

***Claims Auditor Report
Certification of Warrant
Audit of Disbursements
July 2025***

Checks issued off-cycle this month: The following check(s) were processed off-cycle: Check#307007 Aiello & Cannick \$75,018.45

Confirming Purchase Orders - (Goods or services began/received prior to the PO being issued): N/A

Prior Year Invoices for fiscal years 2024 and 2025: N/A

Additional Information/Adjustments Necessary for Approval:
The following purchase order/ claim did not have the Supervisor's Signature
N/A

The following purchase orders had different Budget Codes from the Codes on the Warrant Report.
N/A

The following Purchase Order(s)/Vendor had a different Remit to Address than what was indicated on their invoice.
N/A

The following Purchase Order(s)/Vendor had Incorrect payment amount.
PO#251307 Everon LLC

The following PO had required documents missing.
PO#250870 Quality Elevator Inspection -certified payroll missing
PO# Kone Inc.-certified payroll and service slip missing

The following Purchase Order(s)has an invoice for service after Contract Expired
PO#250472 Milburn Sales Co. Inc

Other observations/ comments:
All CORRECTIONS were subsequently made.

*Leecia Mullings- Glover
Claims Auditor
5-30-25*