees adjourned to closed session at 5:43 p.m. for the purpose of discussing:

- Conference with Legal Counsel (GC 54956.9)

**Open Session** Trustees returned to open session at 6:05 p.m.

**Legal Counsel** No action was taken by the Board.

### **PRESENTATION, REPORTS, AND COMMUNICATIONS**

**Public Comments** No comments were made.

**Board and Staff Comments** No comments were made.

**Dates to Remember** President Garner reviewed the following dates: Regular Board Meeting – April 22.

### **CONSENT ITEMS**

Trustee Garcia made a motion to take the Consent Items “a” through “c” collectively. Trustee Hernandez seconded; the motion carried 5-0:

Garcia – --Yes  
 Garner – Yes  
 Hernandez – Yes  
 Revious – Yes  
 Strickland – Yes

Trustee Garcia then made a motion to approve Consent Items "a" through "c".  
Trustee Hernandez seconded; the motion carried 5-0:

- Garcia – Yes
- Garner – Yes
- Hernandez – Yes
- Revious – Yes
- Strickland – Yes

The items approved are as follows:

- a) Warrant listings dated March 18, 2026, and March 20, 2026.
- b) Minutes of the Regular Board Meeting held on March 25, 2026.
- c) Donations:
  - One Clarinet from Trustee Greg Strickland

### **INFORMATION ITEMS**

NONE

### **BOARD POLICIES AND ADMINISTRATION**

#### **MOU – TCOE Migrant**

- a) Trustee Garcia made a motion to approve the Memorandum of Understanding with the Tulare County Office of Education/Migrant Program Region VIII (Model B district). Trustee Revious seconded; the motion carried 5-0:
  - Garcia – Yes
  - Garner – Yes
  - Hernandez – Yes
  - Revious – Yes
  - Strickland – Yes

#### **SBE Math Program, Imagine IM**

- b) Trustee Garcia made a motion to approve the HESD Curriculum Committee's recommendation of the State Board of Education approved Math program, Imagine IM. Trustee Hernandez seconded; the motion carried 5-0:
  - Garcia – Yes
  - Garner – Yes
  - Hernandez – Yes
  - Revious – Yes
  - Strickland – Yes

#### **MOU - KCOE**

- c) Trustee Revious made a motion to approve the Memorandum of Understanding with the Kings County Office of Education to provide professional development for Transitional Kindergarten teachers. Trustee Hernandez seconded; the motion carried 5-0:
  - Garcia – Yes
  - Garner – Yes
  - Hernandez – Yes
  - Revious – Yes
  - Strickland – Yes

- BP/AR 5144.1** d) Trustee Hernandez made a motion to approve the revised Board Policy and Administrative Regulation 5144.1 – Suspension and Expulsion/Due Process. Trustee Garcia seconded; the motion carried 5-0:
- Garcia – Yes
  - Garner – Yes
  - Hernandez – Yes
  - Revious – Yes
  - Strickland – Yes

- AR 5144.2** e) Trustee Garcia made a motion to approve the revised Administrative Regulation 5144.2 – Suspension and Expulsion/Due Process. Trustee Revious seconded; the motion carried 5-0:
- Garcia – Yes
  - Garner – Yes
  - Hernandez – Yes
  - Revious – Yes
  - Strickland – Yes

## **PERSONNEL**

Trustee Garcia made a motion to take Personnel Items “a” through “e” together. Trustee Hernandez seconded; the motion carried 5-0:

- Garcia – Yes
- Garner – Yes
- Hernandez – Yes
- Revious – Yes
- Strickland – Yes

Trustee Garcia then made a motion to approve Personnel Items “a” through “e”. Trustee Hernandez seconded; the motion carried 5-0:

- Garcia – Yes
- Garner – Yes
- Hernandez – Yes
- Revious – Yes
- Strickland – Yes

The following items were approved:

### ***Item “a” – Employment***

#### Classified

- Esperanza Gonzalez, READY Program Tutor – 4.5 hrs., Jefferson, effective 3/13/26

#### Certificated Short-Term Employment

- Julia Lofy, Resource Specialist Program Teacher, effective 4/7/26-6/5/26

#### Temporary Employees/Substitutes

- Jezel Farias, Athletic Coach, effective 3/20/26
- Alondra Perdomo, Substitute Yard Supervisor, effective 3/24/26
- Alexa Ruiz-Ibarra, Substitute READY Program Tutor, effective 3/18/26

#### Promotion

- Nicole Pimentel, from READY Program Tutor – 4.5 hrs., Jefferson, to READY Site Lead – 5.0 hrs., Jefferson, effective 3/13/26 (REVISED)

Employment and Certification of Temporary Athletic Team Coaches pursuant to Title 5 CCR 5594

- Jeziel Farias, 4-6th Girls Track, Roosevelt, effective 3/20/26-5/2/26

**Item "b" – Resignations**

Classified

- Jazeray Long, Food Service Worker II – 3.0 hrs., Kennedy, effective 3/27/26
- Keiry Navarro Linares, READY Program Tutor – 4.5 hrs., Hamilton, effective 5/20/26
- Betsaida Ruiz Medina, READY Program Tutor – 4.5 hrs., Washington, effective 3/27/26
- Sidney Sandoval, Substitute Yard Supervisor, effective 3/27/26
- Grace Servadio, READY Program Tutor – 4.5 hrs., Richmond, effective 6/5/26
- Emily Westfall, READY Program Tutor – 4.5 hrs., Hamilton, effective 6/5/26

Retirements

- Irma Garcia, Special Education Aide – 5.0 hrs., Kennedy, effective 6/5/26

**Item "c" – Qualified Educators**

Adopt Declaration of Need for Fully Qualified Educators for 2026-2027 School Year (Title 5, §80026) – Attached

**Item "d" – Substitute Teaching Permits**

Annual Statement of Need for 30-Day Substitute Teaching Permits

- The Governing Board of the Hanford Elementary School District declares that a sufficient number of credentialed teachers are not available to fill vacancies for substitute teaching during the 2026-27 school year. Therefore, the District is filing an Annual Statement of Need with the Kings County Office of Education to allow Emergency 30-day Substitute Permit holders to fill day-to-day substitute needs

**Item "e" – Volunteers**

<u>Name</u>	<u>School</u>
Mia Taylor	Hamilton/Simas
Mallory Kuhn (HESD EE)	King
Veronica Ruiz	Monroe
Jeanette Lopez (HESD EE)	Richmond
Samantha Avila	Roosevelt
Yolanda Sandoval	Wilson

**FINANCIAL**

**LCAP**

a) Trustee Garcia made a motion to approve the 2026-2027 Local Control Accountability Plan (LCAP) and District Budget Public Hearing scheduled for June 10, 2026, at 5:30 p.m. Trustee Hernandez seconded; the motion carried 5-0:

- Garcia – Yes
- Garner – Yes
- Hernandez – Yes
- Revious – Yes
- Strickland – Yes

**HJUHS**

b) Trustee Strickland made a motion to approve the Facility Lease Agreement with the Hanford Joint Union High School District for the Hanford Elementary Online Charter School. Trustee Garcia seconded; the motion carried 5-0:

- Garcia – Yes
- Garner – Yes
- Hernandez – Yes
- Revious – Yes
- Strickland – Yes

**Resolution No. 27-26**

c) Trustee Strickland made a motion to adopt Resolution No. 27-26: Commitment of Fund Balance. Trustee Revious seconded; the motion carried 5-0:

- Garcia – Yes
- Garner – Yes
- Hernandez – Yes
- Revious – Yes
- Strickland – Yes

**Adjournment**

There being no further business, President Garner adjourned the meeting at 6:18 p.m.

Respectfully submitted,

Joy C. Gabler,  
Secretary to the Board of Trustees

Approved:

\_\_\_\_\_  
Jeff Garner, President

\_\_\_\_\_  
Lupe Hernandez, Clerk

No	A/D	Sch Req'd	Home Sch	Date
I-268	A	Monroe	Pioneer	4/13/2026
I-269	A	Monroe	Pioneer	4/13/2026
I-270	A	Monroe	Pioneer	4/13/2026
I-271	A	Monroe	Pioneer	4/13/2026
I-272	A	Monroe	Pioneer	4/13/2026
I-273	A	Washington	Armona	4/13/2026
I-274	A	Wilson	KRH	4/13/2026

## HANFORD ELEMENTARY SCHOOL DISTRICT

**AGENDA REQUEST FORM**

TO: Board of Trustees

FROM: Joy C. Gabler

DATE: April 9, 2026

FOR:  Board Meeting  
 Superintendent's Cabinet

FOR:  Information  
 Action

Date you wish to have your item considered: April 22, 2026

**ITEM:** Quarterly report (01/01/26 - 03/31/265) regarding Williams Uniform Complaints. The types of complaints covered in the Williams Uniform Complaint Procedures are:

1. Instructional Materials - Sufficient textbooks and instructional materials
2. Facilities – conditions that pose an emergency or urgent threat to the health or safety of students or staff
3. Teacher vacancy or misassignment

**PURPOSE:** To comply with the requirements Education Code 35186, the Superintendent shall report summarized data on the nature and resolution of all Williams Uniform Complaints to the Board and the County Superintendent of Schools on a quarterly basis.

For the third quarter of 2025-2026 school year there were no Williams Uniform Complaints filed.

**FISCAL IMPACT:** None

**RECOMMENDATIONS:** None

## Quarterly Report on *Williams* Uniform Complaints

[Education Code § 35186(d)]

District: Hanford Elementary School District

Person completing this form: Jessica Valencia Title: Administrative Assistant

Quarterly Report Submission Month/Quarter:  
(check one)

- October      1<sup>st</sup> Quarter (7/1-9/30)  
 January      2<sup>nd</sup> Quarter (10/1-12/31)  
 April      3<sup>rd</sup> Quarter (1/1-3/31)  
 July      4<sup>th</sup> Quarter (4/1-6/30)

Quarterly Report Submission Year: 2025-2026

Date for information to be reported publicly at governing board meeting: April 22, 2026

Please check the box that applies:



No complaints were filed with any school in the district during the quarter indicated above.



Complaints were filed with schools in the district during the quarter indicated above. The following chart summarizes the nature and resolution of these complaints.

General Subject Area	Total # of Complaints	# Resolved	# Unresolved
Textbooks and Instructional Materials	0	0	0
Teacher Vacancy or Misassignment	0	0	0
Facilities Conditions	0	0	0
<b>TOTALS</b>	<b>0</b>	<b>0</b>	<b>0</b>

**Joy Gabler**

Print Name of District Superintendent

Signature of District Superintendent

Date

Please submit to: Genevieve Almanzar, Director  
 Kings County Office of Education  
 Williams Compliance  
 (559) 589-2503  
[info.foundationalservices@kingscoe.org](mailto:info.foundationalservices@kingscoe.org)

## HANFORD ELEMENTARY SCHOOL DISTRICT

**AGENDA REQUEST FORM**

TO: Board of Trustees

FROM: Joy C. Gabler

DATE: 04/07/26

FOR:  Board Meeting  
 Superintendent's Cabinet

FOR:  Information  
 Action

Date you wish to have your item considered: 04/22/26

**ITEM:** Grand Jury Visits

**PURPOSE:** The Kings County Civil Grand Jury Health and Education Committee visited the District Kitchen & John F. Kennedy Junior High School on March 17, 2026. Members of the Grand Jury appreciated both visits. Attached are the letters from Foreperson Kathy Bare, thanking Food Services Program Manager Anneliese Roa and JFK Principal Cristy Goins for meeting with the Grand Jury and providing a tour.

**FISCAL IMPACT:** None**RECOMMENDATIONS:** None



**County of Kings  
Civil Grand Jury**  
P. O. Box 1562 Hanford, CA 93232  
330 Campus Drive Hanford, Ca 93230  
[grand.jury@co.kings.ca.us](mailto:grand.jury@co.kings.ca.us)  
559-852-2892

RECEIVED

APR 07 2026

Superintendent's Office

March 27, 2026

Anneliese Roa, Program Manager, Food Services  
Hanford Elementary School District  
924 Katie Hammond Lane  
PO Box 1067  
Hanford, Ca 93232

Ms. Roa:

The Kings County Civil Grand Jury Health and Education Committee would like to thank you for meeting with us and providing a tour of the Hanford Elementary School District Kitchen on March 17, 2026. The tour was very informative and educational and gave us a good understanding of how the kitchen operates and the services that it provides.

Your dedication and enthusiasm are appreciated. Your compassion and vision for your district and its children are commended. We look forward to working with you in the future.

Respectfully,

Kathy Bare, Foreperson  
Kings County Civil Grand Jury

Cc: Joy C. Gabler, Superintendent Hanford Elementary School District



**County of Kings  
Civil Grand Jury**  
P. O. Box 1562 Hanford, CA 93232  
330 Campus Drive Hanford, Ca 93230  
[grand.jury@co.kings.ca.us](mailto:grand.jury@co.kings.ca.us)  
559-852-2892

RECEIVED

APR 07 2026

Superintendent's Office

March 27, 2026

Cristy Goins, Principal  
John F. Kennedy Jr. High School  
1000 E. Florinda Street  
Hanford, Ca 93230

Principal Goins:

The Kings County Civil Grand Jury Health and Education Committee would like to thank you for meeting with us and providing a tour of John F. Kennedy Junior High School on March 17, 2026. The tour was very informative and educational and gave us a good understanding of how John F. Kennedy Junior High School functions.

Your dedication and enthusiasm are appreciated. Your compassion and vision for your students are commended. We look forward to working with you in the future.

Respectfully,

Kathy Bare, Foreperson  
Kings County Civil Grand Jury

Cc: Joy C. Gabler, Superintendent Hanford Elementary

## HANFORD ELEMENTARY SCHOOL DISTRICT

**AGENDA REQUEST FORM**

TO: Joy C. Gabler

FROM: David Endo

DATE: 04/13/2026

FOR:  Board Meeting  
 Superintendent's Cabinet

FOR:  Information  
 Action

Date you wish to have your item considered: 04/22/2026

**ITEM:**

Receive for information monthly financial reports for the period of 07/01/2025-03/31/2026.

**PURPOSE:**

In accordance with the District's commitment to fiscal transparency and sound financial oversight, staff is presenting the monthly financial reports for the period of July 1, 2025 through March 31, 2026. These reports provide a summary of revenues, expenditures, and budget-to-actual comparisons for all major funds, including the General Fund, Cafeteria Fund, and other restricted and unrestricted resources.

The reports are intended to inform the Board and public of the District's financial status and support ongoing monitoring of budget performance.

**FISCAL IMPACT:**

The financial reports are informational only.

**RECOMMENDATIONS:**

Receive the monthly financial reports.

# Fiscal Position Report

March 2026

4/7/2026 12:45:53PM

Fund: 0100 General Fund

		March Amount	YTD Amount	Revised Budget	% of Budget	% Remain
<b>BEGINNING BALANCE</b>						
Net Beginning Balance	9791-9795		\$59,258,044.78	\$59,258,044.78		
<b>REVENUES</b>						
1) LCFF Sources	8010-8099	\$8,902,249.75	\$59,345,562.21	\$78,620,031.00	75.48	24.52
2) Federal Revenues	8100-8299	\$477,287.00	\$2,205,559.21	\$4,249,316.97	51.90	48.10
3) Other State Revenues	8300-8599	\$675,617.60	\$18,089,551.33	\$17,859,830.66	101.29	(1.29)
4) Other Local Revenues	8600-8799	\$393,934.46	\$5,432,748.25	\$6,965,018.17	78.00	22.00
<b>5) Total, Revenues</b>		<b>\$10,449,088.81</b>	<b>\$85,073,421.00</b>	<b>\$107,694,196.80</b>	<b>79.00</b>	<b>21.00</b>
<b>EXPENDITURES</b>						
1) Certificated Salaries	1000-1999	\$3,768,188.39	\$30,273,346.44	\$41,981,502.00	72.11	27.89
2) Classified Salaries	2000-2999	\$1,445,720.99	\$12,550,936.34	\$17,109,996.32	73.35	26.65
3) Employee Benefits	3000-3999	\$2,468,615.16	\$17,700,682.13	\$28,629,473.46	61.83	38.17
4) Books and Supplies	4000-4999	\$231,163.78	\$2,622,338.81	\$6,115,788.32	42.88	57.12
5) Services, Oth Oper Exp	5000-5999	\$506,386.49	\$6,275,836.68	\$10,398,447.67	60.35	39.65
6) Capital Outlay	6000-6999	\$174,968.40	\$397,912.10	\$2,594,546.99	15.34	84.66
7) Other Outgo(excl. 7300`s)	7100-7499	\$255,851.05	\$1,397,519.73	\$4,406,307.48	31.72	68.28
8) Direct/Indirect Support	7300-7399	\$0.00	\$0.00	(\$100,000.00)	0.00	100.00
<b>9) Total Expenditures</b>		<b>\$8,850,894.26</b>	<b>\$71,218,572.23</b>	<b>\$111,136,062.24</b>	<b>64.08</b>	<b>35.92</b>
<b>OTHER FINANCING SOURCES/USES</b>						
1) Transfers						
A) Transfers In	8910-8929	\$0.00	\$1,055,000.00	\$800,000.00	131.88	(31.88)
B) Transfers Out	7610-7629	\$0.00	\$303,426.00	\$303,426.00	100.00	0.00
3) Contributions	8980-8999	\$0.00	\$0.00	\$0.00	0.00	100.00
<b>4) Total, Other Financing Sources/Uses</b>		<b>\$0.00</b>	<b>\$751,574.00</b>	<b>\$496,574.00</b>	<b>123.11</b>	<b>(23.11)</b>
<b>NET INCREASE (DECREASE) IN FUND BALANCE</b>		<b>\$1,598,194.55</b>	<b>\$14,606,422.77</b>	<b>(\$2,945,291.44)</b>		
<b>ENDING FUND BALANCE</b>			<b>\$73,864,467.55</b>	<b>\$56,312,753.34</b>		

# Fiscal Position Report

March 2026

4/7/2026 12:45:53PM

Fund: 0800 Student Activity Special Revenue Fund

	March Amount	YTD Amount	Revised Budget	% of Budget	% Remain
<b>BEGINNING BALANCE</b>					
Net Beginning Balance	9791-9795	\$29,099.37	\$29,099.37		
<b>NET INCREASE (DECREASE) IN FUND BALANCE</b>					
	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>		
<b>ENDING FUND BALANCE</b>					
		<u><u>\$29,099.37</u></u>	<u><u>\$29,099.37</u></u>		

# Fiscal Position Report

March 2026

4/7/2026 12:45:53PM

Fund: 0900 Charter Schools Fund

		March Amount	YTD Amount	Revised Budget	% of Budget	% Remain
<b>BEGINNING BALANCE</b>						
Net Beginning Balance	9791-9795		\$64.53	\$64.53		
<b>REVENUES</b>						
4) Other Local Revenues	8600-8799	\$0.00	(\$0.12)	(\$0.12)	100.00	0.00
<b>5) Total, Revenues</b>		<b>\$0.00</b>	<b>(\$0.12)</b>	<b>(\$0.12)</b>	<b>100.00</b>	<b>0.00</b>
<b>NET INCREASE (DECREASE) IN FUND BALANCE</b>		<u><b>\$0.00</b></u>	<u><b>(\$0.12)</b></u>	<u><b>(\$0.12)</b></u>		
<b>ENDING FUND BALANCE</b>			<u><u><b>\$64.41</b></u></u>	<u><u><b>\$64.41</b></u></u>		

# Fiscal Position Report

March 2026

4/7/2026 12:45:53PM

Fund: 1300 Cafeteria Fund

		March Amount	YTD Amount	Revised Budget	% of Budget	% Remain
<b>BEGINNING BALANCE</b>						
Net Beginning Balance	9791-9795		\$5,353,802.66	\$5,353,802.66		
<b>REVENUES</b>						
2) Federal Revenues	8100-8299	\$261,319.78	\$2,131,903.36	\$4,149,270.00	51.38	48.62
3) Other State Revenues	8300-8599	\$71,880.29	\$591,221.87	\$1,065,232.00	55.50	44.50
4) Other Local Revenues	8600-8799	\$3,509.20	\$109,187.38	\$222,020.57	49.18	50.82
<b>5) Total, Revenues</b>		<b>\$336,709.27</b>	<b>\$2,832,312.61</b>	<b>\$5,436,522.57</b>	<b>52.10</b>	<b>47.90</b>
<b>EXPENDITURES</b>						
2) Classified Salaries	2000-2999	\$137,724.51	\$1,179,279.42	\$1,644,392.00	71.72	28.28
3) Employee Benefits	3000-3999	\$63,751.90	\$507,732.67	\$717,907.00	70.72	29.28
4) Books and Supplies	4000-4999	\$218,530.26	\$1,610,946.53	\$2,754,025.00	58.49	41.51
5) Services, Oth Oper Exp	5000-5999	\$19,408.60	(\$28,322.89)	(\$90,966.00)	31.14	68.86
6) Capital Outlay	6000-6999	\$0.00	\$0.00	\$228,000.00	0.00	100.00
8) Direct/Indirect Support	7300-7399	\$0.00	\$0.00	\$100,000.00	0.00	100.00
<b>9) Total Expenditures</b>		<b>\$439,415.27</b>	<b>\$3,269,635.73</b>	<b>\$5,353,358.00</b>	<b>61.08</b>	<b>38.92</b>
<b>NET INCREASE (DECREASE) IN FUND BALANCE</b>		<b>(\$102,706.00)</b>	<b>(\$437,323.12)</b>	<b>\$83,164.57</b>		
<b>ENDING FUND BALANCE</b>			<b>\$4,916,479.54</b>	<b>\$5,436,967.23</b>		

# Fiscal Position Report

March 2026

Fund: 1400 Deferred Maintenance Fund

		March Amount	YTD Amount	Revised Budget	% of Budget	% Remain
<b>BEGINNING BALANCE</b>						
Net Beginning Balance	9791-9795		\$158,178.29	\$158,178.29		
<b>REVENUES</b>						
1) LCFF Sources	8010-8099	\$0.00	\$300,000.00	\$300,000.00	100.00	0.00
4) Other Local Revenues	8600-8799	\$0.00	\$2,377.75	\$4,696.38	50.63	49.37
<b>5) Total, Revenues</b>		<b>\$0.00</b>	<b>\$302,377.75</b>	<b>\$304,696.38</b>	<b>99.24</b>	<b>0.76</b>
<b>EXPENDITURES</b>						
5) Services, Oth Oper Exp	5000-5999	\$0.00	\$8,350.00	\$8,350.00	100.00	0.00
6) Capital Outlay	6000-6999	\$0.00	\$384,755.30	\$384,755.30	100.00	0.00
<b>9) Total Expenditures</b>		<b>\$0.00</b>	<b>\$393,105.30</b>	<b>\$393,105.30</b>	<b>100.00</b>	<b>0.00</b>
<b>NET INCREASE (DECREASE) IN FUND BALANCE</b>		<b>\$0.00</b>	<b>(\$90,727.55)</b>	<b>(\$88,408.92)</b>		
<b>ENDING FUND BALANCE</b>			<b>\$67,450.74</b>	<b>\$69,769.37</b>		

# Fiscal Position Report

March 2026

Fund: 1500 Pupil Transportation Equip

		March Amount	YTD Amount	Revised Budget	% of Budget	% Remain
<b>BEGINNING BALANCE</b>						
Net Beginning Balance	9791-9795		\$338,073.19	\$338,073.19		
<b>REVENUES</b>						
4) Other Local Revenues	8600-8799	\$0.00	\$6,966.24	\$13,351.08	52.18	47.82
<b>5) Total, Revenues</b>		<b>\$0.00</b>	<b>\$6,966.24</b>	<b>\$13,351.08</b>	<b>52.18</b>	<b>47.82</b>
<b>EXPENDITURES</b>						
6) Capital Outlay	6000-6999	\$131,402.28	\$131,402.28	\$131,402.28	100.00	0.00
<b>9) Total Expenditures</b>		<b>\$131,402.28</b>	<b>\$131,402.28</b>	<b>\$131,402.28</b>	<b>100.00</b>	<b>0.00</b>
<b>OTHER FINANCING SOURCES/USES</b>						
1) Transfers						
A) Transfers In	8910-8929	\$0.00	\$100,000.00	\$100,000.00	100.00	0.00
<b>4) Total, Other Financing Sources/Uses</b>		<b>\$0.00</b>	<b>\$100,000.00</b>	<b>\$100,000.00</b>	<b>100.00</b>	<b>0.00</b>
<b>NET INCREASE (DECREASE) IN FUND BALANCE</b>		<u>(\$131,402.28)</u>	<u>(\$24,436.04)</u>	<u>(\$18,051.20)</u>		
<b>ENDING FUND BALANCE</b>			<u><u>\$313,637.15</u></u>	<u><u>\$320,021.99</u></u>		

# Fiscal Position Report

March 2026

4/7/2026 12:45:53PM

Fund: 2000 SPECIAL RESERVE FUND FOR OTHER F

		March Amount	YTD Amount	Revised Budget	% of Budget	% Remain
<b>BEGINNING BALANCE</b>						
Net Beginning Balance	9791-9795		\$14,578,739.07	\$14,578,739.07		
<b>REVENUES</b>						
4) Other Local Revenues	8600-8799	\$0.00	\$245,039.62	\$382,016.61	64.14	35.86
<b>5) Total, Revenues</b>		<b>\$0.00</b>	<b>\$245,039.62</b>	<b>\$382,016.61</b>	<b>64.14</b>	<b>35.86</b>
<b>OTHER FINANCING SOURCES/USES</b>						
1) Transfers						
A) Transfers In	8910-8929	\$0.00	\$0.00	\$0.00	0.00	100.00
B) Transfers Out	7610-7629	\$0.00	\$0.00	\$800,000.00	0.00	100.00
<b>4) Total, Other Financing Sources/Uses</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>(\$800,000.00)</b>	<b>0.00</b>	<b>100.00</b>
<b>NET INCREASE (DECREASE) IN FUND BALANCE</b>		<b>\$0.00</b>	<b>\$245,039.62</b>	<b>(\$417,983.39)</b>		
<b>ENDING FUND BALANCE</b>			<b>\$14,823,778.69</b>	<b>\$14,160,755.68</b>		

# Fiscal Position Report

March 2026

4/7/2026 12:45:53PM

Fund: 2140 Building Funds - Local 4

		March Amount	YTD Amount	Revised Budget	% of Budget	% Remain
<b>BEGINNING BALANCE</b>						
Net Beginning Balance	9791-9795		\$7,303,504.56	\$7,303,504.56		
<b>REVENUES</b>						
4) Other Local Revenues	8600-8799	\$0.00	\$95,153.93	\$144,981.17	65.63	34.37
<b>5) Total, Revenues</b>		<b>\$0.00</b>	<b>\$95,153.93</b>	<b>\$144,981.17</b>	<b>65.63</b>	<b>34.37</b>
<b>OTHER FINANCING SOURCES/USES</b>						
1) Transfers						
B) Transfers Out	7610-7629	\$0.00	\$3,000,000.00	\$7,448,485.73	40.28	59.72
<b>4) Total, Other Financing Sources/Uses</b>		<b>\$0.00</b>	<b>(\$3,000,000.00)</b>	<b>(\$7,448,485.73)</b>	<b>40.28</b>	<b>59.72</b>
<b>NET INCREASE (DECREASE) IN FUND BALANCE</b>		<b>\$0.00</b>	<b>(\$2,904,846.07)</b>	<b>(\$7,303,504.56)</b>		
<b>ENDING FUND BALANCE</b>			<b>\$4,398,658.49</b>	<b>\$0.00</b>		

# Fiscal Position Report

March 2026

4/7/2026 12:45:53PM

Fund: 2145 Building Funds - Local 5

	March Amount	YTD Amount	Revised Budget	% of Budget	% Remain
<b>REVENUES</b>					
4) Other Local Revenues      8600-8799	\$0.00	\$0.00	\$0.00	0.00	100.00
<b>5) Total, Revenues</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>0.00</b>	<b>100.00</b>
<b>NET INCREASE (DECREASE) IN FUND BALANCE</b>	<u><b>\$0.00</b></u>	<u><b>\$0.00</b></u>	<u><b>\$0.00</b></u>		
<b>ENDING FUND BALANCE</b>		<u><u><b>\$0.00</b></u></u>	<u><u><b>\$0.00</b></u></u>		

# Fiscal Position Report

March 2026

Fund: 2150 Building Funds - Local 6

		March Amount	YTD Amount	Revised Budget	% of Budget	% Remain
<b>REVENUES</b>						
4) Other Local Revenues	8600-8799	\$0.00	\$0.00	\$0.00	0.00	100.00
<b>5) Total, Revenues</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>0.00</b>	<b>100.00</b>
<b>NET INCREASE (DECREASE) IN FUND BALANCE</b>		<u><b>\$0.00</b></u>	<u><b>\$0.00</b></u>	<u><b>\$0.00</b></u>		
<b>ENDING FUND BALANCE</b>			<u><u><b>\$0.00</b></u></u>	<u><u><b>\$0.00</b></u></u>		

# Fiscal Position Report

March 2026

4/7/2026 12:45:53PM

Fund: 2500 CapitalFacilities Fund

		March Amount	YTD Amount	Revised Budget	% of Budget	% Remain
<b>BEGINNING BALANCE</b>						
Net Beginning Balance	9791-9795		\$2,856,316.57	\$2,856,316.57		
<b>REVENUES</b>						
4) Other Local Revenues	8600-8799	\$0.00	\$227,637.98	\$595,580.52	38.22	61.78
<b>5) Total, Revenues</b>		<b>\$0.00</b>	<b>\$227,637.98</b>	<b>\$595,580.52</b>	<b>38.22</b>	<b>61.78</b>
<b>EXPENDITURES</b>						
5) Services, Oth Oper Exp	5000-5999	\$1,440.00	\$58,528.44	\$84,288.44	69.44	30.56
6) Capital Outlay	6000-6999	\$0.00	\$206,916.22	\$206,916.22	100.00	0.00
<b>9) Total Expenditures</b>		<b>\$1,440.00</b>	<b>\$265,444.66</b>	<b>\$291,204.66</b>	<b>91.15</b>	<b>8.85</b>
<b>OTHER FINANCING SOURCES/USES</b>						
1) Transfers						
B) Transfers Out	7610-7629	\$0.00	\$1,371,475.06	\$859,656.96	159.54	(59.54)
<b>4) Total, Other Financing Sources/Uses</b>		<b>\$0.00</b>	<b>(\$1,371,475.06)</b>	<b>(\$859,656.96)</b>	<b>159.54</b>	<b>(59.54)</b>
<b>NET INCREASE (DECREASE) IN FUND BALANCE</b>		<b>(\$1,440.00)</b>	<b>(\$1,409,281.74)</b>	<b>(\$555,281.10)</b>		
<b>ENDING FUND BALANCE</b>			<b>\$1,447,034.83</b>	<b>\$2,301,035.47</b>		

# Fiscal Position Report

March 2026

4/7/2026 12:45:53PM

Fund: 3500 SCHOOL FACILITY PROGRAM

		March Amount	YTD Amount	Revised Budget	% of Budget	% Remain
<b>BEGINNING BALANCE</b>						
Net Beginning Balance	9791-9795		\$621,063.78	\$621,063.78		
<b>REVENUES</b>						
3) Other State Revenues	8300-8599	\$0.00	\$3,360,231.00	\$3,360,231.00	100.00	0.00
4) Other Local Revenues	8600-8799	\$0.00	\$51,506.04	\$20,754.59	248.17	(148.17)
<b>5) Total, Revenues</b>		<b>\$0.00</b>	<b>\$3,411,737.04</b>	<b>\$3,380,985.59</b>	<b>100.91</b>	<b>(0.91)</b>
<b>EXPENDITURES</b>						
6) Capital Outlay	6000-6999	\$47,025.57	\$2,149,292.60	\$11,012,172.51	19.52	80.48
<b>9) Total Expenditures</b>		<b>\$47,025.57</b>	<b>\$2,149,292.60</b>	<b>\$11,012,172.51</b>	<b>19.52</b>	<b>80.48</b>
<b>OTHER FINANCING SOURCES/USES</b>						
1) Transfers						
A) Transfers In	8910-8929	\$0.00	\$4,371,475.06	\$9,158,243.49	47.73	52.27
B) Transfers Out	7610-7629	\$0.00	\$0.00	\$244,122.16	0.00	100.00
3) Contributions	8980-8999	\$0.00	\$0.00	\$0.00	0.00	100.00
<b>4) Total, Other Financing Sources/Uses</b>		<b>\$0.00</b>	<b>\$4,371,475.06</b>	<b>\$8,914,121.33</b>	<b>46.49</b>	<b>53.51</b>
<b>NET INCREASE (DECREASE) IN FUND BALANCE</b>		<b>(\$47,025.57)</b>	<b>\$5,633,919.50</b>	<b>\$1,282,934.41</b>		
<b>ENDING FUND BALANCE</b>			<b>\$6,254,983.28</b>	<b>\$1,903,998.19</b>		

# Fiscal Position Report

March 2026

4/7/2026 12:45:53PM

Fund: 4000 Special Reserve - Capital Outlay

		March Amount	YTD Amount	Revised Budget	% of Budget	% Remain
<b>BEGINNING BALANCE</b>						
Net Beginning Balance	9791-9795		\$8,044,103.64	\$8,044,103.64		
<b>REVENUES</b>						
4) Other Local Revenues	8600-8799	\$0.00	\$135,396.17	\$184,559.62	73.36	26.64
<b>5) Total, Revenues</b>		<b>\$0.00</b>	<b>\$135,396.17</b>	<b>\$184,559.62</b>	<b>73.36</b>	<b>26.64</b>
<b>EXPENDITURES</b>						
6) Capital Outlay	6000-6999	\$5,825.85	\$165,568.47	\$616,841.26	26.84	73.16
<b>9) Total Expenditures</b>		<b>\$5,825.85</b>	<b>\$165,568.47</b>	<b>\$616,841.26</b>	<b>26.84</b>	<b>73.16</b>
<b>OTHER FINANCING SOURCES/USES</b>						
1) Transfers						
A) Transfers In	8910-8929	\$0.00	\$203,426.00	\$447,548.16	45.45	54.55
B) Transfers Out	7610-7629	\$0.00	\$0.00	\$850,100.80	0.00	100.00
3) Contributions	8980-8999	\$0.00	\$0.00	\$0.00	0.00	100.00
<b>4) Total, Other Financing Sources/Uses</b>		<b>\$0.00</b>	<b>\$203,426.00</b>	<b>(\$402,552.64)</b>	<b>15.68</b>	<b>84.32</b>
<b>NET INCREASE (DECREASE) IN FUND BALANCE</b>		<b>(\$5,825.85)</b>	<b>\$173,253.70</b>	<b>(\$834,834.28)</b>		
<b>ENDING FUND BALANCE</b>			<b>\$8,217,357.34</b>	<b>\$7,209,269.36</b>		

# Fiscal Position Report

March 2026

4/7/2026 12:45:53PM

Fund: 6720 Self-Insurance/Other

		March Amount	YTD Amount	Revised Budget	% of Budget	% Remain
<b>BEGINNING BALANCE</b>						
Net Beginning Balance	9791-9795		\$1,125,246.34	\$1,125,246.34		
<b>REVENUES</b>						
4) Other Local Revenues	8600-8799	\$0.00	\$137,153.29	\$147,163.58	93.20	6.80
<b>5) Total, Revenues</b>		<b>\$0.00</b>	<b>\$137,153.29</b>	<b>\$147,163.58</b>	<b>93.20</b>	<b>6.80</b>
<b>EXPENDITURES</b>						
5) Services, Oth Oper Exp	5000-5999	\$1,206.00	\$204,123.05	\$216,250.00	94.39	5.61
<b>9) Total Expenditures</b>		<b>\$1,206.00</b>	<b>\$204,123.05</b>	<b>\$216,250.00</b>	<b>94.39</b>	<b>5.61</b>
<b>OTHER FINANCING SOURCES/USES</b>						
1) Transfers						
B) Transfers Out	7610-7629	\$0.00	\$1,055,000.00	\$0.00	0.00	100.00
<b>4) Total, Other Financing Sources/Uses</b>		<b>\$0.00</b>	<b>(\$1,055,000.00)</b>	<b>\$0.00</b>	<b>0.00</b>	<b>100.00</b>
<b>NET INCREASE (DECREASE) IN FUND BALANCE</b>		<u><b>(\$1,206.00)</b></u>	<u><b>(\$1,121,969.76)</b></u>	<u><b>(\$69,086.42)</b></u>		
<b>ENDING FUND BALANCE</b>			<u><u><b>\$3,276.58</b></u></u>	<u><u><b>\$1,056,159.92</b></u></u>		

Hanford Elementary School District  
**HUMAN RESOURCES DEPARTMENT**

**AGENDA REQUEST FORM**

TO: Joy C. Gabler

FROM: Jaime Martinez

DATE: April 13, 2026

FOR:  Board Meeting  
 Superintendent's Cabinet

Information  
 Action

DATE YOU WISH TO HAVE YOUR ITEM CONSIDERED: **April 22, 2026**

**ITEM:** Receive Hanford Elementary Teachers Association's (HETA's) Initial Proposal for 2026-2027 amendments to the Collective Bargaining Agreement between Hanford Elementary School District (HESD) and Hanford Elementary Teachers Association (HETA) (reopened articles).

**PURPOSE:** To initiate the negotiation process for 2026-2027 amendments to the Collective Bargaining Agreement between HESD and HETA. The current 3-year agreement allows for re-negotiating Article 11, School Calendar and Work Year, Article 18, Employee Group Health and Welfare Insurance Benefits and Article 20, Salary.

The Rodda Act requires "sunshining" of initial proposal before negotiations commence.

**FISCAL IMPACT:** Unknown; proposal is subject to negotiation.

**RECOMMENDATION:** Receive proposal for information only.

**Hanford Elementary Teachers Association**  
**INITIAL PROPOSAL**  
**COLLECTIVE BARGAINING AGREEMENT**  
**Date 03/16/2026**

**Article 11: School Calendar and Work Year**

Discuss school calendar

**Article 18: Employee Group Health and Welfare Insurance Benefits**

The bargaining members' medical, vision, dental, and District life insurance benefits continue to be fully funded.

**Article 20: Salary**

The bargaining members' salary schedules shall include any new monies put forth by the State of California.

HANFORD ELEMENTARY SCHOOL DISTRICT  
Human Resources Department

**AGENDA REQUEST FORM**

TO: Joy C. Gabler

FROM: Jaime Martinez  
Assistant Superintendent, HR

DATE: April 13, 2026

FOR:  Board Meeting  
 Superintendent's Cabinet

Information  
 Action

DATE YOU WISH TO HAVE YOUR ITEM CONSIDERED: **April 22, 2026**

**ITEM:** Receive District's Initial Proposal to Hanford Elementary Teachers Association (HETA) for 2026-2027 amendments to the Collective Bargaining Agreement (reopened articles).

**PURPOSE:** To initiate the negotiation process for 2026-2027 amendments to the Collective Bargaining Agreement between HESD and HETA. The current 3-year agreement allows for re-negotiating Article 11, School Calendar and Work Year, Article 18, Employee Group Health and Welfare Insurance Benefits and Article 20, Salary.

The Rodda Act requires "sunshining" of initial proposal before negotiations commence.

**FISCAL IMPACT:** Unknown; proposal is subject to negotiation.

**RECOMMENDATION:** Receive for information only.

**HANFORD ELEMENTARY SCHOOL DISTRICT'S  
INITIAL PROPOSAL  
FOR REOPENERS  
HANFORD ELEMENTARY TEACHERS ASSOCIATION  
Effective July 1, 2026**

**Article 11: School Calendar and Work Year**

Discuss school calendar.

**Article 18: Employee Group Health & Welfare Insurance Benefits**

Discuss current Health & Welfare Benefits contributions and cost increases to health plans. Revise retiree language to adhere to SET-TC guidelines.

**Article 20: Salary**

Discuss salary considering current budget conditions.

Hanford Elementary School District  
**HUMAN RESOURCES DEPARTMENT**

**AGENDA REQUEST FORM**

TO: Joy C. Gabler

FROM: Jaime Martinez

DATE: April 13, 2026

FOR:  Board Meeting  
 Superintendent's Cabinet

Information  
 Action

DATE YOU WISH TO HAVE YOUR ITEM CONSIDERED: **April 22, 2026**

**ITEM:** Receive California School Employees Association's (CSEA's) Initial Proposal for a Successor Agreement between Hanford Elementary School District and CSEA.

**PURPOSE:** To meet the "sunshining" requirements for collective bargaining proposals prior to the commencement of negotiations.

The current collective bargaining agreement between the District and CSEA expires on June 30, 2026.

**FISCAL IMPACT:** Unknown; proposal is subject to negotiation.

**RECOMMENDATION:** Receive proposal for information only.

**California School Employees Association and its Hanford  
Elementary Chapter #344  
To the Hanford Elementary School District  
For its 2026-2029 Successor Initial Proposal**

**The California School Employees Association and its Hanford Elementary Chapter #344  
submit the following Initial Proposal for the 2026-2027 Successor Negotiations:**

**Article 4 Personnel Files and Evaluation Procedures**

Modify and Improve Language

**Article 5 Organizational Rights**

Modify and Improve Language

**Article 7 Organizational Security**

Modify and Improve Language

**Article 9 Unit Vacancies**

Modify and Improve Language

**Article 12 Hours and Overtime -**

Modify and Improve Language

**Article 16 Leaves –**

Modify and Improve Language

**Article 18 Classification, Reclassification, and  
Abolition of Position**

Modify and Improve Language

**Article 19 Layoff, Reemployment, and Separation**

Modify and Improve Language

**Article 22 Health and Welfare Benefits –**

Modify and Improve Language to include Increasing the Cap

**Article 23 Pay and Allowances –**

CSEA Requests to Modify and Improve Wages

**Article 26 Staff Development & Training**

Modify and Improve Language

**Article 27 Effect of Agreement**

Modify and Improve Language

**ALL OTHER ARTICLES WILL BE LEFT AS STATUS QUO**

Hanford Elementary School District  
**HUMAN RESOURCES DEPARTMENT**

**AGENDA REQUEST FORM**

TO: Joy C. Gabler  
FROM: Jaime Martinez  
DATE: April 13, 2026  
FOR: (X) Board Meeting  
( ) Superintendent's Cabinet  
  
(X) Information  
( ) Action

DATE YOU WISH TO HAVE YOUR ITEM CONSIDERED: **April 22, 2026**

**ITEM:** Receive the District's Initial Proposal for a Successor Agreement between Hanford Elementary School District (HESD) and California School Employees Association (CSEA).

**PURPOSE:** To meet the "sunshining" requirements for collective bargaining proposal prior to the commencement of negotiations.

The current collective bargaining agreement between the District and CSEA expired on June 30, 2026.

**FISCAL IMPACT:** Unknown; proposal is subject to negotiation.

**RECOMMENDATION:** Receive proposal for information only.

**HANFORD ELEMENTARY SCHOOL DISTRICT'S  
INITIAL PROPOSAL  
FOR SUCCESSOR COLLECTIVE BARGAINING AGREEMENT WITH  
CLASSIFIED SCHOOL EMPLOYEES ASSOCIATION (CSEA)  
EFFECTIVE JULY 1, 2026**

**ARTICLE 4: PERSONNEL FILES AND EVALUATION PROCEDURES**

Revise language regarding storage of personnel files.

**ARTICLE 9: UNIT VACANCIES**

Revise language related to internal recruitment.

**ARTICLE 13: EMPLOYEE EXPENSE AND MATERIALS**

Revise language related to mileage reimbursement.

**ARTICLE 15: VACATION**

Revise language related to vacation.

**ARTICLE 16: LEAVES**

Revise language related to Industrial Accident/Illness Leave. Update language under Family Illness/Injury Leave. Clarify use of Personal Necessity Leave. Revise Health and Welfare Benefit Continuation language. Clarify Parental Bonding leave.

**ARTICLE 21: DISCIPLINARY ACTION AND HEARING**

Format section J. Add language regarding cell phone use.

**ARTICLE 22: HEALTH AND WELFARE BENEFITS**

Discuss Health and Welfare Benefit premium costs in combination with any salary increase as a total compensation package considering current budget conditions. Revise retiree language to align with SET-TC guidelines.

**ARTICLE 23: PAY AND ALLOWANCES**

Discuss any proposed salary increase in combination with Health and Welfare Benefit premium costs as a total compensation package considering current budget conditions.

**Article 27: Effect of Agreement**

Revise dates and limit articles to Pay and Allowances (Article 23) and/or Health and Welfare Benefits (Article 22) during negotiations in between full contract years

**Increase hours of remaining 6-hour LVNs to 8-hours effective with the 2026-2027 school year.**

**HANFORD ELEMENTARY SCHOOL DISTRICT**  
**AGENDA REQUEST FORM**

TO: Joy Gabler

FROM: Robert Heugly

DATE: April 13, 2026

For:  Board Meeting  
 Superintendent's Cabinet

For:  Information  
 Action

Date you wish to have your item considered: April 22, 2026

**ITEM:** Receive for information a report from the District Parent Advisory Committee for the meeting held on March 17, 2026 (For PAC Meeting #3)

**PURPOSE:** The PAC advises the board on the educational programs and services included in the Local Control Accountability Plan.

**FISCAL IMPACT:** PAC is a requirement of the Local Control Funding Formula.

# Hanford Elementary School District

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## Hanford Elementary School District (HESD) Parent Advisory Committee Meeting #3 Report to the HESD Board of Trustees

Date of Meeting: March 17, 2026  
Starting Time: 9:00 a.m. to 10:30 a.m.  
Location: District Office Board Room

Purpose of the Meeting: To consult, review, and comment on the Hanford Elementary Local Control Accountability Plan.

The Parent Advisory Committee received information on the following topics:

- LCAP Goal #4: *Students will learn in a safe, well-maintained school where they are supported, engaged, and connected to their school*
- Hanford Elementary's Performance on State Indicators
  - Chronic Absenteeism and Suspension Rates
- Proposed LCAP Expected Outcomes (targets) for Chronic Absenteeism and Suspension rates for the 2024-2025 through 2026-2027 school years
- Local Control Accountability Plan Programs and Services under LCAP Goal #4 that support school climate.

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The parent advisory committee made the following recommendations:

- The committee recommended looking into events at schools (and district wide) that help create connections among different families within the school and district.
- The committee recommended looking at the transportation needs of Homeless and Foster Youths, and utilizing Kart Bus, and seeing if there is a way HESD could have a van that goes around and pick up students in need that were not able to ride the bus.
- The committee recommended sharing with the schools their thoughts about school & family connectedness, which includes:
  - Monthly awards and Trimester Awards where students can earn a trip through behavior and or attendance
  - One day School site events such as Rally Fridays to excite students to come to school on Fridays, after school Carnival, after school cook off like a salsa competition.
  - Month long activities, such as Olympics (like Woodrow does in October) or intramurals
  - District wide event, like a carnival at one place for all families in the district
- The committee recommended using the same proposed suspension rate Expected Outcomes for 2024-2025 through 2026-2027 school years.

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The Superintendent Responds:

- The Superintendent will share the idea of holding and/or incorporating a special events into academic events with the School Site Leadership Teams.
- The Superintendent supports the utilization of the Kart Bus, which HESD currently utilizes for our Homeless and Fosters students when needed. The Superintendent acknowledges the idea of an HESD van to help with our Homeless and Foster population; however, the Superintendent responds that due to both safety and legal licensure requirements, as well as legal limitations of the number of hours staff can transport students, the District is better suited to continue to provide bus transportation, which meets all safety and legal requirements.

- The Superintendent will share the idea with school site leadership regarding the recommendations of various opportunities for family engagement and ways to support student connections.
- The Superintendent concurs with the 2024-2025 through 2026-2027 Expected Outcomes (growth targets) for the district's Local Control Accountability Plan (LCAP) for Suspension Rates and Chronic Absenteeism Rates.

**HANFORD ELEMENTARY SCHOOL DISTRICT****AGENDA REQUEST FORM**

TO: Joy Gabler

FROM: Robert Heugly

DATE: April 4, 2026

For:  Board Meeting  
 Superintendent's Cabinet

For:  Information  
 Action

Date you wish to have your item considered: April 23, 2026

**ITEM:** Receive for information a report from the District English Learner Advisory Committee for the meeting held on March 20, 2026 (For DELAC Meeting #3)

**PURPOSE:** The DELAC advises the board on the educational programs and services for English Learners including services that are part of the Local Control Accountability Plan.

**FISCAL IMPACT:** DELAC is a requirement of the Local Control Funding Formula and several Federally funded programs.

# Hanford Elementary School District

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Hanford Elementary School District (HESD)  
 District English Learner Advisory Committee  
 Report to the Board

Date of Meeting: March 26, 2026  
 Starting Time: 9:00 a.m. to 10:30 a.m.  
 Location: Board Room

## Purpose of the Meeting

To advise the board on:

- Development of an LEA master plan, including policies, per the State Board of Education (SBE) EL Roadmap Policy, guiding consistent implementation of EL educational programs and services that takes into consideration the SPSAs.
  - Establishment of LEA program, goals, and objectives for programs and services for English Learners per the SBE-adopted English Learner Roadmap Policy.
- 

The DELAC received information on the following topics:

- Professional Development for teachers and administrators that support English Learners
  - The district's programs and services for English learners
  - HESD Performance on State Indicators for Chronic Absenteeism and Suspensions
  - Programs and Services that Support School Climate
- 

The DELAC made the following recommendations:

- Parent Academies:
  - Continue with Kinder Counts and First and Forward & Parenting Workshops.
  - Look to expand training offered for second and third-grade parents, especially since third grade students take state assessments for the first time.
- Explore after-school reading opportunities for students, possibly in an interactive manner, especially for at-risk students.
- Offer parents and students classes on self-esteem, self-regulation, values, ethics and morals.
- Continue to offer tutoring for EL students
- Continue to support school sites to network and plan student incentive programs and activities including providing teachers/administrators with professional development that helps to increase student engagement and student academic discussions in the classroom.
- Provide CPR training for staff supervising lunch and yard duty personnel.

The Superintendent Responds:

- The Superintendent supports the recommendation to continue offering our Parent Academies and will look to the feasibility of adding a parent academy to support parents as students begin state testing in grade 3.
- The Superintendent will share the idea with school site admin regarding after school reading opportunities, with a focus on at-risk students.
- The Superintendent supports the recommendation of after school tutoring for our EL students. This is currently available for all school sites utilizing our Title III funds.
- The Superintendent supports the recommendation to continue supporting student incentive programs and activities. This recommendation will also be shared with HESD professional development teams.
- The Superintendent concurs that it would be of value to have certain kitchen staff and yard staff CPR certified. Even though the state does not require this, this recommendation will be shared with the Executive Council.

## HANFORD ELEMENTARY SCHOOL DISTRICT

**AGENDA REQUEST FORM**

TO: Board of Trustees

FROM: Joy C. Gabler

DATE: 04/10/26

FOR:  Board Meeting  
 Superintendent's Cabinet

FOR:  Information  
 Action

Date you wish to have your item considered: 04/22/26

**ITEM:** Receive for information a NEW Board Policy:

- 2120 Superintendent Recruitment and Selection

**PURPOSE:** Policy provides guidance on recruiting and selecting a Superintendent. The policy provides guidance related to discussing, negotiating, and voting on the Superintendent's contract. Policy also reflects **NEW LAW (SB 521, 2025)**, which prohibits the employment of a person as Superintendent if within the past five years the candidate was convicted of any felony involving accepting or giving, or offering to give, any bribe, conflict of interest, the embezzlement of public money, extortion or theft of public money, perjury, or conspiracy to commit any of those crimes arising directly out of their official duties as a public employee.

**FISCAL IMPACT:** None**RECOMMENDATIONS:** Consider for adoption at the next regular Board Meeting.

**Policy 2120: Superintendent Recruitment And Selection****Status:** DRAFT**Original Adopted Date:** Pending

The Governing Board recognizes that it is responsible for selecting and employing the Superintendent. Whenever it becomes necessary for the Board to fill a vacancy in the position of Superintendent, the Board shall work diligently to employ a person whose management and leadership abilities are most closely aligned with district needs.

The Board shall establish a selection process that includes consideration of:

1. The district's current and long-term needs, including a review of the district's vision and goals
2. The desired characteristics of a new Superintendent, including professional experience, educational qualifications, leadership characteristics, philosophy of education, and other management, technical, interpersonal and conceptual skills, as well as the priorities the Board wants to place on different abilities, traits and levels of knowledge
3. The scope of the search, including whether to promote or appoint from within the district or broaden the search to include both internal and external candidates and, if external candidates will be considered, whether to conduct a statewide or nationwide search
4. The salary range and benefits to be offered
5. Basic elements to be included in the Superintendent's contract
6. Whether to hire a professional adviser to facilitate the hiring and contract negotiation process and to ensure that verifications of the candidates' qualifications are obtained
7. The process for screening applications
8. Interview questions and processes
9. Other actions necessary in the selection process and a smooth transition to new leadership

Even if a professional adviser is used to facilitate the process, the Board shall retain the right and responsibility to oversee the process and to review all applications if desired.

The Board shall select candidates to be interviewed based on recommendations of the screener(s), if applicable, and the Board's own assessment of how candidates meet the criteria established by the Board.

The Board shall interview candidates and select a final candidate in closed session. (Government Code 54957)

Before offering the position to the selected candidate or making any announcements, Board members may visit that candidate's current place of employment, as appropriate.

Pursuant to Board Policy 2121 - Superintendent's Contract, the Board shall discuss and negotiate the Superintendent's contract in closed session, but shall vote to approve the contract in open session. (Government Code 53262, 54957, 54957.6)

The Board shall conduct any superintendent recruitment and selection process in accordance with legal and ethical obligations regarding confidentiality and equal opportunity.

As necessary, the Board may appoint an interim or acting superintendent, to manage the district when there is no permanent superintendent.

The Superintendent shall hold both a valid school administration certificate and a valid teacher's certificate. The Board may waive any credential requirement, but shall not employ a person whose credential has been revoked by the Commission on Teacher Credentialing pursuant to Education Code 44421-44427. (Education Code 35028, 35029, 35029.1)

The Board shall not employ a person as Superintendent if, within the past five years, the candidate was convicted of

any felony involving accepting or giving, or offering to give, any bribe, conflict of interest, the embezzlement of public money, extortion or theft of public money, perjury, or conspiracy to commit any of those crimes arising directly out of their official duties as a public employee. (Government Code 1021.5)

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## HANFORD ELEMENTARY SCHOOL DISTRICT

**AGENDA REQUEST FORM**

TO: Board of Trustees

FROM: Joy C. Gabler

DATE: 04/10/26

FOR:  Board Meeting  
 Superintendent's Cabinet

FOR:  Information  
 Action

Date you wish to have your item considered: 04/22/26

**ITEM:** Receive for information revised Board Policy and Administration Regulation:

- 5142 Safety

**PURPOSE:** Policy updated in conjunction with the accompanying administrative regulation, with the section regarding student identification cards and safety information moved to the administrative regulation.

Regulation updated to make more current the language regarding release of a student when the custodial parent/guardian cannot be reached by referring to "an adult authorized in the district's student information system," formerly, "the student's emergency card." Additionally, the regulation was updated to incorporate the section regarding student identification cards and safety information, which was moved from the accompanying Governing Board policy and modified to reflect **NEW LAW (SB 1063, 2024)**.

**FISCAL IMPACT:** None**RECOMMENDATIONS:** Consider for adoption at the next regular Board Meeting.

**Policy 5142: Safety**

**Status:** ADOPTED

**Original Adopted Date:** ~~05/16/2004~~11/01/2002 | **Last Revised Date:** ~~05/10/2017~~09/01/2025 |  
**Last Reviewed Date:** ~~05/10/2017~~09/01/2025

The Governing Board recognizes the importance of providing a safe school environment that is conducive to learning and ~~helps ensure~~promotes student safety and ~~the prevention of student injury. The Superintendent or designee shall implement appropriate practices well-being.~~ Appropriate measures shall be implemented to minimize the risk of harm to students, including, but not limited to, ~~practices relative to protocols for maintaining safe conditions on school grounds,~~ promoting safe use of school facilities and equipment, ~~the outdoor environment, and guiding student participation in~~ educational programs; and school-sponsored activities.

**Staff**

~~Additionally, the Superintendent or designee shall regularly review current guidance regarding cybersecurity and digital media awareness and incorporate recommended practices into the district's processes and procedures related to the protection of the district's network infrastructure, and the monitoring and response to suspicious and/or threatening digital media content.~~

~~District staff shall be responsible for the proper supervision of students during school hours, at all times when students are subject to district rules, including, but not limited to, during school hours, district-sponsored activities, before and after-school programs, morning drop-off and afternoon pick-up, and while students are using district provided transportation to and from school.~~

:

The Superintendent or designee shall ensure that students receive appropriate instruction on topics related to safety and emergency procedures, as well as injury and disease prevention.

## Regulation 5142: Safety

**Status:** ADOPTED

**Original Adopted Date:** ~~05/16/2004~~07/01/2006 | **Last Revised Date:** ~~05/10/2017~~09/01/2025 |  
**Last Reviewed Date:** ~~05/10/2017~~09/01/2025

Each principal or designee shall establish school rules for the safe and appropriate use of school facilities, equipment, and materials ~~and for student conduct~~, consistent with law, Board policy, and administrative regulation. ~~Copies of the~~ The rules shall be communicated to students, distributed to parents/guardians, ~~and shall be readily available at the school at all times.~~

### Release of Students

Students shall be released during the school day only to the custody of an adult ~~if:~~

~~The adult~~who is one of the following:

1. ~~The~~ student's custodial parent/guardian.
2. ~~The~~An adult ~~has been~~ authorized ~~on~~in the ~~student's emergency card~~district's student information system as ~~someone~~an individual to whom the student may be released when the custodial parent/guardian cannot be reached, ~~and~~provided the principal or designee verifies the adult's identity.
3. ~~The adult is an~~An authorized law enforcement officer acting in accordance with law.
4. ~~The~~An adult ~~is~~ taking the student to emergency medical care at the request of the principal or designee.

### Supervision of Students

School personnel shall open the school to admit students not less than 30 minutes before the time when school starts. (5 CCR 5570)

All school personnel shall hold students to a strict account for their conduct on the way to and from school, on the playgrounds and during recess, and at school activities. (Education Code 44807)

The principal or designee shall require all individuals supervising students to remain alert ~~in spotting~~ for unauthorized persons and dangerous conditions, and promptly report any ~~such~~ conditions ~~unusual incidents~~ to the principal or designee, and file a written report ~~on such~~ conditions as appropriate.

Any certificated or classified employee, or other school official, whose duties bring the employee or other school official in contact on a regular basis with students in any of grades 6-12, as part of a middle or high school, who are alerted to or observe any threat or perceived threat of a homicidal act, as defined, shall immediately report the threat or perceived threat to school site administration and law enforcement in accordance with Education Code 49393. (Education Code 49390, 49393)

Threat or perceived threat means any writing or action of a student that creates a reasonable suspicion that the student is preparing to commit a homicidal act related to school or a school activity. This may include possession, use, or depictions of firearms, ammunition, shootings, or targets in association with infliction of physical harm, destruction, or death in a social media post, journal, class note, or other media associated with the student. It may also include a warning by a parent, student, or other individual. (Education Code 49390)

Additionally, anyone who receives or learns of a health or safety threat related to school or a school activity is encouraged to report the threat to a school or district administrator.

In arranging for appropriate supervision on playgrounds, the principal or designee shall:

1. Where Clearly identify supervision zones and require all playground supervisors to remain at a location from which they can observe their entire zone of supervision and be observed by students in the supervision zone
2. Consider the size of the playground area, the number of areas that are obstructed from open view, and the age of the students to determine the ratio of playground supervisors to students
1. At any school where playground supervision is not otherwise provided, the principal or designee shall provide for certificated employees to supervise the conduct and safety, and direct the play, of students who are on school grounds before and after school and during recess and other intermissions. (5 CCR 5552)
2. ~~Clearly identify supervision zones on the playground and require all playground supervisors to remain outside at a location from which they can observe their entire zone of supervision~~
3. ~~Consider the size of the playground area, the number of areas that are not immediately visible, and the age of the students to determine the ratio of playground supervisors to students~~

The Superintendent or designee shall ensure that teachers, teacher aides, playground supervisors, yard aides, and volunteers who supervise students receive training in safety practices and in supervisory techniques that will help ~~them to forestall problems and resolve conflicts. Such training shall be documented and kept on file.~~

### **Playground Safety**

prevent problems and resolve conflicts among students. Additionally, all staff and other school officials shall be made aware of their responsibilities regarding the reporting of potential homicidal acts to school site administration/ law enforcement.

### **Student Identification Cards and Safety Information**

Student identification cards of students in grades 7-12 shall have printed on them the 988 Suicide and Crisis Lifeline and the National Domestic Violence Hotline (1-800-799-7233). Additionally, student identification cards of students in grades 7-12 may have printed on them a quick response (QR) code that links to the county's mental health resources website. (Education Code 215.5)

## Playground Safety

Any new playground or any replacement of equipment or modification of components inside an existing playground shall conform to standards set forth by the American Society for Testing and Materials and the guidelines set forth by the U.S. Consumer Product Safety Commission. ~~(Health and Safety Code 115725)~~The Superintendent or designee shall have a playground safety inspector certified by the National Playground Safety Institute conduct an initial inspection to aid compliance with applicable safety standards. (Health and Safety Code 115725)

## Activities with Safety Risks

Due to concerns about the risk to student safety, the principal or designee shall not permit the following activities on campus or during district-sponsored events:

~~Any playground installed between January 1, 1994, and December 31, 1999, shall conform to these standards not later than 15 years after the date of installation. (Health and Safety Code 115725)~~

## Activities with Safety Risks

1. Because~~Trampolining~~
2. Scuba diving
3. Skateboarding or use of scooters
4. In-line or roller skating or use of ~~concerns about the risk to student safety, the principal or designee shall not permit~~skate shoes
5. Sailing, boating, or water skiing
6. Cross-country or downhill skiing
7. Motorcycling
8. Target shooting
9. Horseback riding
10. Rodeo
11. Archery
12. Mountain bicycling
13. Rock climbing
14. Rocketeering
15. Surfing

## 16. Body Contact Sports

17. Other activities ~~on campus or during school-sponsored events~~ determined by the Superintendent/principal to have a high risk to student safety. ~~Students~~

As needed, the Superintendent or designee may periodically provide training or instruction to students on the safe use of electric, motorized or nonmotorized bicycles, scooters, skateboards, and roller skates. Any student who operate or ride as a passenger onrides a bicycle, nonmotorized scooter, or skateboard upon a street, bikeway, or any other public bicycle path or trail, or roller skates to school shall wear a properly fitted and fastened bicycle helmet that meets the standards of law. Students also shall be required to wear such helmets while wearing in-line or roller skates. (Vehicle Code 21212)

### **Laboratory Safety**

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### Events In or Around a Swimming Pool

When any on-campus event that is not part of an interscholastic athletic program is sponsored or hosted by the district and is to be held in or around a swimming pool, at least one adult with a valid certification of cardiopulmonary resuscitation training shall be present throughout the duration of the event. (Education Code 35179.6)

### **Laboratory Safety**

The principal of each school offering laboratory work shall develop procedures for laboratory safety and designate a trained certificated employee to ~~implement and regularly review these procedures.~~

### **Hearing Protection**

regularly review, update, and implement these procedures.

Students in a laboratory shall be under the supervision of a certificated employee. Students shall be taught laboratory safety, and safety guidelines and procedures shall be posted in science classrooms. Students shall receive continual reminders about general and specific hazards.

Hazardous materials shall be properly used, stored, and disposed of in accordance with law and the district's chemical hygiene plan.

Bloodborne pathogens shall be handled in accordance with the district's exposure control plan.

The district's emergency plan, emergency contact numbers, and first aid supplies shall be readily accessible.

Parents/guardians shall be made aware of the kinds of laboratory activities that will be conducted during the school year.

### **Hearing Protection**

The Superintendent or designee shall monitor students' exposure to excessive noise in classrooms and provide protection as necessary. The Superintendent or designee ~~may~~ also ~~may~~ provide hearing conservation education to teach students ways to protect their hearing.

## Eye Safety Devices

The Superintendent or designee shall provide schools with eye safety devices for use whenever students, teachers, or visitors are engaged in or observing an activity or using hazardous substances likely to cause injury to the eyes. Eye safety devices may be sold to students for an amount not to exceed ~~their actual cost to the district. (Education Code 32030, 32031, 32033)~~the actual cost to the district. (Education Code 32030, 32031, 32033)

## Protection Against Insect Bites

To help protect students against insect bites or stings that may spread disease or cause allergic reactions, students shall be allowed to apply insect repellent provided by their parents/guardians, when engaging in outdoor activities. Any application of insect repellent shall occur under the supervision of school personnel, and in accordance with the manufacturer's directions.

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## HANFORD ELEMENTARY SCHOOL DISTRICT

**AGENDA REQUEST FORM**

TO: Board of Trustees

FROM: Joy C. Gabler

DATE: 04/10/26

FOR:  Board Meeting  
 Superintendent's Cabinet

FOR:  Information  
 Action

Date you wish to have your item considered: 04/22/26

**ITEM:** Receive for information NEW Board Bylaw:

- 9005 Governance Standards

**PURPOSE:** Board Bylaw 9005 is based on California School Board Association's Professional Governance Standards and includes Governing Board expectations as well as responsibilities for the Board as a whole and as individual Board members.

**FISCAL IMPACT:** None**RECOMMENDATIONS:** Consider for adoption at the next regular Board Meeting.

**Bylaw 9005: Governance Standards****Status:** DRAFT**Original Adopted Date:** Pending

The Governing Board expects itself to act in the best interests of every student in the district within the legal confines established by law and the fiscal confines established by the budget. The Board shall govern the district responsibly and uphold the highest standards of ethical conduct.

In order to set the direction for the district, provide a high quality education to each student, ensure proper accountability and oversight of the district and the Superintendent, and offer community leadership on behalf of the district and public education, the Board expects itself to have a unity of purpose and to:

1. Keep the district focused on learning and achievement for all students
2. Communicate a common vision
3. Operate openly, with trust and integrity
4. Govern in a dignified and professional manner, treating everyone with civility and respect
5. Govern within Board-adopted policies and procedures
6. Take collective responsibility for the Board's performance
7. Periodically evaluate its own effectiveness
8. Ensure opportunities for the diverse range of views in the community to inform Board deliberations

In fulfilling its role, the Board is responsible for:

1. Adopting and updating policies consistent with law and the district's vision and goals
2. Maintaining accountability for student learning by adopting curricula and monitoring student progress
3. Hiring and supporting the Superintendent so that the vision, goals, and policies of the district can be implemented
4. Conducting regular and timely evaluations of the Superintendent based on the vision, goals, and performance of the district, and ensuring that the Superintendent holds district personnel accountable
5. Adopting a fiscally responsible budget based on the district's vision and goals, and regularly monitoring the fiscal health of the district
6. Ensuring that a safe and appropriate educational environment is provided to all students
7. Establishing a framework for the district's collective bargaining process and adopting responsible agreements
8. Involving the community, parents/guardians, students, and staff in regularly developing or updating a common vision for the district focused on learning and achievement and responsive to the needs of all students

In addition, each individual Board member is expected to:

1. Keep learning and achievement for all students as the primary focus
2. Value, support, and advocate for public education
3. Recognize and respect differences of perspective and style on the Board and among staff, students, parents/guardians, and the community
4. Act with dignity, and understand the implications of demeanor and behavior

5. Keep confidential matters confidential
  6. Participate in professional development and commit the time and energy necessary to be an informed and effective leader
  7. Understand the distinctions between Board and staff roles, and refrain from performing management functions that are the responsibility of the Superintendent and staff
  8. Understand that authority rests with the Board as a whole and not with individuals
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## HANFORD ELEMENTARY SCHOOL DISTRICT

**AGENDA REQUEST FORM**

TO: Board of Trustees

FROM: Joy C. Gabler

DATE: 04/10/26

FOR:  Board Meeting  
 Superintendent's CabinetFOR:  Information  
 Action

Date you wish to have your item considered: 04/22/26

**ITEM:** Receive for information the revised Board Bylaw and two NEW Exhibits:

- 9321 Closed Session

**PURPOSE:** Bylaw updated to add (1) that public comment is required to occur before closed session, and (2) that a copy of a document that becomes public after action was taken during closed session be provided to any person who has made a standing request for all documentation as part of a request for notice of meeting, in addition to providing such document to any person present at the conclusion of the closed session who has submitted a written request. Additionally, the bylaw was updated to reflect NEW ATTORNEY GENERAL OPINION, which states that only a person with "an official or essential role to play in a particular closed session" agenda item may attend closed session for that particular item, and to add a new section "Attendance in Closed Session" to address who is permitted to attend a particular closed session item. In addition, the bylaw was updated to clarify that for purposes of a closed session agenda item on personnel matters, "employee" includes an officer or independent contractor who functions as an officer or employee but excludes Governing Board members and other independent contractors. Bylaw also updated to clarify that disclosure of an approved agreement concluding labor negotiations identifies the item approved and the other parties to the negotiation. In addition, the bylaw updated to reflect NEW LAW AB (2715, 2024), which authorizes the Board to hold a closed session with additional types of law enforcement or security personnel and to hold a closed session on a threat to critical infrastructure controls or critical infrastructure information.

NEW Exhibit(1) 9321 - Closed Session: Pursuant to Government Code 54954.2, the agenda for each Governing Board meeting is required to contain a general description of each item to be discussed in closed session. Government Code 54954.5 provides specific agenda descriptions for most closed session items, which are reflected in Exhibit 1. Where the law does not provide a specific agenda description for a closed session item, the language offered below is designed to inform the public of the purpose of the item without breaching confidentiality. Language in parentheses is for informational purposes only and should not be included as part of the general description of an item. The district may revise the following descriptions to reflect district practice.

Exhibit(2) 9321 - Closed Session: Whenever the Governing Board meets in closed session, the Brown Act generally requires it to reconvene in open session following closed session to disclose, either orally or in writing, on each action taken in closed session and the vote, recusal, or absence on each action. The language offered in the exhibit is intended to follow the specific disclosure requirements found in law. Where the law does not specifically provide disclosure requirements for a closed session item, the following language is designed to inform the public of the Board's action without breaching confidentiality. Language in parentheses is for informational purposes only and should not be included as part of the general description of an item. The district may revise the following descriptions to reflect district practice.

**FISCAL IMPACT:** None**RECOMMENDATIONS:** Consider for adoption at the next regular Board Meeting.

ADM-018

8/04

## **Bylaw 9321: Closed Session**

**Status:** ADOPTED

**Original Adopted Date:** 10/21/1998 | **Last Revised Date:** 05/10/2023 | **Last Reviewed Date:** 05/10/2023

The Governing Board is committed to complying with state open meeting laws and modeling transparency in its conduct of district business. The Board shall ~~hold closed sessions only for purposes authorized by law. A meet in~~ closed session ~~may be held~~ during a regular, special, or emergency meeting ~~in accordance with~~ only for purposes authorized by law.

Each agenda shall contain a general description of each closed session item to be discussed at the meeting, as required by law. (Government Code 35145; Government Code 54954.2)

~~The Board, 54954.5, 54957)~~

~~In the open session preceding closed session, the Board shall disclose in open session the items to be discussed in closed session. In the closed session, the Board may as specified in this bylaw. The Board chair, who is either the Board president or the Board member chairing the meeting at the time if the Board president is absent, shall either verbally state the closed session items listed in the agenda or refer the public to the closed session item(s) as listed by number or letter in the agenda. In closed session, the Board shall consider only those matters/items covered in its statement. After the closed session, (Government Code 54957, 54957.7)~~

~~Prior to closed session, members of the public shall be given an opportunity to address the Board on any closed session item in the agenda in accordance with Board Bylaw 9322 - Agenda/Meeting Materials and Board Bylaw 9323 - Meeting Conduct. (Education Code 35145.5; Government Code 54954.3)~~

~~After closed session, the Board shall reconvene in open session before adjourning the meeting, and, when applicable, shall disclose any actions taken in closed session, the votes or abstentions thereon, and other disclosures as specified in this bylaw. Such disclosures may be made in writing or orally at the location announced in the agenda for closed session as required by law (Education Code 32281; Government Code 54957.1, 54957.7)~~

~~When an action taken in the closed session, in the manner prescribed by Government Code 54957.1. (Government Code 54957.7) during closed session involves final approval or adoption of a document, such as a contract or settlement agreement, that becomes public upon such approval or adoption, the Superintendent or designee shall immediately provide a copy of the document to any person present at the conclusion of closed session who has submitted a written request or made a standing request for all documentation as part of a request for notice of meetings. (Government Code 54957.1)~~

~~If, when adopting or approving a document during closed session, substantive amendments are~~

required to finalize the document, the Superintendent or designee shall make the document available as soon as the necessary changes to the document are completed. Whenever such a document will not be immediately released, the Board chair shall orally summarize the substance of the amendment in open session as part of the required disclosures. (Government Code 54957.1)

### Attendance in Closed Session

Each Board member may attend closed session for each agenda item except if the Board member is required to recuse themselves or is prohibited by law from attending. Additionally, the Superintendent may attend closed session for each agenda item, except for personnel matters, complaints, or charges regarding the Superintendent under Government Code 54957, or to discuss the Superintendent's compensation under Government Code 54957.6.

In addition, the Board secretary or designee shall attend closed session for each agenda item to keep minutes of topics discussed and decisions made. (Government Code 54957.2)

Except as prohibited by law, the following individuals may attend closed session for a particular item upon invitation by the Board chair or the Superintendent:

1. District legal counsel, district negotiators, or other district staff authorized by statute to attend for the particular item
2. Any other individual whose attendance is essential to the Board's ability to conduct its closed-session business with respect to the particular item

Any other individual shall not attend closed session.

### Confidentiality

Any person in attendance in closed session shall not disclose information received in closed session except as permitted by Board Bylaw 9011 - Disclosure of Confidential/Privileged Information or Board Policy 4119.23 - Unauthorized Release Of Confidential/Privileged Information, as applicable.

The Board shall not disclose any information that is protected by state or federal law. ~~It~~ ~~addition~~ Additionally, no victim or alleged victim of tortious sexual conduct or child abuse shall be identified in any Board agenda, notice, announcement, disclosure, or report required by the Brown Act, unless the identity of the person has previously been publicly disclosed. (Government Code 54957.7, 54961)

~~A Board member shall not disclose confidential information received in a closed session unless the Board authorizes the disclosure of that information. (Government Code 54963)~~

### **Personnel Matters**

#### : Appointment, Employment, Performance Evaluation, or Discipline/Dismissal/Release

The Board may ~~hold a meet in~~ hold a meet in closed session ~~under the "personnel exception"~~ to consider the appointment, employment, ~~evaluation of performance~~ evaluation, discipline, ~~or dismissal, or change in employment status~~ of an employee. ~~Such~~ Except as permitted by law, such a closed session item

shall not include discussion or action on proposed compensation except for a reduction of compensation that results from the imposition of discipline. (Government Code 54957)

, 54957.1)

For the purpose of such an agenda item, "employee" includes an officer or independent contractor who functions as an officer or employee, but excludes Board members and other independent contractors. (Government Code 54957)

### Personnel Matters: Specific Complaints or Charges

The Board may ~~also hold a meet in~~ closed session to hear complaints or charges brought against an employee ~~by another person or employee,~~ unless the employee who is the subject of the complaint requests an open session. Before the Board ~~holds a meets in~~ closed session on specific complaints or charges brought against an employee, the ~~employee~~ Superintendent or designee shall ~~receive ensure that the employee receives~~ written notice of ~~his/her~~ the right to have the complaints or charges heard in open session ~~if desired~~. This notice shall be delivered personally or by mail at least 24 hours before the time of ~~the~~ closed session. ~~(Government Code 54957)~~

(Government Code 54957)

For the purpose of such an agenda item, "employee" includes an officer or independent contractor who functions as an officer or employee, but excludes Board members and other independent contractors. (Government Code 54957)

### Personnel Matters: Application for Early Withdrawal of Funds in Deferred Compensation Plan

The Board may ~~hold a meet in~~ closed session to discuss ~~a district an~~ employee's application for early withdrawal of funds in a deferred compensation plan when the application is based on financial hardship arising from an unforeseeable emergency due to illness, accident, casualty, or other extraordinary event, as specified in the deferred compensation plan. (Government Code 54957.10)

~~Agenda items related to district employee appointments and employment shall describe the position to be filled. Agenda items related to performance evaluations shall specify the title of the employee being reviewed. Agenda items related to employee discipline, dismissal, or release require no additional information. (Government Code 54954.5)~~

### **Negotiations/Collective Bargaining**

~~Unless otherwise agreed upon by the parties involved, the following shall not be subject to the Brown Act: (Government Code 3549.1)~~

- ~~1. Any meeting and negotiating discussion between the district and a recognized or certified employee organization~~
- ~~-~~
- ~~2. Any meeting of a mediator with either party or both parties to the meeting and negotiating process~~
- ~~-~~
- ~~3. Any hearing, meeting, or investigation conducted by a factfinder or arbitrator~~
- ~~-~~
- ~~4. Any executive (closed) session of the district or between the district and its designated representative for the purpose of discussing its position regarding any matter within the scope of representation and instructing its designated representatives~~

The Board may meet in closed session to review the Board's position and/or instruct its designated representative(s) regarding salaries, salary schedules, or compensation paid in the form of fringe benefits of its represented and unrepresented employees. ~~Prior to the closed session, the Board shall identify its designated representative in open session. Any closed session held for this purpose, and, for represented employees, any other matter within the statutorily provided scope of representation. A closed session item regarding salaries, salary schedules, or compensation paid in the form of fringe benefits~~ may include discussions of the district's available funds and funding priorities, but only insofar as they relate to providing instructions to the Board's designated representative. ~~(Government Code 54957.6)~~

~~Closed sessions may take place prior to and during consultations and discussions with representatives of employee organizations and unrepresented employees. For unrepresented employees, closed sessions held pursuant to Government Code 54957.6 shall not include final~~Final action on the proposed compensation of one or more unrepresented employees. ~~(Government Code 54957.6)~~

~~For represented employees, the Board may also meet~~ shall not be taken in closed session ~~regarding any other matter within the statutorily provided scope of representation.~~ (Government Code 54957.6)

The

Additionally, the Board ~~also~~ may meet in closed session with a state conciliator ~~or mediator~~ who has intervened in proceedings regarding any of the purposes enumerated in Government Code 54957.6.

~~Agenda items related to negotiations shall specify the name of the district's designated representative(s) attending the closed session. If circumstances necessitate the absence of a specified designated representative, an agent or designee may participate in place of the absent representative as long as the name of the agent or designee is announced at an open session held prior to the closed session. The agenda shall also specify the name of the organization representing the employee(s) or the position title of the unrepresented employee who is the subject of the negotiations. (Government Code 54954.5)~~

### ~~Matters Related to Students~~

~~The Board shall meet in closed session to consider the expulsion of a student;~~

~~Pursuant to Government Code 54957.1, approval in closed session of an agreement concluding labor negotiations with represented employees pursuant to Government Code 54957.6 shall be disclosed after the agreement is final and has been accepted or ratified by the other party. The disclosure shall identify the item approved and the other parties to the negotiation. However, the Board may, at its sole discretion, vote on such an agreement in open session. (Government Code 54957.1)~~

~~Pursuant to Government Code 3549.1, the Board may, without following the requirements of the Brown Act, meet in closed session exclusively for the purpose of discussing its position regarding any matter within the scope of representation or for the purpose of instructing its designated representatives. The Board shall not discuss any other items, either in closed session or open session, as part of such a meeting. (Government Code 3549.1)~~

## Matters Related to Students

The Board shall meet in closed session to consider an appeal by a parent/guardian of a denial of a request to amend incorrect, inaccurate, or misleading information in a student record maintained by the district in accordance with Administrative Regulation 5125.3 - Challenging Student Records. (Education Code 49070)

If a public hearing would lead to the disclosure of confidential student information such as grades or discipline information, the Board shall meet in closed session to consider any action, including discipline, against a student, except expulsion. At least 72 hours prior to the start of the meeting of which closed session is a part, the Superintendent or designee, on behalf of the Board, shall, in writing, by registered or certified mail or by personal service, notify the student and the student's parent/guardian of the intent of the Board to hear the item in closed session. If a written request for open session is received from the student or the student's parents/guardians within 48 hours of receiving the notice, the meeting shall be public, except that any discussion at that meeting which may be in conflict with the right to privacy of any other student shall remain in closed session. (Education Code 35146, 48912)

If the Board conducts an expulsion hearing pursuant to Board Policy 5144.1 - Suspension and Expulsion/Due Process, the Board shall do so in closed session unless the student submits a written request at least five days before the date of the hearing that the hearing be held in open session. Regardless of whether the expulsion hearing is conducted in open or closed session, the Board ~~may meet in closed session for the purpose of deliberating and determining whether the student should be expelled.~~ (Education Code 48918) shall meet in closed session for the purpose of deliberating and determining whether to expel the student. (Education Code 48918)

In order to protect student privacy rights provided in 20 USC 1232g or other applicable laws, the identity of a student shall not be listed in the agenda and, unless the item is heard in open session, shall not be included in any disclosure after closed session. Additionally, a student matter shall be listed in the open session portion of the agenda with the same description and numbering system as it was listed in the closed session portion of the agenda.

## Security Matters

The Board may meet in closed session with the Governor, Attorney General, District Attorney, district legal counsel, sheriff or chief of police, or other law enforcement or security personnel on matters posing a threat to any of the following: (Government 54957)

~~The Board shall meet in closed session to address any student matter that may involve disclosure of confidential student information, or to consider a suspension, disciplinary action, or any other action against a student except expulsion. If a written request for open session is received from the parent/guardian or adult student, it will be honored to the extent that it does not violate the privacy rights of any other student. (Education Code 35146, 48912, 49070)~~

~~Agenda items related to student matters shall briefly describe the reason for the closed session, such as "student expulsion hearing" or "grade change appeal," without violating the confidentiality rights of individual students. The student shall not be named on the agenda, but a number may be assigned to the student in order to facilitate record keeping. The agenda shall also state that the Education Code requires closed sessions in these cases in order to prevent the disclosure of confidential student record information.~~

## Security Matters

- ~~1. The Board may meet in closed session with the Governor, Attorney General, district attorney, district legal counsel, sheriff or chief of police, or their respective deputies, or a security consultant or a security operations manager, on matters posing a threat to the security of public buildings; to the~~ The security of public buildings
- ~~2. The security of essential public services, including water, drinking water, wastewater treatment, natural gas service, and electric service; or to the public's right of access to public services or public facilities. (Government Code 54957)~~
- ~~3. The public's right of access to public services or public facilities~~
- ~~4. Critical infrastructure controls or critical infrastructure information relating to cybersecurity~~

The Board may meet in closed session ~~during an emergency meeting held pursuant to Government Code 54956.5 to meet~~ to consult with law enforcement officials ~~for~~ on the emergency purposes specified in Government Code 54957 if agreed to by a two-thirds vote of the Board members present. ~~If less than two-thirds~~ development of the members are present, then the Board must agree by a unanimous vote of the members present. (Government Code 54956.5)

~~Agenda items related~~ a plan for tactical responses to security matters shall specify the name of the law enforcement agency criminal incidents and the title of the officer, or name of applicable agency representative and title, with whom the Board will consult. (Government Code 54954.5)

~~Conference with~~ to approve the plan. (Education Code 32281)

## Real Property **Negotiator**

### Negotiations

The Board may meet in closed session with its real property negotiator prior to the purchase, sale, exchange, or lease of real property by or for the district in order to grant its negotiator authority regarding the price and terms of payment for the property. (Government Code 54956.8)

~~Before holding the closed session, the Board shall hold an open and public session to identify its negotiator(s) and the property under negotiation and to specify the person(s) with whom the negotiator may negotiate. (Government Code 54956.8)~~

~~For purposes of real property transactions, negotiators may include members of the Board. (Government Code 54956.8)~~

~~Agenda items related to real property negotiations shall specify the district negotiator attending the closed session. If circumstances necessitate the absence of a specified negotiator, an agent or designee may participate in place of the absent negotiator as long as the name of the agent or designee is announced at an open session held prior to the closed session. The agenda shall also specify the name of the negotiating parties and the street address of the real property under negotiation. If there is no street address, the agenda item shall specify the parcel number or another unique reference of the property. The agenda item shall also specify whether instruction to the negotiator will concern price, terms of payment, or both. (Government Code 54954.5)~~

### Pending

### Anticipated Litigation

## /Initiation of Litigation

Based on the advice of ~~its~~ legal counsel, the Board may ~~hold a meet in~~ closed session to confer with or receive advice from ~~its~~ legal counsel regarding ~~a pending anticipated litigation or whether to initiate~~ litigation when ~~a discussion of the either~~ matter in open session would prejudice the district's position ~~in the with respect to such~~ litigation. For this purpose, "litigation" ~~means includes~~ any adjudicatory proceeding, including eminent domain, before a court, administrative body exercising its adjudicatory authority, hearing officer, or arbitrator. (Government Code 54956.9)

Litigation is considered "pending" ~~in any of the following circumstances: (Government Code 54956.9)~~

~~1. Litigation to which the district is a "party" has been initiated formally. (Government Code 54956.9(a))~~

~~2. A point has been reached where to be "anticipated" when, in the Board's opinion based on the advice of its legal counsel regarding the "existing facts and circumstances," there is a "significant exposure to litigation" against the district, or the Board is meeting solely to determine whether, or against a district officer or employee based on existing facts prior or prospective activities or alleged activities during and potentially during the course and scope of that office or circumstances, a closed session is authorized employment. (Government Code 54956.9(b))~~

Existing facts and circumstances ~~for these purposes~~ are limited to the following: (Government Code 54956.9)

~~a.1. Facts and circumstances that might result in litigation against the district but which the district believes are not yet known to potential plaintiffs and which do not need to be disclosed. plaintiff(s)~~

~~b.2. Facts and circumstances including, but not limited to, an accident, disaster, incident, or transactional occurrence which that might result in litigation against the district, which are already known to potential plaintiffs and which must be publicly disclosed before the closed session or specified on the agenda. plaintiff(s)~~

~~c.3. The receipt of a claim pursuant to the Tort Government Claims Act or a written threat of litigation from a potential plaintiff. The claim or written communication must be available for public inspection.~~

~~d.4. A threat of litigation made by a person in an open meeting on a specific matter within the responsibility of the Board.~~

~~e.5. A threat of litigation made by a person outside of an open meeting on a specific matter within the responsibility of the Board, provided that the district official or employee receiving knowledge of the threat made a record of the statement before the meeting and the record is available for public inspection. Such record does not need to identify an alleged victim of tortious sexual conduct or anyone making a threat on his/her behalf or identify an employee who is the alleged perpetrator of any unlawful or tortious conduct, unless the identity of this person has been publicly disclosed.~~

3. ~~Based on existing facts and circumstances, the Board has decided to initiate or is deciding whether to initiate litigation. (Government Code 54956.9(c))~~

~~Before holding a closed session pursuant to the pending litigation exception, the Board shall state on the agenda or publicly announce the subdivision of Government Code 54956.9 under which the closed session is being held. If authority is based on Government Code 54956.9(a), the Board shall either state the title or specifically identify the litigation to be discussed or state that doing so would jeopardize the district's ability to effectuate service of process upon unserved parties or to conclude existing settlement negotiations to its advantage. (Government Code 54956.9)~~

~~Agenda items related to pending litigation shall be described as a conference with legal counsel regarding either "existing litigation" or "anticipated litigation." (Government Code 54954.5)~~

~~"Existing litigation" items shall identify the name of the case specified by either the claimant's name, names of parties, or case or claim number, unless the Board states that to identify the case would jeopardize service of process or existing settlement negotiations. (Government Code 54954.5)~~

~~"Anticipated litigation" items shall state that there is significant exposure to litigation pursuant to Government Code 54956.9(b) and shall specify the potential number of cases. When the district expects to initiate a suit, items related to anticipated litigation shall state that the discussion relates to the initiation of litigation pursuant to Government Code 54956.9(c) and shall specify the potential number of cases. The agenda or an oral statement before the closed session may be required to provide additional information regarding existing facts and circumstances described in item #2 b-e above. (Government Code 54954.5)~~

### **Joint Powers Agency Issues**

Each agenda item related to anticipated, or initiation of, litigation shall only contain one such matter. For an anticipated litigation item that is anticipated based on Items #2, #3, or #5 above, the agenda item shall also include the facts or circumstances that might result in litigation, the claim or written threat of litigation, or the record of the threat. However, the agenda item shall not identify the alleged victim of unlawful or tortious sexual conduct or anyone making the threat on the alleged victim's behalf, or identify a public employee who is the alleged perpetrator of any unlawful or tortious conduct upon which a threat of litigation is based, unless the identity of the person has been publicly disclosed. (Government Code 54956.9)

### **Existing Litigation**

Based on the advice of legal counsel, the Board may meet in closed session to confer with or receive advice from legal counsel regarding existing litigation when discussion of the matter in open session would prejudice the district's position with respect to such litigation. Litigation is considered to be "existing" when the district has been named a party to the litigation, or a district officer or employee has been named a party to the litigation based on prior or prospective activities or alleged activities during the course and scope of that office or employment, including litigation which involves whether an activity is outside the course and scope of the office or employment. For this purpose, "litigation" includes any adjudicatory proceeding, including eminent domain, before a court, administrative body exercising its adjudicatory authority, hearing officer, or arbitrator. (Government Code 54956.9)

### **Tort, Public, or Workers' Compensation Liability**

The Board may meet in closed session to discuss a claim for the payment of tort liability losses, public liability losses, or workers' compensation liability incurred by a joint powers agency (JPA)

formed for the purpose of insurance pooling or self-insurance authority of which the district is a member. (Government Code 54956.95)

~~Closed session agenda items related to liability claims shall specify the claimant's name and the name of the agency against which the claim is made. (Government Code 54954.5)~~

~~When the board of the JPA has so authorized and upon advice of district legal counsel, the~~

### Joint Powers Agency Issues

The Board may meet in closed session in order to receive, discuss, and take action concerning information that has direct financial or liability implications for the district and that was obtained in a closed session of the JPA. During of which the Board's closed session district is a member. However, a Board member serving on the JPA board may only disclose confidential information acquired during a closed session of the JPA to fellow Board members: if the governing board of the JPA has so authorized and upon advice of district legal counsel. (Government Code 54956.96)

~~The Board member may also disclose the confidential JPA information to district legal counsel in order to obtain advice on whether the matter has direct financial or liability implications for the district. (Government Code 54956.96)~~

~~Closed session agenda items related to conferences involving a JPA shall specify the closed session description used by the JPA and the name of the Board member representing the district on the JPA board. Additional information listing the names of agencies or titles of representatives attending the closed session as consultants or other representatives shall also be included. (Government Code 54954.5)~~

### **Review of Audit Report from California State Auditor's Office**

Upon receipt of a confidential final draft audit report from the California State Auditor's Office and before the report has been made public, the Board may meet in closed session to discuss its response to that report. After public release of the report from the California State Auditor's Office, any Board meeting to discuss the report mustshall be conducted in open session, unless exempted from that requirement by some other provision of law. (Government Code 54956.75)

~~Closed session agenda items related to an audit by the California State Auditor's Office shall state "Audit by California State Auditor's Office." (Government Code 54954.5)~~

### **Review of Assessment Instruments**

The Board may meet in closed session to review the contents of any student assessment instrument approved or adopted for the statewide testing system. Before any such meeting, the Board shall agree by resolution to accept any terms or conditions established by the State Board of Education for this review. (Education Code 60617)

~~Agenda items related to the review of student assessment instruments shall state that the Board is reviewing the contents of an assessment instrument approved or adopted for the statewide testing program and that Education Code 60617 authorizes a closed session for this purpose in order to maintain the confidentiality of the assessment under review.~~

**Exhibit 9321-E(1): Closed Session - NEW**

**Status:** DRAFT

**Original Adopted Date:** Pending

**NEW**

**BOARD MEETING AGENDA DESCRIPTIONS FOR CLOSED SESSION ITEMS**

The Governing Board meeting agenda shall include the following description of a closed session item, as applicable:

**Personnel Matters**

PUBLIC EMPLOYEE APPOINTMENT  
Government Code 54957

Title: \_\_\_\_\_  
(Specify position to be filled.)

PUBLIC EMPLOYMENT  
Government Code 54957

Title: \_\_\_\_\_  
(Specify position to be filled.)

PUBLIC EMPLOYEE PERFORMANCE EVALUATION  
Government Code 54957

Title: \_\_\_\_\_  
(Specify title of employee being evaluated.)

PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE  
Government Code 54957  
(Due to employee privacy rights, no additional information may be provided.)

SPECIFIC COMPLAINT OR CHARGE AGAINST EMPLOYEE  
Government Code 54957  
(Due to employee privacy rights, no additional information may be provided.)

EMPLOYEE APPLICATION FOR EARLY WITHDRAWAL OF FUNDS IN DEFERRED COMPENSATION PLAN  
Government Code 54957.10  
(No additional information may be provided.)

**Negotiations/Collective Bargaining**

CONFERENCE WITH LABOR NEGOTIATORS  
Government Code 54957.6

District-Designated Representatives: \_\_\_\_\_  
(Specify names of representatives attending the closed session. If circumstances necessitate the absence of a specified designated representative, an agent or designee may participate in place of the absent representative as long as the name of the agent or designee is announced at an open session held prior to the closed session.)

Employee Organization: \_\_\_\_\_  
(Specify name of employee organization with which negotiations are being held.)

or

Unrepresented Employee(s): \_\_\_\_\_  
(Specify position of unrepresented employee(s) who are the subject of the negotiations.)

**Matters Related to Students**

**STUDENT SUSPENSION/OTHER DISCIPLINARY ACTION**

Education Code 35146

Tracking/Identification Number: \_\_\_\_\_

*(Due to student privacy rights, no additional information may be provided. The district may use other means to identify the student for record-keeping purposes.)***STUDENT EXPULSION**

Education Code 48912

Tracking/Identification Number: \_\_\_\_\_

*(Due to student privacy rights, no additional information may be provided. The district may use other means to identify the student for record-keeping purposes.)***STUDENT GRADE CHANGE APPEAL**

Education Code 49070

Tracking/Identification Number: \_\_\_\_\_

*(Due to student privacy rights, no additional information may be provided. The district may use other means to identify the student for record-keeping purposes.)***CONFIDENTIAL STUDENT MATTER**

Action Under Consideration: \_\_\_\_\_

*(If the Board is considering a confidential student matter other than those listed above, specify type of action.)*

Tracking/Identification Number: \_\_\_\_\_

*(Due to student privacy rights, no additional information may be provided. The district may use other means to identify the student for record-keeping purposes.)***Security Matters****THREAT TO PUBLIC SERVICES OR FACILITIES**

Government Code 54957

Consultation With: \_\_\_\_\_

*(Specify name of law enforcement agency and title of officer, or name of applicable agency representative and title, with whom the Board will consult.)***DEVELOPMENT/APPROVAL OF TACTICAL RESPONSE PLAN**

Education Code 32281

Consultation With: \_\_\_\_\_

*(Specify name of law enforcement agency and title of officer, or name of applicable agency representative and title, with whom the Board will consult.)***Real Property Negotiations****CONFERENCE WITH REAL PROPERTY NEGOTIATORS**

Government Code 54956.8

Property: \_\_\_\_\_

***(Specify street address or, if no street address, the parcel number or other unique reference of the real property under negotiation.)***

District Negotiator: \_\_\_\_\_

*(Specify names of negotiators attending the closed session. If circumstances necessitate the absence of a specified negotiator, an agent or designee may participate in place of the absent negotiator as long as the name of the agent or designee is announced at an open session held prior to the closed session.)*

Party With Whom District Is Negotiating: \_\_\_\_\_  
 (Specify name of party, not agent.)

Under Negotiation: \_\_\_\_\_  
 (Specify whether instruction to negotiator will concern price, terms of payment, or both.)

### **Anticipated Litigation/Initiation of Litigation**

CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION  
 Significant exposure to litigation pursuant to Government Code 54956.9(d)(2) or (3)

(If applicable) Existing Facts And Circumstances:  
 \_\_\_\_\_

CONFERENCE WITH LEGAL COUNSEL - INITIATION OF LITIGATION  
 Initiation of litigation pursuant to Government Code 54956.9(d)(4)

(If applicable) Existing Facts And Circumstances:  
 \_\_\_\_\_

### **Existing Litigation**

CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION  
 Government Code 54956.9(d)(1)

Name Of Case: \_\_\_\_\_  
 (Specify by reference to claimant's name, names of parties, or case or claim numbers.)

or

Case name unspecified, as identification of the case would jeopardize service of process or existing settlement negotiations

### **Tort, Public, or Workers' Compensation Liability**

LIABILITY CLAIMS  
 Government Code 54956.95

Name Of Claimant(s): \_\_\_\_\_  
 (Specify name, except when the claimant is a victim or alleged victim of tortious sexual conduct or child abuse unless the identity of the person has been publicly disclosed.)

Name Of Agency Against Which Claim Is Made: \_\_\_\_\_

### **Joint Powers Authority Issues**

INFORMATION FROM A JOINT POWERS AGENCY WITH DIRECT FINANCIAL OR LIABILITY IMPLICATIONS FOR DISTRICT  
 Government Code 54956.96

Name Of JPA: \_\_\_\_\_

Discussion Will Concern: \_\_\_\_\_  
 (Specify closed session description used by the JPA.)

Name Of District Representative On JPA Board: \_\_\_\_\_

### **Review of Audit from State Auditor's Office**

**AUDIT BY CALIFORNIA STATE AUDITOR'S OFFICE**

Government Code 54956.75

*(No additional information is required.)***Review of Assessment Instruments****REVIEW OF STUDENT ASSESSMENT INSTRUMENT**

Education Code 60617

*(Reference resolution in which board agreed to accept the terms or conditions established by rules and regulations of the State Board of Education.)*

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**Exhibit 9321-E(2): Closed Session - NEW**

**Status:** DRAFT

**Original Adopted Date:** Pending

**NEW**

**DISCLOSURES OF CLOSED SESSION ACTIONS**

After the Governing Board meets in closed session, the Board shall reconvene in open session to disclose, either orally or in writing, any of the following actions taken during closed session, as applicable:

**Personnel Matters**

**PUBLIC EMPLOYEE APPOINTMENT**

Title: \_\_\_\_\_  
(Specify position to be filled)

Appointment Made: (Yes; otherwise no action taken)

Ayes: \_\_\_\_\_  
Nays: \_\_\_\_\_  
Abstentions: \_\_\_\_\_  
Absent: \_\_\_\_\_  
Recused: \_\_\_\_\_  
(Enter names of Board members)

**PUBLIC EMPLOYMENT**

Title: \_\_\_\_\_  
(Specify position to be filled)

Decision to Employ: (Yes; otherwise no action taken)

Ayes: \_\_\_\_\_  
Nays: \_\_\_\_\_  
Abstentions: \_\_\_\_\_  
Absent: \_\_\_\_\_  
Recused: \_\_\_\_\_  
(Enter names of Board members)

**PUBLIC EMPLOYEE PERFORMANCE EVALUATION**

Title: \_\_\_\_\_  
(Specify title of employee being evaluated)

(If applicable) Board evaluated an employee in the above listed position.

**PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE**

Title: \_\_\_\_\_  
(Specify position affected)

(If applicable) Decision to Dismiss/Release: (Yes; otherwise no action taken)

Ayes: \_\_\_\_\_  
Nays: \_\_\_\_\_  
Abstentions: \_\_\_\_\_  
Absent: \_\_\_\_\_

Recused: \_\_\_\_\_  
 (Enter names of Board members)

#### SPECIFIC COMPLAINT OR CHARGE AGAINST EMPLOYEE

(If applicable) Board heard/discussed a specific complaint or charge against an employee.

#### EMPLOYEE APPLICATION FOR EARLY WITHDRAWAL OF FUNDS IN DEFERRED COMPENSATION PLAN

(If applicable) Board received/discussed an employee's application for early withdrawal of funds in deferred compensation plan.

#### Negotiations/Collective Bargaining

(If applicable) Agreement Reached With: \_\_\_\_\_  
 (Specify Employee Organization)

Ayes: \_\_\_\_\_

Nays: \_\_\_\_\_

Abstentions: \_\_\_\_\_

Absent: \_\_\_\_\_

Recused: \_\_\_\_\_

(Enter names of Board members)

#### Matters Related to Students

##### STUDENT SUSPENSION/OTHER DISCIPLINARY ACTION

Tracking/Identification Number: \_\_\_\_\_

(If applicable) Board heard/discussed this matter and will vote in open session as indicated in the agenda.

##### STUDENT EXPULSION

Tracking/Identification Number: \_\_\_\_\_

(If applicable) Board heard/discussed this matter and will vote in open session as indicated in the agenda.

##### STUDENT GRADE CHANGE APPEAL

Tracking/Identification Number: \_\_\_\_\_

(If applicable) Board heard/discussed this matter.

##### CONFIDENTIAL STUDENT MATTER

Action Under Consideration: \_\_\_\_\_

Tracking/Identification Number: \_\_\_\_\_

(If applicable) Board heard/discussed this matter.

#### Security Matters

##### THREAT TO PUBLIC SERVICES OR FACILITIES

(If applicable) Board consulted with: \_\_\_\_\_  
 (Specify name of law enforcement agency and title of officer, or name of applicable agency representative and title, with whom the Board will consult.)

##### DEVELOPMENT/APPROVAL OF TACTICAL RESPONSE PLAN

(If applicable) Board approved a Tactical Response Plan.

Ayes: \_\_\_\_\_  
Nays: \_\_\_\_\_  
Abstentions: \_\_\_\_\_  
Absent: \_\_\_\_\_  
Recused: \_\_\_\_\_  
(Enter names of Board members)

**Real Property Negotiations**

(If applicable) Board approved an agreement concluding real estate negotiations and the agreement is final.

Substance Of Agreement: \_\_\_\_\_  
  
Ayes: \_\_\_\_\_  
Nays: \_\_\_\_\_  
Abstentions: \_\_\_\_\_  
Absent: \_\_\_\_\_  
Recused: \_\_\_\_\_  
(Enter names of Board members)

**Anticipated Litigation/Initiation of Litigation**

CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION

(If applicable) Board has given approval to legal counsel to defend the district against anticipated litigation.

Ayes: \_\_\_\_\_  
Nays: \_\_\_\_\_  
Abstentions: \_\_\_\_\_  
Absent: \_\_\_\_\_  
Recused: \_\_\_\_\_  
(Enter names of Board members)

or

(If applicable) Board approved an agreement concluding this matter and the agreement is final.

Adverse Party(s): \_\_\_\_\_  
  
Substance Of Agreement: \_\_\_\_\_  
  
Ayes: \_\_\_\_\_  
Nays: \_\_\_\_\_  
Abstentions: \_\_\_\_\_  
Absent: \_\_\_\_\_  
Recused: \_\_\_\_\_  
(Enter names of Board members)

CONFERENCE WITH LEGAL COUNSEL - INITIATION OF LITIGATION

(If applicable) Board has given approval to legal counsel to initiate litigation.

Ayes: \_\_\_\_\_  
Nays: \_\_\_\_\_  
Abstentions: \_\_\_\_\_

Absent: \_\_\_\_\_  
 Recused: \_\_\_\_\_  
 (Enter names of Board members)

or

(If applicable) Board approved an agreement concluding this matter and the agreement is final.

Adverse Party(s): \_\_\_\_\_

Substance Of Agreement: \_\_\_\_\_

Ayes: \_\_\_\_\_

Nays: \_\_\_\_\_

Abstentions: \_\_\_\_\_

Absent: \_\_\_\_\_

Recused: \_\_\_\_\_

(Enter names of Board members)

### Existing Litigation

#### CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION

(If applicable) Board has given approval to legal counsel to defend the district, seek or refrain from seeking appellate review or relief, or to enter as an amicus curiae in this litigation.

Ayes: \_\_\_\_\_

Nays: \_\_\_\_\_

Abstentions: \_\_\_\_\_

Absent: \_\_\_\_\_

Recused: \_\_\_\_\_

(Enter names of Board members)

or

(If applicable) Board approved an agreement concluding this litigation and the agreement is final.

Substance Of Agreement: \_\_\_\_\_

Ayes: \_\_\_\_\_

Nays: \_\_\_\_\_

Abstentions: \_\_\_\_\_

Absent: \_\_\_\_\_

Recused: \_\_\_\_\_

(Enter names of Board members)

### Tort, Public, or Workers' Compensation Liability

#### LIABILITY CLAIMS

(If applicable) Board approved disposing of this claim and that disposition is final.

Substance Of Claim, Including Amount Of Payment To Claimant: \_\_\_\_\_

Ayes: \_\_\_\_\_

Nays: \_\_\_\_\_

Abstentions: \_\_\_\_\_

Absent: \_\_\_\_\_

Recused: \_\_\_\_\_

(Enter names of Board members)

**Joint Powers Agency Issues**

INFORMATION FROM A JOINT POWERS AGENCY WITH DIRECT FINANCIAL OR LIABILITY IMPLICATIONS FOR DISTRICT

*(If applicable)* Board heard/discussed this matter.

**Review of Audit from State Auditor's Office**

AUDIT BY CALIFORNIA STATE AUDITOR'S OFFICE

*(If applicable)* Board heard/discussed this matter.

**Review of Assessment Instruments**

REVIEW OF STUDENT ASSESSMENT INSTRUMENT

*(If applicable)* Board reviewed the assessment in compliance with the applicable board resolution.

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## HANFORD ELEMENTARY SCHOOL DISTRICT

**AGENDA REQUEST FORM**

TO: Jessica Valencia

FROM: Rick Johnston Principal/CDS, Athletic Director/HESD

DATE: 04/13/26

FOR:  Board Meeting  
 Superintendent's Cabinet

FOR:  Information  
 Action

Date you wish to have your item considered: 04/22/26

**ITEM:** Approve Consultant Contract for Athletic sports Medicine Trainer  
 Steven Guerrero, ATC Certified Athletic Trainer

**PURPOSE:** Cinder Classic Track Meet 04/24/26

**FISCAL IMPACT:** 60.00 an hour plus 20.00 travel and equipment fee for 4 hours on 04/25/26  
 9am to 1pm. 260.00 total.

**RECOMMENDATIONS:** Having a sports medicine trainer on site is cheaper than American Ambulance and allows our student athletes, parents and coaches to get served right away and he can make recommendations for next steps to parents and coaches on any athletic related injury. Very nice and convenient service to have for our community and students at this event sets up right on site.

HANFORD ELEMENTARY SCHOOL DISTRICT  
**Human Resources Department**  
**AGENDA REQUEST FORM**

**TO:** Joy C. Gabler  
**FROM:** Jaime Martinez  
**DATE:** April 13, 2026  
**RE:** (X ) Board Meeting  
 ( ) Superintendent's Cabinet  
 ( ) Information  
 (X ) Action

DATE YOU WISH TO HAVE YOUR ITEM CONSIDERED: **April 22, 2026**

**ITEM:** Consider approval of personnel transactions and related matters.

**PURPOSE:**

**a. Employment**

Classified

- Gabriella Marroquin, READY Program Tutor – 4.5 hrs., Jefferson, effective 3/25/26

Temporary Employees/Substitutes

- Martin Ayala, Athletic Coach, effective 4/8/26
- Russell Robles, Substitute Custodian II, effective 3/27/26

Temporary Out of Class Assignment

- Edgar Hernandez Herrera, from Custodian II – 8.0 hrs., Roosevelt, to Lead Custodian – 8.0 hrs., Roosevelt, effective 2/24/26-3/30/26

Employment and Certification of Temporary Athletic Team Coaches pursuant to Title 5 CCR 5594

- Martin Ayala, 8<sup>th</sup> Baseball, Kennedy, effective 4/8/26-5/13/26

**b. Resignations**

Classified

- Valerie Rojas, Food Service Worker I – 3.25 hrs., King, effective 3/12/26

**c. Consider approval of an Agreement between UMass Global and Hanford Elementary School District**

- Authorize to enter into a Memorandum of Understanding between Hanford Elementary School District and UMass Global for the placement of student teachers and interns for a term not to exceed three (3) years from the Effective Date.

**d. Volunteers**

<b>Name</b>	<b>School</b>
Daisy Campos	Jefferson
Lisa Rocha	Jefferson
Guadalupe Torres	Jefferson
Diana Valdivia	Jefferson
Leslie Vivanco	Jefferson
Catherine Bradish	Monroe
Craig Johnson	Richmond
James Rodriguez	Richmond
Pedro Mendoza	Simas
Taylor Thomas	Simas
Monica Medina	Washington
Noelia Naranjo	Washington
Leticia Quintana	Washington
Don Senner	Washington

**RECOMMENDATION:** Approve.



## **UMass Global Clinical Practice and Internship Agreement**

This Agreement is entered into by and between the University and the District. This Agreement shall be effective as of the date of last signature below (“Effective Date”).

### **I. DISTRICT DUTIES AND RESPONSIBILITIES**

1. The District shall employ any Intern serving as teacher of record under an Internship Credential and shall be solely responsible for staffing decisions, compensation, payroll administration, and compliance with applicable law. Students participating in unpaid student teaching or practicum placements shall not be considered employees of the District unless separately hired.
2. The District shall designate a qualified Support Provider consistent with applicable CTC and Education Code requirements to supervise and mentor the Intern in accordance with mutually agreed supervision requirements set forth in the appendices to this Agreement.
3. The District shall make reasonable efforts to provide field experiences reflecting diverse student populations consistent with District operations.
4. The District shall provide reasonable accommodations required by law to qualified students while at District sites.
5. The District shall follow its standard emergency procedures in the event of an on-site incident involving a student.
6. The District shall make applicable site policies available to participating students and shall ensure that participating students are informed of policies applicable to their placement.
7. The District shall address complaints of unlawful discrimination or harassment in accordance with applicable law and notify the University of substantiated findings materially affecting a participating student.
8. Each Intern or Teacher Intern participating in the program shall be deemed solely an employee of the District for purposes of employment, supervision, compensation, and insurance coverage, and shall not be considered an employee, agent, or representative of the University. Student teachers completing a practicum experience are participating as part of an educational training program. Such student teachers are unpaid, are hosted by the District for learning purposes, and shall not be considered employees of the District or the University.

### **II. UNIVERSITY DUTIES AND RESPONSIBILITIES**

1. The University represents and warrants that it maintains all required institutional accreditation and any applicable program approvals necessary to offer and operate any academic programs associated with this Agreement.
2. The University shall designate a qualified University Supervisor to provide academic oversight and collaborate with District regarding the Intern’s progress.

3. The University retains academic oversight of its programs and instructional content and shall conduct required observations and evaluations consistent with applicable CTC guidelines.
4. The University shall confirm that each candidate meets all required CTC and legal eligibility requirements before placement and will provide verification to the District upon request. Any candidate serving under an Internship Credential must apply for that credential through the University after the District verifies employment. (Appendix B)
5. University personnel assigned to District sites shall comply with applicable District policies and codes of conduct while engaged in Program activities on District premises.
6. The University shall comply with applicable federal and state confidentiality laws, including FERPA and related California Education Code provisions, with respect to student information accessed in connection with the Program.
7. The University shall maintain records required for accreditation and regulatory compliance.
8. The University shall notify the District within a reasonable time if it becomes aware that the Intern or University Supervisor is no longer qualified to participate in the Program.
9. The University retains sole authority over academic standing and student disciplinary matters related to its students.
10. The University may provide compensation to the District or cooperating teacher as mutually agreed in Appendix C.

### **III. MUTUAL AGREEMENTS**

1. Neither party shall discriminate in the assignment, placement, supervision, or participation of Interns or Student Teachers on any basis prohibited by state or federal law.
2. The District shall provide field experiences at District sites under the direct supervision and instruction of District employees. The University's role is limited to academic coordination and program oversight and does not extend to operational supervision at District sites.
3. Interns and Student Teachers are learners fulfilling academic and credential requirements. Nothing herein shall be construed to create an employment, agency, or joint-employment relationship between the University and any Intern or Student Teacher.

### **IV. PROGRAM OPERATIONS AND CANDIDATE SUPPORT**

1. The University and District shall collaborate in candidate placement. No candidate shall be assigned to a District site without mutual agreement. Placements shall align with the credential authorization sought.
2. Intern placements shall comply with Appendix B.
3. Supervision and mentoring shall be provided in accordance with Appendix A.
4. The University retains responsibility for academic evaluation and credential recommendation decisions. The District shall provide timely input regarding site-based performance.
5. If performance concerns arise, the University, in consultation with the District, shall implement an improvement or assistance plan consistent with program requirements.
6. The District retains authority to remove a candidate from a District site where necessary to protect student safety or ensure legal compliance. Removal from a site does not determine academic standing, which remains under the sole authority of the University.

**V. INSURANCE**

1. Each party shall maintain during the term of this Agreement commercial general liability insurance written on an occurrence basis, including coverage for bodily injury and property damage, with limits of not less than \$1,000,000 per occurrence and \$3,000,000 general aggregate, or such greater amounts as required by law.
2. Upon written request, each party shall provide a certificate of insurance or evidence of self-insurance. Nothing herein shall be construed to require either party to provide insurance coverage for the other party.

**VI. INDEMNIFICATION**

1. To the fullest extent permitted by law, the University shall indemnify, defend, and hold harmless the District, its officers, employees, and agents from and against all claims, damages, losses, liabilities, and expenses, including reasonable attorneys' fees, resulting from liability imposed by law because of bodily injury, death, or damage to property, to the extent caused by or resulting from the negligent or intentional acts or omissions of the University, its officers, employees, or agents acting within the scope of their University responsibilities under this Agreement. Such indemnification shall be proportionate to the University's degree of fault and shall not extend to claims caused by the negligence or misconduct of the District.
2. To the fullest extent permitted by law, the District shall indemnify, defend, and hold harmless the University, its trustees, officers, employees, and agents from and against all claims, damages, losses, liabilities, and expenses, including reasonable attorneys' fees, resulting from liability imposed by law because of bodily injury, death, or damage to property, to the extent caused by or resulting from the negligent or intentional acts or omissions of the District, its officers, employees, or agents acting within the scope of their District responsibilities under this Agreement. Such indemnification shall be proportionate to the District's degree of fault and shall not extend to claims caused by the negligence or misconduct of the University.

**VII. GOVERNING LAW AND VENUE**

1. This Agreement shall be governed by and construed in accordance with the laws of the State of California. Any action or proceeding arising out of or relating to this Agreement shall be brought exclusively in a court of competent jurisdiction located within the State of California, and the parties consent to the jurisdiction of such courts.
2. Prior to initiating litigation, the parties agree to meet and confer in good faith to attempt to resolve any dispute informally. The parties may mutually agree to submit a dispute to non-binding mediation administered in California prior to filing suit.
3. Nothing herein shall prevent either party from seeking injunctive or equitable relief in a court of competent jurisdiction where necessary to protect student safety, confidential information, accreditation status, or other urgent legal rights.

**VIII. TERM AND TERMINATION**

1. This Agreement shall remain in effect for a term not to exceed three (3) years from the Effective Date, unless earlier terminated in accordance with this Section. The parties may renew this Agreement by mutual written agreement executed by authorized representatives of both parties.
2. Either party may terminate this Agreement without cause upon thirty (30) days written notice to the other party. Except in circumstances involving student safety, legal noncompliance, accreditation concerns, or material operational disruption, students then actively engaged in fieldwork shall be permitted to complete their current academic term or assignment as mutually agreed by the parties.
3. Either party may terminate this Agreement immediately upon written notice in the event of a material breach by the other party that substantially impairs its ability to perform under this Agreement.
4. If either party loses required accreditation, authorization, or legal authority necessary to perform its obligations under this Agreement, and such loss materially affects its ability to perform, the non-affected party may terminate this Agreement upon written notice.

**IN WITNESS WHEREOF, the parties have executed this Agreement as of the dates set forth below.**


**SIGNATURES:**

DISTRICT/FIELDWORK Signature:  
SITE:

District Signature:

Name: \_\_\_\_\_  
 Title: \_\_\_\_\_  
 Date: \_\_\_\_\_

UNIVERSITY:

Signature:   
 Name: Dr. David Andrews  
 Title: Chancellor & CEO  
 Date: 4/1/2026

**UNIVERSITY:**

**DISTRICT/FIELDWORK SITE:**

**University of Massachusetts Global**  
 Attn: School of Education, Dean Aliso  
 65 Enterprise, Suite 150  
 Viejo, CA 92656

**APPENDIX A**

**CTC Supervision and Support Requirements**

This Appendix establishes the supervision and support framework required for candidates placed pursuant to this Agreement and satisfies written partnership requirements under California Commission on Teacher Credentialing (CTC) Program Standards.

<b>Intern Credential Program</b>	<b>Student Teacher &amp; Clinical Practice</b>	<b>Pupil Personnel Services (PPS) Programs</b>	<b>Education Administration Programs</b>
<p><b>A. Employment and Authorization</b></p> <ul style="list-style-type: none"> <li>• Be employed by the District in a position aligned with the authorization of the Internship Credential.</li> <li>• Hold or obtain a valid Internship Credential prior to serving as teacher of record.</li> <li>• Serve in an assignment consistent with applicable Education Code and CTC regulations.</li> </ul> <p><b>B. Minimum Support and Supervision</b></p> <ul style="list-style-type: none"> <li>• University and District jointly provide minimum annual support hours required by CTC.</li> <li>• Ongoing mentoring by a qualified District Support Provider.</li> <li>• Supervision and observation by a qualified University Supervisor.</li> <li>• Formative feedback aligned with Teaching Performance Expectations (TPEs).</li> <li>• Documentation of support activities</li> </ul>	<p><b>A. Cooperating Teacher Qualifications</b></p> <ul style="list-style-type: none"> <li>• Hold a valid Clear or Life credential in the appropriate authorization area.</li> <li>• Possess at least three years of successful professional experience.</li> <li>• Be oriented to program expectations and Teaching Performance Expectations.</li> </ul> <p><b>B. Supervision Framework</b></p> <ul style="list-style-type: none"> <li>• Structured observation and feedback.</li> <li>• Gradual assumption of instructional or professional responsibility.</li> <li>• Formal evaluation conducted by University personnel.</li> <li>• Collaboration between University and District personnel.</li> <li>• Supervision provided consistent with CTC Program Standards.</li> </ul>	<p><b>A. Site Supervisor Qualifications</b></p> <ul style="list-style-type: none"> <li>• Hold the appropriate PPS credential.</li> <li>• Possess professional experience required by CTC standards.</li> <li>• Provide supervision consistent with required weekly minimums.</li> </ul> <p><b>B. Fieldwork Requirements</b></p> <ul style="list-style-type: none"> <li>• Occur in appropriate PreK–12 educational settings.</li> <li>• Include experiences aligned with PPS Performance Expectations.</li> <li>• Include required clock hours consistent with CTC standards.</li> <li>• Include written evaluation of candidate performance.</li> </ul> <p>The University verifies completion of required hours and assessments.</p>	<p><b>A. Supervising Administrator</b></p> <ul style="list-style-type: none"> <li>• District designates an experienced administrator to supervise administrative fieldwork.</li> </ul> <p><b>B. Fieldwork Expectations</b></p> <ul style="list-style-type: none"> <li>• Leadership experiences aligned with CTC Administrator Performance Expectations.</li> <li>• Supervision consistent with required minimum standards.</li> <li>• Completion of state-required performance assessments, including video components where applicable.</li> </ul> <p>The University verifies completion and makes credential recommendations.</p>

<p>demonstrating compliance.</p> <ul style="list-style-type: none"> <li>• Additional support for English Learner authorization where required.</li> <li>• University monitors support hour completion for accreditation.</li> </ul> <p><b>C. Support Provider Qualifications</b></p> <ul style="list-style-type: none"> <li>• Clear or Life credential in the appropriate authorization area.</li> <li>• Minimum three years of successful professional experience.</li> <li>• Meet additional CTC eligibility requirements.</li> <li>• University provides orientation or training for Support Providers.</li> </ul> <p><b>D. Collaboration and Continuous Improvement</b></p> <ul style="list-style-type: none"> <li>• University Supervisor and District Support Provider coordinate Intern progress.</li> <li>• Shared responsibility for continuous improvement consistent with CTC Program Standards.</li> </ul>			
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**V. Regulatory Incorporation**

This Appendix automatically incorporates amendments to applicable statutes, regulations, or CTC Program Standards without requiring formal amendment of the Agreement. Nothing herein shall be construed to expand employment, indemnification, or operational responsibilities beyond those stated in the main body of the Agreement.

## APPENDIX B

### CTC Preconditions and Eligibility Requirements

This Appendix establishes the framework for candidate eligibility verification and compliance with applicable California Commission on Teacher Credentialing (CTC) Preconditions. This Appendix is intended to confirm institutional and District responsibilities at the partnership level.

#### University Eligibility Verification Responsibilities

University Eligibility Verification	Internship Credential Preconditions	Assignment and Authorization Alignment	Professional Development & Employer Collaboration (Intern Programs)
<p><b>Pre-Placement Eligibility Verification</b></p>	<p><b>For Internship Credential placements, the University shall ensure compliance with all CTC Internship Preconditions in effect during the term of this Agreement, including but not limited to:</b></p> <ul style="list-style-type: none"> <li>• Completion of minimum required pre-service preparation prior to service as teacher of record.</li> <li>• Eligibility for issuance of the Internship Credential.</li> <li>• Assignment alignment with credential authorization.</li> <li>• Compliance with non-displacement requirements under applicable law.</li> <li>• Availability of the Early Completion Option, where required by CTC.</li> </ul> <p>The District shall</p>	<p><b>Assignment Alignment</b></p> <p>The parties agree that candidates shall serve only in assignments consistent with the authorization of the credential sought.</p> <p>The District retains responsibility for ensuring that assigned duties align with credential authorization requirements and applicable employment law.</p>	<p><b>Professional Development and Employer Collaboration</b></p> <p>For Intern placements, the District and University shall collaborate, consistent with CTC Program Standards, to ensure the availability of appropriate professional development and supervision support.</p> <p>Where applicable, the District shall cooperate in the development or implementation of any Professional Development Plan required under CTC Internship Preconditions.</p>

	<p>confirm employment in an appropriate assignment prior to recommendation for issuance of an Internship Credential.</p>		
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**Regulatory Incorporation**

This Appendix automatically incorporates amendments to applicable statutes, regulations, or California Commission on Teacher Credentialing (CTC) Program Standards without requiring formal amendment of the Agreement. Nothing herein shall be construed to expand employment, indemnification, or operational responsibilities beyond those stated in the main body of the Agreement.

## **APPENDIX C**

### **Cooperating Teacher Stipend Administration**

This Appendix establishes a framework for any mutually agreed compensation provided in connection with candidate supervision or cooperating teacher service. Nothing in this Appendix obligates either party to provide compensation unless separately agreed to in writing.

#### **1. Stipend Eligibility**

Where the parties mutually agree to provide stipends for Cooperating Teachers, Support Providers, Site Supervisors, or other designated personnel, such stipends shall be limited to services directly related to candidate supervision, mentoring, or clinical support.

#### **2. Payment Structure**

The amount, method, and timing of any stipend payment shall be determined by mutual written agreement of the parties or through related program documentation. All payments shall comply with applicable tax reporting and administrative requirements.

Each party remains solely responsible for its own payroll, tax, and reporting obligations. Nothing in this Appendix creates an employment, agency, or joint-employment relationship between the University and any District employee.

#### **3. Regulatory Incorporation**

This Appendix shall be interpreted consistent with applicable California law and California Commission on Teacher Credentialing (CTC) Program Standards in effect during the term of the Agreement. Amendments to governing statutes or regulations shall automatically apply without requiring formal amendment to the Agreement.

## APPENDIX D

### State Literacy and Instructional Preparation Requirements

This Appendix confirms the parties' shared understanding of state-mandated literacy and clinical practice requirements applicable to certain credential programs under California law and CTC Program Standards. This Appendix is intended to satisfy written partnership documentation requirements without restating statutory language in full.

#### 1. Foundational Literacy Practice Opportunities

For credential programs subject to state literacy mandates, including but not limited to Multiple Subject and Education Specialist programs, the University shall ensure that candidates are provided structured opportunities during clinical practice to develop and demonstrate competence in foundational literacy instruction.

The District shall, to the extent reasonably feasible within its operations, provide clinical placements that allow candidates to engage in instructional activities aligned with applicable Teaching Performance Expectations (TPEs) related to literacy development.

#### 2. Literacy Performance Assessment Support

Clinical practice settings shall permit candidates to complete any Commission-approved literacy-related performance assessments required for credential recommendation, consistent with District policies regarding student privacy and media recording.

#### 3. Diagnostic and Intervention Exposure

Candidates shall have opportunities during clinical practice to observe and, where appropriate, participate in instructional strategies that include screening, diagnostic, and early intervention approaches aligned with current state literacy expectations and dyslexia-informed practices.

#### 4. Regulatory Incorporation

This Appendix automatically incorporates amendments to applicable statutes, regulations, or CTC Program Standards without requiring formal amendment of the Agreement. Nothing herein expands operational, employment, or indemnification obligations beyond those set forth in the main body of the Agreement.

## HANFORD ELEMENTARY SCHOOL DISTRICT

**AGENDA REQUEST FORM**

TO: Joy C. Gabler

FROM: David Endo

DATE: 04/13/2026

FOR:  Board Meeting  
 Superintendent's Cabinet

FOR:  Information  
 Action

Date you wish to have your item considered: 04/22/2026

**ITEM:**

Consider approval of professional services agreement with Schoolworks.

**PURPOSE:**

To obtain Board approval of a professional services agreement with Schoolworks to provide expert consulting services for the preparation and submission of funding applications related to a Transitional Kindergarten (TK) Facilities Grant.

**FISCAL IMPACT:**

The rate schedule is attached. The initial cost for preparation and submission of the TK Facilities Grant application is \$3,250. Additional costs may be incurred for subsequent forms or services if the initial application is approved and further documentation is required. Any additional costs will be incurred only as necessary and consistent with the approved rate schedule.

**RECOMMENDATIONS:**

Approve the professional services agreement with Schoolworks.

**SchoolWorks, Inc.**

8700 Auburn Folsom Road #200  
 Granite Bay, CA 95746  
 Ph: (916) 733-0402  
 www.SchoolWorksGIS.com



SchoolWorks, Inc. will contract to perform the tasks enumerated below for the prices indicated. Hanford Elementary School District is authorized to enter into this agreement by Government Code 53060. These services are chargeable to the District Capital Facility Funds.

Date	Services Performed By:	Services Performed For:
April 8, 2026	SchoolWorks, Inc. 8700 Auburn Folsom Road #200 Granite Bay, CA 95746 Ph: (916) 733-0402 www.SchoolWorksGIS.com	Hanford Elementary School District 714 North White St. Hanford, CA 93230-4029 Phone: (559) 585-3600

## Full-Day PS/TK/K Facilities Grant Program

### Scope of Work

#### A. Consulting:

Assistance and guidance will be provided to the District in understanding the submittal requirements and for determining the best application submittal strategies and options for maximizing funding and eligibility for the California Preschool, Transitional Kindergarten and Full Day Kindergarten Facility Grant Program.

#### B. Application Documents

Prepare the qualification documents and supporting documentation which are necessary for the District to qualify in the California Preschool, Transitional Kindergarten and Full Day Kindergarten Facility Grant Program for maximum project state funding potential (a complete turn-key operation).

Following is a listing of the services available in the scope of this Contract:

- » Application for Funding - SAB 70-01
- » Fund Release Request - SAB 70-02
- » Assist with Expenditure Reports - SAB 70-03
- » Resolution to Implement Full-Day PS/TK/K
- » Review Grant Agreements
- » Virtual Meetings with OPSC
- » Monitor Project & Funding Status
- » Assistance with CDE Plan Approvals (4.07 or 4.08)
- » Financial Hardship Application (if applicable)

## Client Responsibilities

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1. CBEDS/CALPADS Enrollment and/or other enrollment data necessary to complete Application(s)
2. Facility Diagrams and Financial information needed to complete Application(s)
3. Items required for California State Preschool program documentation

## Pricing

---

Pricing for the following services are guaranteed for three years from the date of the contract. Prices quoted are contingent upon authorization of SchoolWorks to complete applications for which the District is eligible per applicable OPSC regulations and policies.

Fees for applications to be completed as needed:

Item Description	Cost
Initial Funding Application ( <i>see Fee Schedule 2 below*</i> )	\$3,250
Project Fee (per site requesting funds)	\$3,500
Form 70-02 (Fund Release Authorization) (per site requesting funds)	\$1,500
Form 70-03 (Expenditure Report) (per site requesting funds)	\$1,500
CDE Plan Approvals (4.07 or 4.08) (if requested)	\$1,500
Financial Hardship Application (one per District)	\$8,000

The project fee is only charged for projects that are awarded funding and covers all services during the project except for the Forms 70-02, 70-03, CDE Forms and Financial Hardship application.

The application(s) includes a request from OPSC for fees for consulting assistance in the amount of \$10,037 per new construction project for small school Districts with less than 2,500 students; \$20,074 for Financial Hardship Districts as reimbursements to the district.

This agreement may be terminated by either party with thirty (30) days' notice, in writing, and the client will only be billed for work completed.

## Fee Schedule

---

1. Any amounts due for application(s) completed during the contract period will be billed upon submittal of the form(s) to OPSC. The amount is due within thirty days of the date of the invoice.
2. *\*If the Initial Funding Application is not approved, no further fees will be charged.*

## Conditions and Requirements

1. The Application documents will be completed to satisfy the requirements of OPSC. The Application documents will be audited by SchoolWorks to ensure their mathematical accuracy. Responsibility for the accuracy of data supplied by the District lies with the District.
2. This agreement does not include the preparation of any of the documents necessary for the purchase of land.
3. SchoolWorks's Application services generally do not include the preparation of site drawings or 1A Facility Diagrams, although the school campus maps received from the District typically need to be cleaned up and labeled appropriately by SchoolWorks staff per the application submittal requirements.

## Acceptance of Proposal & Notification to Proceed

1. (If or when applicable) The Board of Trustees of the Hanford Elementary School District took action to approve this agreement between SchoolWorks Inc. and the District, effective:

\_\_\_\_\_ (date of approval)

2. (If, or when needed) SchoolWorks is authorized to contact the OPSC, CDE, DSA, DTSC and/or SAB on the District's behalf and the District grants permission for OPSC to release and provide to SchoolWorks any needed SAB Forms and historical documents.

### Hanford Elementary School District

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

### SchoolWorks, Inc.

  
\_\_\_\_\_  
Signature

Ken Reynolds  
\_\_\_\_\_  
Name

President - SchoolWorks, Inc.  
\_\_\_\_\_  
Title

April 8, 2026  
\_\_\_\_\_  
Date

## HANFORD ELEMENTARY SCHOOL DISTRICT

**AGENDA REQUEST FORM**

TO: Joy C. Gabler

FROM: David Endo

DATE: 04/13/2026

FOR:  Board Meeting  
 Superintendent's Cabinet

FOR:  Information  
 Action

Date you wish to have your item considered: 04/22/2026

**ITEM:**

Consider adoption of Resolution# 28-26, which allows the District to apply for funding for a TK/K facilities grant for Simas Elementary School.

**PURPOSE:**

School districts may apply for funding to construct new school facilities or retrofit existing school facilities for the purpose of providing transitional kindergarten classrooms and full-day kindergarten classrooms pursuant to Section 8973, and for the construction of new preschool classrooms, the modernization of existing preschool classrooms, or the modernization of existing kindergarten and grade 1 to 12, inclusive, classrooms that would be converted to provide California state preschool programs operated by school districts on a public school site, pursuant to section 17375.

**FISCAL IMPACT:**

The grant is projected to cover 75% of the cost (\$1,000,000) per an eligible classroom with the District being responsible for the remainder.

**RECOMMENDATIONS:**

Adopt Resolution# 28-26, which allows the District to apply for funding for a TK/K facilities grant.

HANFORD ELEMENTARY SCHOOL DISTRICT  
RESOLUTION NO. 28-26  
**CALIFORNIA PRESCHOOL, TRANSITIONAL KINDERGARTEN AND FULL  
DAY KINDERGARTEN FACILITY GRANT PROGRAM APPLICATION**

Whereas, the HANFORD ELEMENTARY SCHOOL DISTRICT desires to apply for state funding under Chapter 3, Part 10.5, Division 1, commencing with Section 17375, et. seq., of the Education Code for the following project(s).

1. Simas Elementary School - New TK Bldg.

; And

Whereas, the Board of Trustees of the Hanford Elementary School District have decided to apply to the California Preschool, Transitional Kindergarten and Full Day Kindergarten Facility Grant Program for State funds; and

Whereas, the Board of Trustees is required to approve this resolution in support of such applications for submittal to the Office of Public School Construction;

Whereas, the Board of Trustees has reviewed the application for submittal to the Office of Public School Construction;

Now, therefore be it hereby resolved by the Board of Trustees of the Hanford Elementary School District, as follows:

1. That the statements set forth in the application and supporting documents are true and correct to the best of our knowledge and belief;
2. That the District Representative is hereby authorized and directed to file, on behalf of the District, such application with the State Allocation Board;
3. That the District agrees to pay its match of the total costs of the project;
4. That the District certifies that the plans and specifications (P & S) for the project will be approved by DSA and CDE prior to requesting final apportionment.
5. That the District will operate the new classrooms for California Preschool, Transitional Kindergarten and/or Kindergarten as a full day program at the project site upon completion of construction.

Enacted this 22<sup>nd</sup> day of April, 2026  
by the Hanford Elementary School District Board of Trustees.

Ayes:  
Noes:  
Absent:

\_\_\_\_\_  
President of the Board of Trustees of  
the Hanford Elementary School District  
of Kings County, California